

Dates				Expenses							
From	To			Destination	Purpose	Air £	Rail £	Taxi £	Hotels £	Meals £	Other £
02-Mar-2017	02-Mar-2017	London - Newcastle	Senior Leadership Forum - had to change train times		-42.00						-42.00
04-Apr-2017	04-Apr-2017	Newcastle - London Return	Strategy Board and DH Meeting		146.00						146.00
04-Apr-2017	04-Apr-2017	Newcastle - London Return	Strategy Board and DH Meeting - had to change train		-141.00						-141.00
05-Apr-2017	05-Apr-2017	London	Strategy Board and DH Meeting - Cancelled hotel 2 nights					-201.28			-201.28
25-Apr-2017	27-May-2017	Newcastle - London Return	Scope Audit Committee, Management Committee and PHE Board		227.00			230.00			457.00
02-May-2017	02-May-2017	Newcastle - London Return	Senior Leadership Forum, Finance & Commercial Training Day		208.00						208.00
09-May-2017	11-May-2017	Newcastle - London Return	Grievance Hearing Meeting and Conference at Treasury		156.50						156.50
16-May-2017	17-May-2017	Newcastle - London Return	Delivery Board and Meeting at House of Lords - had to change tickets		147.50						147.50
16-May-2017	16-May-2017	London - Newcastle	Delivery Board and Meeting at House of Lords - had to change tickets		-34.00						-34.00
17-May-2017	17-May-2017	London - Newcastle	Delivery Board and Meeting at House of Lords - new ticket		44.00						44.00
23-May-2017	24-May-2017	Newcastle - London Return	Management Committee, Finance & Commercial SLT		199.00			92.28			291.28
06-Jun-2017	06-Jun-2017	London - Salisbury	Porton Biopharma Board Meeting		40.40						40.40
06-Jun-2017	07-Jun-2017	Newcastle - London Return	Finance & Commercial Wider SLT, PHE Audit Committee		191.00			184.56			375.56
07-Jun-2017	07-Jun-2017	Andover to Porton	Porton Biopharma Board Meeting		13.00						13.00
13-Jun-2017	13-Jun-2017	Newcastle to London Return	Procurement Meeting and DH Quarterly Accountability Review Meeting		112.50						112.50
13-Jun-2017	13-Jun-2017	Newcastle	Procurement Meeting and DH Quarterly Accountability Review Meeting - change train		52.00						52.00
14-Jun-2017	14-Jun-2017	Newcastle to Liverpool Return	PHE Leadership Away Day		57.80						57.80
14-Jun-2017	14-Jun-2017	Newcastle to Liverpool	PHE Leadership Away Day - had to change train times		73.20						73.20
20-Jun-2017	20-Jun-2017	London	Delivery Board					92.28			92.28
20-Jun-2017	20-Jun-2017	London	Delivery Board - cancelled hotel no stay in London					-92.28			-92.28
21-Jun-2017	22-Jun-2017	London Kings Cross	PHE Board, ICT Interviews, PHE Partnership Forum		177.50			92.28			269.78
27-Jun-2017	27-Jun-2017	Newcastle - London Return	Management Committee, Finance & Commercial SLT		177.50			184.56			362.06
04-Jul-2017	04-Jul-2017	London	Business Development Interviews, Procurement Strategy Grp					184.56			184.56
04-Jul-2017	04-Jul-2017	London	Business Development Interviews, Procurement Strategy Grp - Cancelled 2 night					-184.56			-184.56
04-Jul-2017	05-Jul-2017	Newcastle - London Return	Business Development Interviews, Procurement Strategy Grp		199.00			92.28			291.28
11-Jul-2017	11-Jul-2017	London	Resourcing & Prioritisation Meeting					184.56			184.56
11-Jul-2017	11-Jul-2017	London	Resourcing & Prioritisation Meeting - Cancelled 2 night stay had to go to Manchester					-184.56			-184.56
12-Jul-2017	12-Jul-2017	London	Resourcing & Prioritisation Meeting					92.28			92.28
13-Jul-2017	13-Jul-2017	Harlow Town	Finance & Commercial Training Day		26.40						26.40
18-Jul-2017	20-Jul-2017	Newcastle - London Return	Delivery Board, PHE Board and Senior Leadership Forum		177.50			184.56			362.06
01-Aug-2017	02-Aug-2017	Newcastle - London Return	Strategy Board and Finance & Commercial SLT		147.50			92.28			239.78
08-Aug-2017	09-Aug-2017	Newcastle - London Return	Amazon Workshop and Resourcing & Prioritisation Grp		130.50			92.28			222.78
15-Aug-2017	15-Aug-2017	London	Delivery Board and Finance & Commercial SLT					92.28			92.28
05-Sep-2017	05-Sep-2017	London	Strategy Board and Finance & Commercial Wider SLT					92.28			92.28
TOTAL				0.00	2,486.80	0.00	1,320.64	0.00	0.00		3,807.44