

**Information Domain
Face to Face Meeting**

Date / Time	19 November 2010	10:30 – 15:30
Location	Room KH1.27, 22 Whitehall	Access via 22 Whitehall entrance

Attendees	Apologies
(Chair) Department of Health (DoH)	Foreign and Commonwealth Office (FCO)
Sedgemoor District Council (SDC)	DWP
Department of Education (DfE)	IBM
Meteorological Office (Met Office)	British Library (BL)
Office of National Statistics (ONS)	National Health Service (NHS)
Ministry of Justice (MoJ)	Welsh Assembly Government (Wales)
Identity and Passport Service (IPS)	The National Archives (TNA)
Fujitsu via telephone	Communities and Local Government (CLG)
Department for Work and Pensions (DWP)	Business, Innovation and Skills (BIS)
Ordnance Survey (OS)	Directgov
Department of Transport (DfT)	
Home Office (HO)	
Ministry of Defence (MoD)	
National Policing Improvement Agency (NPIA)	
Scottish Government (Scotland)	
(Secretariat) Cabinet Office (CO)	

Time	Topic	Papers	Owner
10:30 (10 minutes)	Welcome and introductions, previous minutes		DoH
10:40 (45 minutes)	Workplan 2010/11 updates: Information architecture Metadata & semantics Toolkit for IA		SDC TNA DfE
11:25 (35 minutes)	Presentation: Information Management strategy		DoH
12:00 (45 minutes)	Group updates: Metadata and Semantics Working Group Data Standards Working Group Location and Addressing Working Group		TNA DWP OS
12:45 (20 minutes)	CHAPTER exemplar		DfT
13:05 (20 minutes)	Presentation: Information Governance		CO
13:25 (10 minutes)	Action Log		CO
13:35 (10 minutes)	AOB		
13:45	Close		