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# Direct Telephone Line 020 7211 8165

*GTN 211 8165*

*Web site* [*OME GOV.UK*](https://www.gov.uk/government/organisations/office-of-manpower-economics)

*Email: steven.mokogwu@beis.gov.uk*

 12 April 2017

Dear

**FREEDOM OF INFORMATION REQUEST:** **Procurement and usage of Vehicle Ownership – Ref OMERB/04-17- 1**

Thank you for you for your email of 28 March 2017 where yourequested the following information below.

I can confirm that the Department holds the information you have requested. The information you requested is attached.Please note that Clarity Travel Management is the Department of Business Energy and Industrial Strategy (BEIS) approved supplier for travel bookings.

Please note that this response covers all the review bodies that come under the umbrella of the [Office of Manpower Economics](https://www.gov.uk/government/organisations/office-of-manpower-economics): ([Prison service pay review body](https://www.gov.uk/government/organisations/prison-services-pay-review-body), [NHS pay review body](https://www.gov.uk/government/organisations/nhs-pay-review-body), [Doctors’ & Dentists’ remuneration body](https://www.gov.uk/government/organisations/review-body-on-doctors-and-dentists-remuneration), [Armed Forces pay review body](https://www.gov.uk/government/organisations/armed-forces-pay-review-body), [School Teachers’ pay review body](https://www.gov.uk/government/organisations/school-teachers-review-body), [Senior salaries review body](https://www.gov.uk/government/organisations/review-body-on-senior-salaries), [Police Remuneration review body](https://www.gov.uk/government/organisations/police-remuneration-review-body) and [National Crime Agency Remuneration Review Body](https://www.gov.uk/government/organisations/national-crime-agency-remuneration-review-body)

1. What forms of vehicle transport are you currently using for business related travel? **Public Transport (Air and rail)**
2. What is the annual spend on business related travel at the Office of Manpower Economics? **£69,845**
3. What proportion (%) of your annual spend on vehicle transport relates to cars and light commercial vehicles up to 3.5t? **N/A**
4. Who is the person within Office of Manpower Economics responsible for procuring and/or managing business travel? (Please provide name, job title, telephone, email and address details) **All business travel is handled by Clarity Travel Management**
5. Who are your current suppliers/providers for your existing business travel arrangements (lease, ownership, hire or rental)? **N/A**
6. When are your current vehicle transport arrangements due to expire? (Please provide details of each form of transport and each provider) **N/A**
7. What are your current annual employee CO2 emissions, relating to business travel (in tonnes)? **See attached**
8. What is the average contract term that you have with your current business travel providers? **You will need to direct this request to:**

**Information Rights Unit,**

**Department for Business, Energy & Industrial Strategy,**

**1 Victoria Street,**

**London, SW1H 0ET**

**Or you can email** **foi.requests@beis.gov.uk****.**

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**Appeals Procedure**

If you are unhappy with the way the Office of Manpower Economicshas handled your request you may ask for an internal review. You should contact me at the Office of Manpower Economicsif you wish to complain.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

            Information Commissioner’s Office

            Wycliffe House

            Water Lane

            Wilmslow

            Cheshire

            SK9 5AF

Yours sincerely,



Steven Mokogwu

FOI Officer

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2-6 Salisbury Square

London EC4 8JX