

Planning - District Matters (PS1/2)

Planning - District Matters Return - PS1 & PS2

The PS1 and PS2 forms collect information about the range of district matter applications that local planning authorities handle when exercising their development management functions. [Full definitions and guidance](#) are attached to the DELTA notification email.

Please note the PS1/PS2 forms and guidance have been updated to address recent policy changes on **public service infrastructure development decisions** and the new **permitted development right for the change of use from Commercial, Business and Service use class to residential**. See section of the guidance entitled '**Latest changes to DELTA form**' for more information.

This form/report is on behalf of: **Department for Levelling Up, Housing and Communities**

Data collection request/instance ID: **ps1-ps2-2021-2022-oct-dec**

Planning - District Matters PS1

Applications

Q1. Number of planning and related applications:

a. On hand at the **beginning** of the quarter

b. Applications **received during** the quarter

c. **Withdrawn, called in or turned away during** the quarter

Decisions

Q2. Number of planning and related decisions made during the quarter:

Q4. Number of decisions where:

a. The application was accompanied by a statutory Environmental Statement

b. The application was subject to a Planning Performance Agreement

c. An extension of time agreement was made

Q5. Regulation 3 and 4 decisions / consents:

a. Number of decisions made under regulation 3 of the Town and Country Planning General Regulations 1992

b. Number of decisions made under regulation 4 of the Town and Country Planning General Regulations 1992

Permitted Development Rights Decisions

Q6. Number of decisions on applications for prior approval for permitted development rights:

6a. Larger householder extension

Prior approval not required

Granted

Refused

6b. Office to residential

Prior approval not required

Granted

Refused

6c. Launderette, betting office, pay day loan shop, hot food takeaway, amusement arcade or centre, or casino to residential

Prior approval not required

Granted

Refused

--	--	--

6d. Agricultural to residential

Prior approval not required	Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6e. To state-funded school or registered nursery from various and provision of temporary school buildings on vacant commercial land

Prior approval not required	Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6f. Light industrial to residential - no longer collected

6g. Shops and some other specified high street uses to office - no longer collected

Extra PDR categories (questions 6h to 6n) were added for the April-June 2021 quarter to reflect changes to legislation. Another category (question 6o) has been added for the October-December 2021 quarter to reflect recent changes to legislation.

The 'Prior approval not required' column has been removed for PDR categories 6h-n as this is not covered by the legislation. Should your authority have made any 'Prior approval not required' decisions (& notified the applicants) for these PDR categories during the current quarter please insert against the 'Prior approval no required' column for 6p All Others instead and add something in the comment box.

These are currently *voluntary* for completion. Question 6p (All Others) is mandatory.

Should you not have the figures for 6h to 6o readily available/broken down by category, please ensure to include these types of applications in category 6p (All Others).

6h. Building upwards householder extensions

Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6i. Building upwards to create dwellinghouses on detached blocks of flats

Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6j. Building upwards to create dwellinghouses on detached commercial or mixed-use buildings

Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6k. Building upwards to create dwellinghouses on commercial or mixed-use buildings in a terrace

Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6l. Building upwards to create dwellinghouses on dwellinghouses in a terrace

Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6m. Building upwards to create dwellinghouses on detached dwellinghouses

Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6n. Demolition of buildings and construction of dwellinghouses

Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6o. Commercial, Business and service to residential

Prior approval not approved	Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

6p. All others

Prior approval not required	Granted	Refused
<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>	<input style="width:100%; height: 24px;" type="text"/>

Decisions on Notifications and Certificates

Q7. Number of decisions on:

a. Notifications

b. Certificates of lawful development

c. Certificates of appropriate alternative
development

d. Certificates of lawfulness of proposed
works to listed buildings

Enforcement Action

Q8. Enforcement action:

a. Number of enforcement notices issued

b. Number of stop notices served (excluding temporary stop notices)

c. Number of temporary stop notices served

d. Number of planning contravention notices served

e. Number of breach of condition notices served

f. Number of enforcement injunctions granted by High Court or County Court

g. Number of injunctive applications refused by High Court or County Court

Planning - District Matters PS2

Total Number of Decisions on Applications

	Total (a)	Granted (b)	Refused (c)
Column total	0	0	0

Major Developments excluding Public Service Infrastructure Developments

	Total (a)	Granted (b)	Refused (c)
Q1. Dwellings			
Q2. Offices / R&D / light industry			
Q3. General industry / storage / warehousing			
Q4. Retail and service			
Q5. Traveller caravan pitches			
Q6. All other major developments			

Major Public Service Infrastructure Developments

	Total (a)	Granted (b)	Refused (c)
Q7. Public Service Infrastructure Development			

Minor Developments

	Total (a)	Granted (b)	Refused (c)
Q13. Dwellings			
Q14. Offices / R&D / light industry			
Q15. General industry / storage / warehousing			
Q16. Retail and service			
Q17. Traveller caravan pitches			
Q18. All other minor developments			

Other Developments

	Total (a)	Granted (b)	Refused (c)
Q20. Change of use	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q21. Householder developments	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q22. Advertisements	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q23. Listed building consents (to alter / extend)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q24. Listed building consents (to demolish)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q25. Relevant demolition in a conservation area	<input type="text"/>	<input type="text"/>	<input type="text"/>

All the PIP and TDC developments included in the rows above

	Total (a)	Granted (b)	Refused (c)
Q30. Permission in Principle (minor housing-led development)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q31. Technical Details Consent (minor housing-led development)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q32. Technical Details Consent (major development)	<input type="text"/>	<input type="text"/>	<input type="text"/>

Form Guidance

The following two sections of the PS2 form sees all decisions split according to whether the statutory time limits apply or not; these are referred to in the form as decisions on applications subject to performance agreements and decisions on applications not subject to performance agreements. Each decision will be categorised in **one** of these categories **only**, and **not both**. Performance agreements refers here to cover all applications which are not subject to the statutory time limits:

- **Planning Performance Agreements.**
- **Extensions to Time.**
- **Environmental Impact Assessments.**

Those not subject to performance agreements should be recorded in the below section ('Applications Not Subject to Performance Agreements') in columns d through i, where the time scales are set out according to the statutory time limits of 13 weeks for major developments and 8 weeks for other types of development.

Those which are subject to performance agreements should be recorded in the final section ('Applications Subject to Performance Agreements') in columns j and k, where the time scales are set out to allow the recording of applications where a longer period is agreed (e.g. 16 weeks for EIAs).

Decisions on Applications Not Subject to Performance Agreements by Time Taken

This section **only** covers decisions on applications that are **not** subject to Planning Performance Agreements, Extensions to Time or Environmental Impact Assessments.

The values recorded in each of the time categories in columns d to i in this section including any Public Sector Infrastructure Developments ('Applications not Subject to Performance Agreements') plus column j of the section below ('Applications Subject to Performance Agreements') should equal the relevant row total (column a) in the first PS2 Section 'Total Number of Decisions on Applications'.

	Not more than 8 weeks	More than 8 weeks and up to 13 weeks	More than 13 weeks and up to 16 weeks	More than 16 weeks and up to 26 weeks	More than 26 weeks and up to 52 weeks	More than 52 weeks
	(d)	(e)	(f)	(g)	(h)	(i)
Column total	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Note that the 'Column total' row above excludes any Public Service Infrastructure Development Applications not Subject to Performance Agreements as the time categories for those don't fit in the time categories above

Major Developments excluding Public Service Infrastructure Developments

	Not more than 8 weeks (d)	More than 8 weeks and up to 13 weeks (e)	More than 13 weeks and up to 16 weeks (f)	More than 16 weeks and up to 26 weeks (g)	More than 26 weeks and up to 52 weeks (h)	More than 52 weeks (i)
Q1. Dwellings	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q2. Offices / R&D / light industry	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q3. General industry / storage / warehousing	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q4. Retail and service	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q5. Traveller caravan pitches	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q6. All other major developments	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Major Public Service Infrastructure Developments

	Not more than 10 weeks	More than 10 weeks
Q7. Public Service Infrastructure Development	<input type="text"/>	<input type="text"/>

Minor Developments

	Not more than 8 weeks (d)	More than 8 weeks and up to 13 weeks (e)	More than 13 weeks and up to 16 weeks (f)	More than 16 weeks and up to 26 weeks (g)	More than 26 weeks and up to 52 weeks (h)	More than 52 weeks (i)
Q13. Dwellings	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q14. Offices / R&D / light industry	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q15. General industry / storage / warehousing	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q16. Retail and service	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q17. Traveller caravan pitches	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q18. All other minor developments	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other Developments

	Not more than 8 weeks	More than 8 weeks and up to 13 weeks	More than 13 weeks and up to 16 weeks	More than 16 weeks and up to 26 weeks	More than 26 weeks and up to 52 weeks	More than 52 weeks
	(d)	(e)	(f)	(g)	(h)	(i)
Q20. Change of use	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q21. Householder developments	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q22. Advertisements	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q23. Listed building consents (to alter / extend)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q24. Listed building consents (to demolish)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q25. Relevant demolition in a conservation area	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

All the PIP and TDC developments included in the rows above

This table asks you to provide information on PiP and TDC applications **not subject to Performance Agreements** (these applications should have also been recorded in the relevant row(s) of the Major, Minor and Other decisions tables for this section).

	Not more than 5 weeks	More than 5 weeks and up to 8 weeks	More than 8 weeks and up to 13 weeks	More than 13 weeks and up to 16 weeks	More than 16 weeks and up to 26 weeks	More than 26 weeks and up to 52 weeks	More than 52 weeks
	(d-1)	(d-2)	(e)	(f)	(g)	(h)	(i)
Q30. Permission in Principle (minor housing-led development)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q31. Technical Details Consent (minor housing-led development)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Not more than 8 weeks	More than 8 weeks and up to 10 weeks	More than 10 weeks and up to 13 weeks	More than 13 weeks and up to 16 weeks	More than 16 weeks and up to 26 weeks	More than 26 weeks and up to 52 weeks	More than 52 weeks
	(d)	(e-1)	(e-2)	(f)	(g)	(h)	(i)
Q32. Technical Details Consent (major development)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Decisions on Applications Subject to Performance Agreements by Time Taken

This section **only** covers decisions on applications that **are** subject to Planning Performance Agreements, Extensions to Time or Environmental Impact Assessments.

The values recorded in column j (subtotal of decisions for applications subject to performance agreements) of this section ('Applications Subject to Performance Agreements') plus each of the time categories for columns d to i in the section above including any Public Sector Infrastructure Developments ('Applications not Subject to Performance Agreements') should equal the relevant row total (column a) in the first PS2 Section 'Total Number of Decisions on Applications'.

	Subtotal of decisions (j)	Decisions made within 16 weeks (EIA) or the agreed time limit (k)
Column total	0	0

Major Developments excluding Public Service Infrastructure Developments

	Subtotal of decisions (j)	Decisions made within 16 weeks (EIA) or the agreed time limit (k)
Q1. Dwellings		
Q2. Offices / R&D / light industry		
Q3. General industry / storage / warehousing		
Q4. Retail and service		
Q5. Traveller caravan pitches		
Q6. All other major developments		

Major Public Service Infrastructure Developments

	Subtotal of decisions (j)	Decisions made within the agreed time limit (k)
Q7. Public Service Infrastructure developments		

Minor Developments

	Subtotal of decisions (j)	Decisions made within 16 weeks (EIA) or the agreed time limit (k)
Q13. Dwellings		
Q14. Offices / R&D / light industry		
Q15. General industry / storage / warehousing		
Q16. Retail and service		
Q17. Traveller caravan pitches		
Q18. All other minor developments		

Other Developments

	Subtotal of decisions (j)	Decisions made within 16 weeks (EIA) or the agreed time limit (k)
Q20. Change of use	<input type="text"/>	<input type="text"/>
Q21. Householder developments	<input type="text"/>	<input type="text"/>
Q22. Advertisements	<input type="text"/>	<input type="text"/>
Q23. Listed building consents (to alter / extend)	<input type="text"/>	<input type="text"/>
Q24. Listed building consents (to demolish)	<input type="text"/>	<input type="text"/>
Q25. Relevant demolition in a conservation area	<input type="text"/>	<input type="text"/>

All the PIP and TDC developments included in the rows above

This table asks you to provide information on PiP and TDC applications **subject to Performance Agreements**. These applications should have also been recorded in the relevant row(s) of the Major, Minor and Other decisions for this section.

	Subtotal of decisions (j)	Decisions made within 16 weeks (EIA) or the agreed time limit (k)
Q30. Permission in Principle (minor housing-led development)	<input type="text"/>	<input type="text"/>
Q31. Technical Details Consent (minor housing-led development)	<input type="text"/>	<input type="text"/>
Q32. Technical Details Consent (major development)	<input type="text"/>	<input type="text"/>

Signing off the return

Section PS1 (Questions 1-8)

- The data supplied has been subject to audit by internal or external auditors
- The data supplied has been extracted from the authority's operational system and has been subject to random quality checks
- The data supplied has been extracted from the authority's operational system and has been subject to periodic quality checks
- No checks have been undertaken on either the source data or the subsequent output

Section PS2 (Questions 1-32)

- The data supplied has been subject to audit by internal or external auditors
- The data supplied has been extracted from the authority's operational system and has been subject to random quality checks
- The data supplied has been extracted from the authority's operational system and has been subject to periodic quality checks
- No checks have been undertaken on either the source data or the subsequent output

Additional Comments: