

Public meeting

Llandrindod Wells



7 June 2016

Metropole Hotel, Temple Street, Llandrindod Wells, LD1 5DY

Website: www.metropole.co.uk

- 10.45 Registration**
- 11.00 Introduction, overview of the Charity Commission's activities and questions**
William Shawcross, Chairman; Eryl Besse, Board Member and Sarah Atkinson, Director of Policy and Communications
An opportunity to hear from the commission with an update on the commission's work, reflections on the recent charity controversies and our plans for the coming months - with a chance to ask questions.
- 11.30 Managing your finances - 15 key questions to ask**
Nick Mott, Head of Policy Guidance, Development and Review
Managing your finances responsibly is a key role for trustees. Nick will talk charities through the key questions they should be asking in order to ensure they are doing so effectively. This session will also explore other key pieces of guidance for trustees including our recently updated financial guidance.
- 12.00 Improving the way your charity works**
Heledd Kirkbride, PQASSO for Wales Engagement Officer, NCVO
PQASSO aims to develop a strong third sector by increasing knowledge and understanding of good governance, improving quality and creating a culture where there is an expectation of quality. This session will consider how using PQASSO could help you to do this.
- 12.30 Lunch**
- 13.15 Digitisation of the commission**
Jane Adderley, Head of First Contact
Jane will set out the commission's digital future which will cover how simple transactions between charities and the commission will be automated and the benefits this offers for customers. Jane will also discuss changes to the annual return to increase accountability and transparency and provide more information for donors, funders and members of the public.
- 13.45 Group discussions using real life examples - a chance to share problems and solutions**
Rosie Stokes, Commission Wales office
Using findings from a recent internal financial controls survey of charities in Wales, this session will present attendees with the opportunity to consider real issues facing trustees today and highlight key messages about the importance of effective financial management.
- 14.45 Questions, summary and close**
- 15.00 Meeting close**