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For latest information from SCE please visit:  
<https://www.gov.uk/government/collections/service-childrens-education>.

### **PRIMARY POOL GENERAL INFORMATION**

The following provides a brief outline of some of the conditions of employment with Service Children's Education (SCE).

SCE maintains schools overseas for the children of Service (and MOD Civilian) personnel, mostly in Germany and Cyprus. All SCE schools follow the National Curriculum, including NC assessment. SCE schools undergo regular HMI inspections, carried out under the Ofsted framework. The majority of teachers are recruited from the UK.

We seek to establish a pool of teachers available for work in SCE schools primarily in Germany, however there might be a requirement in other areas, as and when the need arises. Schools are located to serve the main Garrisons of British Forces in Germany, Cyprus and in other overseas locations.

### **EMPLOYMENT DETAILS**

Conditions of employment, including salary will be in accordance with the SCE Pay and Conditions Document, which mirrors that for teachers in England and Wales. Pay will depend upon your position on the main or post-threshold pay scale, as appropriate, excluding travel time to and from your place of work.

### **PRE-EMPLOYMENT CHECKS AND SECURITY CLEARANCE**

Although employed overseas these are classified as a UK based appointment. All such appointments are subject to certain pre-employment checks and where appropriate security clearance. You will be required to complete questionnaires accordingly. You should be aware that if successful at interview, and appointed to the pool this would be subject to satisfactory completion of related enquiries, which might take a number of weeks. You should not take steps to change any current employment or make any financial commitments until you have received a formal offer of appointment for a particular posting from the pool.

### **MEDICAL CLEARANCE**

Similarly all UK based appointments are subject to confirmation of medical fitness for service overseas as well as to teach, and to work with children or vulnerable adults. As part of this process successful candidates are required to complete a medical questionnaire and other documentation.

### **ENTITLEMENT TO BRITISH FORCES GERMANY (BFG) & CYPRUS (BFC) FACILITIES**

As far as practicable arrangements are made to ensure that you are provided with medical and dental treatment equivalent to that in the UK. Where possible Service medical facilities are provided free of charge.

Medical cover when traveling for private purposes away from your area of duty may not be available under official arrangements and you are strongly advised to obtain adequate insurance protection and carry a European Health Insurance card.

### **INSURANCE**

While you are overseas it is your responsibility to ensure that all your personal effects are adequately insured.

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If you chose to bring you car you will need to ensure that you have adequate cover including a green card. Once the car is in Germany or Cyprus it must be registered with the local administration office. The school you are appointed to will provide further details and support with this.

#### **PASSPORTS**

You must have a current passport valid for at least 6 months beyond the date from which any offered period of employment commences. When residing in Germany or Cyprus you must have a current passport at all times.

#### **ACCOMMODATION**

For permanent posts and posts of more than one year, accommodation is free for the first five years, with subsidised heating and electricity.

#### **CONDUCT AND DISCIPLINE**

While living overseas in a Service community, you will be subject to Military Law and are expected to conform to the standards, which prevail there. You should remember that you will appear in the eyes of the host community as representatives of the UK and should behave accordingly. Behavior in private life, which in the UK would not generally concern MOD, could discredit the UK or MOD if practiced overseas. For example, if debts are incurred, care should be taken to settle them promptly.