**Domestic violence support service – Request to provide referral confirmation from a health professional**

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| *This example letter has been designed by the Ministry of Justice to be used to request evidence of a referral by an appropriate health professional to a domestic violence support service.*  *Appropriate health professionals include doctors, dentists, nurses, midwives, practitioner psychologists, paramedics, radiographers and social workers.*  *Information required is highlighted and instructions are italicised.* ***Please delete any unnecessary text and instructions (including this introduction) before sending.*** |

***HEADED LETTER [Where possible, please use letter headed paper]***

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| [Addressee name]  [Address] | [Your Address]  [Your E-mail (if applicable)]  [Your Contact telephone number] |

Dear [Insert name of addressee],

Name of applicant: [name of applicant]

I understand that [name of applicant] wishes to access legal aid for a family dispute as a victim of domestic violence. For this reason, I have been asked to confirm that [name of applicant] has been referred by an appropriate health professional to a domestic violence support service in accordance with regulation 33 and schedule 1 of the Civil Legal Aid (Procedure) Regulations 2012 (as amended).

I can confirm that [name of applicant] was referred to a domestic violence support service on the [date when referral made] by [name and contact details, professional title, practice address and GMC/NMC/HCPC registration number (registration number only if known)].

Yours sincerely,

[Sign]

[Name here]

[Title of signatory]