



## Record of meeting

### West Midlands south sub-regional improvement board

10 May 2018

#### Attendance

Sub-regional improvement board members

Ceri Morgan	Deputy Director, Regional Schools Commissioner Office, West Midlands, (Chair)
Richard Gill	Teaching Schools Council
Kelvin Peel	Teaching Schools Council
Kirsten Nelson	Coventry City Council
David Townsend	Worcestershire County Council
Clare McNeal	Solihull Borough Council
Lisa Fraser	Hereford City Council
Chris Malone	Warwickshire County Council
Ted Hammond	Archdiocese of Birmingham

DfE officials in attendance included

Richard Coneron

#### Discussion points

Sub-regional improvement board members were reminded of the confidentiality of the papers and discussion at the meeting and that they must declare any actual or potential interests that might impact upon their impartiality in the review and prioritisation of applications. Conflicts of interest were dealt with in line with the published terms of reference.

#### Strategic School Improvement Fund (SSIF) round 3

An overview was provided of SSIF round 3 applications. Sub-regional improvement board members considered the applications and fed in their views on:

1. the fit of the proposal with the identified sub-regional priorities, including whether the schools selected were those that would most benefit from the support; and
2. whether the applicant and specified providers have the capacity and capability to successfully deliver the activity such that it delivers the desired outcomes.

The views in the meeting on round 3 applications were broadly in support of the majority of applications submitted; on the whole, most of the applications were viewed as thoughtful, though some felt other applications needed to be more collaborative. The majority of applications met the sub-regional priorities. The majority of applications targeted appropriate schools for intervention but a few questions were raised on whether the right schools were included. Consideration was given to the proposed providers' capacity, capability and track record in delivering improvement support

similar to that proposed in the applications. All of these points were then fed into the Department's assessment of each application.

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## Record of meeting

### West Midlands south sub-regional improvement board

14 December 2017

#### Attendance

Sub-regional improvement board members

Chris Quinn	Regional Schools Commissioner West Midlands (Chair)
Kirsten Nelson	Coventry City Council
Philip Sell	Diocese of Hereford
Richard Gill	Teaching Schools Council
Kelvin Peel	Teaching Schools Council
David Townsend	Worcestershire County Council
Justine Lomas	Archdiocese of Birmingham
Hayley McDonagh	Warwickshire County Council
Lisa Fraser	Herefordshire County Council
Phil Leivers	Solihull Borough Council

DfE officials in attendance included  
Ceri Morgan, Jonathan Goldstein

#### Discussion points

An overview was provided of the applications received within the sub-region for round 2 of the Strategic School Improvement Fund (SSIF). It was noted that the announcement of successful projects would be made in January 2018 and that following the announcement TSC would link with teaching schools and providers to consider:

- eligible schools not yet supported by SSIF projects
- commissioning of projects to address sub-regional priorities for SSIF round 3 which had not been met in round 2.

It was noted that SSIF round 3 will open before Christmas.

Ahead of SSIF round 3 the meeting discussed the data and local intelligence on priority needs for different schools within the areas. These were identified as priorities as areas of focus for some schools and were by no means exclusive.

For some schools, as relevant, within specific local authority areas:

- closing the Gap particularly in Rural/Small schools (at a LA level: Herefordshire, Worcester, Warwickshire)
- higher achievers (at a LA level: Worcester, Warwickshire, Coventry, Solihull)

- vulnerable groups
- inclusion/SEND – specifically focused on raising the attainment of pupils with SEND (including focus on identifying SEND, putting in place effective interventions, commissioning specialist support, parental involvement, transitions, minimising exclusion and preparation for adulthood).
- low attainment – KS4 data/KS2 Maths
- early years (at a LA level: Worcester, Warwickshire, Coventry, Solihull)

The list of priorities within the region will be circulated to sub-regional improvement board attendees after the meeting. This will also be disseminated to MATs after the meeting.

The benefits to potential applicants of the SSIF advisers and the TSC being aware of the number and nature of likely applications was emphasised, including to identify any areas of overlap. Sub-regional improvement board members were encouraged to pass any knowledge of potential applications to DfE, via the SSIF adviser Kelvin Peel. This again was not for reasons of exclusivity, but to mitigate gaps in provision emerging given that the data and intelligence was showing all attendees at the meeting some important areas for focus and, subject to the Secretary of State's decisions, in due course, potential SSIF funding.

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## Record of meeting

### West Midlands south sub-regional improvement board

2 November 2017

#### Attendance

Sub-regional improvement board members

Chris Quinn	Regional Schools Commissioner West Midlands (Chair)
Richard Gill	Teaching Schools Council
Damian Cunningham	Diocese of Shrewsbury
Kirsten Nelson	Coventry City Council
Nick Wilson	Worcestershire County Council
David Townsend	Worcestershire County Council
Phil Leivers	Solihull Borough Council
Chris Malone	Warwickshire County Council
Philip Sell	Herefordshire Diocese
Margaret James	Worcester Diocese
Ted Hammond	Archdiocese of Birmingham

DfE officials in attendance included

Ceri Morgan, Richard Coneron

Apologies

Adam Hardy	Archdiocese of Birmingham
Chris Baird	Learning and Achievement / Children's Wellbeing

#### Discussion points

Sub-regional improvement board members were reminded of the confidentiality of the papers and discussion at the meeting and that they must declare any actual or potential interests that might impact upon their impartiality in the review and prioritisation of applications. Conflicts of interest were dealt with in line with the published terms of reference.

#### Strategic School Improvement Fund (SSIF) round 2

An overview was provided of SSIF round 2 applications. Sub-regional improvement board members considered the applications and fed in their views on:

1. the fit of the proposal with the identified sub-regional priorities, including whether the schools selected are those most in need of support; and
2. whether the applicant and specified providers have the capacity and capability to successfully deliver the activity such that it delivers the desired outcomes.

The views in the meeting on round 2 applications were broadly in support of the applications submitted. The majority of applicants met the sub-regional priorities. The majority of applications

targeted appropriate schools for support but there were some where schools with greater needs could have been included. Consideration was given to the proposed providers' capacity, capability and track record in delivering improvement support similar to that proposed in the applications. All of these points were then fed into the Department's assessment of each application.

### **Risk register**

The risks identified included the need to develop applications relatively quickly between publication of round 2 outcomes and the window for round 3 closing.

The only risk identified additional to those presented to the meeting was the amount of time and commitment needed in monitoring the successful applications.

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## Record of meeting

### West Midlands south sub-regional improvement board

20 September 2017

#### Attendance

##### Sub-regional improvement board members

Chris Quinn	Regional Schools Commissioner, West Midlands (Chair)
Kelvin Peel	Teaching Schools Council
Jacky Forster	Cheshire East Borough Council
Mark Parkinson	Cheshire West and Chester County Council
Damian Cunningham	Diocese of Shrewsbury
Tim Moss	Staffordshire County Council
Rob Johnstone	Stoke City Council
Ted Hammond	Archdiocese of Birmingham
Chris Penn	Chester Diocese

##### DfE officials in attendance included

Ceri Morgan, Jonathan Goldstein

##### Apologies

Richard Gill	Teaching Schools Council
Emma Taylor	Cheshire West and Chester County Council
Louise Rees	Stoke City Council
Helen Riley	Staffordshire County Council
Colin Hopkins	Church of England Central Education Trust (CECET)
Adam Hardy	Archdiocese of Birmingham

#### Discussion points

The draft sub-regional improvement board terms of reference were noted as how the discussions in these meetings would operate and how decisions on funding were for the Secretary of State only.

An overview was provided of the outcome of round 1 of the Strategic School Improvement Fund (SSIF), noting the DfE announcement from early September set out that no applications were successful in the Stoke-on-Trent, Staffordshire, Cheshire West, Chester and Cheshire East sub region, so the importance of this group setting the right priorities and gaining interest in the fund was paramount.

The features that distinguished projects which the Secretary of State had decided to fund through round 1, compared to those that were not, were noted as:

- clearer articulation and stronger evidence of the need to be addressed in the specific

schools identified

- more robust evidence for how and why the proposed intervention would deliver the proposed impact
- stronger evidence of the capacity of providers to deliver the proposed intervention
- a more robust and specific action plan
- more robust plans to sustain the impact of the intervention
- clearer evidence of steps taken to secure value for money.

The closing date for round 2 applications to be sent to DfE was confirmed as 20 October. Updated guidance has been published together with an updated application form as part of the launch of round 2 on 12 September 2017.

The monitoring process for successful projects was discussed and that certain projects will require visits from Educational Advisers as part of this monitoring.

Ahead of SSIF round 2, the meeting discussed the data and local intelligence on priority needs for different schools within the areas. These were identified as areas of focus for some schools and were by no means exclusive:

For some schools, as relevant, across Stoke-on-Trent, Staffordshire, Cheshire West, Chester and Cheshire East

- KS2 performance
- secondary performance in the core subjects
- disadvantage (which may include parental engagement and/or wellbeing and emotional resilience of learners)

The role as set out in the terms of reference of all sub-regional improvement board members, especially the Teaching Schools Council, in disseminating these priorities for potential round 2 applicants was noted.

The benefits of maintaining an overview of the number and nature of potential applications was emphasised, including to identify any deficit or excess of applications relating to specific geographies or priority school improvement needs. Sub-regional improvement board members were encouraged to pass any knowledge of potential applications to DfE, via the Teaching Schools Council. This again was not for reasons of exclusivity, but to mitigate gaps in provision emerging given what the data and intelligence was showing all attendees at the meeting about some important areas for focus and, subject to the Secretary of State's decisions in due course, potential SSIF funding.

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