

# Anglian waterways application for short period registration of a powered vessel (including sailing)



**Applications should be made at least ten working days in advance.**

**Please read the explanatory notes and the separate registration charges before completing in capital letters.**

Vessels based on or normally used on the Anglian waterways are not eligible for short-period registration.

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## 1 Vessel name

\_\_\_\_\_

Visitors from Thames or Upper Medway Navigation claiming a free visit, please enter the appropriate authority's registration number for the vessel.

\_\_\_\_\_

### Registration

Important – if your vessel has previously been registered with us, please include the vessel registration number as this will speed up your application.

Vessel registration number

\_\_\_\_\_

Tariff class

\_\_\_\_\_

## 2 Registered owner

Please read about data protection on page 2.

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Organisation, if relevant

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

## 2 Registered owner, continued

Contact numbers, including the area code

Phone (day) \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 3 Dimensions

	metres	tenths
Length (overall)		
Beam (widest point)		

## 4 Class

Will the vessel be let or ply for hire on the Anglian waterways at any time during the proposed registration period?

Yes

No

## 5 Waterway to be visited

\_\_\_\_\_

## 6 Registration period

Proposed period

One single day date \_\_\_\_\_

7 consecutive days from \_\_\_\_\_

31 consecutive days from \_\_\_\_\_

## 7 Manufacturer or builder

\_\_\_\_\_

Approx year built

\_\_\_\_\_

### 8 Propulsion (main engine)

Inboard

Outboard

Number of engines used for propulsion  
 \_\_\_\_\_

Total propulsion power/capacity  
 \_\_\_\_\_ HP \_\_\_\_\_ CC

### 9 Propellant (main engine)

Petrol  Electricity

Diesel  Steam

Gas

Other  Please specify below  
 \_\_\_\_\_

### 10 Propulsion (other engines)

No other engines  Generator

Auxiliary

Other  Please specify below  
 \_\_\_\_\_

### 11 Appliances

Please enter 'G' for gas,  
 'E' for electric, 'O' for other

None

Cooker  \_\_\_\_\_

Fridge  \_\_\_\_\_

Heater  \_\_\_\_\_

Water heater  \_\_\_\_\_

Central heater  \_\_\_\_\_

Other  Please list below  
 \_\_\_\_\_

### 12 Sanitary facilities

Lavatory facilities		Other facilities	
None	<input type="checkbox"/>	None	<input type="checkbox"/>
Pump out lavatory	<input type="checkbox"/>	Sink	<input type="checkbox"/>
Chemical lavatory	<input type="checkbox"/>	Basin	<input type="checkbox"/>
Direct into river	<input type="checkbox"/>	Shower	<input type="checkbox"/>
		Bath	<input type="checkbox"/>
		Other (Please list below)	<input type="checkbox"/>
		_____	

### 13 Insurance

You must have in force an insurance policy for the vessel, provided by a company that is authorised and regulated by the UK Financial Services Authority, which covers third-party liabilities of at least one million pounds. The insurance must be valid for the full duration of the registration. We do not need a copy of the insurance certificate, but we carry out sample checks on declarations.

I confirm the vessel has a valid insurance policy

### 14 Boat safety – construction and equipment standards

You must make sure your powered vessel complies with our construction and equipment standards at all times it is kept, used or let for hire on the Anglian Waterways.

These standards are set out in the BSS Examination Checking Procedures for Privately Owned and Managed Vessels and for hire vessels the additional Hire Boats Examination Checking Procedures. Go to [www.boatsafetyscheme.org](http://www.boatsafetyscheme.org) to download them.

I confirm that I have read the BSS Examination Checking Procedures for Privately Owned and Managed Vessels and for hire vessels the additional Hire Boats Examination Checking Procedures. I certify that it complies in every respect with the safety standard requirements set out in that guide or the Recreational Craft Directive (for vessels first placed on the market since 16 June 1996). I will not keep or use this vessel on the Anglian waterways unless these conditions are complied with.

I understand that the Environment Agency may require me to provide information confirming compliance with these conditions or to require my vessel to be inspected.

### 15 Tender discount

If this vessel is to be used as a tender, please state the main boat's name.

\_\_\_\_\_

### 16 Payment

Please read the explanatory notes on page 3 before completing this section.

Cheque or postal order

Credit/debit card\*

Amount

Full charge before discounts £ \_\_\_\_\_

Applicable discounts

electric  tender

Charge after discounts £ \_\_\_\_\_

Navigation key (£25 if required) £ \_\_\_\_\_

**Total charge** £ \_\_\_\_\_

\* If you would like to pay by card, please tick the box above and we will call you to make a payment.

I will pay any additional amount which may be due if it is found that the vessel has been registered incorrectly based on the information I have provided.

## 17 The Data Protection Act 1998

The Environment Agency is responsible for improvements in navigation and the registration of boats on waters for which we have responsibility. We will process the information you provide so that we can deal with your application for boat registration, make sure you keep to the conditions of the registration, and process renewals.

We may also process or release the information to:

- offer you documents or services relating to boat safety, navigation and environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on boat safety, navigation and environmental issues;
- carry out research and development work on environmental issues;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act 1998 allows).

We may pass the information to our agents or representatives to do these things for us.

## 18 Signatures

Owner's signature

Today's date (DD/MM/YYYY)

Signed on behalf of the owner and in accordance with his/her specific authorisation to act as Agent for this purpose.

In case of a company, firm, partnership or organisation please state status or authority to sign.

Agent's full name in capital letters

Please return this application and payment to Environment Agency, Boat Registration, PO Box 544, Rotherham, S60 1BY. Cheques are made payable to Environment Agency.

Registration enquiries: 03708 506 506

Email: [boatreg@environment-agency.gov.uk](mailto:boatreg@environment-agency.gov.uk)

**We aim to process your application as quickly as possible. At busy times it can take up to 10 working days from the day of receipt. Please also allow 2-3 days for postage.**

**If you need the registration more quickly, you can call us and pay by credit/debit card. We will email you confirmation the same day.**

## 18 Signatures, continued

### River Advice for Boaters (RAB)

We encourage all river users to sign up to receive our free 'River Advice for Boaters' messaging service, which is currently available on the Rivers Ancholme, Nene and Great Ouse. We will call your mobile and/or your landline via an automated service which can send voice messages at any time. Once signed up for the voice message service, we can also issue text messages and emails.

If you would like to sign up for this free service please email [waterwayssaanglian@environment-agency.gov.uk](mailto:waterwayssaanglian@environment-agency.gov.uk).

Alternatively, you can write to us at:

Anglian Waterways,  
Environment Agency,  
Waterside House,  
Waterside North,  
Lincoln, LN2 5HA.

### Explanatory notes

#### 2 Registered owner

Only **one** person or organisation may be registered as the owner.

#### 3 Dimensions

Please enter length and beam measurements in metres and tenths. 'Length' is overall hull length excluding moveable items such as rudder or outboard engine. 'Beam' is measured at the widest part of the hull.

#### 5 Waterway to be visited

Vessels based on or normally used on the Anglian waterways are not eligible for this short-period registration.

#### 6 Registration period

Please note each period of validity begins and ends at midnight.

#### 7 Manufacturer or builder

Please enter make or model, if known.

#### 8 Propulsion

Where the main engine(s) is of the inboard/outboard type, tick the 'inboard' box.

#### 9/10 Propellant/propulsion

Tick the appropriate box for the engine propellant in section 9, or specify another propulsion in the 'other' box in section 10.

#### 15 Tender discount

If your main vessel is registered, a 50% discount applies to the tender. We define a tender as a small vessel or dinghy, towed or carried by another vessel.

#### 16 Payment

Please see the separate Anglian Waterways registration charges to find the appropriate charge (see [www.gov.uk/register-a-boat](http://www.gov.uk/register-a-boat) or call us for a copy).

#### Navigation Key

Vessels navigating our rivers need a navigation key, available through the Environment Agency, or one of our agents. These keys will be required to operate locks and/or provide access to facilities such as slipways.

If you have or are applying for a short-term/visitor registration then a fully refundable deposit (on return of the key and receipt) of £25.00 will be required for each key.

### **Registration**

**All vessels kept used or let for hire on the Anglian waterways are registered in accordance with the Environment Agency (Inland Waterways) Order 2010.**

Annual registration application forms can be obtained from the Environment Agency (see contacts).

Payments made for short period registration of a vessel can be deducted from the charges due for any subsequent annual registration of that vessel.

Refunds are only made in certain limited cases (see [www.gov.uk/register-a-boat](http://www.gov.uk/register-a-boat) or call for our refund guidance).

### **Visiting from Thames and Upper Medway Navigation waterways**

Vessels which have a current annual registration issued from the above Environment Agency waterways can visit the Anglian waterways free of charge for two periods of 7 consecutive days.

If visiting from Environment Agency Thames or Upper Medway Navigation waterways and claiming your free visit, please make sure you fully complete Section 1 with the appropriate registration or licence number for the vessel to ensure you receive your free entitlement.

Please note that this concession is only available to vessels in private use. No allowance can be made for any non-use during your concessionary registration period.

### **Contacts**

Environment Agency,  
Boat Registration,  
PO Box 544,  
Rotherham,  
S60 1BY

03708 506 506

[boatreg@environment-agency.gov.uk](mailto:boatreg@environment-agency.gov.uk)

[www.gov.uk/register-a-boat](http://www.gov.uk/register-a-boat)