



19 January 2017

## **FREEDOM OF INFORMATION ACT 2000 - REQUEST REF: FOI 0030-17**

I am writing in response to your email of 10 January 2017 asking for information under the Freedom of Information Act (FOIA) 2000. You specifically asked:

*I would like to request information under the Freedom of Information Act. The information that I require relates to a specific telecommunications contract.*

*The contract information sent by the organisation previously has now expired please can you provide me with a new update of the telephone maintenance contract:*

*Please can you send me the following contract information with regards to the organisation's telephone system maintenance contract (VOIP or PBX, other) for hardware and Software maintenance and support:*

1. *Contract Type: Maintenance, Managed, Shared (If so please state orgs)*
2. *Existing Supplier: If there is more than one supplier please split each contract up individually.*
3. *Annual Average Spend: The annual average spend for this contract and please provide the average spend over the past 3 years for each provider*
4. *Number of Users:*
5. *Hardware Brand: The primary hardware brand of the organisation's telephone system.*
6. *Application(s) running on PBX/VOIP systems: Applications that run on the actual PBX or VOIP system. E.g. Contact Centre, Communication Manager.*
7. *Telephone System Type: PBX, VOIP, Lync etc*
8. *Contract Duration: please include any extension periods.*
9. *Contract Expiry Date: Please provide me with the day/month/year.*
10. *Contract Review Date: Please provide me with the day/month/year.*
11. *Contract Description: Please provide me with a brief description of the overall service provided under this contract.*
12. *Contact Detail: Of the person from with the organisation responsible for each contract full Contact details including full name, job title, direct contact number and direct email address.*

*If the service support area has more than one provider for telephone maintenance then can you please split each contract up individually for each provider.*

*If the contract is a managed service or is a contract that provides more than just telephone maintenance please can you send me all of the information specified above including the person from with the organisation responsible for that particular contract.*

*If the maintenance for telephone systems is maintained in-house please can you provide me with:*

1. *Number of Users:*
2. *Hardware Brand: The primary hardware brand of the organisation's telephone system.*
3. *Application(s) running on PBX/VOIP systems: Applications that run on the actual PBX or VOIP system. E.g. Contact Centre, Communication Manager.*
4. *Contact Detail: Of the person from with the organisation responsible for telephone maintenance full Contact details including full name, job title, direct contact number and direct email address.*

*Also if the contract is due to expire please provide me with the likely outcome of the expiring contract.*

*If this is a new contract or a new supplier please can you provide me with a short list of suppliers that bid on this service/support contract?*

*I have previously requested this information, if the contract is the same as previously provided (rolling contract) please just state this.*

I am writing to confirm that we have now completed the search for the information, which you requested. I can confirm that Wilton Park does hold information relevant to your request.

The telephone system maintenance contract is the same as previously provided in our FOI response to you ([ref 0031-16](#)) and is currently on a rolling annual contract.

Yours sincerely

**Senior Information Risk Officer**



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