



Request by an individual for information about a vehicle



V888

For more information go to www.gov.uk/request-information-from-dvla

Use black ink and CAPITAL LETTERS when filling in this form.

You must choose option A or option B. Please put an 'X' in the box of the option you choose.

Option A (see below)

If your enquiry is about you as the current or previous keeper fill in sections 1-4 below (you will be advised of the fee if needed).

Option B (see over the page)

If your enquiry is about third party details please fill in sections 1-4 over the page (you will be advised of the fee).

Please note: Send this form with any additional documents and the appropriate fee to: Vehicle Record Enquiries, DVLA, Swansea, SA99 1AJ. Cheques and postal orders to be made payable to 'DVLA Swansea'.

Option A

1. Your details

First name: _____

Surname: _____

House no: _____

Address: _____

Postcode:

Your phone number (in case we need to get in touch with you):

Email address: _____

Previous name and address details:

Name: _____

Address: _____

2. What information do you want as the current/previous keeper?

Please tick.

- Requesting your own information as the registered or previous keeper (free service). For details on how to request this information, please visit www.gov.uk/request-information-from-dvla

3. Details of the vehicle you want information about

Vehicle registration number:

Make and model: _____

Please state what you require, why you require this information and how you are going to use it.

Please continue on a separate sheet if necessary.

4. Declaration

I declare that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 3 above. I am aware that, under Section 55 of the Data Protection Act 1998, it is an offence to unlawfully procure or sell personal information.

I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of the Data Protection Act 1998.

Title: Mr Mrs Miss Ms Mx

Full name: _____

Signature: _____

Date: _____

The information you provide will only be used to deal with your request. This information will be stored on our systems in compliance with government guidelines. If requested by third parties, DVLA may release the information if lawful to do so. We may check the details you provide, and compare them with information that we already hold.

Option B

If your enquiry is about third party details please fill in sections 1-4.

1. Your details

First name: _____

Surname: _____

House no: _____

Address: _____

Postcode:

Your phone number (in case we need to get in touch with you):

Email address: _____

Previous name and address details:

Name: _____

Address: _____

2. Enquiry for information about a third party

For all enquiries, you will need to supply proof of address, for example a bank statement or a utility bill – dated in the last three months.

Tick the relevant box below that relates to your enquiry:

Information following an incident – £2.50 fee per vehicle

Please supply the following information:

- vehicle registration number of all vehicles involved
- photograph of damaged vehicle or property
- a copy of the invoice or estimate for repair
- details of the accident

Your vehicle registration number: _____

Full location of incident: _____

Date and details of the incident:

Crime reference number and police station (if applicable): _____

Information about a vehicle that has been abandoned, is trespassing or persistently parking on your property – £2.50 fee per vehicle

Please enclose a photograph of the vehicle showing the registration number. State your connection to the property.

Location of vehicle: _____

Date last seen: _____

Have you tried to contact the driver of the vehicle? Yes No

Are you the owner of the land? Yes No (if you are not the landowner, supply a signed letter of authority from the landowner that authorises you to act on their behalf).

Information as an executor of a will – £5 fee per vehicle

Please provide the following:

- the name of the deceased
- the date of death
- a copy of the death certificate
- confirmation that you have been appointed as executor of the will or have been granted probate

Court judgement – £5 fee per vehicle

Please provide a copy of the stamped document from the court.

Other

3. Details of the vehicle you want information about

Vehicle registration number:

Make and model: _____

Please state why you require this information and how you are going to use it:

Please continue on a separate sheet if necessary.

4. Declaration

I declare that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 on the left. I am aware that, under Section 55 of the Data Protection Act 1998, it is an offence to unlawfully procure or sell personal information.

I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of the Data Protection Act 1998.

Title: Mr Mrs Miss Ms Mx

Full name: _____

Signature: _____

Date: _____