****

**REVIEW OF PARK HOMES LEGISLATION**

**CALL FOR EVIDENCE - PART 2**

# Response Form

# How to respond

1. **The Call for Evidence Part 2 will close on 16 February 2018**. Please ensure your response reaches us before the closing date.
2. Please use this form to respond.

1. Your completed form should be emailed to parkhomes@communities.gsi.gov.uk and marked ‘Response to Call for Evidence Part 2’.
2. Please state whether you are responding as an individual or representing the views of an organisation.

**A. Park Owner** [ ]

**B. Representative/trade body for park owners** [ ]

**C. Park home resident** [ ]

**D. Representative body for park home residents** [ ]

**E. Other, please state: Click here to enter text.**

1. For any enquiries about this call for evidence, please send an email to

 parkhomes@communities.gsi.gov.uk

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**Questions**

**SECTION A: LOCAL AUTHORITY SITE LICENSING REGIME**

**Q1**. Has the local authority introduced an annual licence fee? **Yes**[ ]  **No**[ ]

 If yes, has the local authority published its fee policy? **Yes**[ ]  **No**[ ]

**Q2**. For local authorities charging fees, has this provided sufficient resources to enable the authority to carry out its functions more effectively? If not, why? **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q3.** Has the authority been able to recover all its enforcement costs? If not, why.

 **Yes**[ ]  **No**[ ]

Click here to enter text.

***Compliance notices***

**Q4.** How many compliance notices has the local authority issued to date?

Click here to enter text.

**Q5**. Have all works required been completed by the site owner? **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q6.** What challenges did the authority experience in preparing and issuing the compliance notices? Can the process be improved and if so, how?

Click here to enter text.

***Licensing offences***

**Q7.** How many prosecutions for breach of the licensing provisions has the local authority pursued? Please provide details.

Click here to enter text.

**Q8.** What do you think might be the barriers confronting local authorities in prosecuting for licensing breaches?

Click here to enter text.

**SECTION B: CONTRACTURAL ARRANGEMENTS**

***Sale of mobile homes***

**Q9.** Have the procedures for selling mobile homes reduced or eliminated the blocking of sales? **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q10.** How well did the procedures work? Were all the procedures followed, including the use of the required forms and provision of all relevant information?

Click here to enter text.

**Q11**. Are there ways in which the process can be improved and if so how? **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q12.** Is there experience of using the procedure to gift a home? **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q13.** Are you aware that the prior notice requirement to the site owner and their right to apply to a tribunal for a refusal order does not apply to a sale of a home and assignment of agreement on the second or subsequent sale following the commencement of the relevant provision of the 2013 Act? **Yes**[ ]  **No**[ ]

***Site rules***

**Q14.** Did the site owner make new rules and if so was the process open and transparent? **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q15.** What challenges were faced by residents, site owners or local authorities with the new process?

Click here to enter text.

**Q16.** Are there ways in which the process can be improved and if so how? **Yes**[ ]  **No**[ ]

Click here to enter text.

***PITCH FEE REVIEW FORM***

**Q17.** Has the use of the pitch fee review form made the process more open and transparent?

 **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q18.** Are there ways in which the process can be improved and if so how? **Yes**[ ]  **No**[ ]

 Click here to enter text.

***PITCH FEE REVIEW INFLATIONARY INDEX***

**Q19.** Do you think the appropriate index should be RPI or CPI? **RPI**[ ]  **CPI**[ ]

Please give your reasons.

Click here to enter text.

**Q20.** Do you think changing the measure will have an impact on the costs of site management? If so please explain. **Yes**[ ]  **No**[ ]

Click here to enter text.

**SECTION C: “FIT AND PROPER PERSON” CONTROL**

**Q21.** In your view, does the 2013 Act provide local authorities with sufficient powers and resources to deal with abuse of residents and the poor management of sites? **Yes**[ ]  **No**[ ]  Click here to enter text.

**Q22.** Are additional requirements such as a “fit and proper person” test necessary and if so would the requirement help deal with the problems in the sector effectively? **Yes**[ ]  **No**[ ] Click here to enter text.

**Q23.** What do you think the practical effect and consequences would be of introducing an industry wide “fit and proper” test?

Click here to enter text.

**Q24.** What matters should be taken into account in deciding whether a person is “fit and proper”? If directors of a company are not “fit and proper” should the company be deemed unfit?

Click here to enter text.

**Q25.** What arrangements should be put in place in relation to the site if the owner is not a “fit and proper” person to hold the site licence and manage it?

Click here to enter text.

**SECTION D-WORKING GROUP REPORT**

**Q26.** Does your local authority have a list of mobile home sites in its area? **Yes**[ ]  **No**[ ]

**Q27.** Does your local authority share information with other authorities and if so how? If not, what are the reasons for not doing so? **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q28.** Does your local authority have a dedicated mobile homes officer and if so has this been beneficial? If not, why? **Yes**[ ]  **No**[ ]

Click here to enter text.

**Q29.** What training programmes (internal or external) are currently available to local authorities? Are there any other training programmes that you would find helpful?

Click here to enter text.

**Q30.** Did the authority find the guidance published by DCLG helpful? **Yes**[ ]  **No**[ ]

If not, why?

Click here to enter text.

**Q31.** What do you think are the main barriers to local authority enforcement in the sector and how could Government support greater enforcement action?

Click here to enter text.

**SECTION E- LEASEHOLD ADVISORY SERVICE (LEASE)**

**Q32.** Are you aware of LEASE? **Yes**[ ]  **No**[ ]

**Q33.** Have you used or received any advice from LEASE? **Yes**[ ]  **No**[ ]

 If so, how did you receive it (e.g. website or helpline) and was the advice given in a helpful way?

Click here to enter text.

**Q34.** Have you attended a presentation or training course delivered by LEASE? **Yes**[ ]  **No**[ ]

 If so did you find the content useful or instructive?

Click here to enter text.

**Q35.** Are there any additional services that LEASE could provide? **Yes**[ ]  **No**[ ]

Click here to enter text.