

Withdrawn

This publication is withdrawn.
The publication is no longer current.

Annex 4 - Identifying Statutory Referral Organisations

Background

A4.1 In addition to Jobcentre Plus Advisers/DEAs, a limited number of organisations will be authorised to act in partnership with you in order to directly introduce suitable disabled people to SES.

A4.2 These must be organisations that either provide a statutory service that helps disabled people to find employment, or, if they are not statutory bodies themselves, they **must** have a formal contract or agreement with:

- a Local Authority (e.g. Social Care Departments); or
- the National Health Service (in Wales Local Health Boards and in Scotland Health Boards); or
- a Local Education Authority (e.g. special needs schools).

And act on behalf of them to support disabled people with the highest support needs to consider and move into employment, particularly those with learning disabilities and mental health conditions.

A4.3 Other suitable organisations or appropriate bodies may, from time to time, be allowed SRO status by DWP.

A4.4 This is intended to be particularly helpful for people with learning disabilities and/or mental health conditions, who might not visit or contact a Jobcentre Plus office and therefore would not normally come into contact with JCP/DEA services.

A4.5 You are required to identify such organisations and invite them to become a Statutory Referral Organisation (SRO), following the criteria and guidelines set out below. These organisations may also approach you, requesting consideration for SRO status.

Identification of SROs for SES

A4.6 Identification of SROs for SES may be undertaken by:

- Local Authority (LA), National Health Service (NHS) or Local Education Authority (LEA)
- SES Provider
- Disability Employment Advisor (DEA)
- Third Party Provision Manager (TPPM)

A4.7 Alternatively, an organisation who meets the criteria, outlined above, may identify themselves as a potential SRO and make an application directly to you.

A4.8 Upon receiving an expression of interest from a potential SRO you must obtain sufficient detail to complete form SESSROAuth. Full details of this form and how to complete it are to be found in [Annex 1 of this guidance](#).

A4.9 It is occasionally possible that an SES Sub-contracting organisation, who also happens to meet the criteria to be a SRO, may apply to be authorised as such. This is in order. However, you should clearly note, you **cannot** sign up a part or a branch of your own corporate organisation to be a SRO.