

This guidance is based on The Accession of Croatia (Immigration and Worker Authorisation) Regulations 2013



Croatian casework: purple registration certificates

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Croatian casework: purple registration certificates

About this guidance

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This guidance tells caseworkers how to consider an application made by a Croatian for an accession worker registration certificate ('a purple registration certificate') confirming the holder has authorisation to take specific employment in the UK.</p> <p>This guidance is based on The Accession of Croatia (Immigration and Worker Authorisation) Regulations 2013 (the 'Croatia Regulations') and the statement of relevant requirements referred to in those regulations, and the Immigration (European Economic Area) Regulations 2006 and relevant amending regulations.</p> <p>For background to the policy on applications from Croatian nationals, see related link: Background to Croatian casework policy.</p> <p>For key facts for Croatian casework, see related link: Key facts and definitions.</p> <p>Changes to this guidance - This page tells you what has changed since previous versions.</p> <p>Contacts - This page tells you who to contact for help if your senior caseworker or line manager cannot answer your question.</p> <p>Information owner - This page tells you about this version of the document and who owns it.</p> <p>Safeguard and promote child welfare - This section explains your duty to safeguard and promote the welfare of children and tells you where to find more information.</p>	<p>In this section Changes to this guidance</p> <p>Contacts</p> <p>Information owner</p> <p>Related links Links to staff intranet removed</p> <p>External links Croatia Accession Regulations EEA regulations 2006</p>
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Croatian casework: purple registration certificates

Changes to this guidance

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page lists changes to the ‘Croatian casework: purple registration certificate’ guidance, with the most recent at the top.</p> <table border="1"> <thead> <tr> <th data-bbox="490 432 831 475">Date of the change</th> <th data-bbox="831 432 1715 475">Details of the change</th> </tr> </thead> <tbody> <tr> <td data-bbox="490 475 831 549">16 July 2015</td> <td data-bbox="831 475 1715 549">Tier 2 (Intra-company transfer): Second paragraph amended.</td> </tr> <tr> <td data-bbox="490 549 831 890">8 April 2015</td> <td data-bbox="831 549 1715 890"> Following pages amended: <ul style="list-style-type: none"> • Requirements of the resident labour market test – change in salary threshold • Assessing the appropriate salary – change to salary threshold and information about pre-registration nurses and midwives • Appropriate salary (Intra-company transfer) – change to salary threshold </td> </tr> <tr> <td data-bbox="490 890 831 1410">10 April 2014</td> <td data-bbox="831 890 1715 1410"> Change request: <ul style="list-style-type: none"> • Requirements of the resident labour market test: <ul style="list-style-type: none"> ○ sub-heading ‘Assessing if the job is exempt from the resident labour market test’, first paragraph, first bullet point, new sub-bullets ○ sub-heading ‘Assessing if the job is exempt from the resident labour market test’, first paragraph, fifth bullet point new ○ sub-heading ‘Assessing if the job is exempt from the resident labour market test’, second paragraph changed • Assessing the appropriate salary: <ul style="list-style-type: none"> ○ sub-heading ‘Assessing if the appropriate salary is </td> </tr> </tbody> </table>	Date of the change	Details of the change	16 July 2015	Tier 2 (Intra-company transfer) : Second paragraph amended.	8 April 2015	Following pages amended: <ul style="list-style-type: none"> • Requirements of the resident labour market test – change in salary threshold • Assessing the appropriate salary – change to salary threshold and information about pre-registration nurses and midwives • Appropriate salary (Intra-company transfer) – change to salary threshold 	10 April 2014	Change request: <ul style="list-style-type: none"> • Requirements of the resident labour market test: <ul style="list-style-type: none"> ○ sub-heading ‘Assessing if the job is exempt from the resident labour market test’, first paragraph, first bullet point, new sub-bullets ○ sub-heading ‘Assessing if the job is exempt from the resident labour market test’, first paragraph, fifth bullet point new ○ sub-heading ‘Assessing if the job is exempt from the resident labour market test’, second paragraph changed • Assessing the appropriate salary: <ul style="list-style-type: none"> ○ sub-heading ‘Assessing if the appropriate salary is 	<p>Related links See also Contacts Information owner</p>
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		<p>being paid, first paragraph new</p> <ul style="list-style-type: none"> ○ sub-heading 'Assessing if the appropriate salary is being paid', second paragraph, bullet points changed ○ sub-heading 'Assessing if the appropriate salary is being paid', third paragraph new ● Appropriate salary (Intra-company transfer): <ul style="list-style-type: none"> ○ second paragraph new ○ third paragraph, bullet points changed ○ fourth paragraph new ● Minor housekeeping changes. 	
	<p>25 October 2013</p>	<p>Guidance modernised by the European policy team and the modernised guidance team.</p>	

Croatian casework: purple registration certificates

Purple registration certificates

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This section explains how a Croatian national can apply for a purple registration certificate.</p> <p>For guidance on Croatian nationals who are not subject to worker authorisation, see related link: Croatian casework: blue registration certificate.</p> <p>See related link: Croatian casework: yellow registration certificate for guidance on Croatian nationals who are:</p> <ul style="list-style-type: none">• self-employed persons• self-sufficient persons, or• students. <p>Eligibility</p> <p>Croatian nationals subject to worker authorisation must get a purple registration certificate before they start work, unless:</p> <ul style="list-style-type: none">• the applicant has extant leave to enter or remain in the UK granted before 1 July 2013, and:<ul style="list-style-type: none">○ their passport has been endorsed with a condition restricting their employment to a particular employer or category of employment○ the leave is still valid, and○ the Croatian national is working in line with that condition <p>If an applicant:</p> <ul style="list-style-type: none">• applies for a purple registration certificate• was granted leave to enter or remain in the UK before 1 July 2013 that restricted them to a particular employer or category of employment, and• they worked in line with the conditions of their leave for an uninterrupted period of 12 months ending on or after 30 June 2013	<p>In this section</p> <p>Related links</p> <p>Links to staff intranet removed</p> <p>External links</p> <p>Immigration Rules: Appendix K</p>
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you must not issue a purple registration certificate as the applicant will be exempt from worker authorisation and eligible for a blue registration certificate.

You must issue them with a blue registration certificate if they qualify for one. For further information, see related link: [Exemption on the basis of 12 months legal employment](#).

Applicants can qualify for a purple registration certificate in two ways, as an applicant who:

- has been given a certificate of sponsorship by a licensed employer for an employment category under either Tier 2 or Tier 5 of the points-based system, or
- meets the relevant criteria as:
 - a postgraduate doctor or dentist
 - a sole representative of an overseas company, or
 - a domestic worker in a private household.

Conditions

All applicants:

- must not start work until they are issued with a purple registration certificate
- can change employer but must get permission from the Home Office in the form of a new purple registration certificate before starting their new employment unless they fall into an exempt category
- are exempt from worker authorisation once they have completed 12 months legal and continuous employment in the UK
- can only work in the UK for the employer specified on their card and cannot take on supplementary work except where:
 - they have been issued with a purple registration certificate as the holder of a certificate of sponsorship
 - the supplementary employment is in a profession listed on the shortage occupation list in appendix K of the Immigration Rules
 - the applicant remains working for the sponsor specified in the purple registration certificate, and
 - the supplementary employment is not more than 20 hours a week and takes place

outside the hours the applicant is contracted to do by the sponsor noted on the valid purple registration certificate.

Key points about purple registration certificates

Purple registration certificates:

- do not have expiry dates unless the period of employment covered is for less than 12 months
- stop being valid if the applicant ceases the employment specified on the document
- stop being valid if they are revoked.

In all categories, additional work is permitted if the applicant holds the appropriate worker authorisation, such as an additional purple registration certificate covering the additional employment.

Unauthorised employment

If a Croatian national who is subject to worker authorisation works:

- without an accession worker authorisation document (for example a purple registration certificate), or
- in breach of the conditions of their accession worker authorisation document

they are guilty of an offence and, if convicted, may be fined and/or imprisoned for up to three months. Alternatively, they may discharge liability by paying a fixed penalty notice.

An employer who employs a Croatian national without the appropriate authorisation may also be fined and/or face imprisonment if they cannot show they made the necessary checks before the start of the employment.

Official sensitive – do not disclose – start of section

The information in this page has been removed as it is restricted for internal Home Office use only.

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Croatian casework: purple registration certificates

Considering an application for a purple registration certificate

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells caseworkers how to deal with an application for a purple registration certificate from a Croatian national who is subject to worker authorisation.</p> <p>Eligibility The purple registration certificate category applies to Croatian nationals who:</p> <ul style="list-style-type: none">• wish to work in the UK, and• do not fall into one of the exempt categories for worker authorisation. <p>For more information on the Croatia regulations see related links.</p> <p>Worker authorisation is only available for jobs covered by Tiers 2 and 5 of the points-based system unless the employment is as a:</p> <ul style="list-style-type: none">• postgraduate doctor or dentist doing a foundation course• sole representative of an overseas business, or• a domestic worker in a private household. <p>However, the Croatian must still apply for a purple registration certificate as evidence of permission to work in the UK.</p> <p>Application You must:</p> <ul style="list-style-type: none">• record the application on GCID, and• check the applicant has supplied evidence:<ul style="list-style-type: none">○ to prove they are a Croatian national○ to show they qualify for a purple accession worker card, and○ of their relationship with any family members included on the application. <p>For guidance, see related link: Record and check application.</p>	<p>Related links</p> <p>Links to staff intranet removed</p> <p>External links Croatia Accession Regulations EEA regulations 2006 Register of sponsors</p>
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Certificate of sponsorship (CoS) required

If you are dealing with an application for a purple registration certificate and the job is one that requires a CoS, you will need to:

- check the applicant's evidence of identity
- check they hold a valid CoS
- look at the particular job category in Tiers 2 or 5 and check all the requirements have been met, this includes the English language requirement where relevant (see link on left).

Much of the information needed to assess if the requirements for the particular job category have been met are in the entry on the CoS checking service.

Certificate of sponsorship not required

If you are dealing with an application where the job is one that does not require a CoS, you will need to:

- check the applicant's evidence of identity
- look at the particular job category and check that all the requirements have been met, this includes the English language requirement where relevant.

Licensed employers

Under Tiers 2 or 5 of the points-based system any employer wishing to act as a sponsor must have a licence and be on the register of sponsors. Anyone sponsoring a Croatian worker who needs work authorisation must be on the register.

To check the register see related links.

Croatian casework: purple registration certificates

Employment categories

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This section tells you about each of the employment categories for which a Croatian national can receive a purple registration certificate.</p> <p>Croatian nationals who need worker authorisation can only get it for jobs covered by Tiers 2 and 5 of the points-based system unless they are going to be employed as a:</p> <ul style="list-style-type: none">• postgraduate doctor or dentist doing a foundation course• sole representative of an overseas business, or• domestic worker in a private household. <p>In general, Tier 2 covers skilled jobs, while Tier 5 covers temporary posts.</p> <p>You can issue a purple registration certificate if the worker has a Tier 2 or 5 certificate of sponsorship (CoS), from a licensed employer, issued in any of the following categories:</p> <ul style="list-style-type: none">• Tier 2 (General)• Tier 2 (Intra-company transfer) including sub categories:<ul style="list-style-type: none">○ long term○ short term○ skills transfer○ graduate trainee• Tier 2 (Minister of religion)• Tier 2 (Sportsperson)• Tier 5 (Temporary work) including sub-categories:<ul style="list-style-type: none">○ creative and sporting○ charity workers○ religious workers○ government authorised exchange○ international agreement. <p>For more information on these categories see related links.</p>	<p>In this section Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>External links Immigration Rules:</p>
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	<p>Supplementary employment In addition to the job specified on the CoS, the applicant can do extra work if it is:</p> <ul style="list-style-type: none">• in either a job on the shortage occupation list or a job in the same sector and at the same professional level as the work for which the CoS was assigned• no more than 20 hours a week, and• outside the working hours covered by the CoS. <p>If they meet the above requirements the applicant does not need to inform the Home Office.</p> <p>Using the CoS checking service For information on how to search for the relevant record or information using the CoS checking see link on left: Using the certificate of sponsorship checking service.</p> <p>The validity of the CoS In all cases where a CoS is issued, you must make sure the certificate is valid. For more information on how to do this see link on left: Checking the validity of the certificate of sponsorship.</p>	<p>Appendix J</p> <p>Immigration Rules: Appendix K</p>
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Croatian casework: purple registration certificates

Tier 2 (General)

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This section tells you the relevant requirements Croatians will need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 2 (General) employment category.</p> <p>Requirements</p> <p>Before you can issue a purple registration certificate you must be satisfied the applicant holds a valid CoS under Tier 2 (General) and all the relevant requirements are met. These requirements are:</p> <ul style="list-style-type: none">• the job:<ul style="list-style-type: none">○ is in a shortage occupation, or○ meets the requirements of the resident labour market test, except where an exemption applies, or○ is a continuation of work in the same occupation for the same sponsor• the Croatian national is being paid the appropriate salary for the job they are being sponsored to do• the job is in a skilled occupation up to National Qualifications Framework level 4 or above as listed in appendix J of the Immigration Rules, and• the applicant meets the relevant English language requirement. <p>The English language requirement</p> <p>The applicant must have a knowledge of English equivalent to level B1 or above of the Council of Europe's Common European Framework for Language Learning. For information on how this requirement can be met and the evidence needed see the related link: Assessing if the English language requirement is met.</p> <p>For more information on supplementary employment, CoS checking service and the sponsor checking system see links on left:</p> <ul style="list-style-type: none">• Employment categories	<p>In this section</p> <p>Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>Assessing the job Requirements of the resident labour market</p>
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	<ul style="list-style-type: none">• Using the certificate of sponsorship checking service• Checking the validity of the certificate of sponsorship.	<p>test Assessing the appropriate salary</p> <p>External links Immigration Rules: Appendix J Immigration Rules: Appendix K</p>
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Croatian casework: purple registration certificates

Assessing the job

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This page tells you about assessing a job in the Tier 2 (General) category for Croatian nationals.

Assessing if the job is in a shortage occupation

You must confirm the post is in a shortage occupation on the entry relating to the applicant's job on the certificate of sponsorship (CoS) checking service entry records.

For a job to be regarded as a shortage occupation you must be satisfied that:

- it is listed in the shortage occupation list in appendix K of the Immigration Rules at the time the CoS was assigned (see related link)
- the contracted hours must be for at least 30 hours a week
- if the job appears on the 'Scotland only' shortage occupation list the applicant will be working in Scotland.

Assessing if the job is considered to be the same work for the same sponsor

If the job is the same work for the same sponsor, there is no need to check if the resident labour market test has been passed.

To determine if the job can be considered to be the same work for the same worker, you need to be satisfied that:

- The sponsoring employer is the same one as in the previous application that was granted. The previous application means either the last application for leave to enter or remain granted to the Croatian under the Immigration Rules or the last granted application for a purple registration certificate, and
- The CoS checking service entry confirms the job is the same one as in the previous successful application for either leave to enter or remain or a purple registration certificate.

You should be able to check CID for any details of any previous leave granted. For further

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[Assessing the appropriate salary](#)

External links

[Immigration Rules: Appendix J](#)

[Immigration Rules: Appendix K](#)

	<p>information on how to use the CoS checking service see the link on left: Using the certificate of sponsorship checking system.</p> <p>Assessing if the job is a skilled occupation You will need to make sure that the job the Croatian has been sponsored to do is up to at least level 4 of the National Qualifications Framework (NQF). This can be done by looking at the list of occupations in appendix J of the Immigration Rules. See related links.</p>	
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Croatian casework: purple registration certificates

Requirements of the resident labour market test

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you about the resident labour market test for the Tier 2 (General) category for Croatian nationals.</p> <p>If the job the Croatian is being sponsored to do is:</p> <ul style="list-style-type: none">• in a shortage occupation• is exempt from the resident labour market test• is just the continuation of the same work for the same licensed sponsor <p>the resident labour market test does not apply.</p> <p>The requirements of the test are:</p> <ul style="list-style-type: none">• the sponsor has advertised the vacancy in line with the requirements set out in tables 11B (advertising methods and duration which satisfy the resident labour market test) and 11C (advertising media which satisfy the resident labour market test) of appendix A (attributes) of the Immigration Rules• the advertisement has stated:<ul style="list-style-type: none">○ the job title○ the main duties and responsibilities of the employment○ the location of the employment○ an indication of the salary package or salary range or terms on offer○ the skills, qualifications and experience required for the employment○ the closing date for applications, unless it is part of the sponsor's rolling recruitment programme, in which case the advertisement should show the period of the recruitment programme• unless the employment appears on table 1 (occupations skilled to PhD level), of appendix J (codes of practice for Tier 2 sponsors, Tier 5 sponsors and employers of work permit holders) of the Immigration Rules, the sponsor has been unable to find a settled worker who is:<ul style="list-style-type: none">○ suitably qualified to fill the vacancy as advertised	<p>In this section Assessing the job</p> <p>Assessing the appropriate salary</p> <p>External links</p> <p>Immigration Rules: Appendix J</p> <p>Immigration Rules: Appendix K</p>
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- available to fill the vacancy.
- the certificate of sponsorship (CoS) checking service entry contains full details of when and where the job was advertised, and any advertisement reference numbers, including the Jobcentre Plus or JobCentre online vacancy reference number if table 11B (advertising methods and duration which satisfy the resident labour market test) of appendix A (attributes) of the Immigration Rules specifies that the job must have been advertised in Jobcentre Plus or JobCentre online

Assessing if the job has passed the resident labour market test

The test comprises a set of criteria covering areas such as where and how a post was advertised and what information the advert contained to make sure it was made available to the local settled workers before being taken by a migrant.

You must check that the CoS checking service entry for the applicant confirms that the test has been passed.

In order to determine whether the job has passed this test, the CoS checking service entry must:

- indicate it met the tests requirements concerning the advertising and description of the post
- contain full details of when and where the job was advertised including any reference numbers if it was advertised in Universal Jobmatch, JobCentre Plus or JobCentre Online

Assessing if the job is exempt from the resident labour market test

Not every job in Tier 2 (General) has to pass the test. A post is exempt from the test if the appropriate salary is either:

- no less than £152,100 each year
- £155,300 or more each year if the CoS was issued after 6 April 2015, the job is a supernumerary research position, where the applicant has been issued a scientific research award or fellowship by an external organisation that is not the sponsor, and the funding is not transferrable to any other applicant

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	<ul style="list-style-type: none">• the job offer is to continue working as a doctor or dentist in training under the same NHS training number that was assigned to them for their previous lawful employment in the UK as a doctor or dentist• the job offer is as a doctor in speciality training where the applicant's salary and the costs of their training is being met by a foreign government with the agreement of the UK• the job offer is to resume employment by a higher education institution following a break in employment by the institution which was solely for the purposes of academic leave <p>For guidance on calculating if the applicant is earning an appropriate salary each year, see related link: Assessing the appropriate salary.</p>	
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Croatian casework: purple registration certificates

Assessing the appropriate salary

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This page tells you about the appropriate salary rate for the Tier 2 (General) category for Croatian nationals.

Assessing if the appropriate salary is being paid

The appropriate salary an applicant needs to be paid will depend on when the certificate of sponsorship (CoS) was issued.

For the sponsored job to be paid the appropriate salary you must be satisfied the salary is no less than either:

- £20,300 each year
- £20,800 each year if the CoS was issued after 6 April 2015

Regardless of when the valid CoS was issued you must also be satisfied the salary is no less than the appropriate rate for the job as stated in the codes of practice in appendix J of the Immigration Rules.

To calculate whether the annual salary meets the above criteria you must take account of the applicant's gross annual salary:

- including allowances, such as London weighting, which would be paid to a settled worker in similar circumstances
- excluding other benefits, such as bonus or incentive pay, employer pension contributions, and payments to cover business expenses (including travel to and from the applicant's home country)
- excluding overtime payments

Assessing if the appropriate salary has been paid where the applicant is paid hourly

Where the Croatian is working at an hourly rate, you must base the earnings on a maximum of 48 hours worked a week. This applies even if the applicant is working more hours than that each week.

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External links

[Immigration Rules: Appendix J](#)

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In order to calculate the hourly rate caseworkers will need to use the following formula:

- hourly rate multiplied by 48 (maximum hours worked) multiplied by 52 (weeks in the year) equals annual earnings

In all cases the applicant must be receiving the appropriate hourly rate as determined in the codes of practice in appendix J of the Immigration Rules.

Assessing if the applicant is receiving the appropriate rate of pay for the job

The calculation of the rate of pay is based on the earnings for a maximum of 39 hours a week (unless otherwise specified in appendix J of the Immigration Rules).

In order to determine whether the Croatian is receiving the correct rate of pay as outlined in the codes of practice in appendix J of the Immigration Rules, you will need to use the following formula:

- annual wage divided by 39 (maximum hours worked) divided by 52 (weeks in the year) equals the rate of pay

Pre- registration nurses and midwives

From 6 April 2015, special rules govern salary of those Tier 2 (General) applicants issued a CoS as a pre-registration nurse or midwife. A pre- registration nurse or midwife is someone who meets the following conditions:

- they obtained a Nursing and Midwifery Council permission before 30 March 2015 to undertake the Overseas Nursing Programme or the Adaptation to Midwifery Programme, and are being sponsored to undertake a supervised practice placement as part of the programme, which has been approved by the Nursing and Midwifery Council or they will sit an Observed Structured Clinical Examination to obtain Nursing and Midwifery Council registration no later than 3 months after the stated employment start date, and familiarisation training will be permitted until the application for registration with the Nursing and Midwifery Council is either successful, or closed, or for a period of up to 8 months, whichever is earlier

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	<ul style="list-style-type: none">• they will continue to be sponsored as a nurse or midwife by the sponsor after registration with the Nursing and Midwifery Council• where an applicant receives a CoS as a pre-registration nurse or midwife the appropriate salary will be £20,800 once registered	
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Croatian casework: purple registration certificates

Tier 2 (Intra-company transfer)

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This section tells you the relevant requirements Croatians will need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 2 (Intra-company transfer) employment category.</p> <p>A Croatian national transferred to the UK as an intra-company transfer (ICT) by a business located elsewhere in the EU may be considered to be a posted worker and therefore exempt from the requirement to obtain worker authorisation. A Croatian national transferred to the UK as an ICT by a business located outside the European Union (EU) will, however, need worker authorisation.</p> <p>Under the purple registration certificate criteria, there is no distinction between ICTs transferred in the short-term and long-term staff sub-categories, because such a distinction is irrelevant where workers become exempt from work authorisation after 12 months. Therefore the three sub-categories are:</p> <ul style="list-style-type: none">• short or long term staff• graduate trainee• skills transfer <p>Requirements</p> <p>Before you can issue the document you must be satisfied the applicant holds a valid CoS under Tier 2 (Intra-company transfer) and all the relevant requirements have been met. These requirements are that:</p> <ul style="list-style-type: none">• the job is in a skilled occupation up to National Qualifications Framework level 4 or above as listed in appendix J of the Immigration Rules• the Croatian national is being paid the appropriate salary for the job they are being sponsored to do, and• the applicant has worked for the sponsor for the required time and has provided the specified documents to demonstrate this requirement is met.	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>Appropriate salary (Intra-company transfer) Applicant has worked for the sponsor for the</p>
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	<p>If the Croatian is applying on the basis that they are the holder of a CoS issued in the graduate trainee sub category:</p> <ul style="list-style-type: none">• the job the CoS checking service entry records the person is being sponsored to do must be part of a structured graduate training programme, with clearly defined progression towards a managerial or specialist role within the organisation, and• the sponsor has assigned CoS to no more than four other people under the graduate trainee sub-category during the year beginning on 6 April and ending on 5 April in which the CoS was assigned to the applicant. <p>If the Croatian is applying on the basis of been the holder of a CoS issued in the skills transfer sub category, the job the applicant is being sponsored to do must be for the sole purpose of transferring skills to or from the sponsor's UK work environment. The appointment must be additional to staffing requirements. This means that the role in the UK would not exist but for the need for skills transfer.</p> <p>English language requirement There is no English language requirement for this category.</p> <p>For more information on supplementary employment, CoS checking service and the sponsor checking system see links on left:</p> <ul style="list-style-type: none">• Employment categories• Using the certificate of sponsorship checking service• Checking the validity of the certificate of sponsorship.	<p>required time Applicant has worked for the sponsor for the 12 months Applicant was on maternity, paternity or adoption leave Applicant was on long term sick leave</p> <p>External links Immigration Rules: Appendix J Immigration Rules: Appendix K</p>
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Croatian casework: purple registration certificates

Appropriate salary (Intra-company transfer)

[About this guidance](#)
[Purple registration certificates](#)
[Considering an application for a purple registration certificate](#)
[Employment categories](#)
[Checking the validity of a certificate of sponsorship](#)
[Using the certificate of sponsorship checking system](#)
[Assessing if the English language requirement is met](#)

This page tells you about the appropriate salary rate for the Tier 2 (Intra-company transfer) category for Croatian nationals.

The appropriate salary will depend on when the certificate of sponsorship (CoS) was issued.

For the sponsored job to be paid the appropriate salary you must be satisfied the salary is no less than:

- £24,300 each year
- £24,800 each year if the CoS was issued after 6 April 2015

Regardless of when the valid CoS was issued you must also be satisfied the salary is no less than the appropriate rate for the job as stated in the codes of practice in appendix J of the Immigration Rules.

To calculate whether the annual salary meets the above criteria, you must take into account the applicant's gross annual salary:

- including allowances which would be paid to a settled worker in similar circumstances or are paid to cover the additional cost of living in the UK
- excluding of other benefits, such as bonus or incentive pay, employer pension contributions, and payments to cover business expenses, including (but not limited to) travel to and from the sending country
- excluding overtime payments

In the case of allowances made available solely for the purpose of accommodation, these cannot account for more than 40 percent of the gross annual salary.

So, for example, where an applicant receives an accommodation allowance of £12,000 in addition to other payments of £12,000 (making payments of £24,000 in total), the £12,000 of other payments must account for at least 60 percent of the applicant's gross annual salary,

In this section

[Applicant has worked for the sponsor for the required time](#)

[Applicant has worked for the sponsor for the 12 months](#)

[Applicant was on maternity, paternity or Adoption leave](#)

[Applicant was on long term sick leave](#)

External links

[Immigration Rules: Appendix J](#)

[Immigration Rules: Appendix K](#)

so that only £8,000 of the accommodation allowance would count towards the calculation of the applicant's gross annual salary, (which would be £20,000 in this example, and therefore not meet the minimum salary requirement).

Assessing if the appropriate salary has been paid where the applicant is paid hourly

Where the Croatian is working at an hourly rate, you must base the earnings on a maximum of 48 hours worked a week. This applies even if the applicant is working more hours than that per week.

In order to calculate the hourly rate caseworkers will need to use the following formula:

- hourly rate multiplied by 48 (maximum hours worked) multiplied by 52 (weeks in the year) equals annual earnings

Assessing if the applicant is receiving the appropriate rate of pay for the job

The calculation of the rate of pay is based on the earnings on a maximum of 39 hours a week (unless otherwise specified in appendix J of the Immigration Rules). In order to determine whether the Croatian is receiving the correct rate of pay as outlined in the codes of practice in appendix J of the Immigration Rules, you will need to use the following formula:

- annual wage divided by 39 (maximum hours worked) divided by 52 (weeks in the year) equals rate of pay

Croatian casework: purple registration certificates

Applicant has worked for the sponsor for the required time

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you how to assess if a Croatian intra-company transfer applicant has worked for a sponsor for the required time.</p> <p>A Croatian will need to have worked for their sponsor in this category for a continuous period of 12 months (or three months if they are applying in the graduate trainee category), immediately before the application for a certificate of sponsorship (CoS).</p> <p>For guidance on the types of evidence needed to prove this see related link: Applicant has worked for the sponsor for the 12 months.</p> <p>However, in some circumstances you can accept an aggregated period of 12 months within the 24 month period before the application was made. This would be acceptable where the applicant was:</p> <ul style="list-style-type: none">• on maternity, paternity or adoption leave• on long terms sick leave for at least a month, or• working for the UK sponsor in the UK as a Tier 2 (Intra-company transfer) migrant in either the graduate trainee or skills transfer sub categories. <p>You will only be able to accept an aggregated period as long as the applicant can provide the relevant documentation to show they fall into one of the three categories above. For guidance on the types of acceptable evidence relating to these three categories see related links.</p> <p>If the applicant was previously working inside or outside the UK for the same sponsor and had the proper worker authorisation (for example, a CoS and/or a purple registration certificate) immediately before making their current application then you do not need to assess if they have worked for the sponsor for a specified period.</p>	<p>In this section Appropriate salary (Intra-company transfer)</p> <p>Applicant has worked for the sponsor for the 12 months</p> <p>Applicant was on maternity, paternity or Adoption leave</p> <p>Applicant was on long term sick leave</p> <p>External links Immigration Rules: Appendix J</p> <p>Immigration Rules: Appendix K</p>
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Croatian casework: purple registration certificates

Applicant has worked for the sponsor for the 12 months

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you about the evidence needed to demonstrate a Croatian intra-company transfer applicant has worked for the sponsor for the 12 months before their application.</p> <p>If the Croatian has worked for the sponsor for a continuous period of 12 months (or three months in the case of a graduate trainee) immediately before the date of the application, the list of acceptable evidence to prove this is listed below:</p> <ul style="list-style-type: none">• payslips which cover the payments made by the sponsor to the applicant for the full period of 12 months, or three months, with the most recent payslip dated no later than 31 days before the date of the application• personal bank or building society statements covering the full period of 12 months, or three months which clearly show:<ul style="list-style-type: none">○ the applicant's name○ the account number○ the date of the statement (the most recent statement must be dated no earlier than 31 days before the date of the application), and○ payments by the sponsor covering the full period of 12 months, or three months• a building society pass book, which clearly shows:<ul style="list-style-type: none">○ the applicant's name○ the account number, and○ payments by the sponsor covering the full specified period. <p>The statements must not be mini-statements obtained from a cash point machine.</p>	<p>In this section appropriate salary (Intra-company transfer)</p> <p>applicant has worked for the sponsor for the required time</p> <p>applicant was on maternity, paternity or adoption leave</p> <p>applicant was on long term sick leave</p> <p>Related links Immigration Rules: Appendix J Immigration Rules: Appendix K</p>
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Croatian casework: purple registration certificates

Applicant was on maternity, paternity or adoption leave

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you about the evidence needed to demonstrate a Croatian intra-company transfer applicant was on maternity, paternity or adoption leave.</p> <p>If the Croatian has been on maternity, paternity or adoption leave you need to decide whether they have worked for an aggregate period of 12 months during the 24 months before the application for a certificate of sponsorship (CoS).</p> <p>The list of acceptable evidence to prove this is listed below:</p> <ul style="list-style-type: none">• The original full birth certificate or original full certificate of adoption (as appropriate) containing the names of the parents or adoptive parents of the child for whom the leave was taken, if this is available. And• At least one of the following:<ul style="list-style-type: none">○ An original letter from the sponsor, on company headed paper, confirming the start and end dates of the applicant's leave.○ Formal payslips on company headed paper showing maternity, paternity or adoption leave payments for the period claimed.○ Payslips on un-headed paper that are printouts of online payslips covering the entire period claimed showing maternity, paternity or adoption leave payments for the period claimed.○ Personal bank or building society statements covering the full claimed period. They must show the applicant's name, account number, date of the statement (no earlier than 31 days before the date of the application), name and logo of the financial institution and the transactions during the period claimed. This must show maternity, paternity or adoption leave payments for the period claimed.○ A building society pass book showing the applicant's name, the account number, the name and logo of the financial institution and the transactions by the sponsor covering the full claimed period. This must show maternity, paternity or adoption leave payments for the period claimed.	<p>In this section</p> <p>Appropriate salary (Intra-company transfer)</p> <p>Applicant has worked for the sponsor for the required time</p> <p>Applicant has worked for the sponsor for the 12 months</p> <p>Applicant was on long term sick leave</p> <p>Related links</p> <p>Immigration Rules: Appendix J</p> <p>Immigration Rules: Appendix K</p>
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	<p>If the applicant cannot provide two of the specified documents above, they must provide at least one of the specified documents above, with a full explanation of why the other documents cannot be provided, and at least one of the following, from an official source which is independently verifiable:</p> <ul style="list-style-type: none">• official adoption papers issued by the relevant authority• any relevant medical documents, or• a relevant extract from a register of births which is accompanied by an original letter from the issuing authority confirming the authenticity of the extract.	
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Croatian casework: purple registration certificates

Applicant was on long term sick leave

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you about the evidence needed to demonstrate a Croatian intra-company transfer applicant was on long term sick leave.</p> <p>Where the Croatian has been on long term sick leave you need to decide whether they have worked for an aggregate period of 12 months during the 24 months before the application for a certificate of sponsorship (CoS). To do this you will need to see evidence of the sick leave.</p> <p>The list of acceptable evidence to prove this is:</p> <ul style="list-style-type: none">• An original letter from the sponsor, on the sponsor's headed paper, confirming the start and end dates of the applicant's leave. And• One of the following showing statutory sick pay and/or sick pay from health insurance:<ul style="list-style-type: none">○ Formal payslips on company headed paper (no earlier than 31 days before the application was made) covering the period claimed.○ Payslips on un-headed paper that are printouts of online payslips covering the entire period claimed.○ Personal bank or building society statements covering the full claimed period. They must show the applicant's name, account number, date of the statement (no earlier than 31 days before the date of the application), name and logo of the financial institution and transactions during the period claimed.○ A building society pass book showing the applicant's name, the account number, the name and logo of the financial institution and the transactions by the sponsor covering the full claimed period. <p>If the applicant cannot provide two of the specified documents above, they must provide one of the specified documents above, with a full explanation of why the other document cannot be provided, and any relevant medical documents, from an official source and which are independently verifiable.</p>	<p>In this section Appropriate salary (Intra-company transfer)</p> <p>Applicant has worked for the sponsor for the required time</p> <p>Applicant has worked for the sponsor for the 12 months</p> <p>Applicant was on maternity, paternity or Adoption leave</p> <p>Related links Immigration Rules: Appendix J</p> <p>Immigration Rules: Appendix K</p>
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Croatian casework: purple registration certificates

Tier 2 (Minister of religion)

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the relevant requirements Croatians will need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 2 (Minister of religion) employment category.</p> <p>Requirements</p> <p>Before you can issue the document you must be satisfied they hold a valid CoS under Tier 2 (Minister of religion) and that all the relevant requirements have been met. These requirements are that the CoS checking service entry records:</p> <ul style="list-style-type: none">• the applicant must be sponsored for the purpose of employment which requires the applicant to perform religious duties, which:<ul style="list-style-type: none">○ may include preaching, pastoral work and non pastoral work, but○ must not involve mainly non-pastoral duties, such as school teaching, media production, domestic work, or administrative or clerical work, unless the role is a senior position• the applicant must be qualified to undertake the employment• if the sponsor is a religious order, the applicant must be a member of that order• the pay and conditions of the employment must at least equal those given to a settled worker in the same employment, and the remuneration must conform with the requirements of National Minimum Wage Act 1998• the employment must meet the requirements of the resident labour market test, unless the applicant has previously been granted an accession worker authorisation document for the purpose of employment in the same role and by the same sponsor. <p>You must also assess if the applicant meets the English language requirement for this category.</p> <p>Assessing the applicant's duties, pay and conditions</p> <p>These details will appear on the CoS checking service entry. For further information on how to use this service see link on left.</p>	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>Related links</p>
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Assessing if the job passes the resident labour market test

For the job to pass the resident labour market test, the CoS checking service entry must confirm:

- the employment is additional to the sponsor's normal staffing requirements
- the sponsor holds national records of all available individuals and confirms the records show no suitable settled worker is available to fill the role.

It must also confirm the sponsor has undertaken a national recruitment search and provide:

- details of how the employment was advertised, and in each case, any reference numbers for the advertisements, which must be at least one of the following:
 - an advertisement in a nationally available publication specific to the sponsor's religion or denomination
 - an advertisement on the sponsor's own website, if that is how the sponsor normally advertises vacant positions, and the pages containing the advertisement are free to view, or
 - an advertisement through Jobcentre Plus (or in Northern Ireland, JobCentre Online), or in the employment section of a national newspaper, if the sponsor is unable to use the means described above
- details of the period the employment was advertised for, which must be at least 28 days during the six month period immediately before the date the sponsor assigned the certificate of sponsorship to the applicant, and
- confirmation that no suitable settled workers are available to be recruited for the employment.

The English language requirement

Croatians applying for work authorisation for a job under Tier 2 (Minister of religion) will have to meet an English language requirement.

They must have a knowledge of English equivalent to level B2 or above of the Council of Europe's Common European Framework for Language Learning. For information on how this requirement can be met and the evidence needed see the link on left: [Assessing if the English language requirement is met.](#)

This guidance is based on The Accession of Croatia (Immigration and Worker Authorisation) Regulations 2013

	<p>For more information on supplementary employment, CoS checking service and the sponsor checking system see links on left:</p> <ul style="list-style-type: none">• Employment categories• Using the certificate of sponsorship checking service• Checking the validity of the certificate of sponsorship.	
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Croatian casework: purple registration certificates

Tier 2 (Sportsperson)

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the relevant requirements that Croatians will need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 2 (Sportsperson) employment category.</p> <p>Requirements</p> <p>Before you can issue the document you must be satisfied they hold a valid CoS under Tier 2 (Sportsperson) and all the relevant requirements have been met. These requirements are that the CoS checking service entry records that:</p> <ul style="list-style-type: none">• the applicant is qualified to undertake the employment, and• the body specified in paragraph 1 and the corresponding table of appendix M (sports governing bodies for Tier 2 (Sportsperson) and Tier 5 (Temporary worker – creative and sporting) applications) of the Immigration Rules as being the governing body for the sport in question has provided an endorsement confirming:<ul style="list-style-type: none">○ the applicant is internationally established at the highest level○ their employment will make a significant contribution to the development of their sport at the highest level in the UK, and○ no suitable settled workers are available to be recruited for the employment. <p>Sports governing bodies</p> <p>For further information on which is the relevant governing body for each sport see related link.</p> <p>English language requirement</p> <p>Croatians applying for work authorisation for a job under Tier 2 (Sportsperson) must meet the English language requirement. They must have a knowledge of English equivalent to level A1 or above of the Council of Europe’s Common European Framework for Language Learning. For information on how this requirement can be met and the evidence needed see the related link: Assessing if the English language requirement is met.</p> <p>For more information on supplementary employment, CoS checking service and the sponsor</p>	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>Related links</p> <p>Immigration Rules: Appendix M</p>
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	<p>checking system see links on left:</p> <ul style="list-style-type: none">• Employment categories• Using the certificate of sponsorship checking service• Checking the validity of the certificate of sponsorship.	<p>Sports Governing Bodies</p>
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Croatian casework: purple registration certificates

Tier 5 (Temporary worker) - creative and sporting

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the relevant requirements that Croatians will need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 5 (Temporary worker) - creative and sporting employment category.</p> <p>This category is for applicants in the creative and sporting sector such as sports coaches who are entering the UK for short-term contracts or engagements.</p> <p>Requirements</p> <p>Before you can issue the document you must be satisfied they hold a valid CoS under Tier 5 (Temporary worker) - creative and sporting and all the relevant requirements have been met. These requirements are that the CoS checking service entry shows that:</p> <ul style="list-style-type: none">• the applicant has been endorsed by the governing body for their sport (that is, the organisation which is specified in appendix M of the Immigration Rules, see related link, as being the governing body for the sport in question)• the endorsement confirms the player or coach is internationally established at the highest level and/or will make a significant contribution to the development of their sport at the highest level in the UK, and that the post could not be filled by a suitable settled worker• the CoS has been issued in the creative and sporting subcategory so the applicant can work as a creative worker, if the entry confirms the sponsor has taken into account the needs of the resident labour market in that field, as set out in the creative sector codes of practice in appendix J (see related link) of the Immigration Rules, and that the work could not be carried out by a suitable settled worker. <p>Sports governing bodies</p> <p>For further information on which is the relevant governing body for each sport see related link.</p> <p>For more information on supplementary employment, CoS checking service and the sponsor checking system see links on left:</p>	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>External links</p> <p>Immigration Rules: Appendix M</p> <p>Immigration Rules: Appendix J</p>
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This guidance is based on The Accession of Croatia (Immigration and Worker Authorisation) Regulations 2013

	<ul style="list-style-type: none">• Employment categories• Using the certificate of sponsorship checking service• Checking the validity of the certificate of sponsorship.	Sports governing bodies
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Croatian casework: purple registration certificates

Tier 5 (Temporary worker) - charity workers

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the relevant requirements that Croatians need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 5 (Temporary worker) - charity worker employment category.</p> <p>This category is for migrants:</p> <ul style="list-style-type: none">• to undertake unpaid, voluntary fieldwork directly related to the purpose of their sponsor in the UK• who are coming to work temporarily in the UK as charity workers, and• who are only doing voluntary activities, and not paid work. <p>Requirements</p> <p>Before you can issue the document you must be satisfied they hold a valid CoS under Tier 5 (Temporary worker) - charity worker and all the relevant requirements have been met.</p> <p>These requirements are that the CoS checking service entry shows the work the applicant is being sponsored to do is:</p> <ul style="list-style-type: none">• voluntary fieldwork directly related to the purpose of the charity which is sponsoring them• not paid (except reasonable expenses outlined in section 44 of the National Minimum Wage Act, see related link), and• not a permanent position. <p>Approved charitable organisations</p> <p>Below is a list of recognised and approved charitable organisations that you may come across when dealing with this type of application. The list is not definitive.</p> <ul style="list-style-type: none">• Amnesty International• ATD - Fourth World (Aide a Toute Detresse)	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>External links</p> <p>Section 44 of the National Minimum Wage Act</p>
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	<ul style="list-style-type: none">• Camphill Village Trust Ltd (See ISBI on Rudolph Steiner Establishments)• Christian Aid• Leonard Cheshire Foundation (Cheshire Homes)• Church of England Children's Society (The Children's Society)• Community Service Volunteers• Corrymeela Community• Cyrenians• Dr Barnardos• Friends of the Earth• GAP Activity projects Ltd• Guide Association• Inter-Action• International Voluntary Service• L'Arche• Lee Abbey• National Council of YMCA's• Oxfam• Salvation Army• Samaritans Incorporated• Save the Children Fund• Scout Association• Simon Community• Society of Friends (Quakers)• Sue Ryder Foundation• Time for God• Winged Fellowship Trust. <p>Charities register with the Charity Commission who regulate charities in the UK. For more information see related link: Charity Commission.</p> <p>For more information on supplementary employment, CoS checking service and the sponsor checking system see links on left:</p>	<p>Charity Commission</p>
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This guidance is based on The Accession of Croatia (Immigration and Worker Authorisation) Regulations 2013

	<ul style="list-style-type: none">• Employment categories• Using the certificate of sponsorship checking service• Checking the validity of the certificate of sponsorship.	
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Croatian casework: purple registration certificates

Tier 5 (Temporary worker) - religious worker

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the relevant requirements that Croatians will need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 5 (Temporary worker) - religious worker employment category.</p> <p>It explains the checks that need to be made against the entry on the CoS checking service.</p> <p>This category is for applicants coming to work temporarily in the UK as:</p> <ul style="list-style-type: none">• religious workers whose duties may include:<ul style="list-style-type: none">○ preaching○ pastoral work, and/or○ non-pastoral work• visiting religious workers:<ul style="list-style-type: none">○ who are employed overseas doing the same work as they are seeking to come to do in the UK (although the exact detail of their duties in the UK may differ), and○ where their employment is ongoing, and the time spent in the UK is consistent with a break from their employment• members of religious orders, for example monastic communities of monks, nuns or similar religious communities, which involves a permanent commitment. <p>Requirements</p> <p>Before you can issue the document you must be satisfied they hold a valid CoS under Tier 5 (Temporary worker) - religious worker and all the relevant requirements have been met.</p> <p>These requirements are that the CoS checking service entry shows:</p> <ul style="list-style-type: none">• the applicant is being sponsored to perform religious duties which may include preaching pastoral work and non pastoral work• if the sponsor's organisation is a religious order, confirmation that the applicant is a member of that order• the applicant will receive pay and conditions at least equal to those given to settled	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>Related links</p> <p>Tier 2 (Minister of religion)</p>
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	<p>workers in the same role</p> <ul style="list-style-type: none">• the applicant's pay complies with the National Minimum Wage regulation or is exempt from complying• the job passes the resident labour market test (RLMT). <p>If the Croatian has had previous leave or work authorisation in this category with the same sponsor, the requirement for the post to pass the RLMT does not need to be met.</p> <p>Assessing if the job passes the RLMT</p> <p>For more information on assessing if the RLMT has been passed see related link: Employment category: Tier 2 (Minister of religion).</p> <p>For more information on supplementary employment, CoS checking service and the sponsor checking system see links on left:</p> <ul style="list-style-type: none">• Employment categories• Using the certificate of sponsorship checking service• Checking the validity of the certificate of sponsorship.	
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Croatian casework: purple registration certificates

Tier 5 (Temporary worker) - government authorised exchange

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This tells you the relevant requirements that Croatians will need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 5 (Temporary worker) - government authorised exchange category.</p> <p>This category is for applicants coming to the UK for approved exchange schemes that aim to share knowledge, experience and best practice. It cannot be used to fill job vacancies or provide a way to bring unskilled labour to the UK.</p> <p>Government authorised exchange sponsors Individual employers and organisations are not allowed to sponsor migrants in this category, even if they are licensed as sponsors under other tiers or categories of Tier 5 (Temporary worker). Tier 5 (Government authorised exchange) sponsors must be an overarching body that manages the exchange scheme and has the support of a UK government department.</p> <p>Requirements Before you can issue the document you must be satisfied they hold a valid CoS under Tier 5 (Temporary worker) - government authorised exchange and all the requirements have been met. These requirements are that the CoS checking service entry shows the work is volunteering or job shadowing and the job the applicant is being sponsored to do:</p> <ul style="list-style-type: none">• meets the requirements of the individual exchange scheme, as set out in appendix N of the Immigration Rules (see related link)• does not fill a vacancy in the workforce• is skilled to National Qualifications Framework level 3, as stated in the codes of practice in appendix J of the Immigration Rules (see related link), unless the applicant is being sponsored under an individual exchange scheme set up as part of the European Commission's Lifelong Learning Programme• conforms with all relevant UK and EU legislation, such as the National Minimum Wage Act and the Working Time Directive. <p>For more information on supplementary employment, CoS checking service and the sponsor</p>	<p>In this section Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p> <p>External links Immigration Rules: Appendix N Immigration Rules: Appendix J</p>
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	<p>checking system see links on left:</p> <ul style="list-style-type: none">• Employment categories• Using the certificate of sponsorship checking service• Checking the validity of the certificate of sponsorship.	
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Croatian casework: purple registration certificates

Tier 5 (Temporary worker) - international agreement

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page explains the relevant requirements that Croatians will need to meet before they can be issued a certificate of sponsorship (CoS) under the Tier 5 (Temporary worker)-international agreement employment category.</p> <p>This category is for migrants who are coming to the UK under contract to provide a service covered under international law, including:</p> <ul style="list-style-type: none">• employees of overseas governments and international organisations, and• private servants in diplomatic households. <p>Requirements</p> <p>Before you can issue the document you must be satisfied they hold a valid CoS under Tier 5 (Temporary worker) - international agreement and all the requirements have been met.</p> <p>These requirements are that the CoS checking service entry confirms the applicant is being sponsored:</p> <ul style="list-style-type: none">• as an employee of an overseas government, or• as an employee of an international organisation established by international treaty signed by the UK or European Union, or• as a private servant in a diplomatic household under the provisions of the Vienna Convention on Diplomatic Relations, 1961, and confirms the name of the individual who is employing them. <p>For more information on supplementary employment, CoS checking service and the sponsor checking system see links on left:</p> <ul style="list-style-type: none">• Employment categories• Using the certificate of sponsorship checking service	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Postgraduate doctors and dentists Representative of an overseas business Domestic worker in a private household</p>
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This guidance is based on The Accession of Croatia (Immigration and Worker Authorisation) Regulations 2013

	<ul style="list-style-type: none">• Checking the validity of the certificate of sponsorship.	
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Croatian casework: purple registration certificates

Postgraduate doctors and dentists

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the relevant requirements that Croatians will need to meet before they can be issued a purple registration certificate so they can undertake a foundation programme as a postgraduate doctor or dentist in the UK.</p> <p>Applicants in this category do not need to obtain a certificate of sponsorship before applying for a purple registration certificate.</p> <p>This category does not cover those postgraduate doctors or dentists who have already completed a foundation programme and are seeking employment in more senior posts such as specialists or general practitioner (GP). These applications must be looked at under the Tier 2 (General) category, see related link.</p> <p>Requirements Before you can issue the document you must be satisfied the applicant:</p> <ul style="list-style-type: none">• is a Croatian national• will take employment as a postgraduate doctor or dentist on a recognised foundation programme, and• has successfully completed a recognised UK degree in medicine or dentistry from:<ul style="list-style-type: none">○ an institution with a Tier 4 (General) sponsor licence,○ a UK publicly funded institution of further or higher education, or○ a UK bona fide (genuine) private education institution which maintains satisfactory records of enrolment and attendance. <p>Evidence Applicants will need to provide:</p> <ul style="list-style-type: none">• A passport or identity card establishing the applicant as a national of Croatia.• A letter from the NHS (or private) hospital or dental school confirming the applicant intends to undertake postgraduate training with them on a recognised foundation programme	<p>In this section Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Representative of an overseas business Domestic worker in a private household</p> <p>Related links Links to staff intranet removed</p>
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- A letter from the relevant educational establishment confirming that the applicant has completed a medical or dentistry degree.

Foundation programmes

This is a two-year generic programme that forms the bridge between medical school and specialist or GP training. Trainees will have the opportunity to gain experience in a series of placements in a variety of specialties and healthcare settings.

The first year of the foundation programme builds upon the knowledge, skills and competences acquired in undergraduate training. The second year builds on first year of training and, for doctors, concentrates on the assessment and management of the acutely ill patient, while for dentists focuses on building up experience in areas such as primary care.

Institutions with a Tier 4 (General) sponsor licence

You will need to determine whether a Croatian doctor or dentist has been awarded a medical or dentistry degree from an educational institution with a Tier 4 (General) sponsor licence. You can do so by checking the institution against the list of Tier 4 sponsor licence holders. See related link.

Grant the application

For guidance on granting the application, see related link: Grant application.

Refuse the application

For guidance on refusing the application, see related link: Refuse application.

Family members

For guidance on the right for family members of postgraduate doctors and dentists in the UK, see related link: Croatian casework: family members

For more information on supplementary employment see link on left: Employment categories.

External links

[List of registered medical practitioners](#)

[General dental council register](#)

[Tier 4 register of sponsors](#)

Croatian casework: purple registration certificates

Representative of an overseas business

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This section tells you the relevant requirements that Croatians will need to meet before they can be issued a purple registration certificate as a representative of an overseas business.</p> <p>Applicants in this category do not need to obtain a certificate of sponsorship (CoS) before applying for a purple registration certificate.</p> <p>Requirements</p> <p>Before you can issue the document you must be satisfied the applicant:</p> <ul style="list-style-type: none">• has been recruited and taken on as an employee outside the UK for a business which has its headquarters and principal place of business outside the UK and which has no existing branch, subsidiary or other representative in the UK• intends to work in the UK:<ul style="list-style-type: none">○ as a senior employee of that business with full authority to take operational decisions on behalf of the overseas business for the purpose of representing it in the UK by establishing and operating a registered branch or wholly owned subsidiary of that overseas business, the branch or subsidiary of which will be concerned with the same type of business activity as the overseas business, or○ as an employee of an overseas newspaper, news agency or broadcasting organisation being posted on a long-term assignment as a representative of their overseas employer• where the application is work authorisation as a sole representative, the applicant will:<ul style="list-style-type: none">○ be the sole representative of the employer present in the UK○ intend to be employed full time as a representative of that overseas business○ not be a majority shareholder in that overseas business.• meets the relevant English language requirement. <p>English language requirement</p> <p>Applicants who want work authorisation under this job category will need a knowledge of English equivalent to level A1 or above of the Council of Europe's Common European</p>	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Domestic worker in a private household</p> <p>Evidence (sole representative of an overseas business) Evidence (sole representative of an</p>
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	<p>Framework for Language Learning. For information on how to see if this requirement has been met see the link on the left: Assessing if the English Language Requirement has been met.</p> <p>Croatian newspapers, news agencies and broadcasters Applicants who wish to work here on long term assignment as members of a Croatian newspaper, news agency or broadcaster also come within this category. For a list of the most prominent Croatian news and media agencies, see related links.</p> <p>The BBC News ‘Croatia profile’, updated 18 December 2012, lists what they see as the principal newspapers, broadcast media and news agencies in that country.</p> <p>A broader list of Croatian news media appears on the ABYZ News Links website</p> <p>Grant the application For guidance on granting the application, see related link: Grant application.</p> <p>Refuse the application For guidance on refusing the application, see related link: Refuse application.</p> <p>Family members For guidance on the right for family members of representatives of an overseas business, see related link: Croatian casework: family members</p> <p>For more information on supplementary employment see link on left: Employment categories.</p>	<p>overseas news</p> <p>Related links</p> <p>Links to staff intranet removed</p> <p>External links The BBC News ‘Croatia profile’</p> <p>ABYZ News Links</p>
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Croatian casework: purple registration certificates

Sole representative of an overseas business

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the evidence needed for a Croatian applying for leave as a sole representative of an overseas business.</p> <p>In order to be issued with a purple registration certificate as the sole representative of an overseas business, applicants need to provide:</p> <ul style="list-style-type: none">• A passport or identity card establishing the applicant as a national of Croatia.• A letter from the employer containing a full description of the company's activities which could include:<ul style="list-style-type: none">○ company's assets and accounts○ full details of the company's share distribution for the previous year○ confirmation that the overseas company will establish a wholly owned subsidiary or register a branch in the UK○ company's business plan for UK activities.• The company should also provide a statement confirming:<ul style="list-style-type: none">○ the applicant will be their sole representative and they have no other branch, subsidiary or representative in the UK○ their operations will remain based overseas○ the applicant is fully familiar with the company's activities and that they have full powers to negotiate and take operational decisions without reference to them○ the applicant is not a majority shareholder in the overseas business.• A copy of the applicant's job description, salary and contract of employment.• A statement confirming that the applicant will not engage in business of their own or represent any other company.• Certificates, letters or evidence of identity (if also from a majority speaking country) that the applicant has met the English language requirement.	<p>In this section Sole representative of an overseas news agency or broadcaster</p> <p>Related links</p> <p>Links to staff intranet removed</p>
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Croatian casework: purple registration certificates

Sole representative of an overseas news agency or broadcaster

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the evidence needed for a Croatian applying for leave as a sole representative of an overseas news agency or broadcaster.</p> <p>In order to be issued with a purple registration certificate as the sole representative of an overseas news agency or broadcaster applicants will need to provide:</p> <ul style="list-style-type: none">• A passport or identity card establishing the applicant as a national of Croatia.• A letter from an overseas newspaper, news agency or broadcasting organisation confirming:<ul style="list-style-type: none">○ the applicant has been assigned to a long-term assignment as a representative of their organisation○ details about the assignment, duration, where the applicant will be working○ details of any relocation package.• Contracts, wage slips showing the applicant has been working in the media industry.• Certificates, letters or evidence of identity (if also from a majority speaking country) that the applicant has met the English language requirement.	<p>In this section Evidence (sole representative of an overseas business)</p> <p>Related links</p> <p>Links to staff intranet removed</p>
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Croatian casework: purple registration certificates

Domestic worker in a private household

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you the relevant requirements that Croatians will need to meet before they can be issued a purple registration certificate as a domestic worker in a private household.</p> <p>Applicants in this category do not need to obtain a certificate of sponsorship (CoS) before applying for a purple registration certificate.</p> <p>Requirements</p> <p>Before you can issue the document you must be satisfied that the applicant:</p> <ul style="list-style-type: none">• is aged 18-65 inclusive• has been employed as a domestic worker for one year or more immediately before the application for work authorisation under the same roof as the employer or in a household that the employer uses for themselves on a regular basis and where evidence is produced to demonstrate the connection between employer and employee• intends to work for the employer whilst the employer is in the UK• has agreed in writing terms and conditions of employment in the UK with the employer, including specifically that the applicant will be paid in accordance with the National Minimum Wage Act 1998 and any regulations made under it. <p>Evidence</p> <p>In order to be issued with a purple registration certificate in this category, applicants will need to provide:</p> <ul style="list-style-type: none">• A passport or identity card establishing the applicant as a national of Croatia.• Evidence establishing the age of the applicant (this will normally be the personal details on the Croatian passport or identity card).• A letter from the employer detailing the applicants terms and conditions in the UK that also confirms that the applicant will be paid in line with the National Minimum Wage Act 1998 and any regulations made under it. <p>They must also provide evidence of a relationship between the employer and employee in</p>	<p>In this section</p> <p>Tier 2 (General) Tier 2 (Intra-company transfer) Tier 2 (Minister of religion) Tier 2 (Sportsperson) Tier 5 (Temporary worker)-creative and sporting Tier 5(Temporary worker)-charity workers Tier 5(Temporary worker)- religious worker Tier 5(Temporary worker)-government authorised exchange Tier 5 (Temporary worker)- international agreement Postgraduate doctors and dentists Representative of an overseas business</p> <p>Related links</p> <p>Links to staff intranet removed</p>
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the form of:

- a letter from the employer confirming the domestic worker has been employed by them in that capacity for the 12 months immediately before the date of application, and
- one of the following documents covering the same period of employment:
 - pay slips or bank statements showing payment of salary
 - confirmation of tax paid
 - confirmation of health insurance paid
 - contract of employment
 - work visa, residence permit or equivalent passport endorsement for the country in which the domestic worker has been employed by that employer
 - visas or equivalent passport endorsements to confirm that the domestic worker has travelled with the employer.

Grant the application

For guidance on granting the application, see related link: [Grant application](#).

Refuse the application

For guidance on refusing the application, see related link: [Refuse application](#).

Family members

For guidance on the right for family members of domestic workers in a private household in the UK, see related link: [Croatian casework: family members](#).

For more information on supplementary employment see link on left: [Employment categories](#).

Croatian casework: purple registration certificates

Checking the validity of a certificate of sponsorship

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells caseworkers how to check that a certificate of sponsorship (CoS) issued by a sponsor to a Tier 2 or a Tier 5 Croatian applicant is valid.</p> <p>A valid CoS must:</p> <ul style="list-style-type: none">• Have been issued by a licensed sponsor. If the sponsor has been suspended, see related link: Using the certificate of sponsorship checking system.• Have a reference number that links to a CoS checking service entry that names the applicant as the migrant.• Confirm the sponsor is sponsoring them in the Tier 2 or Tier 5 category the migrant has applied for.• Have the same details on it as in the applicant's passport.• Have been assigned no more than three months before the date of application.• Have a start date no more than three months after the date of application.• Contain:<ul style="list-style-type: none">○ the standard occupational classification code○ the Jobcentre Plus (or Job Centre Online for jobs in Northern Ireland) vacancy reference number where required for Tier 2 (General)○ confirmation the job is additional to the employer's normal staffing requirements, for a Tier 2 (Intra-company transfer) skills transfer○ have the governing body endorsement for a Tier 2 (Sportsperson) or Tier 5 (Sporting) , or○ the relevant details for a Tier 2 (Minister of religion) and Tier 5 (Religious worker).• Not have been used for a previous application, if that application was approved or refused (but not rejected or withdrawn).• Not have been withdrawn or cancelled by the sponsor or by the Home Office since it was assigned.	
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Croatian casework: purple registration certificates

Using the certificate of sponsorship checking system

[About this guidance](#)
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[Considering an application for a purple registration certificate](#)
[Employment categories](#)
[Checking the validity of a certificate of sponsorship](#)
[Using the certificate of sponsorship checking system](#)
[Assessing if the English language requirement is met](#)

This page tells caseworkers how to check a certificate of sponsorship (CoS) from a Croatian applicant using the CoS checking system and how to record it as used on the system.

When you check the CoS, you must:

- Find it on the CoS checking system.
- Check the case type given on CID matches the type of CoS issued. You can find this on the top of the CoS.
- Record the CoS as used in all approval and refusal cases.
- Not mark the CoS as 'used' if you are rejecting, withdrawing or voiding the application, because the decision has not been made and they could use the CoS again.

Check the current status of the CoS

If the checking system shows the status of the CoS is:

- 'Assigned' - you must continue to assess the application.
- 'Suspended' – you must:
 - not decide the case and keep it on hold
 - contact the sponsor licensing unit (SLU) to find out if they will be re-instating the sponsor or if the sponsor is going to be suspended indefinitely, and
 - if SLU are not going to be re-instating the sponsor immediately you must discuss with your line manager about refusing the application.
- 'Withdrawn' – the CoS is no longer valid so you cannot grant leave using this CoS. The sponsor must issue another CoS. If they do not issue a new CoS you must refuse the application.
- 'Used' – check to see if a new CoS has been issued. If not, the application you are considering has no valid CoS so you must refuse it.

Length of the CoS

The length of the CoS will depend on the type of application made.

Searches using the CoS checking service

Below is the process for searching on the CoS checking system for the details of the CoS that a Tier 2 or Tier 5 applicant has provided.

Access the CoS checking system using your username and password.

To access the search function click 'CoS check'. The CoS checker times out every 30 minutes, so you may need to log in again after this time.

You can search the system by the:

- CoS number, by entering the number into the relevant screen
- applicant details, or
- sponsor details.

Searching using applicant's details

If you select this option you can search by:

- passport or travel document number
- family name
- given name
- nationality
- date of birth, or
- gender

The more information you provide, the narrower the search will be.

Searching using sponsor details

If you select this option you can search by:

- sponsor licence number
- sponsor name
- sponsor's address, or

This guidance is based on The Accession of Croatia (Immigration and Worker Authorisation) Regulations 2013

	<ul style="list-style-type: none">• postcode	
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Croatian casework: purple registration certificates

Assessing if the English language requirement is met

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[Assessing if the English language requirement is met](#)

This section tells you how to assess if a Croatian applying for work authorisation under Tier 2 meets the relevant English language requirement.

Requirements

Three of the employment categories under Tier 2 have an English language requirement.

These job types and the English language requirements that go with them are listed in the table below.

Type of application	Relevant English language requirement
Application for a registration certificate on the basis of a certificate of sponsorship (CoS) under Tier 2 (General)	A knowledge of English equivalent to level B1 or above of the Council of Europe's Common European Framework for Language Learning
Application for a registration certificate on the basis of a CoS under Tier 2 (Minister of religion)	A knowledge of English equivalent to level B2 or above of the Council of Europe's Common European Framework for Language Learning
Application for a registration certificate on the basis of a CoS under Tier 2 (Sportsperson) or as a representative of an overseas business	A knowledge of English equivalent to level A1 or above of the Council of Europe's Common European Framework for Language Learning

How the English language requirement can be met

The requirement will be met if the Croatian:

- is also a national of a majority English speaking country, or
- has been awarded a degree taught in English, or
- has passed an English language test.

In this section

[Being a national of a majority English speaking country](#)

[Being awarded a degree taught in English](#)

[Passing an English language test](#)

Related links

[Immigration Rules: Appendix O](#)

Croatian casework: purple registration certificates

Being a national of a majority English speaking country

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you how a Croatian can meet the English language requirement by being a national of a majority English speaking country.</p> <p>If the Croatian can demonstrate they are also a national of one of the following countries they will be regarded as being from a majority English speaking country:</p> <ul style="list-style-type: none">• Antigua and Barbuda• Australia• The Bahamas• Barbados• Belize• Canada• Dominica• Grenada• Guyana• Jamaica• New Zealand• St Kitts and Nevis• St Lucia• St Vincent and the Grenadines• Trinidad and Tobago• USA. <p>In terms of evidence the Croatian must provide a current valid original passport or travel document to show they are a national of one of the above countries. If they can't provide such a passport or travel document, you can exceptionally consider the following evidence instead:</p> <ul style="list-style-type: none">• a current national identity document issued by one of the countries above, or	<p>In this section Being awarded a degree taught in English Passing an English language test</p>
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	<ul style="list-style-type: none">• an original letter from the government or embassy on their letter headed paper that has been issued by an authorised official of that institution and confirms the applicant's name date of birth and nationality.	
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Croatian casework: purple registration certificates

Being awarded a degree taught in English

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you how a Croatian can meet the English language requirement by having a degree taught in English.</p> <p>A Croatian will have been awarded a degree taught in English if they obtained an academic qualification (not a professional or vocational qualification) which either:</p> <ul style="list-style-type: none">• is deemed by UK NARIC to meet the recognised standard of a bachelor's degree (not a master's degree or a PhD) in the UK, and UK NARIC has confirmed that the degree was taught or researched in English to level C1 of the Council of Europe's Common European Framework for Language learning or above, or• is deemed by UK NARIC to meet or exceed the recognised standard of a bachelor's or master's degree or a PhD in the UK, and is from an educational establishment in one of the following countries:<ul style="list-style-type: none">○ Antigua and Barbuda○ Australia○ The Bahamas○ Barbados○ Belize○ Dominica○ Grenada○ Guyana○ Ireland○ Jamaica○ New Zealand○ St Kitts and Nevis○ St Lucia○ St Vincent and The Grenadines○ Trinidad and Tobago○ the UK○ the USA.	<p>In this section Being a national of a majority English speaking country Passing an English language test</p>
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They must also provide the following specified documents to show they have the qualification:

- the original certificate of the award, or
- if the applicant is awaiting graduation having successfully completed the qualification, or no longer has the certificate and the awarding institution is unable to provide a replacement, an academic transcript (or original letter in the case of a PhD qualification) from the awarding institution on its official headed paper, which clearly shows:
 - the applicant's name
 - the name of the awarding institution
 - the title of the award
 - confirmation that the qualification has been or will be awarded, and
 - the date that the certificate will be issued (if the applicant has not yet graduated) or confirmation that the institution is unable to reissue the original certificate or award.

The UK National Recognition Information Centre

The UK National Recognition Information Centre (UK NARIC) is the only official source of information on vocational, academic and professional qualifications awarded in more than 180 countries worldwide.

A national agency managed on behalf of the UK government, it compares overseas qualifications with those in the UK, and provides information on qualifications and education systems outside the UK.

Croatian casework: purple registration certificates

Passing an English language test

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you how a Croatian can meet the English language requirement by passing an English language test.</p> <p>A Croatian will have passed a relevant English language test if they can provide an original English language test document from an English language test provider approved by the Secretary of State for these purposes, as listed in appendix O of the Immigration Rules. See related link.</p> <p>In terms of evidence, within the date of its validity the English certificate should show the:</p> <ul style="list-style-type: none">• applicant's name• qualification obtained, which must meet or exceed the relevant level shown in Table 1 in all four components (reading, writing, speaking and listening), unless the applicant was exempted from sitting a component on the basis of his disability, and• date of the award.	<p>In this section Being a national of a majority English speaking country Being awarded a degree taught in English External links Immigration Rules: Appendix O</p>
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This guidance is based on The Accession of Croatia (Immigration and Worker Authorisation) Regulations 2013

Croatian casework: purple registration certificates

Contacts

<p>About this guidance Purple registration certificates Considering an application for a purple registration certificate Employment categories Checking the validity of a certificate of sponsorship Using the certificate of sponsorship checking system Assessing if the English language requirement is met</p>	<p>This page tells you who to contact for more help with a specific case involving Croatian casework: purple registration certificates.</p> <p>If you have read the relevant regulations and this guidance and still need more help with this category, you must first ask your senior caseworker or line manager.</p> <p>If the question cannot be answered by your senior caseworker they must discuss it with the deputy chief caseworker. If they cannot answer the question your senior caseworker or line manager can email the European operational policy team. See related link.</p> <p>Changes to this guidance can only be made by the guidance, rules and forms team (GRAFT). If you think the policy content needs amending you must contact the European operational policy team, who will ask GRAFT to update the guidance, if appropriate.</p> <p>GRAFT will accept direct feedback on broken links, missing information or the format, style and navigability of this guidance. You can send these using the link: Email: Guidance – making changes.</p>	<p>In this section Changes to this guidance Information owner</p> <p>Related links</p> <p>Links to staff intranet removed</p>
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Croatian casework: purple registration certificates

Information owner

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This page tells you about this version of the 'Croatian casework: purple registration certificates' guidance, and who owns it.

Version	4.0
Published for Home Office staff	16 July 2015
Policy owner	Official – sensitive: information removed
Cleared by director	Official – sensitive: information removed
Director's role	Official – sensitive: information removed
Clearance date	24 October 2013
This version approved for publication by	Official – sensitive: information removed
Approver's role	Official – sensitive: information removed
Approval date	19 May 2015

Changes to this guidance can only be made by the guidance, rules and forms team. If you think the policy content needs amending you must contact the European operational policy team, who will ask the GRAFT to update the guidance, if appropriate.

The GRAFT will accept direct feedback on broken links, missing information or the format, style and navigability of this guidance. You can send these using the related link: Email: Guidance – making changes.

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Links to staff intranet removed