

**Any parts of the form that are not typed should be completed in black ink and in block capitals.**

Conveyancer is a term used in this form. It is defined in rule 217A, Land Registration Rules 2003 and includes persons authorised under the Legal Services Act 2007 to provide reserved legal services relating to land registration and includes solicitors and licensed conveyancers.

If you need more room than is provided for in a panel, and your software allows, you can expand any panel in the form. Alternatively use continuation sheet CS and attach it to this form.

HM Land Registry is unable to give legal advice, but you can find guidance on HM Land Registry applications (including our practice guides for conveyancers) at [www.gov.uk/land-registry](http://www.gov.uk/land-registry).

Where there is more than one local authority serving an area, enter the one to which council tax or business rates are normally paid.

If you don't know the title number, you can find it online. Visit GOV.UK and search for 'property information'

Insert the address including postcode (if any) or other description of the property of the deceased owner, for example 'land adjoining 2 Acacia Avenue'.

**If you are not a conveyancer**, you must complete either option A **or** B and enclose an official copy **or** certified copy of the death certificate, probate or letters of administration with this application.

Where any documents are in a foreign language, you must lodge a verified translation.

Any document supplied will be scanned and may be destroyed.

**If you are a conveyancer**, please complete the certificate at section 4C which is sufficient to comply with HM Land Registry's requirements.

1 Local authority serving the property, if known:
2 Title number(s) (This is the HM Land Registry reference number(s) for the property):
3 Address of the property (including full postcode, if any):
4 Evidence of death enclosed with this form (complete <b>either</b> option A <b>or</b> B): <b>A.</b> Official copy of death certificate OR copy certified to be a true copy <b>OR</b> <b>B.</b> Official copy of Probate/Letters of Administration OR copy certified to be a true copy
<b>C.</b> I am the applicant's conveyancer and certify that  (name of the deceased) died on [or was            years old] at the time of death. <b>OR</b> I hold the original or an official copy of the death certificate, grant of probate or letters of administration for  (name of the deceased) Signature of conveyancer _____ Date

Provide the full name(s) of the person(s) applying to remove the deceased proprietor from the register. Where a conveyancer lodges the application, this must be the name(s) of the client(s), not the conveyancer.

\*The 'Key number' box is for use by organisations that have a HM Land Registry variable direct debit account.

**You must supply a name and postal address.**

You may enter an email address, which we will use wherever possible if we need to make enquiries. However, a postal address is required to notify you of the application's completion.

We will only issue warning of cancellation letters to conveyancers if an email address is inserted.

Place 'X' in the appropriate box.

Only complete this panel if the deceased's name and/or address on the register differs in any way from the name and/or address on the evidence of death.

If a conveyancer is acting for the applicant, that conveyancer must sign.

If no conveyancer is acting, the applicant (and if the applicant is more than one person then each of them) must sign.

	<p>5 The applicant:</p>
	<p>6 This application is sent to HM Land Registry by</p> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-bottom: 10px;">Key number (if applicable)*:</div> <p>Name:</p> <p>Address (and / or UK DX box number if applicable):</p> <p>Email address:</p> <p>Phone Number:</p> <p>Reference (if applicable):</p>
	<p>7 Application</p> <p>I/We:</p> <p>I/We as conveyancers for:</p> <p>hereby apply to remove from the register the name of:</p> <p>who died on:</p> <p>at (place of death):</p>
	<p>8 I/We certify that:</p> <p>is the same person as:</p> <p>described in the register of the title number shown in panel 2</p>
	<p>9 Signature of applicant or their conveyancer: _____</p> <p>Date:</p>

**If you are not a conveyancer**, please send the completed form and the evidence referred to in panel 4 to:  
**HM Land Registry Citizen Centre, PO Box 74, Gloucester, GL14 9BB.**

**WARNING**

If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

Failure to complete this form with proper care may result in a loss of protection under the Land Registration Act 2002 if, as a result, a mistake is made in the register.

Under section 66 of the Land Registration Act 2002 most documents (including this form) kept by the registrar relating to an application to the registrar or referred to in the register are open to public inspection and copying. If you believe a document contains prejudicial information, you may apply for that part of the document to be made exempt using Form EX1, under rule 136 of the Land Registration Rules 2003.