

Department for Work and Pensions

Work Programme Live Running Memo

To: Work Programme Providers

From: Work Programmes Division

Memo Serial Number: WP LR 104

Date: 12 March 2013

Subject: Wage Incentives – Links to Further Guidance – a ‘How to Claim’ document for employers

Action: For Information and Action

Timing: Immediate

Background

Wage incentives are designed to encourage employers to employ unemployed 18-24 year olds into permanent jobs.

They enable you to work with employers by providing an incentive to get young people in to permanent work whilst increasing the opportunity for job outcomes and sustainment payments to be achieved.

Work Programme Providers are key partners in the delivery of wage incentives to enable participants to make the successful transition to employment.

Informal discussions with providers identified a need for additional guidance to help employers at the point of claim.

Summary and action

To help employers we have designed a ‘How to Claim’ document which contains useful information, such as addresses and ‘phone numbers, and you should consider giving a copy to employers or directing them to the DWP website to assist them in making their claim.

The document is published here:

<http://www.dwp.gov.uk/youth-contract/key-initiatives/wage-incentives/>

And can be found on the wage incentive pages on the DWP website:

<http://www.dwp.gov.uk/docs/how-to-claim-wage-incentives.pdf>

Further information contact details

All enquiries on the subject of this memo should be raised with your Performance Manager in the first instance; they will endeavour to provide you with an answer as soon as possible.

Regards

Work Programmes Division Enquiries Team