





**4.14 Does your spouse/partner currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box >>>>**

Yes  No  If 'No', please provide full details of where your spouse currently lives.

**4.17 Please provide full details for each of your dependant children >>>>>>>>>>**

Name	Date of Birth

**4.19 Please list any of your children who will be travelling with you to the UK? >>>>**

**4.21 If yes please provide full details about the child/children**

*Full Name, Date of Birth, Passport Number, Address, Place of Birth, Nationality, Your Relationship to Child, Your Relationship to their Parents*

**4.15 Will your spouse/partner be travelling with you? Put a cross (x) in the relevant box**

Put a cross (x) in the relevant box

Yes  No

**4.16 Do you have any children? Put a cross (x) in the relevant box**

Yes  No  If 'No', please go to question 4.20

**4.18 Do all your children currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box**

Yes  No  If 'No', please provide full details of where your children currently live.

**4.20 Will any other children be travelling with you? Put a cross (x) in the relevant box**

Put a cross (x) in the relevant box

Yes  If 'Yes' go to 4.21 No  If 'No' go to Part 5.

Please note: If a child is travelling without their parents, he/she should present written notification from the child's parent or legal guardian that they consent to the child's visit.

## Part 5 Finances and Employment Read Guidance, Part 5

### TO BE COMPLETED BY

- extended family members of an EEA national applying on the basis that they are dependent on that EEA national, or
- dependent direct family members (this does not include spouses, civil partners or children under the age of 21)

**5.1 What are your current personal circumstances? Put a cross (x) in the relevant box**

- |   |   |
|---|---|
| <input type="checkbox"/> Employed full time, please <b>go to 5.2</b>  | <input type="checkbox"/> Retired, please <b>go to 5.9</b>   |
| <input type="checkbox"/> Employed part-time, please <b>go to 5.2</b>  | <input type="checkbox"/> Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then <b>go to 5.9</b> |
| <input type="checkbox"/> Self-employed, please <b>go to 5.2</b>   | <input type="checkbox"/> Other, please give details, then <b>go to 5.2</b>  |
| <input type="checkbox"/> Unemployed, please <b>go to 5.9</b>  |   |
| <input type="checkbox"/> Student, please give details of the course and institution you attend in the box provided; then <b>go to 5.2</b> | <div style="border: 1px solid black; height: 30px;"></div>  |

### Employment

**5.2 What is your present work or job or occupation? >>>>>>**

If you are a student and you also work, please give details of your work. If you are a student and you do not also work, please **go to 5.9.**

**5.3 What is the name of the company or organisation you work for? >>**



**6.6 Have you ever been deported, removed or otherwise required to leave any country, including the UK in the last 10 years?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Reason	Reference number (for UK)

**6.7 Have you made an application to the Home Office to remain in the UK in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Reason for Application	Granted/Refused <small>If refused give reason Reference number</small>

**6.8 Do you have a UK National Insurance number?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

National Insurance number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Reason for getting a National Insurance number

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**6.9 Do you have any criminal convictions in any country (including traffic offences)?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence	Sentence

**6.10 Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court (including traffic offences)?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence

**6.11 In times of either peace or war have you ever been >>> involved in, or suspected of involvement in, war crimes, crimes against humanity or genocide?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details in **Part 9, Additional Information**

**6.12 Have you ever been involved in, supported, or >>>>>>> encouraged terrorist activities in any country? Have you, ever been a member of, or given support to an organisation that has been concerned in terrorism?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details in **Part 9, Additional Information**

**6.13 Have you ever, by any means or medium, expressed >> views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details in **Part 9, Additional Information**

**6.14 Have you engaged in any other activities that might >>> indicate that you may not be considered a person of good character?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details in **Part 9, Additional Information**













**8.10.12 Do you or the EEA National have any savings, property or other income, for example, from stocks and shares?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

**8.10.13 Does the EEA National receive any money from public funds and/or benefits?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

**8.10.14 How much of the EEA National's total monthly income is given to their family members and other dependants?** >>>>

**8.10.15 How much does the EEA National spend each month on living costs?**

**8.10.16 Do you intend to work in the UK?**

Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

**Part 9** Additional Information [Read Guidance, Part 9](#)

**9.1 Is there any other information you wish to be considered as part of your application?**

If you run out of space please use additional sheets of paper to provide us with all the relevant information required as part of your application.



Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The list below is for guidance only. It is not a list of documents that you should or must supply. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit.

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

#### All applicants

- A valid travel document or passport
- One passport sized colour photograph. This must not be more than 6 months old. (Please see photograph box below for full details)
- The appropriate fee
- If you are not a national of the country in which you are applying, evidence of your permission to be in that country e.g. a residence permit, visa, green card
- Evidence to support the information you have given (see below for more details)
- Previous passport(s)
- Evidence of how your trip is to be funded

#### Personal Details section

- Unless single, please provide evidence of your marital status e.g. marriage or civil partnership certificate, divorce certificate, death certificate
- You may be asked to present written notification from the child's parent or legal guardian that they consent to the child's visit (including evidence from your legal guardian to support their claim to be your legal guardian)
- The official record of any conviction(s), detailing the crime(s) you were convicted of and the sentence(s) you received

#### Finances and employment

- Evidence of your current employment/self employment/ occupation/work/studies/other means of support
- Evidence of your total monthly income from all sources of employment or occupation after tax
- Evidence of any income from other sources e.g. friends, family, savings, property etc

#### Other

- Evidence of your relationship to your sponsor, e.g. marriage/civil partnership certificate, sponsor's birth certificate
- Evidence of your sponsor's nationality, e.g. a copy of the bio data page from their passport (the page with their photograph) or a copy of their national identity card
- Evidence of your sponsor's employment or other economic activity, e.g. payslips, details of receipt of state benefits, details of their studies in the UK, student identity card
- Evidence of your sponsor's whereabouts, e.g. payslips or tax documents specifying place of work, mortgage or bank statements showing their address, rental agreements, council tax statement, benefit book.

#### Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original - that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

**Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.**

#### Advisory:

"To know your Customs obligations when travelling to the UK, please consult Notice 1, found at [www.hmrc.gov.uk](http://www.hmrc.gov.uk). To know what controls exist for bringing your belongings and private motor vehicles into the UK, please consult Notice 3."

## Guidance for Part 8: Your Trip

### If we need to interview you, what language would you like to use in the interview?

Please provide details as requested.

#### 8.1 The EEA National's personal details

##### 8.1.1 EEA National's given name(s)

Please provide the EEA National's given names as it appears in their passport or travel document. This should be the names given to them at birth, but not their family/surname.

##### 8.1.2 EEA National's family name

Please provide your sponsor's family name as it appears in their passport or national identity card.

##### 8.1.3 EEA National's sex

Answer Male/Female

##### 8.1.4 EEA National's date of birth

In DD/MM/YYYY format.

##### 8.1.5 EEA National's place and country of birth

This should include the state/province/city/town/village/country.

##### 8.1.6 EEA National's nationality

Please provide details as requested.

##### 8.1.7 EEA National's current passport or identity card number

The number should be entered as shown in their passport or national identity card.

##### 8.1.8 Place of issue

Please include both the city and the country that issued the passport or national identity card.

##### 8.1.9 Issuing authority

This is the National Authority that issued the passport or identity card. The details can be found in their passport or identity card.

##### 8.1.10 Date of issue

In DD/MM/YYYY format.

##### 8.1.11 EEA National Registration Certificate number (if held)

This is a certificate that confirms the EEA National's residence in the UK. It is not compulsory to hold this certificate. The number is in the top right hand corner and is in the following format UK X1234567.

#### 8.2 Your Relationship

##### 8.2.1 How are you related to the EEA National?

If **Married** - You and your partner have entered into a marriage, which is legally recognised and documented.

If **Civil partnership** - You and your same-sex partner have entered into a partnership, which is legally recognised and documented.

If **Unmarried partner** - You currently live in a marriage-like relationship with your partner without being legally married.

Other than spouse, civil partner or children under 21, ALL family members must provide documentary evidence that they are dependent on the EEA National or are part of the EEA National's household.

Unmarried partners must provide evidence that they have been in a relationship like a marriage for at least two years.

**If spouse, civil partner or unmarried partner answer the following questions. If any other relation please go to 8.3 'EEA National's contact details' section.**

##### Spouse/Civil Partner/Unmarried Partner Details

**Only to be completed by spouse, civil partner or unmarried partner of EEA National.**

##### 8.2.2 When and where did you marry/enter into a civil partnership? If you are not married/in a civil partnership please state this.

Please give the date and location of the ceremony and provide documentary evidence of this e.g. marriage/civil partnership certificate. Please state if this was a religious or civil ceremony.

##### 8.2.3 When did you first meet the EEA National?

In DD/MM/YYYY format. Please be as precise as possible, preferably giving at least the month and year of your first meeting.

##### 8.2.4 Where did you first meet?

Please provide details as requested.

##### 8.2.5 When did your relationship begin?

In DD/MM/YYYY format. Please be as precise as possible, preferably giving at least the month and year of the beginning of your relationship.

##### 8.2.6 How often do you meet?

Please provide details as requested.

##### 8.2.7 When did you last see the EEA National?

Please be as precise as possible.

##### 8.2.8 How do you keep in touch with the EEA National?

Please provide details of how you keep in touch and how often you have contact with the EEA National. Please also tell us when you were last in contact with the EEA National.

##### 8.2.9 Have you lived with the EEA National in a relationship like a marriage or civil partnership at any time (including since a wedding or civil partnership ceremony)?

Answer Yes/No

##### 8.2.10 Do you have any children with the EEA National?

Answer Yes/No

#### 8.3 EEA National's Contact Details

##### TO BE COMPLETED BY ALL APPLICANTS.

##### 8.3.1 EEA National's permanent home address including postal code

Please include the house number/street/village/town/city/state/province/ postal or zip code/country.

##### 8.3.2 EEA National's correspondence address if different.

Please include the house number/street/village/town/city/state/province/ postal or zip code/country.

##### 8.3.3 EEA National's home (landline) telephone number

You should include the EEA National's full home telephone number including country and city codes. If they have no home telephone number, please enter 'None' and provide a mobile/cell number in the following question. You should provide at least one telephone number that the EEA National can be contacted on.

##### 8.3.4 EEA National's mobile telephone number

Please provide the EEA National's mobile/cellular telephone number, including the country code.

##### 8.3.5 EEA National's personal email address

Please note the EEA National may be contacted by email to provide consent for their personal details to be checked.

##### 8.3.6 Is the EEA National currently living in the UK?

Answer Yes/No

##### 8.3.7 If 'Yes' when did they arrive in the UK?

In DD/MM/YYYY format.

##### 8.3.8 If the EEA National is not in the UK will you be travelling to the UK together?

Answer Yes/No

##### 8.3.9 If the EEA National is in the UK what do they do?

Please select all the relevant boxes

#### 8.4 EEA National's Employment

**To be completed if the EEA National is employed/self employed in the UK.**

##### 8.4.1 What is the EEA National's National Insurance number?

The National Insurance number allows them to work in the UK. The National Insurance number format is as follows: XX 12 34 56 X.

The number is usually provided on a plastic card, which is issued automatically when they reached 16 (if in the UK at that time) or when they first apply for a National Insurance number.

#### **8.4.2 Please state what the EEA National does for a living.**

Please include details if they are a house-husband/wife, retired, unemployed etc. Please provide documentary evidence to support this.

#### **8.4.3 Self employment is where the EEA National works for themselves.**

Full time employment is considered to be working more than 35 hours per week, part time employment is less than 35 hours per week. Self employment is where the EEA National works for themselves.

#### **8.4.4 What is the name of the company they work for?**

Please give the name of the company the EEA National works for. Please supply a letter from the employer to verify this.

#### **8.4.5 When did they start this job?**

In DD/MM/YYYY format.

#### **8.4.6 What is their work address?**

Please give the full address, including postal code, of where the EEA National works.

#### **8.4.7 What are their employer's telephone numbers?**

Please give landline and mobile telephone numbers if available, including country and city codes.

#### **8.4.8 What is their employer's email address?**

Include details of website if appropriate

#### **8.4.9 How many hours per week does the EEA National work?**

Please provide details as requested.

#### **8.4.10 How long is this work expected to last?**

Please provide details as requested.

#### **8.4.11 What is the EEA National's total monthly income from all sources of work or employment after tax?**

Please state how much money they have each month after deductions e.g. tax. Please state currency e.g. US Dollars or UK Pounds Sterling.

### **8.5 EEA National's Student Details**

*To be completed if the EEA National is studying in the UK.*

#### **8.5.1 Course title and qualification the EEA National expects to gain?**

Please give the full name of the course, e.g. BA English Literature. Please provide supporting documentary evidence.

#### **8.5.2 Name of institution where the EEA National is studying?**

Please give the full name of the institution, e.g. London School of Economics (not LSE). Please provide supporting documentary evidence.

#### **8.5.3 Address of the institution including postal code?**

Please give full address of the institution they study in, and ensure you include the postal code with the address.

#### **8.5.4 Telephone number of the institution including area code?**

Please provide details as requested.

#### **8.5.5 When did the EEA National begin this course?**

In DD/MM/YYYY format.

#### **8.5.6 When is the course expected to finish?**

In DD/MM/YYYY format.

### **8.6 Your EEA Residency**

#### **8.6.1 Do you have a valid residence card or visa for an EEA member country?**

Answer Yes/No. The EEA member countries are listed at the beginning of this form. If 'Yes', please provide documentary evidence of your residency in one of these countries, e.g. a residence card or visa.

**The following questions are additional questions for applicants who do NOT hold a residence card or visa for an EEA member country.**

### **8.7 Your relationship to EEA National - Partners**

*Only complete this section if you are applying as a fiancé(e), spouse, unmarried partner, civil partner, or proposed civil partner. If you have any other relationship to the sponsor please go to 8.8 'Other Dependants' section.*

#### **8.7.1 Have you met the EEA National?**

Answer Yes/No. If 'Yes', please provide any documentary evidence of your meeting.

#### **8.7.2 Is/was this an arranged marriage?**

Answer Yes/No

#### **8.7.3 Are you and the EEA National related outside marriage?**

Answer Yes/No. If 'Yes', please give details of the exact relationship, e.g. he is my mother's brother's son.

#### **8.7.4 Do you intend to live with the EEA National permanently?**

Answer Yes/No

#### **8.7.5 Have you or the EEA National ever been married or in a long-term marriage-like relationship before?**

Answer Yes/No. If 'Yes' please provide details of when and where you/they lived together and for how long. Please note: If you/they have been widowed, divorced, had a civil partnership dissolved or are a surviving civil partner please indicate that here. Please provide documentary evidence to support this.

#### **8.7.6 Does the EEA National have any children?**

Answer Yes/No. Please ensure you enter details for all the EEA National's children. If these are your children too and have already been listed in Part 4 please indicate this here. The details must include their full name, date and place of birth, sex and nationality. If there is insufficient space please complete the list in Part 9 - Additional Information section.

#### **8.7.7 Is the EEA National responsible for anyone's financial support, including any children listed above?**

Answer Yes/No. If 'Yes', please provide details.

**Go to 8.9 'Your Life in the UK'.**

### **8.8 Your relationship to EEA National - Other Dependants**

*Only complete this section if you are NOT applying as a fiancé(e), spouse, unmarried partner, civil partner, partner or proposed civil partner.*

#### **8.8.1 How are you and the EEA National related?**

Please give your exact relationship, e.g. father/mother's sister/son

#### **8.8.2 Who do you live with at the moment and what is your relationship to them?**

Please give your exact relationship, e.g. father/mother's sister/son

#### **8.8.3 Who owns your home and what is your relationship to the owner?**

Please give your exact relationship, e.g. father/mother's sister/son, unrelated landlord/lady

#### **8.8.4 Who supports you financially and what is your relationship to them?**

Please give your exact relationship, e.g. father/mother's sister/son

#### **8.8.5 What other family members do you have and where do they live?**

Please include details of close family, e.g. mother, father, brother, sister, mother's sister, grandparents, children. Please state the country and city/town where they live.

#### **8.8.6 How often do you see these family members?**

Please be specific especially if you see some relatives more often than others.

#### **8.8.7 Is the EEA National responsible for anyone else's financial support?**

Answer Yes/No. If 'Yes', please provide details.

## 8.9 Your Life In The UK

*Please fill in this section if you intend to live in the UK.*

### 8.9.1 Where do you and the EEA National plan to live in the UK?

Include the house name or number/street/village/town/city/county/ postal code.

### 8.9.2 Does the EEA National own this property?

Answer Yes/No. Please provide evidence of this, e.g. Land Registry document, mortgage statements.

### 8.9.3 If 'No', on what basis does the EEA National occupy this property, e.g. rented, owned by a parent

Please provide documentary evidence to support this, e.g. rent book, parents' mortgage statement

### 8.9.4 How many bedrooms are there in the property?

Please provide details as requested.

### 8.9.5 How many other rooms are there in the property (NOT including kitchens, bathrooms, toilets)?

Please provide details as requested.

### 8.9.6 Does anyone, other than the EEA National, live in the property?

Answer Yes/No. Provide full details of each other person living in the property including full name, age and exact relationship to the EEA National, e.g. mother, father's brother, son, lodger, tenant

## 8.10 EEA National's current finances and employment

*If the EEA National is in the UK go to 8.10.11*

### 8.10.1 What is the EEA National's present work or job or occupation? If unemployed please state 'Unemployed' and go to 8.10.11

Please include details if they are e.g. househusband/wife, student, retired, unemployed. Please provide documentary evidence to support this

### 8.10.2 Self employment is where the EEA National works for themselves.

Full time employment is considered to be working more than 35 hours per week, part time employment is less than 35 hours per week. Self employment is where the EEA national works for themselves.

### 8.10.3 What is the name of the company they work for?

Please give the name of the company the EEA National works for, or if they are a student give the full name of the institution they are studying at.

### 8.10.4 When did they start this job?

In DD/MM/YYYY format. Please state when they started their job, or if they are a student when they began this course of study.

### 8.10.5 What is their work address?

Please give the full address, including postal code, of where the EEA National works, or if they are a student the full address of the educational institution that they attend.

### 8.10.6 What are their employer's telephone numbers?

Please give landline and mobile/cell telephone numbers if available, including country and city codes, or if they are a student the telephone numbers of the educational institution that they attend.

### 8.10.7 What is their employer's email address?

Include details of website if appropriate

### 8.10.8 How many hours per week does the EEA National work?

Please provide details as requested.

### 8.10.9 How long is this work expected to last?

Please provide details as requested.

### 8.10.10 What is the EEA National's total monthly income from all sources of work or employment after tax?

Please state how much money they have each month after deductions e.g. tax. Please state which currency e.g. US Dollars or UK Pounds Sterling.

### 8.10.11 Will you or the EEA National receive income from any other sources, including friends or family?

Answer Yes/No. Please give details listing all sources, amounts and frequency. You should provide full and current, independent and verifiable documentary evidence to support this. Please state which currency, e.g. US Dollars or UK Pounds Sterling.

### 8.10.12 Do you or the EEA National have any savings, property or other income, for example, from stocks and shares?

Answer Yes/No. Please give details. You should provide full and current, independent and verifiable documentary evidence to support this. Please state which currency, e.g. US Dollars or UK Pounds Sterling.

### 8.10.13 Does the EEA National receive any money from public funds and/or benefits?

Answer Yes/No. Please give full details of any monies the EEA National receives from public funds and/or benefits. Details of public funds/benefits can be found at [www.ukba.homeoffice.gov.uk/ukresidency/rightsandresponsibilities/publicfunds](http://www.ukba.homeoffice.gov.uk/ukresidency/rightsandresponsibilities/publicfunds). You should provide full and current, independent and verifiable documentary evidence to support this. Please state which currency, e.g. US Dollars or UK Pounds Sterling.

### 8.10.14 How much of the EEA National's total monthly income is given to their family members and other dependants?

Please state which currency e.g. US Dollars or UK Pounds Sterling.

### 8.10.15 How much does the EEA National spend each month on living costs?

This includes rent/mortgage/utility bills/loan repayments etc. Please state which currency e.g. US Dollars or UK Pounds Sterling.

### 8.10.16 Do you intend to work in the UK?

Answer Yes/No. If Yes, please provide details as requested.