[insert local authority logo]

# Apply for free childcare for foster children

Speak to the child’s social worker before applying. If they agree, complete this form.

Once you and your partner (if you have one) have signed, the form must be counter-signed by [insert details of the designated person]. [Get more information at [insert any local links].

If your application is successful, you will get your eligibility code from [insert local details].

If you need more help contact [insert local details].

This form is only for foster parents. If you are applying for your own children use the childcare service: [www.gov.uk/help-with-childcare-costs](http://www.gov.uk/help-with-childcare-costs).

If your partner is not a foster parent you could contact [insert local details] for more help.

## Section 1 – About you

1.1 Your details:

|  |  |
| --- | --- |
| **Title** |  |
| **First name** |  |
| **Last name** |  |
| **Date of birth (DD/MM/YYYY)** |  |
| **National Insurance number** |  |
| **Address** |  |
| **Postcode** |  |
| **Email address** |  |

We need your address and email to send your free childcare eligibility code.

Please tick the relevant box for each question.

1.2 Are you a foster parent of the children named in this form?

Yes

No

1.3 Do you and the children live in England?

Yes

No

If no, speak to your local council about what childcare schemes are available in your area.

1.4 Are you a British/Irish national?

Yes

No

1.5 If you have answered “no” to 1.3:

[ ]  Have you acquired settled or pre-settled status through the EU Settlement Scheme (EUSS);

[ ]  Have you made an application through the EUSS and are waiting for a decision, or;

[ ]  Are you appealing a decision on your EUSS application?

1.6 Are you subject to immigration rules that prevent you from receiving public funds?

Yes

No

## Section 2 – your employment details

2.1 Are you employed or self-employed outside your fostering responsibilities?

Yes

No

You can still answer yes if you are employed or self-employed but not currently working (for example, if you are on parental leave or sick leave), or if you expect to start or re-start work in the next 31 days.

2.2. Do you expect to earn more than £100,000 in this tax year (April to March)?

Yes

No

If your income is over this amount you cannot get the working parent free childcare entitlement.

2.3 If you are **not** employed outside your fostering responsibilities, select any that apply to you:

 For Universal Credit purposes, I am assessed as having limited capability for work

 I receive National Insurance credits because of incapacity or limited capability for work

 I receive a Carer’s Allowance

 I receive an Employment and Support Allowance

 I receive Incapacity Benefit

 I receive a Severe Disablement Allowance

If you get one of these benefits you may still be able to get the working parent free childcare entitlement if you have a partner who holds additional employment outside their role as foster carer.

2.4 Do you have a partner who lives with you?

Yes

No

A person is your partner if you are married or in a civil partnership, and live together in the same household, or a couple who live together as if you are married or in a civil partnership.

If **Yes**: go to section 3.

If **No**: skip to section 5.

## Section 3 – your partner

3.1 Your partner’s details

|  |  |
| --- | --- |
| **Title** |  |
| **First name** |  |
| **Last name** |  |
| **Date of birth (DD/MM/YYYY)** |  |
| **National Insurance number** |  |

3.2 Is your partner also a foster parent?

Yes

No

If **Yes**: go to section 4.

If **No**: please contact your local authority (see page 1) who will help you further.

## Section 4 – partner’s employment details

4.1 Is your partner employed or self-employed outside their fostering responsibilities?

Yes

No

You can still answer yes if they are not currently working. For example, they are on parental leave or sick leave, or expect to start or re-start work in the next 31 days.

4.2 Does your partner expect their total taxable income in this tax year (April to March) to be more than £100,000?

Yes

No

If their income is over this amount you cannot get the working parent free childcare entitlement

Now go to section 5.

## Section 5 – the children who will get free childcare

If you are fostering non-related children who could both be eligible for the working parent free childcare entitlement you will need to complete a separate form for each child.

5.1 Foster children’s details:

|  |  |  |  |
| --- | --- | --- | --- |
| **First name** | **Last name** | **Date of birth (DD/MM/YYYY)** | **When do you expect the child in foster care to join a school reception year?****MM/YYYY** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Section 6 – declaration

6.1 Your declaration:

I declare that I am applying for the working parent free childcare entitlement to enable me to work outside of fostering, and that the information I have given on this form is correct and complete.

|  |  |
| --- | --- |
| **Signature** |  |
| **Date (DD/MM/YYYY)** |  |

6.2 Your partner’s declaration:

I declare that I am applying for the working parent free childcare entitlement to enable me to work outside of fostering, and that the information I have given on this form is correct and complete.

|  |  |
| --- | --- |
| **Your partner’s signature** |  |
| **Date (DD/MM/YYYY)** |  |

## Section 7 – [insert responsible authorities designated person] declaration

Before [insert responsible authority name] can issue you with a code, this form must be counter-signed by [insert designated person details].

I declare that I have seen evidence of employment outside fostering, and I am satisfied that the foster parent(s) engaging in paid work other than as a foster parent is consistent with the care plan(s) for the foster child(ren) listed in this application.

7.1 I confirm that I support this application for the working parent free childcare entitlement in respect of the foster child(ren) listed in this application.

|  |  |
| --- | --- |
| **Signature** |  |
| **Position and contact details** |  |
| **Date (DD/MM/YYYY)** |  |

| Data protection statement[Insert local authority data protection statement here.] |
| --- |

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