

# OFFICE OF THE DEPUTY PRIME MINISTER

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ODPM Circular 09/2005  
*Office of the Deputy Prime Minister*  
Eland House, Bressenden Place, London SW1E 5DU

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Department for Culture, Media and Sport Circular 01/2005  
*Department for Culture, Media and Sport*  
2-4 Cockspur Street, London SW1Y 5DH

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6 October 2005

## ARRANGEMENTS FOR HANDLING HERITAGE APPLICATIONS - NOTIFICATION TO NATIONAL AMENITY SOCIETIES DIRECTION 2005

### INTRODUCTION

1. The Secretary of State has power under section 15 of the Planning (Listed Buildings and Conservation Areas) Act ("the Act") to direct local planning authorities to notify specified persons of any applications made to the authorities for listed building consent and the decisions taken by those authorities on them.
2. Paragraph 15 (1) of DETR Circular 01/2001 *Arrangements for Handling Heritage Applications-Notification and Directions by the Secretary of State* sets out those National Amenity Societies that local authorities must send notice of applications for listed building consent to and of the decisions taken by them on those applications. At present these are listed as the Ancient Monuments Society, the Council for British Archaeology, the Georgian Group, the Society for the Protection of Ancient Buildings and the Victorian Society.
3. The Direction found in Annex A amends Circular 01/2001 to add the Twentieth Century Society to that list. From the commencement date Local Authorities are directed under powers conferred by the Secretary of State under s15(5) of the Act to notify the Twentieth Century Society of all applications for listed building consent and of the decisions taken by them on those applications for works for the demolition of a listed building, or for works to the alteration of a listed building which comprise or include the demolition of any part of that building.

4. This Circular also provides below updated addresses for the key bodies and organisations listed in Appendix E of Circular 01/2001.

#### **AMENDMENTS TO PPG15 AND CIRCULAR 01/2001**

5. From the commencement date DETR Circular 01/2001, Appendix A, 'Listed Building Consent Applications,' paragraph 1 shall read: "LPAs to notify the six national amenity societies of any application for consent to works which comprise or include the demolition of the whole or any part of a listed building."

From the commencement date, the final sentence of paragraph A15 of Planning Policy Guidance Note 15: *Planning and the Historic Environment* shall read: "These societies are required to be notified by local authorities of applications to demolish listed buildings, either in whole or in part."

J STAMBOLLOUIAN  
Head of Planning Development Control Division  
Office of the Deputy Prime Minister

H REEVES  
Head of Architecture and Historic Environment Division  
Department for Culture, Media and Sport

The Chief Executive  
County Councils  
District Councils  
Unitary Authorities  
London Borough Councils

} in England

Council of the Isles of Scilly

The Town Clerk, City of London

The National Park Officer, National Park Authorities in England

The Chief Executive, the Broads Authority

The Chief Executive, the Greater London Authority

# Annex A

## **ARRANGEMENTS FOR HANDLING HERITAGE APPLICATIONS-NOTIFICATION TO NATIONAL AMENITY SOCIETIES (ENGLAND) DIRECTION 2005**

The Secretary of State in exercise of powers conferred on him by section 15(5) of the Act and of all other powers enabling him in that behalf hereby directs local planning authorities in England as follows: -

### **Citation, commencement, and extent**

1. This Direction may be cited as the Arrangements for Handling Heritage Applications- Notification to National Amenity Societies (England) Direction 2005 and shall come into force on 6 October (“the commencement date.”)
2. This Direction applies in relation to England only.

### **Interpretation**

3. In this Direction -

“the Act” means the Planning (Listed Buildings and Conservation Areas) Act 1990; and

“Circular 01/01” means Department of the Environment Circular 01/2001: *Arrangements for Handling Heritage Applications-Notification and Directions by the Secretary of State.*

### **Notification to National Amenity Societies**

4. Notice of applications for listed building consent and of the decisions taken by local planning authorities on those applications shall be given to the Ancient Monuments Society, the Council for British Archaeology, the Georgian Group, the Society for the Protection of Ancient Buildings, the Victorian Society and the Twentieth Century Society in the following cases:
  - a) for works for the demolition of a listed building; or
  - b) for works for the alteration of a listed building which comprise or include the demolition of any part of that building.

### **Revocation**

5. The direction contained in paragraph 15(1) of Circular 01/01 and the preamble to that paragraph, insofar as it relates to applications and decisions specified in this Direction, are hereby revoked.

## **Saving**

6. The direction and preamble revoked by paragraph 5 shall continue to have effect in relation to any application for listed building consent made before the commencement date.

Signed by authority  
of the First Secretary of State  
6 October 2005

J STAMBOLLOUIAN  
Head of Planning Development Control  
Division  
Office of the Deputy Prime Minister

Signed by authority  
of the Secretary of State  
for Culture, Media and Sport  
6 October 2005

H REEVES  
Head of Architecture and Historic  
Environment Division  
Department for Culture, Media and Sport

# APPENDIX E

## ADDRESSES OF KEY BODIES AND ORGANISATIONS

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2-4 Cockspur Street  
London SW1Y 5DH  
Tel: 020 7211 6000  
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OFFICE OF THE DEPUTY PRIME MINISTER  
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London SW1E 5DU  
Tel: 020 7944 3000  
Fax: 020 7944 3949  
Email: [dc@odpm.gsi.gov.uk](mailto:dc@odpm.gsi.gov.uk)

GOVERNMENT OFFICE FOR THE NORTH EAST  
(Covers Northumberland, Tyne and Wear, Durham and Teeside)  
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Gallowgate  
Newcastle upon Tyne  
NE1 4TD  
Tel: 0191 201 3300  
Fax: 0191 202 3744

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Manchester M1 4BE  
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Fax: 0161 952 4099

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City House  
New Station Street  
Leeds LS1 4US  
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Fax: 0113 244 4898

#### GOVERNMENT OFFICE FOR THE WEST MIDLANDS

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Birmingham

B1 2DT

Tel: 0121 212 5000

Fax: 0121 212 1010

#### GOVERNMENT OFFICE FOR THE EAST MIDLANDS

(Covers Derbyshire, Leicestershire, Lincolnshire, Northamptonshire, Nottinghamshire and Rutland)

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Stanley Place

Talbot Street

Nottingham NG1 5GG

Tel: 0115 971 9971

Fax: 0115 971 2404

#### GOVERNMENT OFFICE FOR THE EAST OF ENGLAND

(Covers Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Norfolk and Suffolk)

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Bedford MK40 3LL

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Fax: 01234 796341

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Fax: 01483 882259

GOVERNMENT OFFICE FOR LONDON

Covers Greater London

Riverwalk House

157-161 Millbank

London SW1P 4RR

Tel: 020 7217 3456

Fax: 020 7217 3450

ENGLISH HERITAGE

23 Savile Row

London W1S 2ET

Tel: 020 7973 3000

Fax: 020 7973 3001

*ENGLISH HERITAGE REGIONAL OFFICES*

i. North East

(Covers the counties of Durham and Northumberland, and the unitary authorities of Darlington, Gateshead, Hartlepool, Middlesbrough, Newcastle-upon-Tyne, North Tyneside, Redcar and Cleveland, South Tyneside, Stockton-on-Tees and Sunderland)

Bessie Surtees House

41-44 Sandhill

Newcastle-upon-Tyne

NE1 3JF

Tel: 0191 269 1200

[northeast@english-heritage.org.uk](mailto:northeast@english-heritage.org.uk)

ii. North West

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Suites 3.3 and 3.4

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3 Chepstow Street

Manchester

M1 5FW

Tel: 0161 242 1400

[northwest@english-heritage.org.uk](mailto:northwest@english-heritage.org.uk)

iii. Yorkshire

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37 Tanner Row

York

YO1 6WP

Tel: 01904 601901

[Yorkshire@english-heritage.org.uk](mailto:Yorkshire@english-heritage.org.uk)

- iv. West Midlands  
(Covers the counties of Shropshire, Staffordshire, Warwickshire and Worcestershire, and the unitary authorities of Birmingham, Coventry, Dudley, Herefordshire, Sandwell, Solihull, Stoke-on Trent, Telford and Wrekin, Walsall and Wolverhampton)  
112 Colmore Row  
Birmingham  
B3 3AG  
Tel: 0121 625 6820  
westmidlands@english-heritage.org.uk
  
- v. East Midlands  
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44 Derngate  
Northampton  
NN1 1UH  
Tel: 01604 735400  
eastmidlands@english-heritage.org.uk
  
- vi. East of England  
(Covers the counties of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Norfolk, and Suffolk, and the unitary authorities of Luton, Peterborough, Southend-on-sea and Thurrock)  
24 Brooklands Avenue  
Cambridge  
CB2 2BU  
Tel: 01223 582700  
eastofengland@english-heritage.org.uk
  
- vii. South West  
(Covers the counties of Cornwall, Devon, Dorset, Gloucestershire, Isles of Scilly, Somerset and Wiltshire, and the unitary authorities of Bath and North East Somerset, Bournemouth, Bristol, North Somerset, Poole, South Gloucestershire and Swindon)  
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Bristol  
BS1 4ND  
Tel: 0117 975 0700  
southwest@english-heritage.org.uk



- viii. South East  
(Covers the counties of Buckinghamshire, East Sussex, Kent, Hampshire, Oxfordshire, Surrey and West Sussex, and the unitary authorities of Bracknell, Brighton and Hove, Isle of Wight, Medway, Milton Keynes, Newbury, Portsmouth, Reading, Slough, Southampton, Windsor and Maidenhead, and Wokingham)  
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Guildford  
GU1 3EH  
Tel: 01483 252000  
southeast@english-heritage.org.uk
- ix. London  
(Covers the 312 London Boroughs and the City of London and Westminster)  
23 Savile Row  
London  
W1S 2ET  
Tel: 020 7973 3000  
London@english-heritage.org.uk

National Monuments Record Centre  
Kemble Drive  
Swindon SN2 2GZ  
Tel: 01793-414700  
Fax: 01793-414924

#### JOINT COMMITTEE OF THE NATIONAL AMENITY SOCIETIES

1 Priory Gardens  
Bedford Park  
London W4 1TT

including:

- i. ANCIENT MONUMENTS SOCIETY  
St. Ann's Vestry Hall  
2 Church Entry  
London EC4V 5HB  
Tel: 020 7236 3934  
office@ancientmonumentsociety.org.uk
- ii. COUNCIL FOR BRITISH ARCHAEOLOGY  
St Mary's House  
66 Bootham  
York YO30 7BZ  
Tel: 01904 671417  
info@britarch.ac.uk

- iii. SOCIETY FOR THE PROTECTION OF ANCIENT BUILDINGS  
37 Spital Square  
London E1 6DY  
Tel: 020 7377 1644  
info@spab.org.uk
- iv. GEORGIAN GROUP  
6 Fitzroy Square  
London W1T 5DX  
Tel: 020 7529 8920  
info@georgiangroup.org.uk
- v. VICTORIAN SOCIETY  
1 Priory Gardens  
Bedford Park  
London W4 1TT  
Tel: 0870 774 3698  
admin@victorian-society.org.uk
- vi. TWENTIETH CENTURY SOCIETY  
70 Cowcross Street  
London EC1M 6BP  
Tel: 020 7250 3857  
coordinator@c20society.org.uk
- vii. GARDEN HISTORY SOCIETY  
77 Cowcross Street  
London EC1M 6BP  
Tel: 020 7608 2049  
enquiries@gardenhistorysociety.org
- viii. CIVIC TRUST  
Essex Hall  
1-6 Essex Street  
London WC2R 3HU  
Tel: 020 7539 7900  
info@civictrust.org.uk

#### RELIGIOUS DENOMINATIONS EXEMPTED

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Fax: 020 7233 2660

- ii. METHODIST CHURCH  
Property Division  
Central Buildings  
Oldham Street  
Manchester M1 1JQ  
Tel: 0161 236 5194
  
- iii. UNITED REFORMED CHURCH  
c/o Towns, Needham and Co, Solicitors  
6/8 Albert Road  
Levenshulme  
Manchester M19 3PJ  
Tel: 0161 225 0040
  
- iv. ROMAN CATHOLIC CHURCH  
Catholic Bishops' Conference of England & Wales  
The Committee for Church Art and Heritage  
39 Eccleston Square  
London SW1V 1BX  
Tel: 020 7901 4850
  
- v. BAPTIST UNION OF GREAT BRITAIN  
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