**Application Form: International Partnership Programme Call One**

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| **Call opening date** | 28-June-2015 | **Call closing date** | 27-Sep-2016 4pm GMT |
| **Budget** | Please state total grant value applied for. |  |  |
| **Call category** | Please state which call you are applying for | **Reference** | *To be added by UK Space Agency* |
| **Project Title:** | | | |

**Note:** Please complete the below full proposal for your project covering all the headings in the table below. The proposal should be no more than **20 pages long**; a one page GANTT chart can be counted in addition to this and referenced separately as an annex.

Please consider all call documentation, including Guidance and FAQs.

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| Project Overview | |
| **Name of your organisation** |  |
| **Company registration number** |  |
| **Project title** |  |
| **Proposal theme** | *State which space theme your proposal addresses from Earth Observation, Communication, Navigation, Tracking etc.* |
| **International partner organisation / country** | *The international partner with whom you are working. Include the country.* |
| **International country targeted** | *The country who will receive the benefits*  *This must be on the DAC list. For China or India see guidance* |
| **Total project cost** | £ |
| **UKSA grant applied for** | £ |
| **Total contribution from your organisation / partner** | £ |
| **Other public sector funding applied for** | £ |
| **Project start date** |  |
| **Project end date** |  |

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| Programme Applicability | |
| **Abstract** | *Describe what your project proposal is about. Note UK Space Agency (UKSA) reserve the right to reproduce this description to announce any successful projects and so the description should not contain any commercially sensitive information. (****Max 250 words****)* |
| **Assistance applicable** | *State how this project meets the Assistance Programme criteria as detailed in guidance notes* |
| **Impact and benefits on target country** | *State the key benefits that your project hopes to realise in the target country. How will it benefit the target country? Describe how these are measurable.Describe how the benefits will be realised.* |
| **Sustainability of the project** | *Explain the sustainability of this project once funding from this programme ceases.* |
| **Background, knowledge and experience of all key participants** | *Describe the background, knowledge and experience of all organisations involved in the project and for key project staff. It is expected that the consortia will contain a mix of skills and experience including working or partnering internationally and in applying innovative satellite or space technology solutions and developing novel applications.* |
| **Role of international partner** | *Describe the role of the international partner. What contribution will they provide to the project?*  *Attach appropriate confirmation of support* |
| **Impact and benefits to the international partner** | *You should say why this collaboration offers a new opportunity for international partnership work. Note partnerships that cannot be achieved under existing programmes (e.g. within ESA) or other international frameworks will be particularly favoured. Please be explicit about how the international collaboration will benefit the project participants and the international partner country.* |
| **Impact and benefits of the project to the wider UK economy** | *You should say why this collaboration offers a new opportunity for international partnership work and the benefits it will create for the wider UK economy.* |
| **Why is a space based solution best?** | *Describe why a space based solution is the most appropriate for this project.* |
| **Impact of funding** | *Explain why this project would not go ahead without the support of this programme. Detail what the added value of public funding is for this project and why you cannot fund this project alone.* |

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| Project Details | |
| **Project objectives and success** | *Describe the Project You must include*  *Key Aims*  *Key objectives of the project.*  *How will success be measured? What is your M&E strategy?*  *Include predicted timings.*  *Attach work package breakdown as necessary.* |
| **Gantt chart** | *Attach detailed Gantt chart ( as annex if necessary).*  *Clearly identify key milestones linked to the objectives stated above.*  *Between 5-15 milestones should be included depending on the size of project.*  *These milestones should be linked to grant payments and payment will only be released once the milestone has been achieved.* |
| **Milestone Table** | *Please include a milestone table in the format below*   |  |  |  |  | | --- | --- | --- | --- | | *Milestone title* | *Milestone description* | *Milestone due date* | *Payment value (if applicable)* | |  |  |  |  | |
| **Budget breakdown** | *Describe in detail the budget (in a separate annex if necessary) for the project including how you will provide the industry contribution to the overall cost of the project.*  *Note: UKSA will need to ensure that all expenditure on the project is correctly accounted for and will expect an independent audit of expenditure before making final payments on the project. A draft offer letter for the programme can be found on the UKSA website.*  *Note: UKSA does not pay in advance of need.* |
| **Risks** | *Include a risk register based on the format below (add as annex if necessary):*     |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | No. | Risks identified | Proposed (planned) mitigation | Prob  (1-5) | Impact  (1-5) | Rating 1-25  (Prob x Impact) | | 1. |  |  |  |  |  | | 2. |  |  |  |  |  | | 3. |  |  |  |  |  | |
| **Key performance indicators** | *Describe approx. 3- 5 key performance indicators with a specific metric which you can measure against.*  KPI 1:  Measurable metric:  KPI 2:  Measurable metric:  KPI 3:  Measurable metric:  KPI 4:  Measurable metric:  KPI 5:  Measurable metric: |

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| Contact Details | |
| **Lead Organisation** | *This is the organisation with whom the UKSA will enter into legal agreements; evidence of financial health and successful trading in the UK will be required. The project lead will need to declare they have the explicit consent of all other partners on their participation.*  *Full company name:*  *Short name:*  *Address of the Organisation:*  *Webpage:*  *Legal status of your organisation:* |
| **Person in charge of the Proposal** | Title:  First Name:  Surname:  Position in org. *Please indicate the position of the Contact Point above in the organisation.*  Direct Email:  Direct Phone: |
| **Other UK Partners** | *Please give details of others you plan to work with*  *Note it is expected that these will be treated as sub-contractors for the purpose of the project and* ***evidence of a collaboration agreement will be needed before the project proceeds****.* |