

NHS Digital Board and Sub-Committee Meetings

Updated 26 September 2017

Information and technology
for better health and care

Contents

| | |
|----------------------------------------------------------------------------|----------|
| Introduction | 3 |
| NHS Digital Board Meetings | 3 |
| Talent, Remuneration and Management Committee (TRaMCo) Meetings | 5 |
| Assurance and Risk Committee (ARC) Meetings | 6 |
| Information Assurance and Cyber Security Committee (IACSC) Meetings | 6 |
| Investment Committee (IC) Meetings | 7 |
| Executive Management Team (EMT) Meetings | 8 |

Introduction

This paper outlines the upcoming NHS Digital Board and Committee meetings and the paper deadlines for each meeting. Please contact execofficeteam@nhs.net for further information if required.

Paper Templates and Cover Sheet Templates for all meetings can be found [here](#)

NHS Digital Board Meetings

| Meeting | Date | Draft Submission Deadline | Draft Submission reviewed by Sarah Wilkinson | Paper Deadline | Paper Circulation Date | Papers published on public website |
|---------------------------------------|----------------------------|-----------------------------|----------------------------------------------|----------------------------|-------------------------|------------------------------------|
| Board Development Day (Non-Statutory) | Wednesday 18 October 2017 | Wednesday 27 September 2017 | Thursday 28 September 2017 | Wednesday 04 October 2017 | Friday 13 October 2017 | N/A |
| Statutory Board Meeting | Wednesday 8 November 2017 | Tuesday 17 October 2017 | Thursday 19 October 2017 | Wednesday 25 October 2017 | Friday 24 October 2017 | Monday 30 October 2017 |
| Board Development Day (Non-Statutory) | Tuesday 20 February 2018 | Tuesday 30 January 2018 | Wednesday 31 January 2018 | Tuesday 06 February 2018 | Friday 16 February 2018 | N/A |
| Statutory Board Meeting | Wednesday 21 February 2018 | Tuesday 30 January 2018 | Wednesday 31 January 2018 | Wednesday 07 February 2018 | Friday 16 February 2018 | Monday 21 February 2018 |

| Meeting | Date | Draft Submission Deadline | Draft Submission reviewed by Sarah Wilkinson | Paper Deadline | Paper Circulation Date | Papers published on public website |
|---------------------------------------|-------------------------|---------------------------|----------------------------------------------|-------------------------|------------------------|------------------------------------|
| Board Development Day (Non-Statutory) | Tuesday 20 March 2018 | Tuesday 27 February 2018 | Wednesday 28 February 2018 | Tuesday 06 March 2018 | Friday 16 March 2018 | N/A |
| Statutory Board Meeting | Wednesday 21 March 2018 | Tuesday 27 February 2018 | Wednesday 28 February 2018 | Wednesday 07 March 2018 | Friday 16 March 2018 | Monday 19 March 2018 |

Talent, Remuneration and Management Committee (TRaMCo) Meetings

| Meeting | Date | Draft Submission Deadline | Draft Submission reviewed by Sarah Wilkinson | Paper Deadline | Paper Circulation Date |
|---------|--------------------------|---------------------------|----------------------------------------------|--------------------------|--------------------------|
| TRaMCo | Tuesday 19 December 2017 | Tuesday 28 November 2017 | Friday 01 December 2017 | Tuesday 05 December 2017 | Tuesday 12 December 2017 |
| TRaMCo | Monday 22 January 2018 | TBC | TBC | Monday 08 January 2018 | Monday 15 January 2018 |
| TRaMCo | Wednesday 07 March 2018 | Friday 16 February 2018 | Monday 19 February 2018 | Friday 23 February 2018 | Friday 02 March 2018 |

Assurance and Risk Committee (ARC) Meetings

| Meeting | Date | Draft Submission Deadline | Draft Submission reviewed by Sarah Wilkinson | Paper Deadline | Paper Circulation Date |
|---------|----------------------------|---------------------------|----------------------------------------------|-------------------------|----------------------------|
| ARC | Wednesday 15 November 2017 | Friday 27 October 2017 | Tuesday 31 October 2017 | Friday 03 November 2017 | Wednesday 08 November 2017 |
| ARC | Wednesday 14 March 2018 | Friday 23 February 2018 | Tuesday 27 February 2018 | Friday 02 March 2018 | Wednesday 07 March 2018 |

Information Assurance and Cyber Security Committee (IACSC) Meetings

| Meeting | Date | Draft Submission Deadline | Draft Submission reviewed by Sarah Wilkinson | Paper Deadline | Paper Circulation Date |
|---------|----------------------------|---------------------------|----------------------------------------------|-------------------------|----------------------------|
| IACSC | Wednesday 15 November 2017 | Friday 27 October 2017 | Tuesday 31 October 2017 | Friday 03 November 2017 | Wednesday 08 November 2017 |
| IACSC | Wednesday 14 March 2018 | Friday 23 February 2018 | Tuesday 27 February 2018 | Friday 02 March 2018 | Wednesday 07 March 2018 |

Investment Committee (IC) Meetings

| Meeting | Date | Draft Submission Deadline | Draft Submission reviewed by Sarah Wilkinson | Paper Deadline | Paper Circulation Date |
|---------|--------------------------|----------------------------|----------------------------------------------|----------------------------|--------------------------|
| IC | Monday 20 November 2017 | Wednesday 01 November 2017 | Friday 3 November 2017 | Wednesday 08 November 2017 | Monday 13 November 2017 |
| IC | Tuesday 05 December 2017 | Thursday 16 November 2017 | Friday 17 November 2017 | Thursday 23 November 2017 | Tuesday 28 November 2017 |
| IC | Tuesday 09 January 2018 | Thursday 21 December 2017 | Friday 22 December 2017 (Sarah A/L) | Thursday 28 December 2017 | Friday 22 December 2017 |
| IC | Tuesday 06 February 2018 | Thursday 18 January 2018 | Friday 19 January 2018 | Thursday 25 January 2018 | Tuesday 30 January 2018 |
| IC | Tuesday 06 March 2018 | Thursday 15 February 2018 | Friday 16 February 2018 | Thursday 22 February 2018 | Tuesday 27 February 2018 |

Executive Management Team (EMT) Meetings

EMT takes place every **THURSDAY** unless otherwise advised.

The paper deadline is the preceding **Monday**.

Papers are circulated to EMT the preceding **Tuesday**.

| Meeting | Date | Paper Deadline | Paper Circulation Date |
|---------|---------------------------|-------------------------|--------------------------|
| EMT | Thursday 05 October 2017 | Monday 02 October 2017 | Tuesday 03 October 2017 |
| EMT | Thursday 12 October 2017 | Monday 09 October 2017 | Tuesday 10 October 2017 |
| EMT | Thursday 19 October 2017 | Monday 16 October 2017 | Tuesday 17 October 2017 |
| EMT | Thursday 26 October 2017 | Monday 23 October 2017 | Tuesday 24 October 2017 |
| EMT | Thursday 02 November 2017 | Monday 30 October 2017 | Tuesday 31 October 2017 |
| EMT | Thursday 09 November 2017 | Monday 06 November 2017 | Tuesday 07 November 2017 |
| EMT | Thursday 16 November 2017 | Monday 13 November 2017 | Tuesday 14 November 2017 |
| EMT | Thursday 21 November 2017 | Monday 20 November 2017 | Tuesday 21 November 2017 |