Producer Organisation annual report to be submitted in accordance with [Article 28 of Regulation (EU) No 1379/2013](https://eur-lex.europa.eu/legal-content/en/TXT/?uri=CELEX%3A32013R1379)

**Report deadline:**

**Dates that the report relates to:**

**Instructions for completion:**

This is the Producer Organisation (PO) annual report template.

POs are to complete all sections and return the completed annual report to the Fisheries Management Team at POCompliance@marinemanagement.org.uk.

Guidance on how to complete each section is provided in ***bold italics*** and can be deleted after completion.

Summaries of actions taken should be supported by evidence, reference to supplementary material is allowed.

Any queries shall be directed to the mailbox, POCompliance@marinemanagement.org.uk in advance of the submission date.

Contents

[1. Section 1 – General information 3](#_Toc80370222)

[1.1. Turnover and volume of catch 4](#_Toc80370223)

[2. Section 2 - Production and Marketing strategy 5](#_Toc80370224)

[2.1. Production programme 5](#_Toc80370225)

[2.1.1. planning of production activities 5](#_Toc80370226)

[2.1.2. coordination of activities with other producer organisations 5](#_Toc80370227)

[2.1.3. management of fishing opportunities (e.g. quota allocation or management of effort) between PO members, depending on production planning, and based on management rules in force for the different stocks, fisheries and fishing areas 5](#_Toc80370228)

[2.2. Marketing strategy 6](#_Toc80370229)

[2.2.1. Indicative supply schedule 6](#_Toc80370230)

[2.2.2. Identification of market requirements (quality, quantity, and presentation) 7](#_Toc80370231)

[2.2.3. Identification of new outlets and other commercial opportunities 7](#_Toc80370232)

[2.2.4. Dialogue and coordination with other operators in the supply chain. 7](#_Toc80370233)

[2.3. Production and Marketing summary 7](#_Toc80370234)

[3. Section 3 - Article 7 Objectives 8](#_Toc80370235)

[4. Section 4 – Measures to adjust supply 14](#_Toc80370236)

[5. Section 5 – Penalties and control measures 15](#_Toc80370237)

**Contents of tables**

[Table 1: Producer Organisation (PO) information 3](#_Toc80370211)

[Table 2: Turnover and volume of catch 4](#_Toc80370212)

[Table 3: Indicative supply schedule from PMP [*Jan*]-[*Dec*] 6](#_Toc80370213)

[Table 4: Indicative supply schedule forward look [*Jan*-[ *Dec*] 6](#_Toc80370214)

[Table 5: Objective 1 – Promoting sustainable fishing activities 8](#_Toc80370215)

[Table 6: Objective 2 – Avoiding and reducing unwanted catches 9](#_Toc80370216)

[Table 7: Objective 3 – Traceability 10](#_Toc80370217)

[Table 8: Objective 4 – IUU elimination 10](#_Toc80370218)

[Table 9: Elected Objective 11](#_Toc80370219)

[Table 10: Elected Objective 12](#_Toc80370220)

[Table 11: PO measures to monitor compliance of members (delete if not applicable) 15](#_Toc80370221)

# Section 1 – General information

Table 1: Producer Organisation (PO) information

|  |  |
| --- | --- |
| **PO:** | Fish Producer Organisation Name |
| **Type of PO:** | Fishery |
| **Identification code:**  | GBR |
| **Address:**  | ***Please review the address information if this is incorrect please update.***  |
| **Members:**  | ***Please insert the number of members registered under the PO as of 1st of January of the reporting year (2022) or date of recognition if later.*** ***Number of members, not the number of vessels. Vessels with the same Ultimate Owner should be grouped together and counted as one member. Further guidance in relation to Plurality of membership and Ultimate Owner can be found in the*** [***Recognition Guidance***](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/856988/2019-07-17_UK_FPOs_new_standards.pdf) |

## Turnover and volume of catch

***Please complete the table with the Volume and Value of catch for the required year.***

***Please indicate the main marketed species with an asterisk: - Quota species contributing at least 5% of your total production during the previous fishing year by volume or by value, non-quota species contributing at least 10% of your total production during the previous fishing year by volume or by value.***

Table 2: Turnover and volume of catch

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Species** | **Catch Volume (live weight tonnes)**  | **Catch Value (£)** | **Catch Volume (live weight tonnes)**  | **Catch Value (£)** |
|  |  |  |  |  |
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| ***Add more lines if required*** |  |  |  |  |

# Section 2 - Production and Marketing strategy

## Production programme

***Reflecting on the POs PMP Section 2.1 processes, detail the POs undertaking in the past year regarding each subheading below. Where processes have not been followed or did not work (on that occasion), explain why and how the PO mitigated this. If new processes have been put in place, detail what will be done differently in future. Evidence is required to support each section.***

***All subheadings shall be reported against.***

### planning of production activities

***Enter text here***

### coordination of activities with other producer organisations

***Enter text here***

### management of fishing opportunities (e.g. quota allocation or management of effort) between PO members, depending on production planning, and based on management rules in force for the different stocks, fisheries and fishing areas

***Enter text here***

## Marketing strategy

### Indicative supply schedule

Table 3: Indicative supply schedule from PMP Jan – Dec

***Insert table from previous year***

Table 4: Indicative supply schedule forward look Jan – Dec

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Species** | **Jan** | **Feb** | **Mar** | **Apr** | **May** | **Jun** | **Jul** | **Aug** | **Sep** | **Oct** | **Nov** | **Dec** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
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***Reflecting on the POs PMP Section 2.2 processes, detail the POs undertaking in the past year regarding each subheading below. Where processes have not been followed or did not work (on that occasion), explain why and how the PO mitigated this. If new processes have been put in place, detail what will be done differently in future. Evidence is required to support each section.***

***All subheadings shall be reported against.***

### Identification of market requirements (quality, quantity, and presentation)

***Enter text here***

### Identification of new outlets and other commercial opportunities

***Enter text here***

### Dialogue and coordination with other operators in the supply chain.

***Enter text here***

## Production and Marketing summary

***Describe how the production programme and the marketing strategy processes you’ve described in your PMP worked together to achieve an effective Production and marketing strategy for your members, and if appropriate contributed to meeting your Article 7 objectives (see Section 3 below).***

***If new processes are in place, please describe what links the new production programme and the marketing processes you’ve described above and explain the overall coherence between the measures it intends to implement.***

***Enter text here***

# Section 3 - Article 7 Objectives

***Please complete the relevant tables in this section.***

Table 5: Objective 1 – Promoting sustainable fishing activities

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals (from PMP) | ​​***Insert measure chosen here***

|  |  |  |  |
| --- | --- | --- | --- |
| Goals | How | Who | Evidence |
| Identify year and goal to be achieved | Enter the measures the PO will implement to address the interim year goal | For each measure identify the person, group or organisation responsible for completing the action*.* | Identify what evidence will be presented to the MMO to demonstrate the interim year goal has been met. |
|  |  |  |  |

 |
| Progress on Objective (Year 1) | ***The progress made by the PO to address objective shall be detailed, along with any supporting evidence. The PO must support statements made intext with evidence, file name will suffice (i.e. please see members excel sheet)***  |
| Progress on Objective (Year 2) |  |
| Progress on Objective (Year 3) |  |

Table 6: Objective 2 – Avoiding and reducing unwanted catches

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals (from PMP) | ​​***Insert measure chosen here***

|  |  |  |  |
| --- | --- | --- | --- |
| Goals | How | Who | Evidence |
|  |  |  |  |

 |
| Progress on Objective (Year 1) | ***The progress made by the PO to address objective shall be detailed, along with any supporting evidence. The PO must support statements made intext with evidence, file name will suffice (i.e. please see members excel sheet)***  |
| Progress on Objective (Year 2) |  |
| Progress on Objective (Year 3) |  |

Table 7: Objective 3 – Traceability

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals (from PMP) | ​​***Insert measure chosen here***

|  |  |  |  |
| --- | --- | --- | --- |
| Goals | How | Who | Evidence |
|  |  |  |  |

 |
| Progress on Objective (Year 1) | ***The progress made by the PO to address objective shall be detailed, along with any supporting evidence. The PO must support statements made intext with evidence, file name will suffice (i.e. please see members excel sheet)***  |
| Progress on Objective (Year 2) |  |
| Progress on Objective (Year 3) |  |

Table 8: Objective 4 – IUU elimination

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals (from PMP) | ​​ ​***Insert measure chosen here***

|  |  |  |  |
| --- | --- | --- | --- |
| Goals | How | Who | Evidence |
|  |  |  |  |

 |
| Progress on Objective (Year 1) | ***The progress made by the PO to address objective shall be detailed, along with any supporting evidence. The PO must support statements made intext with evidence, file name will suffice (i.e. please see members excel sheet)***  |
| Progress on Objective (Year 2) |  |
| Progress on Objective (Year 3) |  |

Table 9: Elected Objective: 6

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals (from PMP) | ***Insert measure chosen here***

|  |  |  |  |
| --- | --- | --- | --- |
| Goals | How | Who | Evidence |
|  |  |   |  |

 |
| Progress on Objective (Year 1) | ***The progress made by the PO to address objective shall be detailed, along with any supporting evidence. The PO must support statements made intext with evidence, file name will suffice (i.e. please see members excel sheet)***  |
| Progress on Objective (Year 2) |  |
| Progress on Objective (Year 3) |  |

Table 10: Elected Objective: 5

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals (from PMP) | ​​ ***Insert measure chosen here***

|  |  |  |  |
| --- | --- | --- | --- |
| Goals | How | Who | Evidence |
|  |  |  |  |

 |
| Progress on Objective (Year 1) | ***The progress made by the PO to address objective shall be detailed, along with any supporting evidence. The PO must support statements made intext with evidence, file name will suffice (i.e. please see members excel sheet)***  |
| Progress on Objective (Year 2) |  |
| Progress on Objective (Year 3) |  |

# Section 4 – Measures to adjust supply

***Reflecting on the strategies presented in Section 4 of the PMP, describe, using examples (with evidence) from the past year, how the PO followed the measures detailed to adjust the supply of species which present marketing difficulties. Where measures were not followed explain why and mitigation measures implemented, any lessons learned and new measures to be followed in future, if applicable.***

# Section 5 – Penalties and control measures

***Please provide the number of penalties issued to members, in the past year.***

***Enter text here***

***Describe, using examples from the past year, how the PO followed the measures detailed in the PMP to monitor PO members compliance with rules adopted by the PO. Evidence should also be provided to support the examples.***

***Enter text here***

 ***Where measures were not followed explain why and list any mitigation measures implemented, any lessons learned and new measures to be followed in the future, if applicable.***

***Enter text here***

***If the PO does not currently have measures in place to monitor the compliance of its members, the following tables should be completed.***

**Table** 11**: PO measures to monitor compliance of members (delete if not applicable)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals (from PMP)  | ***Insert table from PMP here***

|  |  |  |  |
| --- | --- | --- | --- |
| Goals  | How  | Who  | Evidence  |
| ***Identify year/period and goal to be achieved. PMPs shall cover a at least a 2-year period up a maximum of 4. Actions should be realistic for the timeframe and achievable by the PO within the reporting time.***   | ***Enter the measures*** ***the PO will implement to address the interim year goal***  | ***For each measure identify the person, group or organisation responsible for completing the action.***  | ***Identify what evidence will be presented to the MMO to demonstrate the interim year goal has been met***  |
|   |   |   |   |

  |
| Progress on Year 1  | ***The progress made by the PO to address the compliance and enforcement plan shall be detailed, along with any supporting evidence. The PO must support statements made intext with evidence, file name will suffice (i.e., please see members excel sheet)***  |
| Progress on Year 2  |   |
| Progress on Year 3  |   |