



**MUTUALS TASKFORCE MEETING**  
**Thursday 1<sup>st</sup> December, 2011**  
**1 Horseguards Rd**  
**16.00 – 17.30**

**MINUTES**

**Attendees**

Chair: Julian Le Grand	Peter Marsh
Nita Clarke	Patrick Lewis
Carole Leslie	Ed Mayo
Peter Holbrook	Jo Pritchard

**Officials**

Head of Mutuals Programme  
 OCS officials

**Apologies**

Rachel Wolf	Donna Fallows
Crown Commercial Representative for Mutuals	

**Welcome and introductions**

**Chair's Update**

- In light of the development of the Mutuals Information Service/Mutuals Support Programme (MIS/MSP) it is important and necessary to update the MTF terms of reference. In particular to clarify that the MTF has no role in relation to the use, operation and management of the MIS/MSP and to create a Register of Interests. Further information will be circulated around the MTF in due course.

Taskforce Terms of Reference are available at:

<http://www.cabinetoffice.gov.uk/content/mutuals-taskforce>

**Update from the Cabinet Office**

- Launch of MIS/MSP is imminent
- BIS has launched a call for evidence on the operation of the regulations around TUPE, this includes a question relevant to moves from the public to private sectors. The Taskforce may wish to respond.
- Work following the publication of the Open Public Services White Paper is ongoing. There may be scope for the Taskforce to feed proposals and recommendations into this.

**Actions**

- The Taskforce expressed the view that they wish, as members of the group, to be more proactive in contributing to and influencing the direction of Government policy.

**Teckal Paper**

Vice Chair presented the draft paper.

**Action: MTF members were invited to follow up with any comments or feedback to Vice Chair directly.**

**'Launching'** – Head of Mutuels Programme, OCS officials

- The launch of the MIS/MSP and related documents is imminent, including the Mutuels Taskforce 'evidence paper' and the 'Procurement paper'.
- OCS officials demonstrated the new MIS website.

**AOB**

- January's meeting should include a 'brainstorm' session on how the Taskforce can play a more active role in influencing Government policymaking.