

Upper Medway Navigation application for short period registration of a powered boat



Applications should be made at least ten working days in advance.

Please read the explanatory notes and the separate registration charges before completing in capital letters.

Boats based on or normally used on the Upper Medway Navigation are not eligible for short-period registration.

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For Environment Agency use only

RMN/141C

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1 Boat name

Visitors from Anglian or Thames claiming a free visit, please enter the appropriate authority's registration or licence number for the boat.

2 Registered owner

Please read about data protection on page 2.

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Organisation, if relevant

Address

Postcode _____

Contact numbers, including the area code

Phone (day) _____

Mobile _____

Email _____

3 Dimensions

metres tenths

Length (overall) _____

Beam (widest point) _____

4 Class

Will the boat be let or ply for hire on the Upper Medway Navigation at any time during the proposed registration period?

Yes

No

5 Boat location where usually kept or used

6 Registration period

Proposed period

_____ Single day/s from _____

7 consecutive days from _____

31 consecutive days from _____

7 Manufacturer or builder

Approx year built

8 Propulsion (main engine)

Inboard

Outboard

Number of engines used for propulsion

Total propulsion power/capacity

_____ HP _____ CC

9 Propellant (main engine)

Petrol Electricity

Diesel Steam

Gas

Other Please specify below

10 Propulsion (other engines)

- No other engines Generator
 Auxiliary
 Other Please specify below

11 Appliances

Please enter 'G' for gas, 'E' for electric, 'O' for other

- None
 Cooker _____
 Fridge _____
 Heater _____
 Water heater _____
 Central heater _____
 Other Please list below

12 Sanitary facilities

Lavatory facilities

- None
 Pump out lavatory
 Chemical lavatory
 Direct into river

Other facilities

- None
 Sink
 Basin
 Shower
 Bath
 Other (Please list below)

13 Tender

Does the boat have a tender?

- Yes
 No

Will the tender be used on the Upper Medway Navigation?

- Yes
 No

14 Insurance

You must have in force an insurance policy for the boat, provided by a company that is authorised and regulated by the UK Financial Services Authority, which covers third-party liabilities of at least one million pounds. The insurance must be valid for the full duration of the registration. We do not need a copy of the insurance certificate, but we carry out sample checks on declarations.

I confirm the boat has a valid insurance policy

15 Boat safety – construction and equipment standards

You must make sure your powered boat complies with our construction and equipment standards at all times it is kept, let for hire or used on the Upper Medway Navigation.

15 Boat safety – construction and equipment standards, continued

These standards are set out in the BSS Examination Checking Procedures for Privately Owned and Managed Vessels and for hire boats the additional Hire Boats Examination Checking Procedures. Go to www.boatsafetyScheme.org to download them.

I confirm that I have read the BSS Examination Checking Procedures for Privately Owned and Managed Vessels and for hire boats the additional Hire Boats Examination Checking Procedures. I certify that it complies in every respect with the safety standard requirements set out in that guide or the Recreational Craft Directive (for boats first placed on the market since 16 June 1996). I will not keep or use this boat on the Upper Medway Navigation unless these conditions are complied with.

I understand that the Environment Agency may require me to provide information confirming compliance with these conditions or to require my boat to be inspected.

16 Payment

Please read the explanatory notes on page 3 before completing this section.

- Cheque or postal order
 Credit/debit card*
 Full charge before discounts £ _____
 Applicable discount electric
 Total charge after discounts £ _____

*If you would like to pay by card, please tick the box above and we will call you to make a payment.

I will pay any additional amount which may be due if it is found that the boat has been registered incorrectly based on the information I have provided.

17 The Data Protection Act 1998

The Environment Agency is responsible for improvements in navigation and the registration of boats on waters for which we have responsibility. We will process the information you provide so that we can deal with your application for boat registration, make sure you keep to the conditions of the registration, and process renewals.

We may also process or release the information to:

- offer you documents or services relating to boat safety, navigation and environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on boat safety, navigation and environmental issues;
- carry out research and development work on environmental issues;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and to improve our service; and

17 The Data Protection Act 1998, continued

- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act 1998 allows).

We may pass the information to our agents or representatives to do these things for us.

18 Signatures

Owner's signature

Today's date (DD/MM/YYYY)

Signed on behalf of the owner and in accordance with his/her specific authorisation to act as Agent for this purpose.

In case of a company, firm, partnership or organisation please state status or authority to sign.

Agent's full name in capital letters

Please return this application and payment to Environment Agency, Boat Registration, PO Box 544, Rotherham, S60 1BY. Cheques are made payable to Environment Agency.

Registration enquiries: 03708 506 506

Email: boatreg@environment-agency.gov.uk

We aim to process your application as quickly as possible. At busy times it can take up to 10 working days from the day of receipt. Please also allow 2-3 days for postage.

If you need the registration more quickly, you can call us and pay by credit/debit card. We will email you confirmation the same day.

Explanatory notes

1 Boat name

Boats registered for a week or month will be required to display the registration certificate in a position where it will be clearly visible.

2 Registered owner

Only one person or organisation may be registered as the owner.

3 Dimensions

Please enter length and beam measurements in metres and tenths. 'Length' is overall hull length excluding moveable items such as rudder or outboard engine. 'Beam' is measured at the widest part of the hull.

5 Boat location where usually kept or used

Boats based on or normally used on the Upper Medway Navigation are not eligible for short-period registration.

6 Registration period

Please note each period of validity begins and ends at midnight.

7 Manufacturer or builder

Please enter make or model, if known.

8 Propulsion (main engine)

Where the main engine(s) is of the inboard/outboard type, tick the 'inboard' box.

9/10 Propellant/propulsion

Tick the appropriate box for the engine propellant in section 9, or specify another propulsion in the 'other' box in section 10.

16 Payment

Please see the separate Upper Medway Navigation registration charges to find the appropriate charge (see www.gov.uk/register-a-boat or call us for a copy).

Registration

All boats kept and used on the Upper Medway Navigation are registered in accordance with the Environment Agency (Inland Waterways) Order 2010.

'Full rate' registration application forms can be obtained from the Environment Agency (see contacts).

Payments made for short period registration of a boat can be deducted from the charges due for any subsequent full rate registration of that boat.

Refunds are only made in certain limited cases (see www.gov.uk/register-a-boat or call for our refund guidance).

Visiting from Anglian and Thames waterways

Boats which have a current annual registration issued from the above Environment Agency waterways can visit the Upper Medway Navigation free of charge for two periods of seven consecutive days.

If visiting from Environment Agency Anglian or Thames waterways and claiming your free visit, please make sure you fully complete Section 1 with the appropriate registration or licence number for the boat to ensure you receive your free entitlement.

Please note that this concession is only available to boats in private use. No allowance can be made for any non-use during your concessionary registration period.

Contacts

Environment Agency,
Boat Registration,
PO Box 544,
Rotherham,
S60 1BY

03708 506 506

boatreg@environment-agency.gov.uk

www.gov.uk/register-a-boat