

Statement of expenses claimed in the period

Name: Michael Brodie
Position: Finance and Commercial Director
Base: Newcastle-upon-Tyne
Period: 1 April 2016 - 30 June 2016

Dates				Expenses					
From	To			Air £	Rail £	Taxi £	Hotels £	Meals £	Total Cost £
02-Feb-2016	02-Feb-2016	London - Newcastle - Credit date change	Science Hub, Porton Biopharma and Q3 DH/PHE Finance Review Meetings		-91.36				-91.36
12-Apr-2016	12-Apr-2016	London - Newcastle - Credit date change	Senior Leadership Team Meeting and Resourcing and Prioritisation Group		-52.08				-52.08
09-May-2016	09-May-2016	Newcastle - Edinburgh Return	Public Health Grant Meeting - Scotland		31.10				31.10
09-May-2016	09-May-2016	Edinburgh - London - Sent for refund	Public Health Grant Meeting - Scotland		53.00				53.00
10-May-2016	10-May-2016	Newcastle - London Return	Annual PHE Accountability Review Meeting		168.50				168.50
12-May-2016	12-May-2016	Newcastle - London Return	Senior Leadership Forum		228.50				228.50
17-May-2016	17-May-2016	Newcastle - London Return	Deliver Board and NAO Audit Meeting		129.15				129.15
19-May-2016	19-May-2016	Newcastle - London Return	Integrated SLT Meeting and Appraisal Meetings		143.65				143.65
24-May-2016	24-May-2016	Newcastle - London Return	Finance & Commercial SLT and Management Committee		129.15				129.15
07-Jun-2016	07-Jun-2016	Newcastle - London Return	Strategy Board and PHE Audit & Risk Committee		129.50				129.50
07-Jun-2016	07-Jun-2016	Newcastle to London - had to book later train	Strategy Board and PHE Audit & Risk Committee		138.00				138.00
14-Jun-2016	16-Jun-2016	Newcastle - London Return	Finance & Commercial SLT and Resourcing and Prioritisation Group		170.00		92.28		262.28
15-Jun-2016	16-Jun-2016	London - Sunningdale	National Exec Away Day		22.70				22.70
21-Jun-2016	21-Jun-2016	Gloucester	Delivery Board Meeting and PHE Meeting				42.60		42.60
21-Jun-2016	22-Jun-2016	Newcastle - Gloucester Return	Delivery Board Meeting and PHE Meeting		275.40				275.40
28-Jun-2016	30-Jun-2016	Newcastle - London Return	Scope Audit Committee		202.50		184.56		387.06
29-Jun-2016	29-Jun-2016	Harlow Town	Finance & Commercial Wider SLT Meeting		26.00				26.00
05-Jul-2016	06-Jul-2016	London - Salisbury Return	Management Committee and Team Visit to Porton		78.20				78.20
05-Jul-2016	07-Jul-2016	Newcastle - London Return	PHE/CIPFA Project and Senior Leadership Meeting		183.00		92.28		275.28
07-Jul-2016	07-Jul-2016	London - Harlow Town Return	Senior Leadership Team Meeting		26.00				26.00
12-Jul-2016	14-Jul-2016	Newcastle - London Return	Finance & Commercial Team Meeting and Staff Team Visit to Colindale		215.50		318.00		533.50
18-Jul-2016	18-Jul-2016	Newcastle - York Return	Visit to York Office & Staff		14.40				14.40
19-Jul-2016	20-Jul-2016	Newcastle - London Return	PHE Board Meeting and Delivery Board		183.00		129.00		312.00
26-Jul-2016	26-Jul-2016	London	Finance & Commercial Team Meeting and Management Committee				184.56		184.56
09-Aug-2016	09-Aug-2016	London	Resourcing & Prioritisation Grp & Pay Committee				184.56		184.56
30-Aug-2016	30-Aug-2016	London	Credit due - cancelled due to Annual Leave				92.28		92.28
06-Sep-2016	06-Sep-2016	London	Strategy Board and Porton Biopharma Board				92.28		92.28
27-Sep-2016	27-Sep-2016	London	PHE Leadership Away Day and PHE Board				184.56		184.56
TOTAL				0.00	2,403.81	0.00	1,596.96	0.00	4,000.77