



Department
for Education

Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

Project / Service: School Census 2018-19 Early Years Census 2019 Alternative Provision 2019	Type of Change: Discontinuation of data item, new (replacement) data item and codeset changes	RFC 1018
Name and team/company of RFC Originator: Phil Dent, DDU		
Originator Contact No: 01325 340499	Originator email address: Phil.dent@education.gov.uk	
Date RFC Raised: 2018-03-09	Date change required: For September 2018	
Priority: 2 - High	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Phil Dent		

Change Title: Remove <EYPPE> and replace with <EYPPR>

Data item / Rule Number: Data item N00173 <EYPPE>, new data item N00TBA <EYPPR>, and data item N00174 <EYPPBF> for changes to its associated codeset CS078

Description of change:

The discontinuation of data item N00173 <EYPPE> (which collects early years pupil premium **eligibility**) and replacing this with data item N00TBA <EYPPR> (which will collect early years pupil premium **receipt**).

Data item N00174 <EYPPBF> which is used in conjunction with <EYPPE> will continue to be used with <EYPPR> and codeset CS078 is amended to accommodate this change.

Data item N00173 <EYPPE> to be archived and removed from the 2018-19 school census

New data item

Data item N00639 – Early years pupil premium receipt

Metadata Requirements:

Identifier 1 – N00639

Data Item Name – Early years pupil premium receipt

Description – Records the receipt of early years pupil premium

Type and format – A(1)

Code set / Valid values:

[Y] Yes (in receipt), [N] No (not in receipt)

Item level validation – None

XML Tag - <EYPPR>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

Data item N00174 <EYPPBF> - Codeset amendment

Codeset CS078

Amend from:

CS078 / D00248	Early years pupil premium basis for funding
EE	Eligible through economic criteria
EO	Eligible other known reason
EB	Eligible both reasons
EU	Eligible unknown basis

To include the following codes for use from September 2018

CS078 / D00248	Early years pupil premium basis for funding	Applicable collections
EE	Eligible through economic criteria	Spring Census 2018, EYC 2018, AP 2018
EO	Eligible other known reason	Spring Census 2018, EYC 2018, AP 2018
EB	Eligible both reasons	Spring Census 2018, EYC 2018, AP 2018
EU	Eligible unknown basis	Spring Census 2018, EYC 2018, AP 2018
RE	Receipt through economic criteria	Spring Census 2019, EYC 2019, AP 2019
RO	Receipt through other known reason	Spring Census 2019, EYC 2019, AP 2019
RB	Receipt through both reasons	Spring Census 2019, EYC 2019, AP 2019
RU	Receipt through unknown basis	Spring Census 2019, EYC 2019, AP 2019

Reason for change (including benefits):

Policy have confirmed that they wish to collect data on children in receipt of early years pupil premium and not collect data on those children who may be eligible to receive early years pupil premium.

Impact of not doing the change:

The data collected will continue to be for eligibility and not collect data on children in receipt of early years pupil premium.

ISB view of the proposed change:

n/a

Data item relationship: Yes No Not known

Impact assessment to be undertaken by:

School census, Early Years and AP software suppliers

Date consulted:

14 March 2018

Response requested by:

28 March 2018

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment: comments have been received from suppliers.

Supplier 1

For awareness, LAs using our software perform a bulk check on all children in a head count for whom parent/carer details have been supplied by a Provider for the purposes of performing an EYPP Check.

For those that come back Found, or indeed those who the LA otherwise define EYPP (LAC etc.), a hourly 'supplement' is added to the rate per hour that is used for the child. This is then paid to the Provider as part of the overall funding for the term.

We show the Provider and LA a breakdown of how funding for a child, and in turn the Provider is calculated, therefore enabling Providers to know which children received EYPP.

There's nothing else that a provider or LA has to do to in order to record receipt of EYPP.

Can I therefore confirm...

Is the new codeset to be used in these cases (therefore all cases in a (our software) LA), to record that a child who was determined as eligible for EYPP also received EYPP?

I'm trying to get my head around what the new XML structure for EYC2019 will look like.

Response:

EYPP funding is provided by DfE to local authorities based on take up of EYPP rather than eligibility but, currently, there is confusion and differing local practices between what is being returned against the current (EYPPE) field - some are returning eligibility and some are returning take up. To minimise confusion we want to be explicit that receipt should be returned and therefore for the purpose of data collection we are replacing early years pupil premium eligibility (EYPPE) with early years pupil premium receipt (EYPPR) and, in terms of XML structure, <EYPPR> will directly replace <EYPPE>.

For software systems already storing receipt of EYPP against EYPPE this will be a straight change of variable name but for systems currently storing eligibility against EYPPE then this will be a new data item.

Supplier 2

We believe it would be better if we could have a new code set containing just the values that are relevant to the new field. Simply adding the new values to the existing codeset, with one part of the code set being valid for some collections and another part of the code set valid for other collections would put an unnecessary burden on us in terms of development and would likely cause confusion to our clients as well.

Even though the code sets have fields with similar wording, they are clearly intended for two different fields and we see no reason why they should be contained within the same code set.

We strongly recommend that the two code sets are kept separate - that you deprecate the **D00248** code set when it is no longer needed and introduce a new code set with just the valid EYPPR values when it is needed (i.e. from September 2018).

Response:

The amendment to the way that CBDS is to record changes was discussed at various suppliers meetings and the current approach was agreed – when using the same XML tag, the associated codeset can contain various values/formats, as long as clearly identified within the valid collections column which data collection that particular code relates to (Already used for items such as Leaving Reason – SWF, CTF & CSWW using the same codeset)

For RFC 1018, a new data item has been created for <EYPPR> however, the basis for funding still remains as <EYPPBF> with an updated codeset. Within CBDS the new codes will be added with an active from date. The out-going codeset, together with its cessation date will present a clear cut-off for that element.

In this way, we are able to retain the <EYPPBF> tag whilst linking it to, for the time-being – both the current codeset and, going forward, the new codeset – at which time, the ‘old’ codeset will be archived.

Supplier 3

I confirm that we will be able to implement the change described by RFC 1018. However, we would appreciate more explanation of why the change is needed, as this will make it easier to describe the change to schools who are using our system. One suggestion I have heard from customer is that EYPPE was never actually used to determine eligibility and that this is just a more sensible label for the data that is already being provided to the DfE.

Response:

There is a distinction between being eligible for EYPP and being in receipt. Whilst it has always been intended that receipt is returned, describing this as eligibility has resulted in confusion and differing local practices with some providers returning eligibility and some returning receipt. This change will provide greater clarity for those returning and using the data is to what the data item means.

For software systems already storing receipt of EYPP against EYPPE, this will be a straight change of variable name but for systems currently storing eligibility against EYPPE then this will be a new data item.

DfE Internal Colleagues’ Summary of Impact Assessment:

Alternative Solutions / Workarounds (if appropriate):

- 1) In relation to Supplier 2 comments – as part of the introduction of the new codes for Basis for Funding, the ‘old E codes’ will be archived when possible (when no longer feature in a current data collection). Until then highlighted grey, noting not for use past 2018 data collections. Reducing any confusion as to valid codes.
- 2) To further clarify the basis following feedback from policy colleagues - suggest including codeset descriptions as follows:

Code	Early years pupil premium basis for funding
RE	In receipt through eligibility for economic reasons: where they are in receipt via eligibility for the benefits related criteria for FSM
RO	In receipt through eligibility for other reasons: where they are in receipt due to eligibility for being in care or due to leaving care through adoption, a special guardianship order or a child arrangement order
RB	In receipt through eligibility for both reasons: where they are in receipt via eligibility through both economic and other reasons
RU	In receipt through eligibility for unknown reason: where the school or AP provider knows the child is in receipt of EYPP (due to receiving funding from the local authority) but does not necessarily know the reason why

Estimated Cost of Change:

Impact Assessed by (name): Kirsty Knox **Date:** 17 April 2018

Section 3 - Outcome / Decision
(To be completed CBDS administrator)

Review Meeting: CBDS Administrator review

Attendees: Kirsty Knox, Phil Dent & Gary Connell

Date of Review Meeting: 17/4/2018

Brief Summary of Discussion:

Reviewed all feedback along with the comments provided by Phil Dent and / or policy. Agreed to accept RFC on the basis of the alternative solutions section. Updating the descriptors for each of the new codes to make clearer.

Accept / Reject: Accept	Deferred to:
Type of Funding:	Fund Holder Agreement:
If Defer, provide details:	
If Accept, provide details: Additon of new data item N00639 EYPPR, cut off date added to EYPPE and update to codeset CS073 to add in new codes for basis for funding – archiving the old ones.	
If Reject, provide details:	

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