Information Domain
Face to Face Meeting

Date / Time	18 January 2011	10:30 – 13:20
Location	Room KH 1.27, 22 Whitehall	Access via 22 Whitehall entrance

Attendees	Apologies
(Chair) Department for Education (DfE)	Foreign and Commonwealth Office (FCO)
Sedgemoor District Council (SDC)	Office of National Statistics (ONS)
Meteorological Office (Met Office)	Identity and Passport Service (IPS)
Fujitsu	Department of Health (DoH)
Ministry of Justice (MoJ)	IBM
Department for Work and Pensions (DWP)	British Library (BL)
Ordnance Survey (OS)	Welsh Assembly Government (Wales)
National Health Service (NHS)	The National Archives (TNA)
Home Office (HO)	Communities and Local Government (CLG)
Business, Innovation and Skills (BIS)	HM Revenue and Customs (HMRC)
Ministry of Defence (MoD)	Directgov
National Policing Improvement Agency (NPIA)	
CO Digital Engagement (CODE)	
Scottish Government (Scotland)	
(Secretariat) Cabinet Office (CO)	

1. Welcome and introductions – DfE
Previous minutes agreed.

2. Action log – DfE
See action log.

3. Group updates – DWP, OS

- Data Standards Working Group (DSWG) – DWP: Person standard almost complete. Response to meeting again in January was poor. People to let DSWG Lead know if they are no longer interested or cannot commit to the working group. Discussion around the need for a shop window to publicise the work produced and encourage engagement. The group feels hampered by not having the Open Standards Board in place. **ACTION: CO to set up DSWG Huddle workspace. DSWG Lead to send round the person standard again along with a summary of what has been agreed and what still needs agreement.**
  Discussion around whether data.gov.uk could be an addressable domain that the group could use. **ACTION: DfE to send the information reference requirements to CO Digitial Engagement Team to see if data.gov.uk could be of use.**
- Location and Addressing Working Group (LAWG) – OS: 90% of metadata ready. Interested in work on the Government Cloud.
  Will also be another linked data workshop at the British Computer Society on 10 February.
  National Gazetteer – with the Office of Fair Trading at present for consultation, still plan to launch on 1 April.

4. Workplan 2010/11 deliverables update
Information management principles – HO: still at draft, looking to reduce the number of principles from 13 to 10 or less. Consensus from the group that it is a very good paper.
Discussion around each of the principles, including need for document to align with the Transparency Board principles and the need for the principles to become part of the Standards and Architecture Framework document set. **ACTION: HO to make the changes discussed, then provide cover note and submit to the Chief Technology Officer Delivery Group (CTODG).**

5. European update – CO
European Union published two communications: a 5 year plan about the interoperability framework and strategy (EIF and EIS). We are not legally bound to follow the strategy or the framework, but should strongly consider them when we deliver domestic, cross-border and Commission assisted projects. UK Government has responded to the documents.

For the 3 strands of the strategy, the Commission will set up working groups and Information Domain may be able to provide input.

Discussion around aligning interoperability frameworks, suggested that the National Interoperability Framework Observatory (NIFO) will provide guidance, examples, eg the STORK European cross-border ID interoperability platform.

6. Digital engagement (data.gov.uk) update – CO

CO Digital Engagement team member agreed to join the Information Domain and provided an update from the Digital Engagement team. The transparency agenda had not yet been rolled out to its limits – schools, hospitals etc could be asked to provide data. HM Treasury were undertaking a government data review which focussed on management information within departments, e.g. are departments measuring the right data in the right way. Public data corporation announced which aims to make it easier for the public to access and use public data. Discussion around the need for structures and standards – phase 1 of data.gov.uk had been to get data out into public arena, second phase would hopefully facilitate innovative use of the data and standards would then be required. Information Domain keen to be involved early on in the process.