

Anglian waterways application for registration of unpowered vessels – annual and short-term 1 April to 31 March



We aim to process your application as quickly as possible. At busy times it can take up to 10 working days from the day of receipt. Please also allow 2-3 days for postage.

Please read the explanatory notes before completing sections 1 to 11 in capital letters.

Unpowered vessel – any vessel which is not mechanically propelled (for example, canoes, kayaks and rowing boats), and not covered by our houseboat definition as shown on our Anglian Waterways charges sheet.

This form is not to be used for Houseboats.

Please return this application and payment to Environment Agency, Boat Registration, PO Box 544, Rotherham, S60 1BY. Cheques are made payable to Environment Agency

Registration enquiries: 03708 506 506

Email: boatreg@environment-agency.gov.uk

For Environment Agency use only

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Explanatory notes

1 Vessel registration

Vessel registration number (if known) _____

Tariff class _____

2 Registered owner

Please read about data protection on page 2.

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Organisation, if relevant _____

Address _____

Postcode _____

Contact numbers, including the area code

Phone (day) _____

Phone (evening) _____

Fax _____

Mobile _____

Email _____

3 Hire

Will vessels be let or ply for hire?

Yes If yes, please complete: Annual registration charge

Annual/long-term £54.86

Day hire/short-term £38.10

No

4 Private registration charges

Annual private registration charge (per boat) **£35.50** – Valid to 31 March 2018

Vessels visiting our waterways – please enter start dates below:

£16.00 31 consecutive days from _____ (DD/MM/YYYY)

£8.50 7 consecutive days from _____ (DD/MM/YYYY)

5 Description

Dinghy, punt, canoe etc	Number of vessels	Charges (£)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total (£)		_____

6 Payment

Please read the explanatory notes on page 2 before completing this section.

By post:

Cheque

New Direct Debit (complete separate mandate)*

Existing Direct Debit*

Charge before discounts £ _____

Applicable discounts

tender youth organisations/clubs

Charge after discounts £ _____

Navigation key (£10 if required) £ _____

Total charge £ _____

To pay by debit/credit card, please call us on 03708 506 506.

* When paying by Direct Debit, you remain responsible for the full registration charge unless you qualify for a refund (see explanatory notes on page 3).

7 Which waterway(s) will you use?

Unpowered registrations are valid for use on all Environment Agency waterways.

8 Engine

Will the vessel/s occasionally be used with an outboard engine while on the Anglian waterways?

Yes Please use powered vessel registration form

No

9 Tender discount

If one of these vessels is to be used as a tender, please state the main vessel's name

10 The Data Protection Act 1998

The Environment Agency is responsible for improvements in navigation and the registration of boats on waters for which we have responsibility. We will process the information you provide so that we can deal with your application for boat registration, make sure you keep to the conditions of the registration, and process renewals.

We may also process or release the information to:

- offer you documents or services relating to boat safety, navigation and environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on boat safety, navigation and environmental issues;
- carry out research and development work on environmental issues;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;

10 The Data Protection Act 1998, continued

- assess whether customers are satisfied with our service and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act 1998 allows).

We may pass the information to our agents or representatives to do these things for us.

11 Signature

Owner's signature

Today's date (DD/MM/YYYY)

Explanatory notes

Registration charges and payment

All vessels are registered in accordance with The Environment Agency (Inland Waterways) Order 2010.

The full registration charge is payable for a vessel kept, used or let for hire on our Anglian Waterways at any time during the registration year (1 April to 31 March).

When registering the vessel, you are responsible to pay the full registration charge.

There are no options to register unpowered vessels for less than the full registration charge except for those visiting our waterways.

If you sell the vessel or it leaves our waterway, you may qualify for a refund. Refunds are only made in certain limited cases (see www.gov.uk/register-a-boat or call for our refund guidance).

If you sell the vessel or it leaves our waterway and are paying by Direct Debit, there may still be an outstanding balance. If you cancel your Direct Debit before the final instalment is paid, we may invoice you for the outstanding balance.

Tender discount

If your main boat is registered, a 50% discount applies to the tender. We define a tender as a small boat or dinghy, towed or carried by another boat.

Youth organisation/clubs discount

A 75% discount applies to unpowered vessels owned or controlled by youth organisations or sporting clubs (under 18s only).

Use of an engine

All vessels fitted with engines – inboard or outboard, even if only occasionally – are classified as powered vessels and must be registered as such before being used, kept or let for hire on the Anglian Waterways.

Navigation key

Vessels navigating our rivers need a navigation key, available from us, or one of our agents. These keys will be required to operate locks and/or provide access to facilities such as slipways.

River Advice for Boaters (RAB)

We encourage all river users to sign up to receive our free ‘River Advice for Boaters’ messaging service, which is currently available on the Rivers Ancholme, Nene and Great Ouse. We will call your mobile and/or your landline via an automated service which can send voice messages at any time. Once signed up for the voice message service, we can also issue text messages and emails.

If you would like to sign up for this free service please email waterwaysssaanglian@environment-agency.gov.uk.

Alternatively, you can write to us at:

Anglian Waterways,
Environment Agency,
Waterside House,
Waterside North,
Lincoln, LN2 5HA.

Third-party insurance

We recommend all unpowered vessel owners have insurance which covers third-party liabilities of at least one million pounds. We do not need to see a copy of the insurance certificate.

Registration plate

Valid only for the vessel in respect of which it has been issued; it is not transferable. It is a legal requirement for it to be displayed upon the vessel to which it refers in a clearly visible position.

Other registration options

Members of British Canoeing or Canoe Wales can use our waterways as part of their yearly membership fee. They are required to carry their membership card with them as it acts as a registration too. Affiliated clubs through British Canoeing and Canoe Wales may purchase registrations for club owned boats through British Canoeing and Canoe Wales or can purchase registrations directly from us. Members of the Scottish Canoe Association and the Canoe Association of Northern Ireland must apply for registrations through us.

Members of a British Rowing affiliated club should register their boats with British Rowing at a reduced rate. This should be done through their club.

Contacts

Environment Agency
Boat Registration
PO Box 544
Rotherham
S60 1BY

03708 506 506

boatreg@environment-agency.gov.uk

www.gov.uk/register-a-boat