

**Information Domain
Face to Face Meeting**

Date / Time	28 June 2011	10:30 – 15:00
Location	Room KH1.27, 22 Whitehall	Access via 22 Whitehall entrance

Attendees	Apologies
(Chair) Sedgemoor District Council (SDC)	Foreign and Commonwealth Office (FCO)
Office for National Statistics (ONS))	Department for Education (DfE)
Department of Health (DoH)	Meteorological Office (Met Office)
Cabinet Office Digital Engagement (CO-DE)	Department for Work and Pensions (DWP)
Ministry of Justice (MoJ)	IBM
CESG	Fujitsu
Home Office (HO)	Ordnance Survey (OS)
The National Archives (TNA)	Department for Work and Pensions (DWP)
National Health Service (NHS)	British Library (BL)
Ministry of Defence (MoD)	Welsh Assembly Government (Wales)
National Policing Improvement Agency (NPIA)	Parliamentary ICT (PICT)
(Secretariat) Cabinet Office (CO)	Communities and Local Government (CLG)
	Business, Innovation and Skills (BIS)
	Identity and Passport Service (IPS)
	Directgov
	HM Revenue and Customs (HMRC)
	Scottish Government (Scotland)

1. Welcome

2. Actions

- 13004647 – ODF - Work needs to be driven by Home Office who are leading on document formats for the ICT Strategy. HO member needs to take over this work. NOTE: SDC mentioned the IBM Open Document Group as of possible interest to HO, plus Dutch and Bristol City Council case studies. SDC also mentioned that there were 4 or 5 local authorities who would be interested in attending any workshops. CESG mentioned security aspects and would let HO have details. The action is now closed for the domain and leadership transferred to the Home Office. The domain continues to offer its support
- 13004797 – academia/code lists – This will fall into the upper ontology work and the domain will invite academics into that work. NOTE: NHS colleague will name someone from NHS security to tie the code list and NHS lists together. NPIA to attend Information Assurance Domain meeting.
- 13004831 – data standards – the Data Standards Working Group (DSWG) have been challenging the person standard, e.g. gender. Problem is limited resourcing and a lack of an effective publication portal. Code list is expanding to take account of other reference data. List point meets 60-70% of requirements. NPIA is going to next DSWG.

Discussion around not wanting DSWG to recommend one list, rather to make people aware of the available lists. **ACTION: SDC will report to Chief Technology Officer Delivery Group (CTODG) that DSWG do not have the resources, most members have only one day per month to commit. MoJ to provide a paragraph detailing the resource available to the DSWG.**

- 13004922 – URI sets - DfE and CO-DE need to speak, and CO-DE will speak to DoH.
- 13011149 – The Stationery Office (TSO) product – ongoing.
- 110525-1 – ontology workshop – ongoing.
- 110525-2 – Ontology – forwarded to Scotland and SDC.
- 110525-3 – capturing standards – ongoing.
- 110525-4 – information architecture infrastructure transparency – ongoing.
- 110525-5 – transparency – CO-DE still waiting to hear people's views.
- 110525-6 – referenceable checklist – draft in Huddle, ongoing.

- 110525-7 – branding – will be discussed at next CTODG, ongoing.
- 110525-8 – ICT Strategy – HO contact is Information Domain HO member, DoH is still tracking down Health.
- 110525-9 – IA – complete.
- 110525-10 – URI sets – ongoing.

Labelling Metadata + eGovernment Metadata Standards Update – CESC, TNA

- CESC tabled a paper from NPIA on labelling metadata which needed to be reviewed and needed an owner. The group agreed the paper should be reviewed by the eGovernment Metadata Standards Working Group (eGMSWG). **ACTION: any comments on the labelling metadata paper back to CESC to report back with comments from eGMSWG.**
- eGovernment Metadata Standard (eGMS) update from TNA – TNA wants to support the Information Domain, but the eGMS cannot be maintained as there are other standards which do the job such as Dublin Core. TNA recommend that the eGMS be deprecated and government should adopt existing international standards. The domain should convene task teams to deal with specific metadata issues.

Discussion around use of IPSV, eGMS states use of IPSV, so if eGMS is to be deprecated there needs to be clear guidance around what local authorities, for example, should be using or stop using.

ACTION: TNA will come back with a statement on which direction things should move if we are no longer using eGMS. TNA will convene the eGMS working group for one last meeting to discuss this and will feedback to the domain.

Group Updates – MoJ

- Data Standards Working Group (DSWG) – MoJ –the UK Location Council has its own standards group. The National Address Gazetteer is also doing work. The onus is on those groups to let DSWG know when they come up with another location standard.

Discussion around who is the lead for corralling the standards together. DSWG is the guardian and controller of the Government Data Standards Catalogue (GDSC). DSWG need to endorse a particular approach. **ACTION: CO-DE has details of who DfE should write to, to confirm the process that they should inform the DSWG when they finalise a standard.**

- Data.gov.uk – CO-DE – launched a new face to data.gov.uk two weeks ago with an organogram explorer facility based on linked data (although not IE6 compatible). The organogram is a successful way to do 3 things: information collection, information transformation and information visualisation.
- Ontology work group – **ACTION: make this a standing agenda item as one of the group updates.**

Designing URI Sets for Locations – SDC

Location Council and Information Domain (via it's sub-groups) have produced a joint report. Pilot implementations of URI sets on the go at present. Location Council want Information Domain to endorse and include in our catalogue of documents. **Agreed by the group.**

Open Data Standards Survey - CO

The group considered the results of the open data standards survey and would report back to the next Chief Technology Officer Delivery Group (CTODG) meeting.