

Statement of expenses claimed in the period

Name: Alex Sienkiewicz
Position: Director of Corporate Affairs
Base : PHE Porton
Period: 1 October 2015 - 31 December 2015

Dates		Destination	Purpose	Expenses									
From	To			Air £	Rail £	Taxi £	Private car (mileage claim) £	Bus, Coach, Ferry, Tram & Tolls £	Car Parking £	Hotels £	Meals £	Other £	Total Cost £
16/10/2015	16/10/2015	London	Meeting with CEO in PHE HQ						8.50				8.50
08/09/2015	08/09/2015	London	Meeting with Staff Health and Wellbeing Team (direct reports) in PHE HQ						8.50				8.50
19/11/2015	19/11/2015	London	Meeting with NAO Audit Director in PHE HQ						8.50				8.50
08/10/2015	08/10/2015	London	Meeting with Head of Internal Audit in PHE HQ						8.50				8.50
23/09/2015	23/09/2015	London	PHE Board meeting						17.00				17.00
20/10/2015	20/10/2015	Harlow	PHE Board meeting								16.00		16.00
21/10/2015	21/10/2015	Sunningdale	Return from National Executive Away Day (to base)				16.20						16.20
20/10/2015	20/10/2015	Sunningdale	Travel to National Executive Away Day (from base)				16.20						16.20
02/11/2015	02/11/2015	London	To DCLG with CEO (insufficient time to walk/ use public transport)			8.50							8.50
20/10/2015	20/10/2015	Harlow	PHE Board meeting - from station to hotel for overnight stay			10.00							10.00
21/10/2015	21/10/2015	Harlow	PHE Board meeting - from Board venue (GSK) to Harlow station			10.00							10.00
08/10/2015	08/10/2015	London	Travel card to attend PHE meetings in London		12.00								12.00
20/10/2015	20/10/2015	Harlow	Overnight stay in order to attend Board 0900 next morning							93.38			93.38
02/11/2015	02/11/2015	London Waterloo	Meeting with Staff Health and Wellbeing Team (direct reports) in PHE HQ										
17/11/2015	17/11/2015	London Waterloo	Meetings in PHE HQ		59.04								59.04
19/11/2015	19/11/2015	London Waterloo	Meeting with NAO Audit Director in PHE HQ		59.04								59.04
17/11/2015	17/11/2015	London Waterloo	One of the 17.11.15 journeys must be an error - did not book to go twice										
24/11/2015	24/11/2015	London Waterloo	PHE Audit and Risk Committee		58.55								58.55
25/11/2015	25/11/2015	London Waterloo	PHE Board meeting		113.07								113.07
01/12/2015	01/12/2015	London Waterloo	Meetings in PHE HQ and then meeting with DH Legal in Westminster		58.55								58.55
07/12/2015	07/12/2015	London Waterloo	Meetings in PHE HQ		58.55								58.55
16/12/2015	16/12/2015	London Waterloo	Meetings in PHE HQ		59.68								59.68
15/12/2015	15/12/2015	London Waterloo	Meetings in PHE HQ		68.61								68.61
TOTAL				0.00	715.28	28.50	32.40	0.00	51.00	93.38	16.00	0.00	936.56