



# Freedom of Information Statistics: Implementation in Central Government

2015 Annual and Q4 October to December 2015

Cabinet Office Statistics bulletin

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# 1. Introduction

The Freedom of Information Act 2000 (Fol Act) <sup>1</sup> and the associated Environmental Information Regulations 2004 (EIRs) came fully into force on 1 January 2005. This act allows individuals to request information from public bodies. In order to provide transparency on the handling of these requests, this bulletin presents statistics for its use in 41 central government bodies.

# 1.1. Scope of monitoring

This bulletin presents monitoring statistics for a total of 41 central government bodies, which includes 21 Departments of State and 20 'other monitored bodies' (see Figure 1, and Annex C<sup>2</sup>). Over 100,000 bodies are subject to the Fol Act<sup>3</sup>, including all local authorities and schools, and a substantial number of Fol requests are sent to those which are non-monitored. The trends which apply to monitored central government bodies cannot be assumed to apply universally. Please refer to Annex C for details of departmental name changes that have occurred since Q1 2015.

The statistics in this bulletin cover only non-routine written requests for information. Information given out on request as a part of routine business should not be counted unless it is a request for information that is not already reasonably accessible to the applicant by other means. Annex B gives a complete definition of a non-routine request, and other information on the scope of these statistics. The number of 'routine' information requests is not known. Figures in this publication should thus be considered a lower bound for all information requests received by the monitored bodies.

This bulletin covers requests received in 2015, and the fourth quarter of that year. Quarterly and annual bulletins covering the period from January 2005 onwards are available here: <a href="https://www.gov.uk/government/collections/government-foi-statistics">www.gov.uk/government/collections/government-foi-statistics</a>

## 1.2. Corrections and Revisions

Departments review the figures provided in the first three quarters throughout the year and make internal revisions to the published statistics. In order to account for these, departments produce an annual report at the end of each monitoring period which is used for this publication. As a result, the quarter to quarter statistics will not always sum to the annual figures. Where departments have made revisions to quarterly figures, it is noted in the statistical tables.

<sup>&</sup>lt;sup>1</sup> Full text of the Fol Act: www.legislation.gov.uk/ukpga/2000/36/contents

<sup>&</sup>lt;sup>2</sup> The statistics reflect the management and implementation of the Fol Act by each monitored body and comparisons between departments can be made on this basis. There could be a degree of inconsistency in the way in which bodies have interpreted and applied the definition of an "information request" for monitoring purposes – please see Annex B for further information.

<sup>&</sup>lt;sup>3</sup>Freedom of Information Briefing Paper - <a href="https://www.parliament.uk/briefing-papers/sn02950.pdf">www.parliament.uk/briefing-papers/sn02950.pdf</a>

Figure 1 Scope of Fol monitoring and acronyms

Attorney General's Office (AGO)			Criminal Injuries Compensation Authority
Business, Innovation and Skills (BIS)			HM Courts and Tribunals Service
Cabinet Office (CO)	Crown Commercial Service	Ministry of Justice	Judicial Office
Department for Communities and Local		(MOJ)	Legal Aid Agency
Government (DCLG)			National Offender Management Service
Department for Culture Media and Sport (DCMS)			The Office of the Public Guardian
(Being)	Education Funding Agency	Northern Ireland Office (NIO)	
Department for	National College for	Scotland Office (SO)	
Education (DFE)	Teaching and Leadership Standards and Testing	UK Export Finance	
	Agency	(UKEF) Wales Office (WO)	
Department for Environment Food and Rural Affairs (DEFRA)		wales Office (WO)	
Department for International Development (DFID)			
	Driver and Vehicle Licensing Agency		
Department for	Driver and Vehicle Standards Agency		
Transport (DFT)	Maritime and Coastguard Agency	Charity Commission (CC)	Office for National Statistics (ONS)
	Vehicle Certification Agency	Competition and	Office for Standards in
Department for Work and Pensions (DWP)		Markets Authority (CMA)	Education (OFSTED)
Department of Energy and Climate Change (DECC)	Oil and Gas Authority	Crown Prosecution Service (CPS)	Office of Gas and Electricity Markets (OFGEM)
Department of Health (DH)		Debt Management Office (DMO)	Office of Rail and Road (ORR)
Foreign and	FCO Services	Food Standards Agency	Rural Payments Agency
Commonwealth Office (FCO)	Wilton Park Executive Agency	(FSA)	(RPA)
HM Treasury (HMT)	Office for Budget Responsibility	Government Legal Department (GLD)	Serious Fraud Office (SFO)
Home Office (HO)		HM Revenue and Customs (HMRC)	The Health and Safety Executive (HSE)
	Defence Electronics and	Oustoins (Filmito)	The Water Services
	Components Agency  Defence Equipment and	Land Registry (LR)	Regulation Authority
Ministry of Defence	Support		(OFWAT)
(MOD)	Defence Science and	National Archives (TNA)	Ordnance Survey (OS)
	Technology Laboratory UK Hydrographic Office	National Savings and Investments (NS&I)	Royal Mint (RM)
Kov			
Key			
Departments (excluding agencies)	Agencies	Other monitored bodies	Non-governmental

# 2. Key Findings

The Freedom of Information Act 2000 allows individuals to request information from public bodies. This bulletin presents statistics for its use in 41 central government bodies. This comprises 21 Departments of State and 20 'other monitored bodies', in the annual period and fourth guarter of 2015.

# Number of Fol and EIR requests

- Across all monitored bodies 47,386 "non-routine" Fol requests were received in 2015.
- This is a rise of 1% on the previous year, but still below the peak in number of Fol requests in 2013 at 51,696.

# Outcomes of Fol Requests

- Across all monitored bodies 47% of resolvable requests were granted in full.
- This is a drop of 3 percentage points from 2014, which continues a decreasing trend.

## Withheld information and exemptions

- A cost exemption was cited for 15% of resolvable requests across all monitored bodies.
- S. 40 "Personal information" was the most frequently cited other exemption.

## Timeliness of response

- Across all "non-routine" Fol requests received by monitored bodies in 2015, 90% were responded to "in time".
- This is a drop of 1 percentage point since 2014.

## Internal & ICO reviews

- An internal review process was initiated in 2,964 (17%) of all requests initially withheld.
- Of these, the decision was overturned fully or in part in 528 (20%).
- There were **428 appeals to the ICO** relating to "non-routine" Fol requests in 2015.
- Of those with a known outcome at the time of monitoring, **51 (18%) overturned the** initial handling of the request either fully or in part.

## Public Interest Test Extensions

- PIT extensions were invoked for 2,475 requests.
- Of the extended requests processed in full at the time of end of year monitoring, 55% had an extension to the deadline of 20 days or less.

# 3. Analysis and Commentary

# 3.1. Number of Fol requests [See Tables 1, 2, 3 and Figures 2, 3, 4, 5]

Across all monitored bodies, 47,386 "non-routine" Fol requests were received in 2015 (+1% on 2014), and 11,039 in Q4 2015. The previous rise in volume of requests seen across 2007-2013, is primarily driven by changes in requests to Departments of State, as seen in Figure 2 below.

The drop in the number of FoI request received since 2013 may be due to an increase in the amount of data proactively published by government departments; the availability of previously made FoI request archives online; and an increased public awareness of what information is held by various departments.

Across the 41 monitored bodies reported on in this bulletin, the volume of Fol requests received varies widely – from 4,942 at the Health and Safety executive to 32 at the Royal Mint – with the top eight bodies receiving over 60% of all requests (see Figure 3).

Figure 2 Annual volume of Fol requests across all monitored government bodies since January 2005

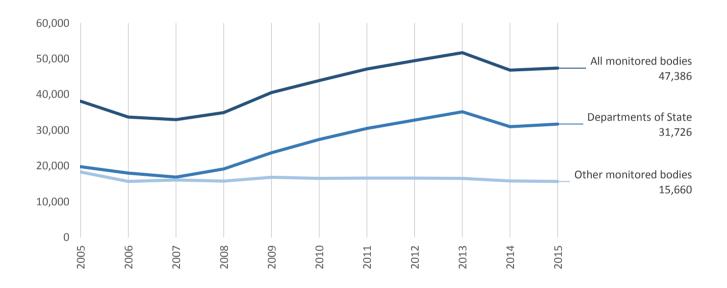


Figure 3 Proportional volume of FoI requests across all monitored government bodies in 2015

HSE	MO I	ЦО	DET.	DFE	FCC	O F	IMT	BIS
IIJL	MOJ	НО	DFT		DCLG	CPS	DECC	СС
				СО	OFSTED	DCMS	GLD OF	GEM HMLR
DWP	MOD	TNA	HMRC	DH		RPA		SO WO ORR NS&I SFO
				DII	DEFRA	DFID	NIO FSA	CMA OS DMO UKEF RM

Figure 4 Annual volume of FoI requests for Departments of State 2012-2015, highlighting largest changes from 2014 to 2015

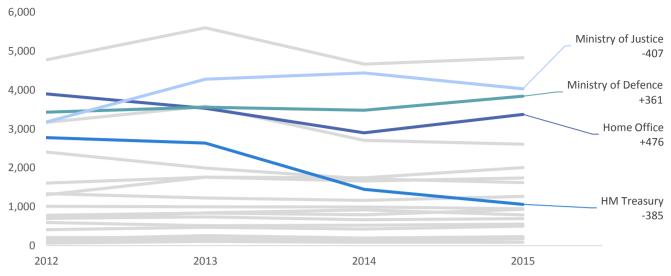
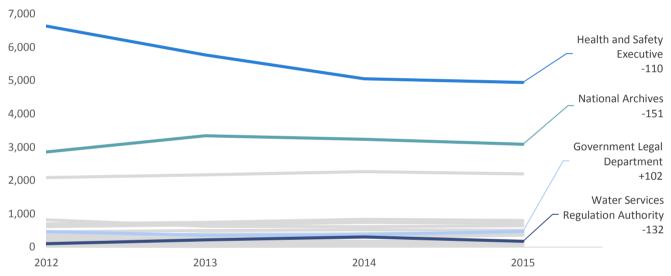


Figure 5 Annual volume of FoI requests for other monitored bodies 2012-2015, highlighting largest changes from 2014 to 2015



The largest absolute annual drop in requests for Departments of State was at MOJ (-407), with the largest increase at HO (+476) (see Figure 4). Amongst other monitored bodies the largest absolute changes were at GLD (+102) and TNA (-151), while HSE saw another substantial drop in requests (-110) for the third consecutive year (see Figure 5). Across the last four years, volumes of requests at Departments of State have fluctuated more than those for other monitored bodies, in part due to the larger number of requests involved.

# 3.2. Environmental Information Regulations [See Table 2]

Monitoring statistics also show the number of requests that fell fully or mostly under the Environmental Information Regulations (EIRs). There were 1,851 such requests during 2015 (a small decrease from the 1,884 received in 2014), and 496 during Q4 of 2014. As in previous years, these requests were primarily received at bodies with a focus on environmental areas, such as the RPA, DECC, HSE, DFT, and DEFRA.

# 3.3. Outcomes of Fol requests [See Tables 2, 6, 7, 8 and Figures 6, 7]

Of the 47,386 "non-routine" Fol requests received in 2015:

- **35,146 were resolvable**, that is it was possible to give a substantive decision on whether to release the information being sought, of which:
  - 16,678 were granted in full.
  - 17,667 were withheld in full or in part, where:
    - 244 were vexatious, as defined in Section 14 of the Act.
    - 159 were repeated, as defined in Section 14 of the Act.
    - 5,107 had a cost of response which exceeded the limit as defined in Section 12 of the Act.
    - 12,157 involved information subject to one of the exemptions and exceptions listed under Sections 22-44.
  - 801 were not yet processed.
- 12,193 were not resolvable, where:
  - 3,648 needed further details or clarity in order to identify the information sought, where the responding body will provide "advice and assistance" on how to reformulate the request.
  - **8,545 involved information not held** by the responding body.
- 47 were on hold at the time of monitoring while the responding body awaited a fee payment, or the request may have "lapsed" because a fee has been charged but not paid within the stated timeframes.

Across all monitored bodies, 47% of resolvable requests were granted in full, a drop of 3 percentage points from 2014 which continues a decreasing trend (see Table 8 for quarterly values). Within the Departments of State, the percentage of resolvable requests granted in full ranged from 22% at CO to 88% at WO, while across other monitored bodies the percentage of resolvable requests granted in full ranged from 24% at GLD to 87% at the Land Registry (see Table 7 and Figure 7). The wide range of variation in outcomes of Fol requests across monitored bodies may reflect the differing characteristics of the requests directed at each body.



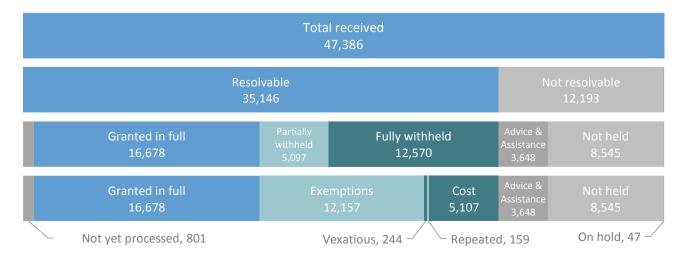


Figure 7 Outcomes of FoI requests in 2015 by monitored body, as a percentage of resolvable requests.

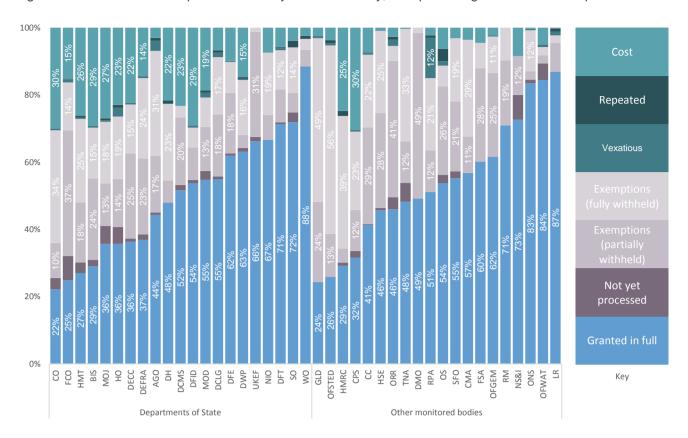
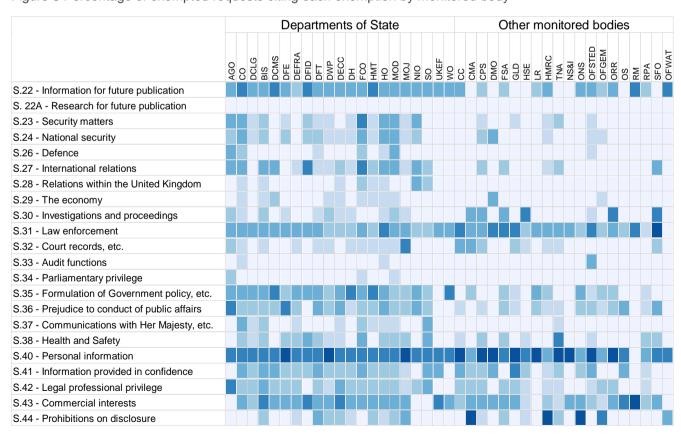
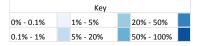


Figure 8 Percentage of exempted requests citing each exemption by monitored body





# 3.4. Withheld information and exemptions [See Tables 9, 10, Figures 7, 8]

Under the FoI Act, a public authority can only refuse to provide requested information that it holds if: The request is considered vexatious or repeated (Section 14); The cost of compliance would exceed the appropriate limit (Section 12); The information falls in one or more of the categories of exempt information listed in Part II of the Act (Sections 21-44). Similar arrangements apply under the EIRs (Part 3 of the Regulations).

A cost exemption was cited for 15% of resolvable requests across all monitored bodies. It was most frequently used at CO (30% of resolvable requests) amongst Departments of State, and at CPS (30% of resolvable requests) amongst other monitored bodies (see Table 9 and Figure 7 for full details). S. 40 "Personal information" was the most frequently cited other exemption, with other commonly used exemptions being S. 22 "Information for future publication", S. 31 "Law enforcement", and S. 43 "Commercial interests" (see Table 10 and Figure 8 for full details).

# 3.5. Section 21 [See Tables 11, 12]

A Section 21 exemption can be used under the Fol Act when information is reasonably available by other means. Requests where a Section 21 exemption was the sole exemption used are reported separately because the Fol Act is not meant to act as a means to access data in the public domain, and as such these are straightforward to answer and could skew both the volume and timeliness figures. Across all monitored bodies in 2015, 2,200 Section 21 exemptions for routine information requests were recorded, 519 of these in Quarter 4. See Tables 11 and 12 for full details.

## 3.6. Use of fees

Section 9 of the FoI Act makes provision for public authorities to charge a fee for providing information requested under the Act. Authorities can charge a fee both for those requests that fall outside the 'appropriate cost limit' (£600 for central government, £450 for other public authorities) and for certain disbursements that are incurred when handling a request.

During 2015, 411 requests were subject to a fee being levied by the authority involved, almost all (402) of these requests were made to the National Archives (TNA), who routinely charge fees for Fol/EIR work under section 19 of the Fol Act (which has a separate fees regime). The fee was paid on 256 (62%) of requests, generating £29,717 in total fees.

# 3.7. Timeliness of response [See Tables 4, 5 and Figures 9, 10]

The Fol Act requires public bodies to respond to written requests for information within 20 working days of receipt (the standard deadline). In limited circumstances, additional time is allowed for the consideration of public interest. Those answered within this extended time period are classed as "in time". Annual timeliness figures are based on the annual report rather than the aggregated quarterly monitoring returns. This provides a more accurate picture of the overall numbers of Fol / EIR requests received, principally because they were collected more recently.

Across all "non-routine" FoI requests received by monitored bodies in 2015, 90% were responded to "in time", a drop of 1 percentage point on 2014. Amongst Departments of State the lowest timeliness rates were seen at MOJ (74% "in time", a drop of 9 percentage points from 2014), and the Royal Mint (69% "in time", a drop of 13 percentage points from 2014) amongst other monitored bodies – although it should be noted that the small number of requests at the Royal Mint make their figures susceptible to variation. See Tables 4 and 5 for full details.

Figure 9 Percentage of requests responded to "in time" by Departments of State in each year 2012-2015, highlighting lowest timeliness figures for 2015.

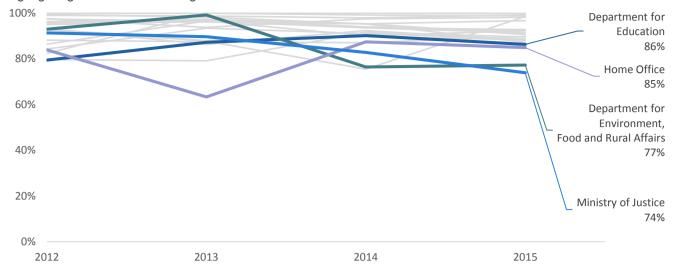
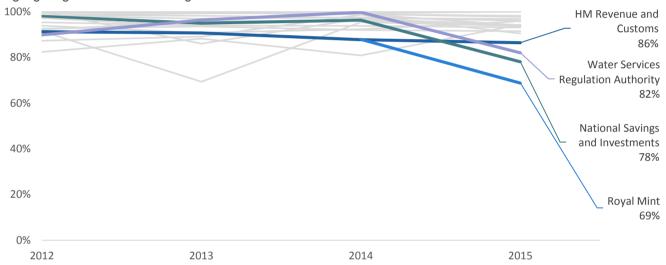


Figure 10 Percentage of requests responded to "in time" by other monitored bodies in each year 2012-2015, highlighting lowest timeliness figures for 2015.



# 3.8. Internal & ICO reviews [See Tables 13, 14, 15, 16]

Applicants are able to ask a public authority for an Internal Review if they are not content with the public authority's initial decision on whether or not to release requested information, if their request was not dealt with within 20 working days or if they felt a fee was wrongly charged. The Code of Practice issued under Section 45 of the Fol Act states that Internal Review procedures should "encourage a prompt determination of the complaint". Figures relating to Internal Reviews are collected annually only.

Of the 17,667 "non-routine" Fol requests where information was initially withheld in 2015, an internal review process was initiated in 2,934 (17%). Of these, the decision was overturned fully or partially in 528 (20%). For internal reviews with a known outcome at the date of monitoring, 57% were completed within 20 days – although it is notable that of the 198 internal reviews listed as having an unknown outcome at the time of end of year monitoring in 2014, 34 were still incomplete at the time of end of year monitoring in 2015 (See Table 15). Tables 13, 14, and 15 have full details.

If a requester has applied for an Internal Review of a public authority's response to an Fol request, but remains dissatisfied with the outcome, he or she is able make a free formal appeal to the Information Commissioner's Office (ICO). The ICO is the independent regulator

of public authorities in their handling of information requests<sup>4</sup>. If the requester or government body is not satisfied with the ICO's decision, the case can be taken to the First Tier Tribunal (Information Rights)<sup>5</sup>. Figures relating to appeals to the ICO are collected annually only.

In total there were 428 appeals to the ICO relating to "non-routine" Fol requests in 2015. MOJ attracted the most appeals (69), followed by DWP (56) and CO (50). Of the 287 ICO appeals with a known outcome at the time of monitoring, 51 (18%) overturned the initial handling of the request either fully or in part. See Table 16 for full details.

# 3.9. PIT extensions [See Tables 17, 18]

Under some exemptions of the Fol Act, defined as qualified exemptions, a public authority receiving an information request is required to consider whether or not the public interest in disclosing the information outweighs the public interest in withholding it. Under the Act, a public authority is permitted to extend the 20-day time limit for responding to requests, in order to make this public interest test consideration. ICO Good Practice Guidance states that best practice is an extension of 20 days or fewer<sup>6</sup>. Figures relating to the duration of public interest test extensions (PITs) are collected annually only<sup>7</sup>.

Over the course of 2015 PIT extensions were invoked for 2,475 requests (5.8% of all requests). Of the extended requests processed in full at the time of end of year monitoring, 55% had an extension to the deadline of 20 days or less. However, it is notable that of the 234 requests listed as uncompleted at the time of end of year monitoring in 2014, 18 were still listed as uncompleted at the time of end of year monitoring in 2015. See Tables 17 and 18 for full details.

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<sup>&</sup>lt;sup>4</sup> For further details, and how to make an appeal: www.ico.gov.uk

<sup>&</sup>lt;sup>5</sup> See the Annual Tribunal statistics: www.justice.gov.uk/statistics/tribunals/annual-stats

<sup>&</sup>lt;sup>6</sup> <u>ico.org.uk/~/media/documents/library/Freedom\_of\_Information/Detailed\_specialist\_guides/time-forcompliance-foia-guidance.pdf</u>

<sup>&</sup>lt;sup>7</sup> The HSE are unable to provide timeliness data for PIT extensions.

# 4. Annex A: Statistical Tables

- Table 1 Summary statistics, 2012 to 2015
- Table 2 Number of non-routine information requests received in 2015 and 1 October 31 December 2015 with their status at time of monitoring
- Table 3 Number of non-routine information requests received by monitored bodies, by quarter, since 1 January 2013
- Table 4 Timeliness of response to non-routine information requests received by monitored bodies in 2015 and from 1 October 31 December 2015
- Table 5 Proportion of non-routine information requests received that were answered "in time", by quarter, since 1 January 2013
- Table 6 Initial outcomes of non-routine information requests received by monitored bodies from 1 October 31 December 2015
- Table 7 Initial outcomes of non-routine information requests received by monitored bodies during 2015
- Table 8 Proportion of resolvable non-routine information requests received that were granted in full, by quarter, since 1 January 2013
- Table 9 Statutory reasons given by monitored bodies for fully withholding non-routine information requested during 2015
- Table 10 Exemptions (FOI) and exceptions (EIRs) applied by monitored bodies when withholding non-routine information requested during 2015
- Table 11 Section 21 exemptions applied by monitored bodies when dealing with routine information requests received from 1 October 31 December 2015
- Table 12 Section 21 exemptions applied by monitored bodies when dealing with routine information requests received in 2015
- Table 13 Outcomes of Internal Reviews of non-routine information requests received by monitored bodies during 2015, where the requested information was initially withheld
- Table 14 Duration of completed Internal Reviews of non-routine information requests received by monitored bodies during 2015, where the requested information was initially withheld
- Table 15 Duration of Internal Reviews of non-routine information requests received by monitored bodies in 2014, where the requested information was initially withheld, and which were reported as not completed in the 2014 end-year monitoring statistics
- Table 16 Outcomes of appeals to the Information Commissioner's Office (ICO) about the handling of non-routine information requests received by monitored bodies during 2015

- Table 17 Duration of deadline extensions to allow for the consideration of Public Interest which were applied to non-routine information requests received by monitored bodies during 2015
- Table 18 Duration of deadline extensions to allow for the consideration of Public Interest which were applied to non-routine information requests received by monitored bodies during 2014, and which were reported as not completed in the 2014 end-year monitoring statistics

## Symbols and conventions

- Not applicable
- 0 Nil
- \* Percentage not supplied because the number of qualifying requests is 20 or fewer (only applicable to pre-2014 publications)
- # Figures supplied by these Departments of State count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details
- (r) Revised Data

## **Corrections and Revisions**

Departments review the figures provided in the first three quarters throughout the year and make internal revisions to the published statistics. In order to account for these, departments produce an annual report at the end of each monitoring period which is used for this publication. As a result, the quarter to quarter statistics will not always sum to the annual figures. Where departments have made revisions to quarterly figures, it is noted in the statistical tables.

Complete sets of figures showing the summary figures from the start of the Act, the latest period October-December 2015 and the 2015 calendar year can be found in accompanying files on the gov.uk website at:

www.gov.uk/government/collections/government-foi-statistics

TABLE 1 Summary statistics, 2012 to 2015

	Departments of State	Other monitored bodies	TOTAL
Initial handling of requests			
Total number of non-routine information requests received by monitored bodies			
2012	32,828	16,636	49,464
2013	35,179	16,517	51,696
2014	30,991	15,815	46,806
2015	31,726	15,660	47,386
% change, 2014 to 2015	2%	-1%	1%
Proportion of requests received (excluding on-hold or lapsed¹) where response was	s provided within 20-day	deadline <sup>2</sup>	
2012	86%	92%	88%
2013	85%	90%	86%
2014	85%	90%	87%
2015	83%	90%	85%
Proportion of requests received (excluding on-hold or lapsed¹) where response was	s provided "in time" <sup>3</sup>		
2012	91%	95%	92%
2013	90%	92%	91%
2014	90%	94%	91%
2015	88%	94%	90%
Proportion of "resolvable" requests granted in full			
2012	55%	53%	54%
2013	57%	51%	55%
2014	52%	47%	50%
2015	49%	45%	47%
Proportion of "resolvable"⁴ requests withheld in full⁵			
2012	30%	28%	29%
2013	29%	30%	30%
2014	33%	34%	33%
2015	36%	36%	36%
Internal Reviews			
Total number of Internal Reviews <sup>6</sup> on non-routine information requests, where requ	ested information was in	itially withheld	
2012	2,274	450	2,724
2013	2,385	447	2,832
2010	2,145	470	2,615
2014	-,		
	2,395	569	2,964
2014 2015 Proportion of Internal Reviews <sup>e</sup> with a known outcome where initial handling was u	2,395		·
2014 2015 Proportion of Internal Reviews <sup>6</sup> with a known outcome where initial handling was u 2012	2,395 pheld in full 73%	84%	75%
2014 2015 Proportion of Internal Reviews <sup>6</sup> with a known outcome where initial handling was u 2012 2013	2,395 spheld in full 73% 75%	84% 83%	75% 76%
2014 2015 Proportion of Internal Reviews <sup>e</sup> with a known outcome where initial handling was u 2012 2013 2014	2,395 pheld in full 73%	84% 83% 82%	75% 76% 79%
2014 2015 Proportion of Internal Reviews <sup>6</sup> with a known outcome where initial handling was u 2012 2013	2,395 spheld in full 73% 75%	84% 83%	75% 76%
2014 2015 Proportion of Internal Reviews <sup>e</sup> with a known outcome where initial handling was u 2012 2013 2014	2,395 spheld in full 73% 75% 78%	84% 83% 82%	75% 76% 79%
2014 2015 Proportion of Internal Reviews <sup>6</sup> with a known outcome where initial handling was u 2012 2013 2014 2015	2,395  spheld in full  73% 75% 78% 79%	84% 83% 82% 84%	75% 76% 79%
2014 2015  Proportion of Internal Reviews <sup>6</sup> with a known outcome where initial handling was u 2012 2013 2014 2015  Appeals to the Information Commissioner	2,395  spheld in full  73% 75% 78% 79%	84% 83% 82% 84%	75% 76% 79% 80%
2014 2015  Proportion of Internal Reviews <sup>6</sup> with a known outcome where initial handling was u 2012 2013 2014 2015  Appeals to the Information Commissioner  Total number of appeals to the Information Commissioner's Office <sup>7</sup> on non-routine	2,395 pheld in full 73% 75% 78% 79%	84% 83% 82% 84%	75% 76% 79%
2014 2015  Proportion of Internal Reviews <sup>6</sup> with a known outcome where initial handling was u 2012 2013 2014 2015  Appeals to the Information Commissioner  Total number of appeals to the Information Commissioner's Office <sup>7</sup> on non-routine 2012	2,395 spheld in full 73% 75% 78% 79% information requests rec 285	84% 83% 82% 84% eived	75% 76% 79% 80%

- 1 Requests "on hold" are those where a fee has been charged but no payment has been received at the time of monitoring. These requests are effectively suspended since public authorities are not obliged to respond until payment has been made. Where a fee is charged and the deadline for payment expires, the request is deemed to have "lapsed" as no further action is required from the public authority.
- 2 Although the standard statutory deadline for responding to an information request is 20 working days, a 30-day deadline applies where requests relate wholly or partly to archived information. The National Archives' timeliness figures are therefore reported on this basis.
- 3 Requests answered within the 20-day limit (30 days for the National Archives) or using a permitted extension. "Permitted extensions" include: requests where the 20-day deadline for response under the Freedom of Information Act is extended to allow for consideration of the balance of the public interest; requests where the 20-day deadline for response under the Environmental Information Regulations is extended because of the complexity or volume of the request.
- 4 "Resolvable requests" are all those where it is possible to make a substantive decision on whether to release the requested information. They exclude requests which are lapsed or "on-hold", where the information was not held, and where it was necessary to provide advice and assistance since in each of these cases it would not have been possible to resolve the request in the form it was asked.
- 5 "Fully withheld" requests include those which were refused because it was estimated that the cost of complying with the request would exceed the appropriate limit.
- 6 Applicants are able to ask a public authority for an "Internal Review" if they are not content with the public authority's initial decision on whether to release requested information. This process should be a fair and impartial review of the initial decision. Requesters who are still not content with the outcome of the. Internal Review can make a formal appeal to the Information Commissioner if they wish (see Section 50 of the FOI Act)
- 7 If an applicant is not satisfied with the outcome of a public authority's "Internal Review" of the handling of their information request, they may make a formal appeal to the Information Commissioner. If the Commissioner decides that the public authority has not complied with the FOI Act, he may issue a "decision notice" setting out the steps to be taken in order to achieve compliance.

TABLE 2
Number of non-routine information requests received in 2015 and 1 October - 31 December 2015 with their status at time of monitoring<sup>1</sup>

	2015 total	Request status	at time of m			Q4 2015	Reque	est status at ti	me of monitor	ring¹
Government body	requests	Processed	"On hold" or		lumber handled	requests	Processed	"On hold" or	•	lumber handle
	received	11000000	lapsed <sup>2</sup>	processed	under EIRs³	received		lapsed <sup>2</sup>	processed	under EIRs
TOTAL for all monitored bodies	47,386	46,538	47	801	1,851	11,039	10,436	41	562	49
TOTAL for Departments of State only	31,726	31,132	0	594	1,147	7,211	6,807	0	404	29
TOTAL for other monitored bodies	15,660	15,406	47	207	704	3,828	3,629	41	158	20
Departments of State										
Attorney General's Office	220	219	0	1	2	41	41	0	0	
Cabinet Office#	1,740	1,705	0	35	5	423	403	0	20	
Communities and Local Government	933	927	0	6	266	212	208	0	4	6
Department for Business, Innovation and Skills	949	936	0	13	21	229	217	0	12	
Department for Culture, Media and Sport	553	547	0	6	23	113	108	0	5	
Department for Education#	2,009	1,998	0	11	1	461	452	0	9	
Department for Environment, Food and Rural Affairs	788	779	0	9	227	153	152	0	1	4
Department for International Development	499	495	0	4	16	93	89	0	4	
Department for Transport#	2,607	2,596	0	11	118	605	595	0	10	5
Department for Work and Pensions	4,832	4,787	0	45	3	988	956	0	32	
Department of Energy and Climate Change#	694	689	0	5	379	165	163	0	2	9
Department of Health	1,622	1,622	0	0	3	389	389	0	0	
Foreign and Commonwealth Office#	1,265	1,199	0	66	20	281	223	0	58	
HM Treasury#	1,062	1,042	0	20	37	258	245	0	13	1:
Home Office	3,375	3,262	0	113	1	772	694	0	78	
Ministry of Defence#	3,843	3,767	0	76	17	909	862	0	47	
Ministry of Justice#	4,034	3,865	0	169	8	988	882	0	106	
Northern Ireland Office	233	233	0	0	0	49	49	0	0	
Scotland Office	209	206	0	3	0	35	32	0	3	
UK Export Finance	86	85	0	1	0	20	20	0	0	
Wales Office	173	173	0	0	0	27	27	0	0	

TABLE 2 continued

Number of non-routine information requests received in 2015 and 1 October - 31 December 2015 with their status at time of monitoring¹

	2015 total	Request statu	s at time of m	onitoring <sup>1</sup>		Q4 2015	2015 Request status at time of monitori			itoring <sup>1</sup>		
Government body	requests		"On hold" or		umber handled	requests		"On hold" or	Still being N	umber handled		
	received	Processed	lapsed <sup>2</sup>	processed	under EIRs³	received	Processed	lapsed <sup>2</sup>	processed	under EIRs		
Other bodies included in monitoring												
Charity Commission	637	636	0	1	0	151	150	0	1	(		
Competition and Markets Authority	150	150	0	0	1	28	28	0	0	(		
Crown Prosecution Service	712	701	0	11	0	192	185	0	7	(		
Debt Management Office	83	83	0	0	0	22	22	0	0	(		
Food Standards Agency	162	162	0	0	1	36	36	0	0	(		
Government Legal Department	471	471	0	0	1	103	103	0	0	(		
Health and Safety Executive	4,942	4,922	0	20	272	1,189	1,169	0	20	65		
HM Land Registry	400	394	6	0	0	94	94	0	0	(		
HM Revenue and Customs	2,194	2,177	0	17	5	575	563	0	12	2		
National Archives	3,085	2,910	41	134	3	819	680	41	98	(		
National Savings and Investments	132	125	0	7	0	24	15	0	9	(		
Office for National Statistics	355	352	0	3	0	78	77	0	1	(		
Office for Standards in Education	800	800	0	0	0	138	138	0	0	(		
Office of Gas and Electricity Markets	431	431	0	0	160	100	100	0	0	29		
Office of Rail and Road	160	156	0	4	0	29	27	0	2	(		
Ordnance Survey	113	111	0	2	0	39	39	0	0	(		
Royal Mint	32	32	0	0	0	14	14	0	0	(		
Rural Payments Agency	505	505	0	0	258	133	133	0	0	104		
Serious Fraud Office	124	122	0	2	0	34	32	0	2	(		
Water Services Regulation Authority⁴	172	166	0	6	3	30	24	0	6	(		

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>1 -</sup> Monitoring returns were submitted to the Cabinet Office (CO) during February 2016

<sup>2 -</sup> Requests "on hold" are those where a fee has been charged but no payment has been made. Where a fee is charged and the deadline for payment expires, the request is deemed to have "lapsed" as no further action is required from the public authority.

<sup>3 -</sup> The amended Environmental Information Regulations 2004 (EIRs) came into force on 1 January 2005 to coincide with the FOI Act.

<sup>4 -</sup> OFWAT was unable to provide an annual return for 2015. All figures shown for this body are produced from the combined quarterly returns.

TABLE 3
Number of non-routine information requests received by monitored bodies, by quarter, since 1 January 2013

Government body		201	3			201	4			201	5	
	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul-Sep	Q4: Oct-Dec	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul-Sep	Q4: Oct-Dec	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul–Sep	Q4: Oct–Dec
TOTAL for all monitored bodies	13,712	12,667	13,370	12,140	13,585	11,689	11,067	10,749	12,884	11,499	11,971	11,039
TOTAL for Departments of State only	9,312	8,536	9,145	8,400	9,099	7,811	7,239	6,973	8,715	7,692	8,138	7,211
TOTAL for other monitored bodies	4,400	4,131	4,225	3,740	4,486	3,878	3,828	3,776	4,169	3,807	3,833	3,828
Departments of State												
Attorney General's Office	53	64	78	64	57	41	53	45	62	69	49	41
Cabinet Office#	452	466	405	435	528	473	346	313	(r) 439	404	(r) 478	423
Communities and Local Government	247	212	208	175	197	171	210	202	302	209	210	212
Department for Business, Innovation and Skills	227	238	298	234	301	230	251	221	280	217	220	229
Department for Culture, Media and Sport	136	134	138	124	137	152	109	125	157	146	137	113
Department for Education#	476	454	390	439	518	443	370	414	554	510	484	461
Department for Environment, Food and Rural Affairs	176	170	243	237	318	214	196	189	275	174	183	153
Department for International Development	106	114	127	123	134	111	85	96	143	115	148	93
Department for Transport#	873	693	1,074	1,008	684	673	602	694	828	524	621	605
Department for Work and Pensions	1,457	1,356	1,513	1,257	1,408	1,065	1,104	1,082	1,248	1,271	1,322	988
Department of Energy and Climate Change#	168	154	207	212	240	153	141	158	189	155	183	165
Department of Health	567	524	514	398	469	490	451	293	443	407	383	389
Foreign and Commonwealth Office#	285	338	293	309	369	275	271	235	334	323	324	281
HM Treasury#	779	689	642	522	388	449	330	285	275	248	285	258
Home Office	1,129	884	893	768	872	741	736	692	906	798	899	772
Ministry of Defence#	940	816	904	903	1,022	856	781	831	1,049	920	973	909
Ministry of Justice#	1,083	1,103	1,038	1,068	1,308	1,133	1,062	992	1,036	979	1,086	988
Northern Ireland Office	56	41	60	46	60	58	40	33	65	61	58	49
Scotland Office	41	34	41	30	38	39	37	33	61	76	37	35
UK Export Finance	27	29	32	22	16	21	31	16	18	32	17	20
Wales Office	34	23	47	26	35	23	33	24	51	54	41	27

TABLE 3 continued

Number of non-routine information requests received by monitored bodies, by quarter, since 1 January 2013

Government body		201	3			201	4			201	5	
	Q1:	Q2:	Q3:	Q4:	Q1:	Q2:	Q3:	Q4:	Q1:	Q2:	Q3:	Q4:
	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec
Other bodies included in monitoring												
Charity Commission	173	151	158	142	167	156	126	162	(r) 161	(r) 162	163	151
Competition and Markets Authority	-	-	-	-	-	20	32	40	50	34	38	28
Crown Prosecution Service	181	160	165	160	220	182	173	165	173	181	166	192
Debt Management Office	13	25	15	9	14	15	17	9	18	23	20	22
Food Standards Agency	98	44	40	35	53	41	38	41	54	38	34	36
Government Legal Department	141	85	56	69	110	94	99	66	108	147	113	103
Health and Safety Executive	1,657	1,447	1,417	1,246	1,378	1,246	1,243	1,236	1,338	1,200	1,215	1,189
HM Land Registry	98	133	93	72	100	96	87	104	83	111	112	94
HM Revenue and Customs	518	518	554	576	622	565	515	592	545	474	596	575
National Archives	864	861	902	713	909	830	783	716	825	736	713	819
National Savings and Investments	30	16	43	29	38	32	41	23	36	37	8	24
Office for National Statistics	73	61	84	48	82	65	71	75	106	86	85	78
Office for Standards in Education	166	172	186	209	309	184	159	176	216	255	191	138
Office of Fair Trading	96	85	87	83	69	-	-	-	-	-	-	,
Office of Gas and Electricity Markets	56	67	74	94	97	90	115	106	126	103	102	100
Office of Rail and Road	45	58	62	42	46	37	41	33	52	39	40	29
Ordnance Survey	15	16	35	20	13	11	25	15	28	24	22	39
Royal Mint	5	1	5	7	15	8	6	4	5	8	5	14
Rural Payments Agency	109	131	136	112	137	126	141	116	(r) 174	91	107	133
Serious Fraud Office	28	46	37	23	22	25	28	17	35	26	29	34
Water Services Regulation Authority	34	54	76	51	85	55	88	80	36	32	74	30

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well those received by the departments themselves. Annex C gives full details.

<sup>(</sup>r) - Figures have been updated in the annual return from the previous quarterly values.

TABLE 4
Timeliness of response to non-routine information requests received by monitored bodies in 2015 and from 1 October - 31 December 2015

	2015 requests_	Time	liness of re	sponse		Percentage	Q4 requests	Tim	eliness of re	esponse		rercentage
Government body	received (excluding on- hold and lapsed¹)	20-day deadline met	Permitted extension <sup>2</sup> to deadline	Late response (i.e. deadline missed)	Percentage meeting deadline	meeting deadline or with permitted extension <sup>2</sup>	received (excluding on- hold and lapsed1)	deadline	Permitted extension <sup>2</sup> to deadline	Late response (i.e. deadline missed)	Percentage meeting deadline	meeting deadline or with permitted
TOTAL for all monitored bodies	47,339	40,227	2,410	4,702	85%	90%	10,998	9,189	606	1,203	84%	89%
TOTAL for Departments of State only	31,726	26,224	1,738	3,764	83%	88%	7,211	5,790	438	983	80%	86%
TOTAL for other monitored bodies	15,613	14,003	672	938	90%	94%	3,787	3,399	168	220	90%	94%
Departments of State												
Attorney General's Office	220	215	1	4	98%	98%	41	40	0	1	98%	98%
Cabinet Office#	1,740	1,270	262	208	73%	88%	423	306	52	65	<b>72</b> %	85%
Communities and Local Government	933	818	101	14	88%	98%	212	192	20	0	91%	100%
Department for Business, Innovation and Skills	949	792	68	89	83%	91%	229	178	21	30	78%	87%
Department for Culture, Media and Sport	553	457	25	71	83%	87%	113	95	18	0	84%	100%
Department for Education#	2,009	1,656	78	275	82%	86%	461	364	28	69	79%	85%
Department for Environment, Food and Rural Affairs	788	565	44	179	72%	77%	153	114	9	30	<i>75%</i>	80%
Department for International Development	499	453	42	4	91%	99%	93	77	15	1	83%	99%
Department for Transport#	2,607	2,415	106	86	93%	97%	605	549	33	23	91%	96%
Department for Work and Pensions	4,832	4,246	38	548	88%	89%	988	805	11	172	81%	83%
Department of Energy and Climate Change#	694	575	65	54	83%	92%	165	141	10	14	85%	92%
Department of Health	1,622	1,602	17	3	99%	100%	389	386	3	0	99%	100%
Foreign and Commonwealth Office#	1,265	868	250	147	69%	88%	281	175	69	37	62%	87%
HM Treasury#	1,062	912	73	77	86%	93%	258	218	13	27	84%	90%
Home Office	3,375	2,498	367	510	74%	85%	772	541	84	147	70%	81%
Ministry of Defence#	3,843	3,281	168	394	85%	90%	909	779	46	84	86%	91%
Ministry of Justice#	4,034	2,960	20	1,054	73%	74%	988	714	4	270	72%	73%
Northern Ireland Office	233	210	5	18	90%	92%	49	46	2	1	94%	98%
Scotland Office	209	183	8	18	88%	91%	35	26	0	9	74%	74%
UK Export Finance	86	77	0	9	90%	90%	20	18	0	2	90%	90%
Wales Office	173	171	0	2	99%	99%	27	26	0	1	96%	96%

TABLE 4 continued

Timeliness of response to non-routine information requests received by monitored bodies in 2015 and from 1 October - 31 December 2015

	2015 requests_	Time	liness of re	sponse		Percentage	Q4 requests	Time	eliness of re	sponse		<del>Percentage</del> meeting
Government body	received (excluding on- hold and lapsed¹)	20-day deadline met	Permitted extension <sup>2</sup> to deadline	Late response (i.e. deadline missed)	Percentage meeting deadline	meeting deadline or with permitted extension <sup>2</sup>	received (excluding on- hold and lapsed1)	20-day deadline	Permitted extension <sup>2</sup> to deadline	Late response (i.e. deadline missed)	Percentage meeting deadline	deadline or with permitted
Other bodies included in monitoring												
Charity Commission	637	591	2	44	93%	93%	151	139	1	11	92%	93%
Competition and Markets Authority	150	141	0	9	94%	94%	28	28	0	0	100%	100%
Crown Prosecution Service	712	646	21	45	91%	94%	192	172	8	12	90%	94%
Debt Management Office	83	83	0	0	100%	100%	22	22	0	0	100%	100%
Food Standards Agency	162	155	4	3	96%	98%	36	35	1	0	97%	100%
Government Legal Department	471	460	0	11	98%	98%	103	102	0	1	99%	99%
Health and Safety Executive	4,942	4,682	51	209	95%	96%	1,189	1,122	14	53	94%	96%
HM Land Registry	394	394	0	0	100%	100%	94	88	0	6	94%	94%
HM Revenue and Customs	2,194	1,894	2	298	86%	86%	575	522	2	51	91%	91%
National Archives^	3,044	2,441	504	99	80%	97%	778	622	123	33	80%	96%
National Savings and Investments	132	102	1	29	77%	78%	24	11	0	13	46%	46%
Office for National Statistics	355	321	0	34	90%	90%	78	69	0	9	88%	88%
Office for Standards in Education	800	761	7	32	95%	96%	138	138	0	0	100%	100%
Office of Gas and Electricity Markets	431	378	16	37	88%	91%	100	97	3	0	97%	100%
Office of Rail and Road	160	137	13	10	86%	94%	29	25	3	1	86%	97%
Ordnance Survey	113	109	4	0	96%	100%	39	39	0	0	100%	100%
Royal Mint	32	20	2	10	63%	69%	14	6	0	8	43%	43%
Rural Payments Agency	505	453	22	30	90%	94%	133	118	2	13	89%	90%
Serious Fraud Office	124	98	19	7	79%	94%	34	26	7	1	76%	97%
Water Services Regulation Authority	172	137	4	31	80%	82%	30	18	4	8	60%	73%

Requests where the 20-day deadline for response under the Freedom of Information Act is extended to allow for consideration of the balance of the public interest.

Requests where the 20-day deadline for response under the Environmental Information Regulations is extended because of the complexity or volume of the request.

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well those received by the departments themselves. Annex C gives full details.

<sup>^-</sup> Although the standard statutory deadline for responding to an information request is 20 working days, a 30-day deadline applies where requests relate wholly or partly to archived information. The National Archives' timeliness figures are therefore reported on this basis.

<sup>1 -</sup> Requests "on hold" or "lapsed" are those where a fee has been charged but no payment has been received. These requests are effectively suspended since public authorities are not obliged to respond until payment has been made. They are therefore excluded from the calculation of timeliness measures.

<sup>2 - &</sup>quot;Permitted extensions" include:

TABLE 5
Proportion of non-routine information requests received that were answered "in time", by quarter, since 1 January 2013<sup>1</sup>

Government body		201	3			201	4			201	5	
	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul–Sep	Q4: Oct-Dec	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul–Sep	Q4: Oct-Dec	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul–Sep	Q4 Oct–De
TOTAL for all monitored bodies	89%	89%	92%	91%	92%	91%	91%	90%	90%	90%	89%	89%
TOTAL for Departments of State only	87%	88%	91%	91%	91%	90%	89%	87%	89%	89%	87%	86%
TOTAL for other monitored bodies	93%	92%	93%	92%	94%	93%	95%	94%	92%	93%	94%	94%
Departments of State												
Attorney General's Office	100%	97%	95%	97%	98%	90%	100%	100%	100%	100%	96%	98%
Cabinet Office#	86%	83%	85%	86%	95%	90%	94%	88%	(r) 94%	90%	(r) 91%	85%
Communities and Local Government	87%	92%	89%	82%	80%	82%	72%	73%	94%	100%	100%	100%
Department for Business, Innovation and Skills	96%	99%	96%	98%	98%	97%	96%	96%	99%	87%	87%	87%
Department for Culture, Media and Sport	99%	97%	96%	95%	98%	96%	96%	93%	71%	84%	92%	100%
Department for Education#	89%	87%	87%	85%	87%	91%	91%	92%	86%	83%	91%	85%
Department for Environment, Food and Rural Affairs	89%	89%	100%	97%	99%	92%	62%	58%	79%	83%	74%	80%
Department for International Development	99%	99%	98%	99%	98%	98%	99%	98%	100%	99%	99%	99%
Department for Transport#	96%	96%	96%	97%	95%	96%	97%	96%	96%	98%	98%	96%
Department for Work and Pensions	92%	95%	94%	94%	92%	91%	90%	91%	94%	93%	84%	83%
Department of Energy and Climate Change#	97%	96%	99%	97%	98%	92%	93%	94%	93%	93%	92%	92%
Department of Health	100%	99%	100%	99%	100%	100%	100%	100%	100%	100%	99%	100%
Foreign and Commonwealth Office#	95%	88%	88%	82%	88%	93%	90%	90%	88%	90%	89%	87%
HM Treasury#	98%	96%	96%	96%	91%	96%	92%	93%	92%	96%	93%	90%
Home Office	50%	53%	72%	81%	87%	84%	87%	90%	86%	87%	84%	81%
Ministry of Defence#	84%	87%	89%	88%	85%	87%	88%	84%	87%	91%	91%	91%
Ministry of Justice#	90%	88%	89%	87%	89%	83%	81%	73%	76%	70%	65%	73%
Northern Ireland Office	96%	98%	97%	93%	88%	88%	95%	91%	89%	85%	98%	98%
Scotland Office	95%	100%	98%	93%	92%	95%	92%	94%	90%	86%	84%	74%
UK Export Finance	78%	66%	94%	77%	100%	90%	90%	88%	100%	84%	88%	90%
Wales Office	100%	100%	100%	100%	97%	100%	100%	100%	94%	100%	100%	96%

TABLE 5 continued
Proportion of non-routine information requests received that were answered "in time", by quarter, since 1 January 2013<sup>1</sup>

Government body		201	3			201	4			201	5	
	Q1:	Q2:	Q3:	Q4:	Q1:	Q2:	Q3:	Q4:	Q1:	Q2:	Q3:	Q4:
	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec
Other bodies included in monitoring												
Charity Commission	91%	96%	95%	94%	98%	95%	93%	90%	(r) 92%	(r) 94%	94%	93%
Competition and Markets Authority	-	-	-	-	-	100%	97%	98%	96%	91%	89%	100%
Crown Prosecution Service	77%	71%	64%	64%	95%	97%	94%	96%	91%	94%	96%	94%
Debt Management Office	*	100%	*	*	100%	100%	100%	100%	100%	100%	100%	100%
Food Standards Agency	100%	100%	98%	100%	98%	98%	100%	100%	96%	97%	100%	100%
Government Legal Department	98%	98%	100%	99%	99%	99%	98%	100%	95%	97%	100%	99%
Health and Safety Executive	91%	89%	92%	92%	91%	92%	95%	94%	93%	95%	95%	96%
HM Land Registry	99%	98%	100%	100%	100%	98%	100%	99%	100%	99%	99%	94%
HM Revenue and Customs	92%	90%	92%	89%	88%	86%	90%	87%	80%	83%	91%	91%
National Archives^	98%	99%	98%	98%	97%	97%	98%	98%	98%	95%	96%	96%
National Savings and Investments	97%	94%	95%	93%	95%	97%	100%	100%	94%	100%	63%	46%
Office for National Statistics	88%	77%	98%	96%	100%	100%	99%	95%	96%	97%	79%	88%
Office for Standards in Education	96%	97%	97%	98%	97%	99%	99%	97%	95%	97%	93%	100%
Office of Fair Trading	97%	96%	92%	89%	97%	-	-	-	-	-	-	-
Office of Gas and Electricity Markets	88%	94%	86%	90%	88%	91%	90%	95%	83%	75%	91%	100%
Office of Rail and Road	96%	95%	95%	98%	98%	92%	95%	100%	96%	97%	88%	97%
Ordnance Survey	*	*	100%	*	100%	100%	96%	100%	100%	100%	100%	100%
Royal Mint	*	*	*	*	93%	100%	67%	100%	80%	88%	100%	43%
Rural Payments Agency	99%	97%	94%	87%	100%	100%	94%	99%	(r) 95%	93%	91%	90%
Serious Fraud Office	79%	80%	92%	96%	68%	72%	93%	76%	89%	92%	97%	97%
Water Services Regulation Authority	94%	96%	96%	96%	99%	100%	99%	96%	94%	100%	72%	73%

Requests where the 20-day deadline for response under the Freedom of Information Act is extended to allow for consideration of the balance of the public interest.

Requests where the 20-day deadline for response under the Environmental Information Regulations is extended because of the complexity or volume of the request.

<sup># -</sup> Figures supplied by these departments count requests received by one or more of their agencies, and those received by the departments themselves. Annex C gives full details.

<sup>^-</sup> Although the standard statutory deadline for responding to an information request is 20 working days, a 30-day deadline applies where requests relate wholly or partly to archived information. The National Archives' timeliness figures are therefore reported on this basis.

<sup>\* -</sup> Percentages were not shown if the number of qualifying requests was 20 or fewer prior to Q1 2014.

<sup>(</sup>r) - Figures have been updated in the annual return from the previous quarterly values.

<sup>1 -</sup> A request is "in time" if it was answered within the statutory response deadline, or within a permitted extension to this deadline, which include:

TABLE 6
Initial outcomes of non-routine information requests received by monitored bodies from 1 October - 31 December 2015

	Total requests	Requests	Requests		Init	ial outcon	ne of requ	est	Percentage of	Percentage o
Government body	received (excluding on- hold and lapsed¹)	where advice and assistance <sup>2</sup> provided	where information not held	Total <sup>-</sup> "resolvable" requests <sup>3</sup>	Granted in full	Partially withheld	Fully withheld⁴	Response not yet provided <sup>5</sup>	resolvable requests granted in full	resolvable requests withheld in ful
TOTAL for all monitored bodies	10,998	742	1,960	8,296	3,743	1,080	2,911	562	45%	35%
TOTAL for Departments of State only	7,211	498	1,283	5,430	2,485	603	1,938	404	46%	36%
TOTAL for other monitored bodies	3,787	244	677	2,866	1,258	477	973	158	44%	34%
Departments of State										
Attorney General's Office	41	2	17	22	8	3	11	0	36%	50%
Cabinet Office#	423	27	123	273	65	18	170	20	24%	62%
Communities and Local Government	212	3	45	164	96	21	43	4	59%	26%
Department for Business, Innovation and Skills	229	11	53	165	37	34	82	12	22%	50%
Department for Culture, Media and Sport	113	4	26	83	38	21	19	5	46%	23%
Department for Education#	461	58	56	347	221	51	66	9	64%	19%
Department for Environment, Food and Rural Affairs	153	23	30	100	39	26	34	1	39%	34%
Department for International Development	93	2	7	84	42	8	30	4	50%	36%
Department for Transport#	605	0	117	488	333	38	107	10	68%	22%
Department for Work and Pensions	988	76	99	813	506	22	253	32	62%	31%
Department of Energy and Climate Change#	165	6	34	125	42	25	56	2	34%	45%
Department of Health	389	11	92	286	91	45	150	0	32%	52%
Foreign and Commonwealth Office#	281	16	56	209	42	55	54	58	20%	26%
HM Treasury#	258	18	76	164	46	24	81	13	28%	49%
Home Office	772	76	149	547	187	48	234	78	34%	43%
Ministry of Defence#	909	81	146	682	370	81	184	47	54%	27%
Ministry of Justice#	988	79	128	781	252	77	346	106	32%	44%
Northern Ireland Office	49	0	11	38	21	4	13	0	55%	34%
Scotland Office	35	2	13	20	16	0	1	3	80%	5%
UK Export Finance	20	2	0	18	16	2	0	0	89%	0%
Wales Office	27	1	5	21	17	0	4	0	81%	19%

TABLE 6 continued
Initial outcomes of non-routine information requests received by monitored bodies from 1 October - 31 December 2015

	Total requests	Requests	Requests		Ini	tial outcor	ne of reque	est	Percentage of	Percentage o
Government body	received (excluding on- hold and lapsed¹)	where advice and assistance <sup>2</sup> provided	where information not held	Total - "resolvable" requests <sup>3</sup>	Granted in full	Partially withheld	Fully withheld⁴	Response not yet provided <sup>5</sup>	resolvable requests granted in full	resolvable requests withheld in ful
Other bodies included in monitoring										
Charity Commission	151	16	20	115	50	30	34	1	43%	30%
Competition and Markets Authority	28	10	4	14	8	3	3	0	57%	21%
Crown Prosecution Service	192	21	22	149	43	19	80	7	29%	54%
Debt Management Office	22	0	6	16	9	7	0	0	56%	0%
Food Standards Agency	36	1	10	25	16	6	3	0	64%	12%
Government Legal Department	103	3	9	91	14	28	49	0	15%	54%
Health and Safety Executive	1,189	10	408	771	348	223	180	20	45%	23%
HM Land Registry	94	5	8	81	71	6	4	0	88%	5%
HM Revenue and Customs	575	32	60	483	120	17	334	12	25%	69%
National Archives	778	62	65	651	339	59	155	98	52%	24%
National Savings and Investments	24	0	0	24	10	5	0	9	42%	0%
Office for National Statistics	78	5	17	56	48	0	7	1	86%	13%
Office for Standards in Education	138	12	16	110	28	7	75	0	25%	68%
Office of Gas and Electricity Markets	100	2	12	86	53	25	8	0	62%	9%
Office of Rail and Road	29	3	6	20	10	7	1	2	50%	5%
Ordnance Survey	39	11	1	27	12	10	5	0	44%	19%
Royal Mint	14	0	0	14	14	0	0	0	100%	0%
Rural Payments Agency	133	41	10	82	37	16	29	0	45%	35%
Serious Fraud Office	34	5	3	26	12	7	5	2	46%	19%
Water Services Regulation Authority	30	5	0	25	16	2	1	6	64%	4%

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well those received by the departments themselves. Annex C gives full details.

<sup>1 -</sup> Requests "on hold" or "lapsed" are those where a fee has been charged but no payment has been received. These requests are effectively suspended since public authorities are not obliged to respond until payment has been made.

<sup>2 - &</sup>quot;Advice and assistance" would be provided to a requester when the body "reasonably requires further information in order to identify and locate the information requested". See section 1(3) of the Freedom of Information Act for further details.

<sup>3 - &</sup>quot;Resolvable requests" are all those where it is possible to make a substantive decision on whether to release the requested information. They exclude requests which are lapsed or "on-hold", where the information was not held, and where it was necessary to provide advice and assistance (see note above) since in each of these cases it would not have been possible to resolve the request in the form it was asked.

<sup>4 - &</sup>quot;Fully withheld" requests include those which were refused because it was estimated that the cost of complying with the request would exceed the appropriate limit.

<sup>5 -</sup> This table counts as "resolvable" all requests where a response has not yet been provided. This assumption is likely to be generally true but may be incorrect in a small number of cases.

It should also be noted that requests where a response has not yet been provided are more likely to involve considerations which are complex and finely balanced. As a result, it cannot be assumed that these requests will be granted and refused in the same proportions as "resolvable" requests in general.

TABLE 7
Initial outcomes of non-routine information requests received by monitored bodies during 2015

	Total requests	Requests	Requests		Init	tial outcon	ne of requ	est	Percentage	U
Government body	received (excluding on-hold and lapsed¹)	where advice and assistance <sup>2</sup> provided	where information not held	Total - "resolvable" requests <sup>3</sup>	Granted in full	Partially withheld	Fully withheld <sup>4</sup>	Response not yet provided <sup>5</sup>	-	requests
TOTAL for all monitored bodies	47,339	3,648	8,545	35,146	16,678	5,097	12,570	801	47%	36%
TOTAL for Departments of State only	31,726	2,453	5,674	23,599	11,505	3,116	8,384	594	49%	36%
TOTAL for other monitored bodies	15,613	1,195	2,871	11,547	5,173	1,981	4,186	207	45%	36%
Departments of State										
Attorney General's Office	220	6	83	131	58	22	50	1	44%	38%
Cabinet Office#	1,740	163	522	1,055	234	110	676	35	22%	64%
Communities and Local Government	933	39	175	719	395	132	186	6	55%	26%
Department for Business, Innovation and Skills	949	39	218	692	201	168	310	13	29%	45%
Department for Culture, Media and Sport	553	79	100	374	193	75	100	6	52%	27%
Department for Education#	2,009	212	312	1,485	919	267	288	11	62%	19%
Department for Environment, Food and Rural Affairs	788	88	152	548	202	124	213	9	37%	39%
Department for International Development	499	10	48	441	237	43	157	4	54%	36%
Department for Transport#	2,607	9	481	2,117	1,510	206	390	11	71%	18%
Department for Work and Pensions	4,832	335	372	4,125	2,603	162	1,315	45	63%	32%
Department of Energy and Climate Change#	694	24	122	548	199	139	205	5	36%	37%
Department of Health	1,622	45	465	1,112	533	74	505	0	48%	45%
Foreign and Commonwealth Office#	1,265	82	262	921	229	345	281	66	25%	31%
HM Treasury#	1,062	85	347	630	170	112	328	20	27%	52%
Home Office	3,375	478	648	2,249	802	321	1,013	113	36%	45%
Ministry of Defence#	3,843	324	672	2,847	1,558	372	841	76	55%	30%
Ministry of Justice#	4,034	357	541	3,136	1,118	394	1,455	169	36%	46%
Northern Ireland Office	233	4	67	162	108	12	42	0	67%	26%
Scotland Office	209	69	37	103	74	6	20	3	<b>72</b> %	19%
UK Export Finance	86	2	1	83	55	26	1	1	66%	1%
Wales Office	173	3	49	121	107	6	8	0	88%	7%

TABLE 7 continued
Initial outcomes of non-routine information requests received by monitored bodies during 2015

	Total requests	Requests	Requests		Init	tial outcon	ne of requ	est	Percentage	_
Government body	received (excluding on-hold and lapsed¹)	where advice and assistance <sup>2</sup> provided	where information not held	Total <sup>-</sup> "resolvable" requests <sup>3</sup>	Granted in full	Partially withheld	Fully withheld <sup>4</sup>	Response not yet provided <sup>5</sup>	granted in	of resolvable requests withheld ir ful
Other bodies included in monitoring										
Charity Commission	637	55	96	486	201	140	144	1	41%	30%
Competition and Markets Authority	150	16	23	111	63	12	36	0	57%	32%
Crown Prosecution Service	712	87	59	566	179	69	307	11	32%	54%
Debt Management Office	83	0	20	63	31	31	1	0	49%	2%
Food Standards Agency	162	7	22	133	80	37	16	0	60%	12%
Government Legal Department	471	9	76	386	94	92	200	0	24%	52%
Health and Safety Executive	4,942	91	1,737	3,114	1,422	880	792	20	46%	25%
HM Land Registry	394	14	28	352	306	30	16	0	87%	5%
HM Revenue and Customs	2,194	106	223	1,865	544	79	1,225	17	29%	66%
National Archives	3,044	424	244	2,376	1,146	293	803	134	48%	34%
National Savings and Investments	132	14	23	95	69	11	8	7	73%	8%
Office for National Statistics	355	7	70	278	232	7	36	3	83%	13%
Office for Standards in Education	800	115	59	626	162	80	384	0	26%	61%
Office of Gas and Electricity Markets	431	19	63	349	215	87	47	0	62%	13%
Office of Rail and Road	160	17	32	111	51	45	11	4	46%	10%
Ordnance Survey	113	24	9	80	43	21	14	2	54%	18%
Royal Mint	32	0	1	31	22	6	3	0	71%	10%
Rural Payments Agency	505	160	38	307	157	38	112	0	51%	36%
Serious Fraud Office	124	20	8	96	53	20	21	2	55%	22%
Water Services Regulation Authority	172	10	40	122	103	3	10	6	84%	8%

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>1 -</sup> Requests "on hold" or "lapsed" are those where a fee has been charged but no payment has been received. These requests are effectively suspended since public authorities are not obliged to respond until payment has been made.

<sup>2 - &</sup>quot;Advice and Assistance" would be provided to a requester when the government body "reasonably requires further information in order to identify and locate the information requested". See section 1(3) of the Freedom of Information Act for further details.

<sup>3 - &</sup>quot;Resolvable requests" are all those where it is possible to make a substantive decision on whether to release the requested information. They exclude requests which are lapsed or "on-hold", where the information was not held, and where it was necessary to provide advice and assistance (see note above) since in each of these cases it would not have been possible to resolve the request in the form it was asked.

<sup>4 - &</sup>quot;Fully withheld" requests include those which were refused because it was estimated that the cost of complying with the request would exceed the appropriate limit.

<sup>5 -</sup> This table counts as "resolvable" all requests where a response has not yet been provided. This assumption is likely to be generally true but may be incorrect in a small number of cases. It should also be noted that requests where a response has not yet been provided are more likely to involve considerations which are complex and finely balanced. As a result, it cannot be assumed that these requests will be granted and refused in the same proportions as "resolvable" requests in general.

TABLE 8
Proportion of resolvable non-routine information requests received that were granted in full, by quarter, since 1 January 2013 <sup>1</sup>

Government body		201	3			20	14			201	5	
	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul–Sep	Q4: Oct-Dec	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul–Sep	Q4: Oct-Dec	Q1: Jan–Mar	Q2: Apr–Jun	Q3: Jul–Sep	Q4: Oct–Dec
TOTAL for all monitored bodies	55%	53%	55%	53%	51%	50%	49%	47%	48%	46%	45%	45%
TOTAL for Departments of State only	56%	54%	56%	55%	53%	51%	50%	49%	49%	48%	46%	46%
TOTAL for other monitored bodies	52%	51%	51%	48%	46%	49%	47%	45%	46%	41%	44%	44%
Departments of State												
Attorney General's Office	53%	*	36%	57%	73%	50%	29%	7%	21%	68%	31%	36%
Cabinet Office#	23%	24%	25%	20%	21%	22%	29%	16%	(r) 24%	17%	(r) 21%	24%
Communities and Local Government	61%	69%	63%	64%	65%	58%	53%	48%	56%	57%	47%	59%
Department for Business, Innovation and Skills	43%	35%	37%	39%	34%	31%	31%	29%	32%	32%	28%	22%
Department for Culture, Media and Sport	44%	64%	68%	59%	58%	60%	71%	47%	51%	52%	55%	46%
Department for Education#	67%	65%	71%	67%	53%	59%	68%	66%	64%	57%	59%	64%
Department for Environment, Food and Rural Affairs	53%	69%	58%	58%	72%	68%	48%	34%	41%	46%	33%	39%
Department for International Development	74%	58%	69%	60%	62%	60%	60%	56%	52%	49%	57%	50%
Department for Transport#	75%	74%	78%	75%	76%	77%	77%	77%	77%	68%	69%	68%
Department for Work and Pensions	76%	71%	66%	69%	69%	65%	65%	63%	64%	62%	58%	62%
Department of Energy and Climate Change#	42%	37%	49%	55%	48%	44%	38%	24%	35%	36%	38%	34%
Department of Health	57%	54%	59%	44%	58%	42%	19%	37%	53%	52%	56%	32%
Foreign and Commonwealth Office#	23%	26%	29%	37%	26%	31%	27%	30%	27%	26%	22%	20%
HM Treasury#	44%	46%	50%	41%	38%	54%	47%	42%	30%	24%	23%	28%
Home Office	37%	40%	42%	43%	42%	37%	38%	38%	34%	35%	31%	34%
Ministry of Defence#	62%	64%	61%	63%	62%	52%	52%	52%	50%	53%	55%	54%
Ministry of Justice#	38%	34%	39%	41%	34%	36%	37%	34%	29%	32%	33%	32%
Northern Ireland Office	48%	*	74%	*	43%	40%	56%	50%	74%	85%	58%	55%
Scotland Office	70%	77%	86%	*	76%	74%	88%	94%	82%	62%	55%	80%
UK Export Finance	56%	52%	79%	*	81%	50%	60%	38%	69%	62%	35%	89%
Wales Office	96%	95%	73%	*	81%	57%	50%	100%	86%	95%	83%	81%

TABLE 8 continued

Proportion of resolvable non-routine information requests received that were granted in full, by quarter, since 1 January 2013 <sup>1</sup>

Government body		201	3			20 <sup>-</sup>	14			201	5	
	Q1:	Q2:	Q3:	Q4:	Q1:	Q2:	Q3:	Q4:	Q1:	Q2:	Q3:	Q4
	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec
Other bodies included in monitoring												
Charity Commission	53%	45%	39%	50%	48%	45%	47%	50%	39%	40%	40%	43%
Competition and Markets Authority	-	-	-	-	-	19%	48%	48%	61%	50%	59%	57%
Crown Prosecution Service	46%	47%	46%	43%	35%	36%	34%	38%	38%	29%	30%	29%
Debt Management Office	*	*	*	*	78%	69%	50%	63%	44%	50%	45%	56%
Food Standards Agency	38%	39%	62%	33%	49%	67%	68%	55%	57%	70%	53%	64%
Government Legal Department	32%	38%	50%	53%	49%	50%	48%	41%	36%	27%	20%	15%
Health and Safety Executive	48%	51%	50%	47%	44%	53%	52%	52%	47%	41%	45%	45%
HM Land Registry	86%	91%	95%	86%	88%	67%	75%	91%	94%	85%	83%	88%
HM Revenue and Customs	38%	29%	36%	37%	34%	27%	31%	18%	31%	32%	26%	25%
National Archives	63%	56%	56%	51%	50%	59%	<i>4</i> 5%	51%	45%	44%	45%	52%
National Savings and Investments	86%	*	95%	90%	100%	83%	90%	75%	87%	61%	63%	42%
Office for National Statistics	92%	89%	87%	83%	78%	84%	82%	83%	80%	79%	82%	86%
Office for Standards in Education	32%	30%	27%	25%	19%	22%	30%	20%	27%	17%	33%	25%
Office of Fair Trading	32%	35%	30%	44%	67%	-	-	-	-	-	-	
Office of Gas and Electricity Markets	68%	81%	84%	75%	72%	59%	43%	49%	54%	51%	77%	62%
Office of Rail and Road	50%	42%	28%	38%	41%	35%	48%	50%	57%	30%	41%	50%
Ordnance Survey	*	*	67%	*	67%	60%	78%	50%	81%	53%	33%	44%
Royal Mint	*	*	*	*	46%	14%	17%	75%	60%	29%	60%	100%
Rural Payments Agency	74%	78%	61%	61%	59%	68%	51%	46%	(r) 47%	70%	51%	45%
Serious Fraud Office	57%	31%	44%	*	37%	44%	36%	43%	70%	43%	50%	46%
Water Services Regulation Authority	73%	86%	89%	80%	89%	68%	86%	48%	69%	69%	99%	64%

<sup># -</sup> Figures supplied by these departments count requests received by one or more of their agencies, as well those received by the departments themselves. Annex C gives full details.

<sup>\* -</sup> Percentages were not shown if the number of qualifying requests was 20 or fewer prior to Q1 2014.

<sup>(</sup>r) - Figures have been updated in the annual return from the previous quarterly values.

<sup>1 - &</sup>quot;Resolvable requests" are all those where it would have been possible to provide a substantive response. They exclude requests which are lapsed or "on-hold", where the information was not held, and where it was necessary to provide advice and assistance to the requester, since in each of these cases it would not have been possible to resolve the request in the form it was asked.

TABLE 9
Statutory reasons given by monitored bodies for fully withholding non-routine information requested during 2015

		_	Reas	on for fully wit	hholding informa	tion
Government body	Total "resolvable" requests¹	Total requests where information was fully withheld	Vexatious Fol request <sup>2</sup>	Repeated Fol request <sup>2</sup>	Cost of response would exceed cost limit <sup>3</sup>	Information is exempt / excepted <sup>4</sup>
TOTAL for all monitored bodies	35,146	12,570	244	159	5,107	7,060
TOTAL for Departments of State only	23,599	8,384	182	111	4,324	3,767
TOTAL for other monitored bodies	11,547	4,186	62	48	783	3,293
Departments of State						
Attorney General's Office	131	50	4	1	4	41
Cabinet Office#	1,055	676	4	1	317	354
Communities and Local Government	719	186	10	4	49	123
Department for Business, Innovation and Skills	692	310	1	2	203	104
Department for Culture, Media and Sport	374	100	0	0	87	13
Department for Education#	1,485	288	5	0	146	137
Department for Environment, Food and Rural Affairs	548	213	3	0	79	131
Department for International Development	441	157	3	0	128	26
Department for Transport#	2,117	390	13	6	123	248
Department for Work and Pensions	4,125	1,315	13	22	606	674
Department of Energy and Climate Change#	548	205	0	2	123	80
Department of Health	1,112	505	1	10	241	253
Foreign and Commonwealth Office#	921	281	9	1	140	131
HM Treasury#	630	328	2	4	165	157
Home Office	2,249	1,013	58	20	516	419
Ministry of Defence#	2,847	841	41	17	533	250
Ministry of Justice#	3,136	1,455	15	18	845	577
Northern Ireland Office	162		0	0	12	30
Scotland Office	103	20	0	2	4	14
UK Export Finance	83	1	0	0	0	1
Wales Office	121	8	0	1	3	4

TABLE 9 continued
Statutory reasons given by monitored bodies for fully withholding non-routine information requested during 2015

			Reas	on for fully wit	hholding informat	tion
Government body	Total "resolvable" requests¹	Total requests where information was fully withheld	Vexatious Fol request <sup>2</sup>	Repeated Fol request <sup>2</sup>	Cost of response would exceed cost limit <sup>3</sup>	Information is exempt a excepted
Other bodies included in monitoring						
Charity Commission	486	144	2	1	36	105
Competition and Markets Authority	111	36	0	0	4	32
Crown Prosecution Service	566	307	2	1	172	132
Debt Management Office	63	1	0	0	0	1
Food Standards Agency	133	16	0	0	6	10
Government Legal Department	386	200	1	1	10	188
Health and Safety Executive	3,114	792	3	3	21	765
HM Land Registry	352	16	4	3	1	8
HM Revenue and Customs	1,865	1,225	3	25	462	735
National Archives	2,376	803	0	2	7	794
National Savings and Investments	95	8	0	0	8	C
Office for National Statistics	278	36	1	0	1	34
Office for Standards in Education	626	384	4	6	23	351
Office of Gas and Electricity Markets	349	47	1	0	8	38
Office of Rail and Road	111	11	2	1	3	5
Ordnance Survey	80	14	1	3	5	5
Royal Mint	31	3	0	0	0	3
Rural Payments Agency	307	112	37	2	7	66
Serious Fraud Office	96	21	0	0	3	18
Water Services Regulation Authority	122	10	1	0	6	3

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>1 - &</sup>quot;Resolvable requests" are all those where it would have been possible to provide a substantive response. They exclude requests which are lapsed or "on-hold", where the information was not held, and where it was necessary to provide advice and assistance (see note above) since in each of these cases it would not have been possible to resolve the request in the form it was asked.

<sup>2 -</sup> Where a request for information is vexatious or repeated, public authorities are not obliged to release the information being sought. See Section 14 of the FOI Act.

<sup>3 -</sup> Section 12 of the FOI Act states that public authorities are not obliged to release information where the cost of complying with the request would exceed the appropriate limit. This limit is set in secondary legislation at £600 for central government departments.

<sup>4 -</sup> In these cases, the requested information was deemed to fall in one or more of the categories of exempt information ("exemptions") listed in Part II of the FOI Act, or under one of the corresponding "exceptions to the duty to disclose environmental information" in Part 3 of the EIRs.

TABLE 10
Exemptions (FOI) and exceptions (EIRs) applied by monitored bodies when withholding non-routine information requested during 2015

	Exemptions listed in Part 2 of the Fol Act <sup>2</sup>																							
								_	⊏X(	emptic	JIS IIS	tea Ir	ı Par	ι <i>2</i> 01	ıne F	OI ACT								-
Government body	Total requests where one or more exemptions / exceptions were applied <sup>1</sup>	S.22 - Information intended for future publication	S. 22A - Research intended for future publication	S.23 - Information supplied by, or relating to, bodies dealing with security matters	S.24 - National security	S.26 - Defence	S.27 - International relations	S.28 - Relations within the United Kingdom	S.29 - The economy	S.30 - Investigations and proceedings conducted by public authorities	S.31 - Law enforcement	S.32 - Court records, etc.	S.33 - Audit functions	S.34 - Parliamentary privilege	S.35 - Formulation of Government policy, etc.	S.36 - Prejudice to effective conduct of public	S.37 - Communications with Her Majesty, etc. and honours		S.40 - Personal information	S.41 - Information provided in confidence		S.43 - Commercial interests	S.44 - Prohibitions on disclosure	All EIR exemptions
TOTAL for all monitored bodies	12,157	1,033	0	358	302	2 148	8 428	19	28	753	1,272	321	43	3	69	5 448	8	356	5,681	546	215	928	882	96
TOTAL for Departments of State only	6,883	887	0	330	293	3 147	7 391	19	24	46	633	260	5	3	65	2 414	7	5 126	3,087	268	163	786	167	69
TOTAL for other monitored bodies	5,274	146	0	28	3 9	•	1 37	0	4	707	639	61	38	0	4	3 34		5 230	2,594	278	52	142	715	27
Departments of State																								
Attorney General's Office	63	9	0	9	) 1	1 8	8 8	0	0	1	7	1	0	1	1	2 14	(	0 0	23	0	16	C	0	)
Cabinet Office#	464	98	0	75	67	7 19	9 56	2	4	4	44	. 2	4	0	7	5 20	4	B 11	122	42	13	75	5 0	)
Communities and Local Government	255	16	0	1	2	2 (	0 0	0	0	0	15	0	0	0	3	1 10		1 1	53	3	5	10	0	15
Department for Business, Innovation and Skills	272	47	0	5	5 7	7 (	0 24	1	2	5	29	1	0	0	5	1 9		4 10	135	40	16	76	6	5 1
Department for Culture, Media and Sport	88	18	0	0	) (	) (	0 5	0	1	0	5	0	0	0	2	1 2	(	0 0	40	7	2	7	0	)
Department for Education#	404	66	0	2	2 5	5 (	0 0	0	0	3	32	. 0	0	0	1	9 109	(	0 7	224	17	11	64	1 0	) :
Department for Environment, Food and Rural Affairs	255	9	0	0	) (	) (	0 2	0	0	0	14	. 1	0	0	1	6 9		1 6	64	7	7	21	1	13
Department for International Development	69	17	0	1	•	1 (	0 18	0	0	0	11	0	0	0		8 0	(	0 5	29	3	0	17	0	)
Department for Transport#	454	45	0	3	3 6	3 <sup>'</sup>	1 4	0	0	2	52	4	0	0	4	2 48		0 5	163	27	17	71	36	5
Department for Work and Pensions	836	81	0	1	5	5 (	0 5	0	6	9	27	5	0	0	2	4 11		0 4	606	20	4	64	26	6
Department of Energy and Climate Change#	219	12	2 0	0	) 2	2 (	0 9	1	1	2	9	0	0	0	2	7 11		1 1	76	8	12	53	3	25
Department of Health	327	44	0	1	•	1 (	0 1	0	0	1	14	. 1	0	0	8	7 3	(	0 0	123	7	12	34	2	2
Foreign and Commonwealth Office#	476	28	0	98	6	1 8	8 131	7	4	0	42	3	0	1	4	0 7	1	0 24	236	44	15	46	0	) 2
HM Treasury#	269	54	0	2	2 2	2 (	0 10	2	1	0	g	1	0	0	9	3 11	:	2 0	76	4	5	48	3 13	3 2
Home Office	740	86	0	65	83	3 2	2 48	2	1	2	216	4	1	0	4	6 102		4 14	202	12	9	63	3 2	2
Ministry of Defence#	622	56	0	54	44	4 109	9 57	0	4	16	33	2	0	1	2	0 24	:	2 18	306	17	11	61	11	1
Ministry of Justice#	971	188	0	9	) 4	4 (	0 9	0	0	1	66	235	0	0	3	1 18		0 16	574	6	5	64	67	,
Northern Ireland Office	42	7	0	4	. 2	2 (	0 3	3	0	0	2	. 0	0	0		4 5	(	0 0	13	0	1	C	0	)
Scotland Office	20	2	2 0	0	) (	) (	0 1	1	0	0	1	0	0	0		1 1	:	2 4	. 8	2	2	C	0	)
UK Export Finance	27	2	2 0	0	) (	) (	0 0	0	0	0	4	. 0	0	0		0 0	(	0 0	9	2	0	11	0	)
Wales Office	10	2	2 0	0	) (	) (	0 0	0	0	0	1	0	0	0		4 0	(	0 0	5	0	0	1	0	)

TABLE 10 continued

Exemptions (FOI) and exceptions (EIRs) applied by monitored bodies when withholding non-routine information requested during 2015

										Exe	emption	ons lis	sted	in Pa	rt 2	of the	Fol A	Ct <sup>2</sup>									
Government body	Total requests where one or more exemptions / exceptions were applied¹	S.22 - Information intended for future publication	S. 22A - Research intended for future publication	S.23 - Information supplied by, or relating to, bodies dealing with security matters	S.24 - National security	S.26 - Defence	S.27 - International relations		- Additions within the Office	non (	S.30 - Investigations and proceedings conducted by public authorities	S.31 - Law enforcement	S.32 - Court records, etc.	S.33 - Audit functions	S.34 - Parliamentary privilege	S.35 - Formulation of Government policy,	S.36 - Prejudice to effective conduct of		S.37 - Communications with Her Majesty, etc. and honours	S.38 - Health and Safety	S.40 - Personal information	S.41 - Information provided in confidence	S.42 - Legal professional privilege	43 - Commercial interes		<del>т</del>	All EIR exemptions
Other bodies included in monitoring																											
Charity Commission	245	13	3 0	0	0	)	0	0	0	0	0	90	) 2	7 (	0	0	0	2	0	1	14	8 4	49	10	3	0	
Competition and Markets Authority	44	(	0 0	0	0	)	0	0	0	0	4	(	6	6	0	0	1	0	0	0	1	6	1	2	3	32	
Crown Prosecution Service	201	10	0 0	2	3	3	0	4	0	0	32	22	2	5 (	0	0	0	2	0	3	15	4	3	10	11	1	
Debt Management Office	32	(	0 0	0	2	2	0	0	0	3	0	(	9	0 (	0	0	0	0	0	0	) 2	5	3	0	6	0	
Food Standards Agency	47	2	2 0	0	0	)	0	2	0	0	4	15	5	0 (	0	0	1	1	0	1	2	0	0	2	9	2	
Government Legal Department	280	(	0 0	1	0	)	0	0	0	0	0	8	5	6	0	0	1	1	0	0	14	3 8	31	6	22	0	
Health and Safety Executive	1,645	(	0 0	0	0	)	0	0	0	0	635	6	5	7 (	0	0	0	0	0	2	79	7 (	67	5	13	2	14
HM Land Registry	38		1 0	0	0	)	0	0	0	0	0	4	4	0 (	0	0	2	1	0	0	3	0	0	0	0	0	
HM Revenue and Customs	814	48	3 0	2	1		0	8	0	0	0	90	)	1 (	0	0	30	4	0	0	) 4	7	1	5	26	596	
National Archives	1,087	(	0 0	22	1		0 2	21	0	0	0	64	4	8 (	0	0	0	4	5	218	87	2 4	41	2	7	16	
National Savings and Investments	11	(	0 0	0	0	)	0	0	0	0	0		1	0 (	0	0	0	0	0	0	,	9	0	0	1	0	
Office for National Statistics	41	;	3 0	0	0	)	0	0	0	0	0		1	0 (	0	0	3	1	0	0	,	7	1	0	3	26	
Office for Standards in Education	431	56	3 0	1	1		1	0	0	0	2	150	)	0 3	8	0	1	9	0	2	23	2 :	27	4	13	0	
Office of Gas and Electricity Markets	125	2	2 0	0	1		0	0	0	1	0	4	4	0 (	0	0	2	1	0	0	1	8	0	4	1	39	5
Office of Rail and Road	50	(	3 0	0	0	)	0	0	0	0	18	(	3	0 (	0	0	1	2	0	0	4	2	0	1	3	0	
Ordnance Survey	26	(	0 0	0	0	)	0	0	0	0	0		1	0 (	0	0	0	3	0	0	1	3	3	0	6	0	
Royal Mint	9	2	2 0	0	0	)	0	0	0	0	0	2	2	0 (	0	0	0	0	0	0	1	0	0	0	5	0	
Rural Payments Agency	104	4	4 0	0	0	)	0	0	0	0	0	•	1	0 (	0	0	1	1	0	2	2	0	1	1	5	0	7
Serious Fraud Office	38	(	0 0	0	0	)	0	2	0	0	12	26	3	1 (	0	0	0	2	0	1		8	0	0	5	0	
Water Services Regulation Authority	6	2	2 0	0	0	)	0	0	0	0	0	(	)	0 (	0	0	0	0	0	0	i	3	0	0	0	1	

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>1 -</sup> A single request can be subject to more than one exemption. Therefore, the total number of individual exemptions used may be greater than the number of requests to which exemptions were applied.

<sup>2 - &</sup>quot;Exemptions" refers to the provisions in Part 2 of the Freedom of Information Act (and the similar "exceptions" in Part 3 of the Environmental Information Regulations) which classify certain types of information as exempt from the release obligations. More than one exemption or exception can apply to a single information request.

The exemption described in section 21 of the Act ("Information accessible ... by other means") is not listed here, because requests falling under this exemption do not meet the formal definition of a "non-routine" request and therefore are not counted in these monitoring statistics.

The exemption listed at section 39 of the Freedom of Information Act ("Environmental Information") effectively states that information requests which fall within the scope of the Environmental Information Regulations (EIRs) should be handled as these Regulations specify. Requests for environmental information which are refused should apply one of the EIR exceptions listed above.

TABLE 11
Section 21 exemptions¹ applied by monitored bodies when dealing with routine information requests received from 1 October - 31
December 2015

	Number of	Timeliness	of response	Percentage of
	requests where a		Late response (i.e.	requests
Government body	Section 21	20-day deadline	20-day deadline	meeting 20-day
	exemption was	met	missed)	deadline
	applied <sup>2</sup>		11110000)	ueaume
TOTAL for all monitored bodies	519	472	47	91%
TOTAL for Departments of State only	428	387	41	90%
TOTAL for other monitored bodies	91	85	6	93%
Departments of State				
Attorney General's Office	4	4	0	100%
Cabinet Office#	30	23	7	77%
Communities and Local Government	3	3	0	100%
Department for Business, Innovation and Skills	8	6	2	75%
Department for Culture, Media and Sport	3	3	0	100%
Department for Education#	36	32	4	89%
Department for Environment, Food and Rural Affairs	13	13	0	100%
Department for International Development	0	0	0	-
Department for Transport#	32	32	0	100%
Department for Work and Pensions	35	30	5	86%
Department of Energy and Climate Change#	7	7	0	100%
Department of Health	29	29	0	100%
Foreign and Commonwealth Office#	7	6	1	86%
HM Treasury#	33	33	0	100%
Home Office	58	53	5	91%
Ministry of Defence#	48	46	2	96%
Ministry of Justice#	75	60	15	80%
Northern Ireland Office	5	5	0	100%
Scotland Office	0	0	0	-
UK Export Finance	0	0	0	-
Wales Office	2	2	0	100%

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TABLE 11 Continued
Section 21 exemptions¹ applied by monitored bodies when dealing with routine information requests received from 1 October - 31
December 2015

	Number of	Timeliness	of response	Doroontogo
Government body	requests where a Section 21 exemption was applied <sup>2</sup>	20-day deadline met	Late response (i.e. 20-day deadline missed)	Percentage of requests meeting 20-day deadline
Other bodies included in monitoring				
Charity Commission	3	3	0	100%
Competition and Markets Authority	1	1	0	100%
Crown Prosecution Service	0	0	0	
Debt Management Office	0	0	0	
Food Standards Agency	0	0	0	
Government Legal Department	12	12	0	100%
Health and Safety Executive	1	1	0	100%
HM Land Registry	7	7	0	100%
HM Revenue and Customs	36	35	1	97%
National Archives	1	1	0	100%
National Savings and Investments	0	0	0	
Office for National Statistics	12	11	1	92%
Office for Standards in Education	7	7	0	100%
Office of Gas and Electricity Markets	0	0	0	
Office of Rail and Road	1	0	1	0%
Ordnance Survey	0	0	0	
Royal Mint	0	0	0	
Rural Payments Agency	3	3	0	100%
Serious Fraud Office	1	1	0	100%
Water Services Regulation Authority	6	3	3	50%

<sup># -</sup> Figures supplied by these bodies count requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C of Bulletin gives full details.

<sup>1 -</sup> A section 21 exemption is defined as information available by other means. Section 21 is an absolute exemption, which means that no consideration of the public interest test is required to withhold information.

<sup>2 -</sup> These tables cover requests that were exempted either fully or in part under Section 21, where a Section 21 was the only exemption used

TABLE 12
Section 21 exemptions¹ applied by monitored bodies when dealing with routine information requests received in 2015

Government body	Number of			Percentage of	Timeliness of response		Percentage of
	requests where a Section 21 exemption was applied²	Partly Exempted	Fully Exempted	requests fully exempted where S21 was applied <sup>3</sup>	20-day deadline met	Late response (i.e. 20-day deadline missed)	requests meeting 20-day deadline
TOTAL for all monitored bodies	2200	505	1661	77%	1,962	238	89%
TOTAL for Departments of State only	1777	395	1382	78%	1,559	218	88%
TOTAL for other monitored bodies	423	110	279	72%	403	20	95%
Departments of State							
Attorney General's Office	10	5	5	50%	10	0	100%
Cabinet Office#	144	29	115	80%	112	32	78%
Communities and Local Government	9	2	7	78%	9	0	100%
Department for Business, Innovation and Skills	58	24	34	59%	52	6	90%
Department for Culture, Media and Sport	10	8	2	20%	10	0	100%
Department for Education#	132	0	132	100%	118	14	89%
Department for Environment, Food and Rural Affairs	3	0	3	100%	3	0	100%
Department for International Development	10	0	10	100%	10	0	100%
Department for Transport#	105	28	77	73%	104	1	99%
Department for Work and Pensions	141	115	26	18%	130	11	92%
Department of Energy and Climate Change#	28	19	9	32%	25	3	89%
Department of Health	163	11	152	93%	163	0	100%
Foreign and Commonwealth Office#	52	17	35	67%	37	15	71%
HM Treasury#	123	0	123	100%	118	5	96%
Home Office	278	0	278	100%	240	38	86%
Ministry of Defence#	177	55	122	69%	159	18	90%
Ministry of Justice#	308	74	234	76%	238	70	77%
Northern Ireland Office	14	1	13	93%	9	5	64%
Scotland Office	0	0	0	-	0	0	
UK Export Finance	0	0	0	-	0	0	-
Wales Office	12	7	5	42%	12	0	100%

TABLE 12 Continued
Section 21 exemptions¹ applied by monitored bodies when dealing with routine information requests received in 2015

	Number of			Doroontogo of	Timeliness	of response	Doroontogo of	
Government body	requests where a Section 21 exemption was applied²			Percentage of – requests fully exempted where S21 was applied <sup>3</sup>	20-day deadline met	Late response (i.e. 20-day deadline missed)	Percentage o requests meeting 20-day deadline	
Other bodies included in monitoring								
Charity Commission	8	3	5	63%	8	0	100%	
Competition and Markets Authority	4	0	4	100%	4	0	100%	
Crown Prosecution Service	3	0	3	100%	3	0	100%	
Debt Management Office	0	0	0	-	0	0		
Food Standards Agency	0	0	0	-	0	0		
Government Legal Department	89	88	1	1%	89	0	100%	
Health and Safety Executive⁴	22	-	-	-	22	0	100%	
HM Land Registry	54	0	54	100%	54	0	100%	
HM Revenue and Customs	139	2	137	99%	127	12	91%	
National Archives	5	2	3	60%	4	1	80%	
National Savings and Investments	0	0	0	-	0	0	,	
Office for National Statistics	49	12	37	76%	46	3	94%	
Office for Standards in Education	25	3	22	88%	25	0	100%	
Office of Gas and Electricity Markets	0	0	0	-	0	0		
Office of Rail and Road	6	0	6	100%	5	1	83%	
Ordnance Survey	2	0	2	100%	2	0	100%	
Royal Mint	0	0	0	-	0	0		
Rural Payments Agency	4	0	4	100%	4	0	100%	
Serious Fraud Office	1	0	1	100%	1	0	100%	
ERROR	12	-	-	-	9	3	75%	

<sup># -</sup> Figures supplied by these bodies count requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C of Bulletin gives full details.

<sup>1 -</sup> A section 21 exemption is defined as information available by other means. Section 21 is an absolute exemption, which means that no consideration of the public interest test is required to withhold information.

<sup>2 -</sup> These tables cover requests that were exempted either fully or in part under Section 21, where a Section 21 was the only exemption used

<sup>3 -</sup> As a proportion of section 21 requests on which fully/partial exemption data was available, where a section 21 exemption was applied.

<sup>4 -</sup> These departments were unable to provide data on whether the request was fully or partially exempted under S21. As such, totals do not sum.

TABLE 13
Outcomes of Internal Reviews¹ of non-routine information requests received by monitored bodies during 2015, where the requested information was initially withheld

Government body	Total Internal	Internal Reviews with known outcome		vs with known outo I handling of reque	•	Percentage of Interna Reviews where initia
	Reviews	(at time of end-of-year monitoring)	Upheld in full	Upheld in part	Overturned	handling was upheld in ful
TOTAL for all monitored bodies	2,964	2,680	2,152	335	193	80%
TOTAL for Departments of State only	2,395	2,155	1,709	274	172	79%
TOTAL for other monitored bodies	569	525	443	61	21	84%
Departments of State						
Attorney General's Office	23	23	21	0	2	91%
Cabinet Office#	251	218	203	7	8	93%
Communities and Local Government	60	58	44	9	5	76%
Department for Business, Innovation and Skills	67	60	52	6	2	87%
Department for Culture, Media and Sport	35	35	25	5	5	71%
Department for Education#	43	42	39	2	1	93%
Department for Environment, Food and Rural Affairs	27	17	12	1	4	71%
Department for International Development	23	23	18	4	1	78%
Department for Transport#	133	131	110	10	11	84%
Department for Work and Pensions	674	610	495	80	35	81%
Department of Energy and Climate Change#	50	43	32	9	2	74%
Department of Health	98	98	86	5	7	88%
Foreign and Commonwealth Office#	114	95	79	14	2	83%
HM Treasury#	81	67	59	6	2	88%
Home Office	307	242	178	36	28	74%
Ministry of Defence#	110	103	56	25	22	54%
Ministry of Justice#	272	265	176	54	35	66%
Northern Ireland Office	11	11	11	0	0	100%
Scotland Office	10	9	9	0	0	100%
UK Export Finance	3	3	2	1	0	67%
Wales Office	3	2	2	0	0	100%

TABLE 13 continued

Outcomes of Internal Reviews¹ of non-routine information requests received by monitored bodies during 2015, where the requested information was initially withheld

Government body	Total Internal	Internal Reviews with known outcome		vs with known outo I handling of reque		Percentage of Interna Reviews where initia
Government Body	Reviews	(at time of end-of-year monitoring)	Upheld in full	Upheld in part	Overturned	handling was upheld ir ful
Other bodies included in monitoring						
Charity Commission	41	36	22	11	3	61%
Competition and Markets Authority	5	5	5	0	0	100%
Crown Prosecution Service	35	30	25	1	4	83%
Debt Management Office	0	0	0	0	0	•
Food Standards Agency	3	3	2	0	1	67%
Government Legal Department	6	6	6	0	0	100%
Health and Safety Executive	33	33	27	6	0	82%
HM Land Registry	23	23	17	3	3	74%
HM Revenue and Customs	225	198	188	7	3	95%
National Archives	72	69	49	17	3	71%
National Savings and Investments	0	0	0	0	0	
Office for National Statistics	14	13	9	2	2	69%
Office for Standards in Education	34	31	26	5	0	84%
Office of Gas and Electricity Markets	15	15	14	1	0	93%
Office of Rail and Road	2	2	1	1	0	50%
Ordnance Survey	5	5	3	1	1	60%
Royal Mint	2	2	0	2	0	0%
Rural Payments Agency	49	49	46	2	1	94%
Serious Fraud Office	4	4	2	2	0	50%
Water Services Regulation Authority	1	1	1	0	0	100%

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>1 -</sup> Applicants are able to ask a public authority for an "Internal Review" if they are not content with the public authority's initial decision on whether to release requested information. This process should be a fair and impartial review of the initial decision. Requesters who are still not content with the outcome of the Internal Review can make a formal appeal to the Information Commissioner if they wish (see Section 50 of the FOI Act).

TABLE 14

Duration of completed Internal Reviews¹ of non-routine information requests received by monitored bodies during 2015, where the requested information was initially withheld

	Total Internal	Internal Reviews with known outcome	Of comp	leted Internal	Reviews, num	ber where the	duration of the	ne review perio	review period was:		
Government body	Reviews	(at time of end-of-year	10 days or	Between 11	Between 21	Between 41	Between 61	Between 81	More than		
		monitoring)	less	and 20 days	and 40 days	and 60 days	and 80 days	and 100 days	100 days		
TOTAL for all monitored bodies	2,964	2,680	285	1,255	735	224	85	51	45		
As a percentage of total requests received <sup>2</sup>	6.3%	5.7%	0.6%	2.7%	1.6%	0.5%	0.2%	0.1%	0.1%		
TOTAL for Departments of State only	2,395	2,155	224	1,010	580	180	73	49	39		
As a percentage of total requests received <sup>2</sup>	7.5%	6.8%	0.7%	3.2%	1.8%	0.6%	0.2%	0.2%	0.1%		
TOTAL for other monitored bodies	569	525	61	245	155	44	12	2	6		
As a percentage of total requests received <sup>2</sup>	3.6%	3.4%	0.4%	1.6%	1.0%	0.3%	0.1%	0.0%	0.0%		
Departments of State											
Attorney General's Office	23	23	0	19	4	0	0	0	0		
Cabinet Office#	251	218	17	46	89	32	20	6	8		
Communities and Local Government	60	58	4	7	29	12	5	1	0		
Department for Business, Innovation and Skills	67	60	4	38	13	4	1	0	0		
Department for Culture, Media and Sport	35	35	0	18	15	0	2	0	0		
Department for Education#	43	42	0	23	13	5	0	0	1		
Department for Environment, Food and Rural Affairs	27	17	11	0	2	1	1	0	2		
Department for International Development	23	23	6	14	2	0	0	1	0		
Department for Transport#	133	131	13	75	40	3	0	0	0		
Department for Work and Pensions	674	610	108	374	75	30	8	6	9		
Department of Energy and Climate Change#	50	43	0	22	14	5	2	0	0		
Department of Health	98	98	17	38	33	7	3	0	0		
Foreign and Commonwealth Office#	114	95	3	39	28	13	10	1	1		
HM Treasury#	81	67	17	7	29	7	2	2	3		
Home Office	307	242	15	57	85	48	17	8	12		
Ministry of Defence#	110	103	7	49	32	10	2	3	0		
Ministry of Justice#	272	265	0	172	72	0	0	21	0		
Northern Ireland Office	11	11	0	10	0	1	0	0	0		
Scotland Office	10	9	0	2	5	2	0	0	0		
UK Export Finance	3	3	0	0	0	0	0	0	3		
Wales Office	3	2	2	0	0	0	0	0	0		

TABLE 14 continued

Duration of completed Internal Reviews¹ of non-routine information requests received by monitored bodies during 2015, where the requested information was initially withheld

Covernment hade	Total Internal	Internal Reviews with known outcome	Of comp	leted Internal	Reviews, num	ber where the	duration of the	ne review perio	d was:
Government body	Reviews	(at time of end-of-year	10 days or	Between 11	Between 21	Between 41	Between 61	Between 81	More than
		monitoring)	less	and 20 days	and 40 days	and 60 days	and 80 days	and 100 days	100 days
Other bodies included in monitoring									
Charity Commission	41	36	0	30	5	0	1	0	C
Competition and Markets Authority	5	5	0	4	1	0	0	0	C
Crown Prosecution Service	35	30	5	8	6	6	5	0	C
Debt Management Office	0	0	0	0	0	0	0	0	C
Food Standards Agency	3	3	0	2	1	0	0	0	C
Government Legal Department	6	6	0	4	2	0	0	0	C
Health and Safety Executive	33	33	4	21	5	3	0	0	C
HM Land Registry	23	23	0	20	1	2	0	0	C
HM Revenue and Customs	225	198	33	55	77	21	4	2	6
National Archives	72	69	10	30	21	7	1	0	C
National Savings and Investments	0	0	0	0	0	0	0	0	C
Office for National Statistics	14	13	1	4	7	0	1	0	C
Office for Standards in Education	34	31	2	17	12	0	0	0	C
Office of Gas and Electricity Markets	15	15	2	7	6	0	0	0	C
Office of Rail and Road	2	2	0	1	1	0	0	0	C
Ordnance Survey	5	5	0	4	1	0	0	0	C
Royal Mint	2	2	0	0	2	0	0	0	C
Rural Payments Agency	49	49	4	37	5	3	0	0	C
Serious Fraud Office	4	4	0	1	1	2	0	0	C
Water Services Regulation Authority	1	1	0	0	1	0	0	0	C

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>1 -</sup> Applicants are able to ask a public authority for an "Internal Review" if they are not content with the public authority's initial decision on whether to release requested information. This process should be a fair and impartial review of the initial decision. Requesters who are still not content with the outcome of the Internal Review can make a formal appeal to the Information Commissioner if they wish (see Section 50 of the FOI Act).

<sup>2 -</sup> Excluding "on-hold" and "lapsed" requests.

TABLE 15

Duration of Internal Reviews¹ of non-routine information requests received by monitored bodies in 2014, where the requested information was initially withheld, and which were reported as not completed\* in the 2014 end-year monitoring statistics

	Internal Reviews with unknown outcome—	Of comp	leted Internal	Reviews, num	ber where the	duration of tl	ne review perio	d was:
Government body	(at time of end-of-year monitoring in 2014) <sup>2</sup>	10 days or less	Between 11 and 20 days	Between 21 and 40 days	Between 41 and 60 days	Between 61 and 80 days	Between 81 and 100 days	More than 100 days
TOTAL for all monitored bodies	198	5	14	33	26	14	16	56
TOTAL for Departments of State only	154	4	4	20	17	13	15	53
TOTAL for other monitored bodies	44	1	10	13	9	1	1	3
Departments of State								
Attorney General's Office	0	0	0	0	0	0	0	0
Cabinet Office#	7	0	0	0	1	1	0	5
Communities and Local Government	8	1	0	2	1	1	2	1
Department for Business, Innovation and Skills	4	0	1	2	0	0	0	1
Department for Culture, Media and Sport	0	0	0	0	0	0	0	0
Department for Education#	1	0	0	1	0	0	0	0
Department for Environment, Food and Rural Affairs	9	0	0	0	2	1	0	1
Department for International Development	3	1	0	0	2	0	0	0
Department for Transport#	2	0	0	2	0	0	0	0
Department for Work and Pensions	21	0	0	4	1	4	4	8
Department of Energy and Climate Change#	11	0	1	3	1	2	1	2
Department of Health	0	0	0	0	0	0	0	0
Foreign and Commonwealth Office#	14	0	0	2	2	1	2	5
HM Treasury#	38	0	1	4	4	2	3	4
Home Office	14	0	0	0	0	1	1	12
Ministry of Defence#	7	1	1	0	0	0	1	4
Ministry of Justice#	13	1	0	0	3	0	1	8
Northern Ireland Office	1	0	0	0	0	0	0	1
Scotland Office	0	0	0	0	0	0	0	0
UK Export Finance	1	0	0	0	0	0	0	1
Wales Office	0	0	0	0	0	0	0	0

TABLE 15 continued

Duration of Internal Reviews¹ of non-routine information requests received by monitored bodies in 2014, where the requested information was initially withheld, and which were reported as not completed\* in the 2014 end-year monitoring statistics

	Internal Reviews with	Of comp	leted Internal	Reviews, num	ber where the	duration of th	ne review perio	d was:
Government body	unknown outcome— (at time of end-of-year monitoring 2014)²	10 days or less	Between 11 and 20 days	Between 21 and 40 days	Between 41 and 60 days	Between 61 and 80 days	Between 81 and 100 days	More than
Other bodies included in monitoring								
Charity Commission	2	0	2	0	0	0	0	(
Competition and Markets Authority	0	0	0	0	0	0	0	(
Crown Prosecution Service	7	1	0	0	0	0	0	(
Debt Management Office	0	0	0	0	0	0	0	(
Food Standards Agency	0	0	0	0	0	0	0	(
Government Legal Department	0	0	0	0	0	0	0	(
Health and Safety Executive	5	0	1	3	1	0	0	(
HM Land Registry	0	0	0	0	0	0	0	(
HM Revenue and Customs	19	0	2	6	6	1	1	3
National Archives	0	0	0	0	0	0	0	(
National Savings and Investments	2	0	2	0	0	0	0	(
Office for National Statistics	2	0	0	2	0	0	0	(
Office for Standards in Education	5	0	3	2	0	0	0	(
Office of Gas and Electricity Markets	0	0	0	0	0	0	0	(
Office of Rail and Road	0	0	0	0	0	0	0	(
Ordnance Survey	0	0	0	0	0	0	0	(
Royal Mint	0	0	0	0	0	0	0	(
Rural Payments Agency	0	0	0	0	0	0	0	(
Serious Fraud Office	2	0	0	0	2	0	0	(
Water Services Regulation Authority	0	0	0	0	0	0	0	(

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>\* -</sup> These figures relate to those reported as being 'in progress' at the end of the reporting period last year. They are not representative of the timeliness of all Internal Reviews completed by monitored bodies. Statistics on this are available in table 14

<sup>1 -</sup> Applicants are able to ask a public authority for an "Internal Review" if they are not content with the public authority's initial decision on whether to release requested information. This process should be a fair and impartial review of the initial decision. Requesters who are still not content with the outcome of the Internal Review can make a formal appeal to the Information Commissioner if they wish (see Section 50 of the FOI Act).

<sup>2 -</sup> The totals shown include Internal Reviews that have not been completed as of the current monitoring period, and therefore do not have a listed duration.

TABLE 16
Outcomes of appeals to the Information Commissioner's Office (ICO)¹ about the handling of non-routine information requests received by monitored bodies during 2015

Government body	Total ICO	ICO Appeals with known outcome	• •	with known outcor I handling of reque	•
	Appeals	(at time of end-of-year monitoring)	Upheld in full	Upheld in part	Overturned
TOTAL for all monitored bodies	428	287	236	27	24
TOTAL for Departments of State only	352	226	182	23	21
TOTAL for other monitored bodies	76	61	54	4	3
Departments of State					
Attorney General's Office	3	3	3	0	0
Cabinet Office#	50	19	16	1	2
Communities and Local Government	7	6	4	1	1
Department for Business, Innovation and Skills	8	4	3	0	1
Department for Culture, Media and Sport	10	10	6	1	3
Department for Education#	14	13	9	2	2
Department for Environment, Food and Rural Affairs	2	2	0	1	1
Department for International Development	3	2	0	0	2
Department for Transport#	12	8	5	0	3
Department for Work and Pensions	56	38	35	2	1
Department of Energy and Climate Change#	12	7	5	2	0
Department of Health	28	13	12	1	0
Foreign and Commonwealth Office#	24	12	12	0	0
HM Treasury#	16	12	12	0	0
Home Office	28	11	7	1	3
Ministry of Defence#	9	9	7	2	0
Ministry of Justice#	69	56	45	9	2
Northern Ireland Office	1	1	1	0	0
Scotland Office	0	0	0	0	0
UK Export Finance	0	0	0	0	0
Wales Office	0	0	0	0	0

TABLE 16 continued

Outcomes of appeals to the Information Commissioner's Office (ICO)¹ about the handling of non-routine information requests received by monitored bodies during 2015

Government body	Total ICO	ICO Appeals with known outcome_	Of ICO Appeals with known outcome, number where initial handling of request was:				
Government body	Appeals	(at time of end-of-year monitoring)	Upheld in full	Upheld in part	Overturned		
Other bodies included in monitoring							
Charity Commission	4	3	2	0			
Competition and Markets Authority	1	1	1	0	(		
Crown Prosecution Service	9	6	6	0	(		
Debt Management Office	0	0	0	0	(		
Food Standards Agency	0	0	0	0	(		
Government Legal Department	1	1	1	0	(		
Health and Safety Executive	5	5	4	0			
HM Land Registry	8	7	7	0	(		
HM Revenue and Customs	25	18	18	0	(		
National Archives	10	9	7	1			
National Savings and Investments	0	0	0	0	(		
Office for National Statistics	2	2	2	0	(		
Office for Standards in Education	3	2	2	0	(		
Office of Gas and Electricity Markets	2	2	2	0	(		
Office of Rail and Road	1	0	0	0	(		
Ordnance Survey	0	0	0	0	(		
Royal Mint	2	2	0	2			
Rural Payments Agency	3	3	2	1	(		
Serious Fraud Office	0	0	0	0	(		
Water Services Regulation Authority	0	0	0	0	(		

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>1 -</sup> If an applicant is not satisfied with the outcome of a public authority's "Internal Review" of the handling of their information request, they may make a formal appeal to the Information Commissioner. If the Commissioner decides that the public authority has not complied with the FOI Act, he may issue a "decision notice" setting out the steps to be taken in order to achieve compliance.

TABLE 17

Duration of deadline extensions to allow for the consideration of Public Interest¹ which were applied to non-routine information requests received by monitored bodies during 2015

	Total	Extended requests		Of exte	nded reques	ts processed	in full, numb	er where the	extension to	the deadlin	e was:	
Government body	requests extended	processed in full— (at time of end-of- year monitoring)	5 days or less			Between 16 and 20 days				Between 61 and 80 days	Between 81 and 100 days	More tha 100 day
TOTAL for all monitored bodies	2,475	2,153	154	152	198	684	345	214	203	64	43	47
As a percentage of total requests received <sup>2</sup>	5.8%	5.1%	0.4%	0.4%	0.5%	1.6%	0.8%	0.5%	0.5%	0.2%	0.1%	0.1%
TOTAL for Departments of State only	1,739	1,535	96	132	151	494	278	144	118	45	31	46
As a percentage of total requests received <sup>2</sup>	5.5%	4.8%	0.3%	0.4%	0.5%	1.6%	0.9%	0.5%	0.4%	0.1%	0.1%	0.1%
TOTAL for other monitored bodies	736	618	58	20	47	190	67	70	85	19	12	1
As a percentage of total requests received <sup>2</sup>	6.9%	5.8%	0.5%	0.2%	0.4%	1.8%	0.6%	0.7%	0.8%	0.2%	0.1%	0.0%
Departments of State												
Attorney General's Office	2	2	0	0	0	1	0	0	1	0	0	(
Cabinet Office#	263	246	26	34	36	44	57	23	8	9	6	3
Communities and Local Government	101	95	18	5	9	31	11	6	11	2	1	1
Department for Business, Innovation and Skills	69	58	0	0	0	43	0	11	2	1	0	1
Department for Culture, Media and Sport	32	26	1	6	4	5	6	2	1	1	0	(
Department for Education#	78	74	2	11	10	16	20	5	6	1	0	3
Department for Environment, Food and Rural Affairs	61	58	1	5	2	32	5	4	7	0	1	1
Department for International Development	42	38	7	10	3	4	4	3	4	0	2	1
Department for Transport#	91	83	0	9	13	14	34	7	3	3	0	(
Department for Work and Pensions	38	36	5	4	11	8	2	0	1	3	0	2
Department of Energy and Climate Change#	66	63	1	1	0	51	0	7	3	0	0	(
Department of Health	17	17	0	4	2	11	0	0	0	0	0	(
Foreign and Commonwealth Office#	250	193	3	13	13	56	18	39	24	10	7	10
HM Treasury#	73	60	1	3	4	21	12	7	8	1	1	2
Home Office	354	305	20	22	30	52	88	24	32	10	9	18
Ministry of Defence#	168	148	11	5	14	83	13	4	7	4	4	3
Ministry of Justice#	21	20	0	0	0	20	0	0	0	0	0	(
Northern Ireland Office	5	5	0	0	0	2	2	0	0	0	0	1
Scotland Office	8	8	0	0	0	0	6	2	0	0	0	(
UK Export Finance	0	0	0	0	0	0	0	0	0	0	0	(
Wales Office	0	0	0	0	0	0	0	0	0	0	0	(

TABLE 17 continued

Duration of deadline extensions to allow for the consideration of Public Interest¹ which were applied to non-routine information requests received by monitored bodies during 2015

	Total	Extended requests		Of exter	nded request	s processed	in full, numb	er where the	extension to	the deadlin	e was:	
Government body	requests extended	processed in full— (at time of end-of- year monitoring)	5 days or less						Between 41 and 60 days	Between 61 and 80 days	Between 81 and 100 days	100 davs
Other bodies included in monitoring												
Charity Commission	2	1	0	0	1	0	0	0	0	0	0	C
Competition and Markets Authority	0	0	0	0	0	0	0	0	0	0	0	C
Crown Prosecution Service	24	17	2	0	0	6	5	4	0	0	0	C
Debt Management Office	0	0	0	0	0	0	0	0	0	0	0	C
Food Standards Agency	4	4	0	2	0	1	1	0	0	0	0	C
Government Legal Department	0	0	0	0	0	0	0	0	0	0	0	C
Health and Safety Executive <sup>3</sup>	49	49	0	0	0	0	0	0	0	0	0	C
HM Land Registry	0	0	0	0	0	0	0	0	0	0	0	C
HM Revenue and Customs	2	0	0	0	0	0	0	0	0	0	0	C
National Archives	472	371	46	13	37	44	56	63	80	19	12	1
National Savings and Investments	1	1	0	0	0	1	0	0	0	0	0	C
Office for National Statistics	3	3	0	0	0	3	0	0	0	0	0	C
Office for Standards in Education	7	7	3	1	1	1	1	0	0	0	0	C
Office of Gas and Electricity Markets	9	9	5	1	1	1	1	0	0	0	0	C
Office of Rail and Road	12	8	0	2	3	0	1	1	1	0	0	C
Ordnance Survey	113	113	0	0	0	111	0	0	2	0	0	C
Royal Mint	0	0	0	0	0	0	0	0	0	0	0	C
Rural Payments Agency	18	18	0	0	0	18	0	0	0	0	0	C
Serious Fraud Office	19	17	2	1	4	4	2	2	2	0	0	C
Water Services Regulation Authority	1	0	0	0	0	0	0	0	0	0	0	C

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>1 -</sup> Public authorities are allowed to extend the standard deadline for responding to an information request (normally 20 working days) to allow for the consideration of public interest issues. See Section 10(2) of the FOI Act.

<sup>2 -</sup> Excluding "on-hold" and "lapsed" requests, and where appropriate requests received by those other monitored bodies which were not able to provide data on PIT extension durations in 2015 (see footnote 3).

<sup>3 -</sup> The Health and Safety Executive were not able to provide timeliness data on PIT extension durations in 2015

TABLE 18

Duration of deadline extensions to allow for the consideration of Public Interest¹ which were applied to non-routine information requests received by monitored bodies during 2014, and which were reported as not completed\* in the 2014 end-year monitoring statistics

Covernment heads	Uncompleted extended requests_		Of ext	ended reque	sts processed	l in full, numl	per where the	extension to	the deadline	was:	
Government body	(at time of end-of-year	5 days or	Between 6	Between 11	Between 16	Between 21	Between 31	Between 41	Between 61	Between 81	More than
	monitoring 2014) <sup>2</sup>	less	and 10 days	and 15 days	and 20 days	and 30 days	and 40 days	and 60 days	and 80 days	and 100 days	100 days
TOTAL for all monitored bodies	234	10	12	1	40	10	19	42	17	7	58
TOTAL for Departments of State only	164	10	12	1	36	9	13	18	9	4	34
TOTAL for other monitored bodies	70	0	0	0	4	1	6	24	8	3	24
Departments of State											
Attorney General's Office	0	0	0	0	0	0	0	0	0	0	0
Cabinet Office#	20	0	0	0	0	0	0	3	2	2	13
Communities and Local Government	7	0	0	0	1	1	2	2	1	0	0
Department for Business, Innovation and Skills	8	0	0	0	3	0	4	1	0	0	0
Department for Culture, Media and Sport	6	0	0	0	4	0	0	1	1	0	0
Department for Education#	2	1	0	0	0	1	0	0	0	0	0
Department for Environment, Food and Rural Affairs	14	2	0	0	1	0	1	1	0	0	1
Department for International Development	5	0	0	0	0	1	2	1	1	0	0
Department for Transport#	4	1	0	0	0	0	0	1	0	0	2
Department for Work and Pensions	8	2	4	1	0	0	0	0	0	1	0
Department of Energy and Climate Change#	9	0	0	0	8	0	0	0	1	0	0
Department of Health	0	0	0	0	0	0	0	0	0	0	0
Foreign and Commonwealth Office#	31	0	0	0	1	0	4	7	1	0	14
HM Treasury#	28	3	8	0	15	2	0	0	0	0	0
Home Office	5	1	0	0	0	0	0	0	1	0	3
Ministry of Defence#	15	0	0	0	3	4	0	1	1	1	1
Ministry of Justice#	0	0	0	0	0	0	0	0	0	0	0
Northern Ireland Office	0	0	0	0	0	0	0	0	0	0	0
Scotland Office	2	0	0	0	0	0	0	0	0	0	0
UK Export Finance	0	0	0	0	0	0	0	0	0	0	0
Wales Office	0	0	0	0	0	0	0	0	0	0	0

TABLE 18 continued

Duration of deadline extensions to allow for the consideration of Public Interest¹ which were applied to non-routine information requests received by monitored bodies during 2014, and which were reported as not completed\* in the 2014 end-year monitoring statistics

Government body	Uncompleted extended requests	Of extended requests processed in full, number where the extension to the deadline was:									
	(at time of end-of-year monitoring 2014) <sup>2</sup>	5 days or less		Between 11 and 15 days		Between 21 and 30 days	Between 31 and 40 days		Between 61 and 80 days	Between 81 and 100 days	More than 100 days
Other bodies included in monitoring											
Charity Commission	0	0	0	0	0	0	0	0	0	0	C
Competition and Markets Authority	0	0	0	0	0	0	0	0	0	0	C
Crown Prosecution Service	0	0	0	0	0	0	0	0	0	0	C
Debt Management Office	0	0	0	0	0	0	0	0	0	0	0
Food Standards Agency	0	0	0	0	0	0	0	0	0	0	0
Government Legal Department	0	0	0	0	0	0	0	0	0	0	0
Health and Safety Executive	3	0	0	0	3	0	0	0	0	0	0
HM Land Registry	0	0	0	0	0	0	0	0	0	0	0
HM Revenue and Customs	0	0	0	0	0	0	0	0	0	0	0
National Archives	66	0	0	0	0	1	6	24	8	3	24
National Savings and Investments	0	0	0	0	0	0	0	0	0	0	0
Office for National Statistics	0	0	0	0	0	0	0	0	0	0	0
Office for Standards in Education	1	0	0	0	1	0	0	0	0	0	0
Office of Gas and Electricity Markets	0	0	0	0	0	0	0	0	0	0	0
Office of Rail and Road	0	0	0	0	0	0	0	0	0	0	0
Ordnance Survey	0	0	0	0	0	0	0	0	0	0	0
Royal Mint	0	0	0	0	0	0	0	0	0	0	0
Rural Payments Agency	0	0	0	0	0	0	0	0	0	0	0
Serious Fraud Office	0	0	0	0	0	0	0	0	0	0	0
Water Services Regulation Authority	0	0	0	0	0	0	0	0	0	0	0

<sup># -</sup> Figures supplied by these departments of state count non-routine information requests received by one or more of their agencies, as well as those received by the departments themselves. Annex C gives full details.

<sup>\* -</sup> These figures relate to those reported as being 'in progress' at the end of the reporting period last year. They are not representative of the timeliness of all public interest tests completed by monitored bodies. Statistics on this are available in table 17

<sup>1 -</sup> Public authorities are allowed to extend the standard deadline for responding to an information request (normally 20 working days) to allow for the consideration of public interest issues. See Section 10(2) of the FOI Act.

<sup>2 -</sup> The totals shown include PIT extensions that have not been completed as of the current monitoring period, and therefore do not have a listed duration.

# 5. Annex B – Important note on the scope and consistency of the statistics

# Defining the scope of Freedom of Information monitoring

Section 1 of the Freedom of Information Act 2000 (FoI) states that (subject to certain conditions):

'Any person making a request for information to a public authority is entitled—

- (a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and
- (b) if that is the case, to have that information communicated to him'

Regulation 5 of the Environmental Information Regulations 2004 states that (subject to certain conditions):

'A public authority that holds environmental information shall make it available on request.'

Following their introduction on 1 April 2005, the above provisions apply to all relevant requests for information made to public authorities, no matter how routine and straightforward they may be.

Government departments supply large amounts of information, both on request and proactively, as an established and routine part of their business. This includes information released in the form of leaflets, correspondence exchanges, reports and other published material, and through websites and departmental Fol Publication Schemes. All information released on request is covered by the Freedom of Information Act. However, it would be both uninformative and fundamentally unfeasible to count all such activity in departmental Freedom of Information monitoring returns.

The statistics in this bulletin therefore relate to all 'non-routine' information requests that government departments have received, and those routine information requests that are handled under Section 21. Essentially, this means that departments' statistics should only count those requests where:

- 1. It was necessary to take a considered view on how to handle the request under the terms of the Freedom of Information Act, and
- 2. Departmental Freedom of Information officer(s) were informed of the request and logged it in their case management systems.

More information can be found by accessing the following link:

https://www.gov.uk/government/uploads/system/uploads/attachment\_data/file/262792/25section2.pdf

## **Defining a request**

The full definition of an 'information request' for the purposes of inclusion in the Cabinet Office's monitoring returns is shown below. This definition was circulated to members of the central government 'Freedom of Information Practitioners' Group' in November 2004.

'[An information request for monitoring purposes is one ...]

- 1. Which meets the criteria in section 8 of the Freedom of Information Act and if the request falls under the Environmental Information Regulations it includes requests made in any form or context, including oral requests; **and**
- 2. Which is a request for information that is not already reasonably accessible to the applicant by other means; **and** 
  - (i) Which results in the release of one or more documents (in any media) or inclusion of extracts of documents in the information released; **or**
  - (ii) Results in information being withheld under an exemption or exception from the right of access (either the Freedom of Information Act or the Environmental Information Regulations); **or**
  - (iii) The request is not processed because the department estimates the cost of complying would exceed the appropriate limit in accordance with section 12 of the Freedom of Information Act; **or**
  - (iv) The request is not processed because the department is relying on the provisions of section 14 of the Freedom of Information Act; **or**
  - (v) Where a search is made for information sought in the request and it is found that none is held.'

# Consistency of the statistics

It is necessary to apply a definition of this sort in order to set a clear boundary to the coverage of our monitoring, and thereby obtain meaningful information from the process. The definition shown above has been widely disseminated to Freedom of Information officers in government.

However, there is considerable variation in the way these bodies are structured and managed, and in the mechanisms that they have put in place to meet their obligations under the Freedom of Information Act. For example, some bodies operate a centralised Freedom of Information secretariat that co-ordinates responses to all information requests received. Others give a greater degree of autonomy to individual work areas in the handling of information requests.

Because of these differences, there could be a degree of inconsistency in the way in which bodies have interpreted and applied the definition of an 'information request' for monitoring purposes. However, the statistics effectively count those requests which have been dealt with by each monitored body formally under the Fol Act. As such, the statistics report on how many such requests for information each monitored body has received and how they have implemented the Act's requirements in providing responses. Direct comparisons between the statistics for different monitored bodies can therefore be made on this basis.

### In summary:

- (i) These statistics cover both 'non-routine' information requests, and 'routine' information requests which are answered under a Section 21 exemption. This does not give a representative picture of all requests for information received in government.
- (ii) There is likely to be a degree of inconsistency between monitored bodies' interpretations of the definition of an 'information request' for monitoring purposes. This should be borne in mind when using these statistics.

## **Users of the statistics**

The main users of these statistics are departmental FoI teams responsible for coordinating responses and requests, Ministers and officials with responsibility for developing information access policy, and other non-governmental bodies and individuals with an interest in the accessibility of government information. The statistics are used to monitor the implementation of the FoI Act by central government, both as a whole and by each individual body included in the figures.

## 6. Annex C – Government bodies included in these statistics

The statistics in this bulletin have been derived from monitoring returns completed by Freedom of Information officers in government departments during February 2016. This is the first set of annual Freedom of Information statistics to be published by the Cabinet Office, the government department which now has lead responsibility for the Freedom of Information Act 2000. The first eight bulletins in this series were published by the Department for Constitutional Affairs. The following bulletins up until the 2<sup>nd</sup> quarter of 2015 were published by the Ministry of Justice (MOJ).

The formal monitoring work covers a total of 41 government bodies, including all major Departments of State (i.e. Ministerial departments)<sup>8</sup>.

The monitored bodies which are not Departments of State nonetheless have significant policymaking, regulatory or information-handling functions. As far as possible, this list includes major non-Ministerial Government Departments and excludes Executive Agencies. However, periodic "Machinery of Government" changes make it difficult to define the list precisely.

The statistics reflect the management and implementation of the Fol Act by each monitored body and comparisons between departments can be made on this basis. There could be a degree of inconsistency in the way in which bodies have interpreted and applied the definition of an "information request" for monitoring purposes as outlined in Annex B.

## Coverage within the UK

The Freedom of Information Act 2000 applies in England, Wales and Northern Ireland. The Northern Ireland Office and the Wales Office are included in these statistics. However, we have not collected formal monitoring data from the Welsh Government, or from the bodies that make up the Northern Ireland Civil Service.

The Freedom of Information (Scotland) Act 2002 applies in Scotland. This legislation lies outside the scope of the monitoring work on which this bulletin is based. However, the Scotland Office has been included here because, although it deals with matters relating to Scotland, it is based in England and hence falls under the scope of the Freedom of Information Act 2000 rather than the corresponding Scottish legislation.

The following is a full list of the bodies covered by the monitoring statistics in 2015. A number of Departments of State count the information requests received by one or more of their agencies, as well as those received by the departments themselves. These are noted in italics following the main department where applicable – see also Figure 1 of this bulletin.

## **Departments of State**

Attorney General's Office
Cabinet Office
Crown Commercial Service
Department for Business, Innovation and Skills
Department for Communities and Local Government

8 The Ministerial departments excluded from this publication are the Office of the Advocate General for Scotland, the Office of the Leader of the House of Commons and the Office of the Leader of the House of Lords. Department for Culture, Media and Sport

Department for Education

Education Funding Agency

National College for Teaching and Leadership

Standards and Testing Agency

Department for Environment, Food and Rural Affairs

Department for International Development

Department for Transport

Driver and Vehicle Licensing Agency

Driver and Vehicle Standards Agency

Maritime and Coastguard Agency

Vehicle Certification Agency

Department for Work and Pensions

Department of Energy and Climate Change

Oil and Gas Authority

Department of Health

Foreign and Commonwealth Office

FCO Services

Wilton Park Executive Agency

**HM Treasury** 

Office for Budget Responsibility

Home Office

Ministry of Defence

Defence Electronics and Components Agency

Defence Equipment and Support

Defence Science and Technology Laboratory

UK Hydrographic Office

Ministry of Justice

Northern Ireland Office

Scotland Office

**UK Export Finance** 

Wales Office

#### Other monitored bodies

**Charity Commission** 

Competition and Markets Authority

Crown Prosecution Service

**Debt Management Office** 

Food Standards Agency

Government Legal Department

Health and Safety Executive

**HM Revenue and Customs** 

Land Registry

**National Archives** 

National Savings and Investments

Office for National Statistics

Office for Standards in Education

Office of Gas and Electricity Markets

Office of Rail and Road

Ordnance Survey

Royal Mint

Rural Payments Agency Serious Fraud Office Water Services Regulation Authority

# **Departmental Name Changes**

The Government Legal Department was known as the Treasury Solicitor's Department prior to Q2 2015.

The Office of Rail and Road was known as the Office of Rail Regulation prior to Q2 2015.

# 7. Annex D: Explanatory notes

The United Kingdom Statistics Authority has designated these statistics as National Statistics, in accordance with the Statistics and Registration Service Act 2007 and signifying compliance with the Code of Practice for Official Statistics.

Designation can be broadly interpreted to mean that the statistics:

- meet identified user needs;
- are well explained and readily accessible;
- are produced according to sound methods; and
- are managed impartially and objectively in the public interest.

Once statistics have been designated as National Statistics it is a statutory requirement that the Code of Practice shall continue to be observed.

The statistics in this bulletin relate to the handling by central government bodies of information requests received under the Freedom of Information Act 2000 (FoI Act) and the Environmental Information Regulations 2004 (EIRs). They are collected and published by the Cabinet Office, with assistance from Freedom of Information officers across central government.

The Fol Act received Royal Assent on 30 November 2000. Under the Act, anybody may request information from a public authority which has functions in England, Wales and/or Northern Ireland. The Act confers two statutory rights on applicants:

- To be told whether or not the public authority holds that information; and if so,
- To have that information communicated to them.

These statutory rights came into force on 1 April 2005. The Cabinet Office is the lead department responsible for the Fol Act. Further information is available at:

https://www.gov.uk/make-a-freedom-of-information-request/the-freedom-of-information-act

The (amended) EIRs also came into force on 1 April 2005, to coincide with the FoI Act. They clarify and extend previous rights to environmental information held by public authorities. The Department for Environment, Food and Rural Affairs (Defra) is the lead department responsible for the EIRs. Further information is available from the Gov.uk website:

## https://www.gov.uk/government/publications/guidance-on-Folaeirs

These statistics are derived from monitoring returns submitted to the Cabinet Office from February to April 2016. They relate to information requests received during the period 1 January to 31 December 2015. Thanks are due to Fol officers for their work in preparing these returns. The collection of monitoring data began on the 21st working day after the last day of this period (i.e. on 1<sup>st</sup> February 2015), since 20 working days is the statutory deadline for public authorities to respond to information requests under both the Fol Act and the EIRs.

Both 'non-routine' information requests and 'routine' information requests (that are covered under Section 21) are counted in these statistics. Important notes on the scope and consistency of these statistics are given in Annex B.

These statistics cover 41 central government bodies. At the commencement of the Act in April 2005, there were 43 bodies covered by the monitoring statistics, but the precise number can change from time to time due to 'Machinery of Government' changes. A full list of the monitored bodies in Q3 2015 is shown in Annex C.

## 8. Contacts

Press enquires on the implementation of the Freedom of Information Act in a particular government body should be addressed to that body's Press Office.

Press enquiries on the contents of this bulletin should be directed to the Cabinet Office press office:

David Thompson Tel: 020 7276 0432

Email: David.Thompson@cabinetoffice.gov.uk

Other enquiries about these statistics should be directed to the responsible statistician:

Joshua Wallace Analysis & Insight Cabinet Office 4<sup>th</sup> Floor, 1 Horse Guards Road London SW1A 2HQ

Tel: 020 7271 6446

Email: foistatistics@cabinetoffice.gov.uk

Other queries about the Freedom of Information Act 2000 should be directed to:

Freedom of Information Policy Cabinet Office Room 405 70 Whitehall London SW1A 2AS

Tel: 020 7276 1234

Email: foi-team@cabinetoffice.gov.uk

General enquiries about the statistical work of the Cabinet Office can be e-mailed to: <a href="mailto:foistatistics@cabinetoffice.gov.uk">foistatistics@cabinetoffice.gov.uk</a>

General information about the official statistics system of the UK is available from www.statistics.gov.uk

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