Council Regulation EC No 1/2005
on the protection of animals during transport.

GB JOURNEY LOG

During the journey the consignment of animals MUST be accompanied by THIS journey log

AHDO Address

animalhealth

Section 1: PLANNING
To be completed BEFORE the journey by the ORGANISER responsible for the whole journey

1.1 Organiser's name and full postal address:

Postcode

1.2 Name of person in charge of the journey

1.3 Telephone *(incl. STD code)*

Fax: *(incl. STD code)*

1.4 Organiser's Transporter Authorisation Reference *(if applicable)*:

2. Total expected journey duration *(hours)*

3.1 Place of departure *(full postal address)*

Postcode

4.1 Destination *(full postal address)*

Postcode

3.2. Departure – date and time

4.2 Arrival – date and time

5.1 Species (tick relevant boxes)

Pigs ☐ Sheep ☐ Cattle ☐ Goats ☐

Horses ☐ Ponies ☐ Weaned ☐ Unweaned ☐

Approximate Age (if not adult)

5.2 Number of animals

5.4. Estimated Weight of animals *(kg)*

5.5. Total Space for animals *(m^2)*

5.3. Purpose of export

Breeding ☐

Production/Slaughter ☐

Other ☐

If other please describe:

6.1 Name of place, including postcode, of each rest, transfer and exit point.	6.2 Arrival		Departure		6.3 Length *(hours)*	6.4 Transporter's name and Authorisation reference *(if different to that at 1.)*
	Date	Time	Date	Time		

Air or Sea Stage details

Shipping Company/Airline	Port/Airport of Departure	Departure time	Port/Airport of arrival	Arrival time

7. I, the organiser, hereby declare that I am responsible for the organisation of the abovementioned journey and I have made suitable arrangements to safeguard the welfare of the animals throughout the journey in accordance with the provisions of Council Regulation (EC) No 1/2005. I have confirmed that the transporter(s) named in this log each hold an over 8 hour long journey Transporter Authorisation.

8. Organiser's signature:

AHDO Stamp (Office use only)

This journey log is valid for journeys starting within 10 days from the date of this stamp

Date

Organiser's Journey Log Reference

Health Certificate(s) references

Please submit this form to the Animal Health Divisional Office for the area in which the journey will begin

defra
Department for Environment Food and Rural Affairs

Section 2 – Place of Departure
To be completed by the KEEPER at the place of Departure

1. Name and full postal address of the keeper at the place of departure: Postcode:		2. Full postal address of the place of departure: Postcode:
3. Date and Time of first animal loading	4. Number of animals loaded	5. Registration and Vehicle Approval Certificate reference

6. I, the keeper of the animals at the place of departure, hereby declare that I have been present at the loading of the animals. According to my knowledge, at the time of loading the above mentioned animals were fit for transport and the facilities and procedures for handling the animals were in accordance with the provisions of Regulation (EC) No 1/2005 on the protection of animals during transport and related operations.

7. Signature of the keeper at the place of departure: **Date:**

8. Additional Checks by an Official Inspector/Veterinarian

9. Name and full address of veterinarian/inspector

Postcode:

Comments

10. I hereby declare that I have checked and approved the loading of the animals mentioned above. According to my knowledge, at the time of departure, the animals were fit for transport and the transport practices were in accordance with the provisions of Council Regulation (EC) No 1/2005.

11. Signature of Inspector: **Date**	Official Stamp

Sección 3 – Lugar de destino
A rellenar por el POSEEDOR en el lugar de destino o el VETERINARIO OFICIAL en un punto de salida de la UE

1. Nombre y dirección completa del poseedor / veterinario oficial en el lugar de destino/punto de salida Código postal	2. Lugar y Estado miembro de destino/puesto de control
3. Fecha y hora del control	
Fecha	Hora

4. Controles Realizados	**5. Resultado de los controles**	
	5.1 Cumple	5.2 No cumple
4.1 Transportista N. ° de autorización	☐	☐
4.2 Conductor N. ° del certificado de competencia	☐	☐
4.3 Matrícula del vehículo Número del certificado de aprobación de los medios de transporte	☐	☐
4.4 Espacio disponible medio por animal en m^2	☐	☐
4.5 Datos registrados en el cuaderno de a bordo u hoja de ruta y limitación de la duración del viaje	☐	☐

Si una de las casillas en la columna 'No cumple' está marcada, se debe rellenar la Sección 5 – parte de incidencias

4.6 Animales

Número total de animales controlados	No aptos (NO)	Muertos (M)	Aptos (A)

6. El abajo firmante, poseedor de los animales en el lugar de destino/veterinario oficial, declara por la presente que ha controlado esta partida de animales. En el momento del control se obtuvieron, a mi leal saber y entender, los resultados antes mencionados. El abajo firmante conoce su obligación de informar sin demora a las autoridades competentes en caso de no cumplimiento y siempre que se descubran animales muertos.

7. Firma del poseedor/veterinario oficial en el lugar de destino/punto de salida (con sello oficial)

El poseedor en el lugar de destino/El veterinario oficial en un punto de salida deberá conservar el cuaderno de a bordo u hoja de ruta (salvo la sección 4) durante tres años.

Section 4 – Declaration by Transporter
To be completed DURING the course of the journey by the person(s) in charge of the animals

Actual Journey Itinerary

1. Place of departure *(full postal address)*	2. Destination *(full postal address)*
Postcode:	Postcode:

3. Departure – date and time	4. Arrival – date and time	5. Total journey duration *(hours)*

6. Air or Sea Stage details

6.1 Shipping Company/Airline	6.2 Port/Airport of Departure	6.3 Departure time	6.4 Port/Airport of arrival	6.5 Arrival time

7.1 Full postal address, including postcode, of each rest, transfer and exit point	7.2 Arrival		7.3 Departure		7.4 Length of stop (hours)	7.5 Stamp and Signature of control post operator/ veterinarian authorised by the competent authority (if relevant)
	Date	Time	Date	Time		

8. Reason for any difference between actual and proposed itinerary/other observations

9. Number and reason for animal injuries and/or deaths during the journey

10. Driver's name, signature and certificate of competence reference *(if multiple drivers all should complete this section)*

11. As the transporter, I hereby certify that the entries above are correct and I am aware that any incident during the journey that leads to animals death must be declared to the competent authority of the place of departure.

12. Transporter's name, signature and authorisation reference *(if multiple transporters all should complete this section)*

A COPY OF THE COMPLETED LOG (ALL SECTIONS) IS REQUIRED TO BE RETURNED TO THE ANIMAL HEALTH DIVISIONAL OFFICE FOR THE AREA IN WHICH THE JOURNEY BEGAN WITHIN 1 MONTH OF COMPLETION OF THE JOURNEY

Section 5 – Anomaly Report

This section is for recording any non-compliance found during the transport. Once completed a copy should be sent to the Animal Health Divisional Office at the address at Section 1

1. Name, Title and Full Postal Address of person making the report. Postcode:	1.1 Name of Transporter
	1.2 Transporter's Authorisation Reference
	1.3 Organiser's reference for this journey log (from Section 1 of the form)
2. Place and Member State where non-compliance was observed	3. Date and Time when non-compliance was observed

4. Non-compliance (s) with Council Regulation No 1/2005 observed

	Tick		Tick
4.1 Fitness for Transport		4.6 Space Allowances	
4.2 Means of Transport		4.7 Transporter's authorisation	
4.3 Transport Practices		4.8 Driver Certificate of Competence	
4.4 Journey Time Limits		4.9 Journey Log Records	
4.5 Additional Provisions for Long Journeys		4.10 Other	

4.11. Remarks

5. I hereby declare that I have checked the consignment of the above mentioned animals and have observed the non-compliances with Council Regulation 1/2005 on the protection of animals during transport and related operations detailed in this report.

6. Date and Time:

7. Signature of the declarant:

Guidance on the Completion and Return of the Journey Log
A journey log is required for all exports of farm livestock and unregistered horses

Section 1: Before the Journey

a. An 'organiser' is the person responsible for the planning of the whole journey. They may or may not be an authorised transporter and may contract to one or more transporters for a journey.

b. An organiser is required to give each journey log a unique reference. Please include this in the box at the foot of Section 1.

c. Where requested please ensure you enter the full address and postcode to enable us to accurately and swiftly process your journey log.

d. When entering times please use the local time and the 24-hour clock.

e. One journey log must be completed for each consignment i.e. multiple pick-ups or drop-offs are not permitted on the same journey log.

f. Box 5.1 Please indicate whether the animals are weaned or un-weaned as this determines the maximum permitted journey time. If the animals are not adult please give an approximate age. This is particularly important for calves, and for horses less than 24 months (please give their age in months).

g. Box 6.1 If the journey includes a rest period at a control post please include the approval reference of the control post.

h. Once the route plan has been stamped, no alterations should be made to Section 1. Any deviations from the plan once the journey starts should be recorded in Section 4, including an explanation for the changes.

i. The journey log is valid for 10 days from the date stamped by the Divisional Veterinary Manager.

Section 2: On Departure

j. A 'keeper' is the person, except the transporter, in charge of, or handling the animals.

k. Journey Logs must accompany the animals throughout the journey. Section 2 must be completed by the 'keeper' at the place of departure.

l. At box 5 please supply both the registration number of the vehicle the animals are loaded on to, and the vehicle approval certificate reference.

Section 3: At the Destination/EU Exit Point

m. The 'keeper' at the place of destination is required to complete section 3.

n. The 'keeper' should make the checks indicated to ensure compliance with Regulation EC 1/2005. If any non-compliances are found the keeper should complete the anomaly report (Section 5) and return to the address provided.

o. The 'keeper' is also required to confirm the total number of animals that arrive at the destination, including the numbers that are dead or unfit.

p. The 'keeper' is required to retain the journey log (except section 4) for three years. The transporter should retain a copy of the whole form, including the completed section 3.

q. If animals are exported to a third country the functions of the 'keeper' at the place of destination are to be carried out by the official veterinarian at the exit point.

Section 4: Actual Journey

r. During the journey this section should be used to record details of the actual journey undertaken at each stage.

s. The transporter is required to sign Section 12 to declare it is a correct record of the journey. If multiple transporters are involved in the journey then each driver/transporter should sign the relevant section, indicating which stage(s) of the journey they are responsible for.

t. The transporter is required to send a copy of the completed form to the issuing AHDO within one month of the completion of the journey.

Section 5: Anomaly Report

u. Section 5 is to be used for recording any non-compliance found during the journey. Once completed this section should be sent to the address of the issuing AHDO at section 1.

Issuing of journey logs

v. The issuing of a journey log does not confer any consent or approval that may be required under any other regulations in connection with this export.

Data Protection Act – Fair Processing Notice

The purpose of this Fair Processing Notice is to inform you of the use that will be made of your personal data, as required by the Data Protection Act 1998.

Defra, The Scottish Government (SG) and the Welsh Assembly Government, Department for Sustainability and Rural Development (WAG DSRD) are data controllers in respect of any personal information supplied in connection with your application for a Journey Log. Animal Health, an Executive Agency of Defra, will be responsible for processing data relating to businesses and persons in England. Animal Health will also process the data relating to businesses and persons in Scotland and Wales on behalf of SG and WAG DSRD respectively.

In this respect, Animal Health is acting in the manner of a 'data processor', as defined in section 1(1) of the Data Protection Act, on behalf of SG and WAG DSRD. The information will primarily be used to process and issue your Journey Log.

The information may be made available to:

- HM Revenue and Customs; Local Authorities;
- Other enforcement authorities in the United Kingdom; or
- Competent authority in other Member States of the European Union

to aid investigations concerning breaches or potential breaches of law, compliance checks and for enforcement purposes. The information may also be supplied to: SG; WAG DSRD; The Department of Agriculture and Rural Development, Northern Ireland (DARDNI); The Department of Agriculture and Fisheries, Jersey; The Department of Agriculture, Fisheries and Forestry, Isle of Man; and The State Agriculture and Countryside Board, Guernsey as appropriate for enforcement and statistical purposes. Defra, SG, and WAG DSRD may contact you to advise and consult you on any changes to welfare in transport rules.

Defra, SG and WAG DSRD may also be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations 2004 or the Freedom of Information Act 2000. However, Defra, SG and WAG DSRD will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the Data Protection Act 1998.

If you wish to obtain a copy of your personal data please follow the procedure below:

Defra

Defra's public service guarantee on data handling, which gives details of your rights in respect of the handling of your personal data is also available on this website *www.defra.gov.uk/corporate/opengov/personaldata.htm*. If you don't have access to the internet, please telephone the Defra helpline 08459 33 55 77 and ask to speak to the Data Protection Officer;

Scottish Government

Please write to:

The Scottish Government Data Protection Unit
ISIS: Information Management Unit
Y Spur
Saughton House
Broomhouse Drive
Edinburgh
EH11 3XD

Telephone: 0131 244 8174

Welsh Assembly Government, DSRD

Please write to:

The Data Protection Officer
Welsh Assembly Government
Cathays Park
Cardiff
CF10 3NQ

E-mail: Dataprotectionofficer@wales.gsi.gov.uk

Please note that you may be charged a fee of £10 for this service. You may also be asked to provide proof of your identity and for information that will help us locate the data you are seeking.

If you believe that any of the information we hold concerning you is incorrect or out of date, please provide us with the accurate information in writing together with supporting evidence (if appropriate). You should address your correspondence to:

Defra:

Welfare in Transport (WIT) Team
Block C
Government Buildings
Whittington Road
Worcester
WR5 2SU

SG: Please use Data Protection Unit address above.

WAG DSRD: Please use Data Protection Officer address above.