**Application Form: International Partnership Programme Call Two – Short Study**

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| --- | --- | --- | --- |
| **Study Call opening date** | 11th April 2017 | **Study application closing date** | 9th May 2017 |
| **Budget:** | State total grant value applied for. |  |  |
| **Project Title:** |  | **Reference** | *To be added by UK Space Agency* |
|  | | | |

**THIS FORM IS FOR A SHORT STUDY ONLY AND SHOULD NOT BE USED TO SUBMIT A FULL PROPOSAL**

**Page limit: 10 pages (exclusive of annexes)**

**Annex 1:** Confirmations of support from potential partners (if applicable)

**Annex 2:** Additional financial information (if required)

**Do not include any unrequested information as annexes; if included this will be counted against your page limit.**

**NOTE: if you exceed the stated page limit your application will be excluded.**

**NOTE: this call is intended for SMEs only. See section 3.2 of the Application guidance for more information.**

Consider all call documentation, including Guidance and FAQs.

**Section 1) Project Overview**

|  |  |
| --- | --- |
| **Name of your organisation** |  |
| **Company registration/ VAT registration number** |  |
| **Project title** |  |
| **Proposal theme** | *State which space theme your proposal addresses from Earth Observation, Communication, Navigation, Tracking etc.* |
| **International partner organisation / country** | *The international partner with whom you are working/want to work with. Include the country.* |
| **International country targeted** | *The country who will receive the benefits*  *This country must be on the Organisation for Economic Co-operation and Development (OECD) Development Assistance Committee (DAC) list http://www.oecd.org/dac/stats/daclist.htm. For China or India, see IPP Call 2 FAQ section 3.* |
| **UKSA grant applied for (Exc. VAT)** | £ |
| **Have you applied or received any other government funding which relates to this project? If so, provide details (e.g. Newton Fund, NSTP, SSGP, IAP etc)** | £ |
| **Project start date** | DD/MM/YYYY |
| **Project end date** | DD/MM/YYYY |

**Section 2) Programme Applicability**

**2.1) Abstract:** Describe what your project proposal is about. Note: UK Space Agency (UKSA) reserves the right to reproduce this description to announce any successful projects and so the description should not contain any commercially sensitive information. (**Max 250 words**)

**2.2)** **Official Development Assistance (ODA) applicable:** State how this project meets the ODA criteria as detailed in Call 2 Application Guidance (see section 3.5 ‘ODA applicable’). Describe why the project is viable for ODA funding. Identify which ODA compliant country the project it is in. Identify the priority one or two United Nations Sustainable Development Goals (UN SDGs) impacted, and link to specific UN SDG targets.

**2.3)** **Impacts on target country:** State the key social, economic or environment impacts that your project hopes to realise in the target country.

**2.4) Role of international partner:** *Describe the role of the international partner. What contribution will they provide to the project? Attach appropriate confirmation of support in Annex 1 if required.*

**2.5)****Impact and benefits to the international partner:** You should say why this collaboration offers a new opportunity for international partnership work. Note partnerships that cannot be achieved under existing programmes (e.g. within ESA) or other international frameworks will be particularly favoured. Be explicit about how the international collaboration will benefit the project participants and the international partner country.

**2.6)** **Impact and benefits of the project to the wider UK economy:** You should say why this collaboration offers a new opportunity for international partnership work and the benefits it will create for the wider UK economy.

**2.7)** **Impact of funding:** Explain why this project would not go ahead without the support of this programme. Detail what the added value of public funding is for this project and why you cannot fund this project alone. **(max 200 words)**

**Section 3) Project Details**

**3.1)** **Project objectives and success:** Describe what you plan to do

**3.2)** **Budget breakdown (description):** Describe in detail the costs of the scoping study. **Note: In line with government financial policy, UKSA cannot and will not pay in advance of need, see section 1 IPP Call 2 FAQs.**

**3.3) Budget Breakdown (table):** Outline your project costs in the table below (exc. VAT), adding additional lines where needed. *Use Annex 2 to provide further details if required.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Individuals involved** | **Day rate** | **Person days** | **Total labour** | **Travel & Subsistence** | **Total** | **UKSA funded** | **% match funding** | **Role / Objectives of individual** |
| Individual name  Company name |  |  |  |  |  |  |  |  |
| Individual name  Company name |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |

**3.4) Risk Register:** Include a risk register based on the format below, add more rows as needed. (see Application Guidance document, section 4)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Risks identified** | **Proposed (planned) mitigation** | **Prob**  **(1-5)** | **Impact**  **(1-5)** | **Rating 1-25**  **(Prob x Impact)** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |

**Section 4) Contact details**

|  |  |
| --- | --- |
| **Lead Organisation** | *This is the organisation with whom the UKSA will enter into legal agreements; evidence of financial health and successful trading in the UK will be required. The project lead will need to declare they have the explicit consent of all other partners on their participation.*  *Full company name:*  *Short name:*  *Address of the Organisation:*  *Webpage:*  *Legal status of your organisation:* |
| **Person in charge of the Proposal** | Title:  First Name:  Surname:  Position in org. *Indicate the position of the Contact Point above in the organisation.*  Direct Email:  Direct Phone: |
| **Other UK Partners** | *Give details of others you plan to work with*  *Note it is expected that these will be treated as sub-contractors for the purpose of the project and* ***evidence of a collaboration agreement will be needed before the project proceeds****.* |