

Statement of expenses claimed in the period

Name: Deb McKenzie
Position: Director of Organisational Development
Base: London
Period: 1 October 2015 - 31 December 2015

Dates		Destination	Purpose	Expenses									Total Cost £
From	To			Air £	Rail £	Taxi £	Private car (mileage claim) £	Bus, Coach, Ferry, Tram & Tolls £	Car Parking £	Hotels £	Meals £	Other £	
08-Sep-2015	08-Sep-2015	Nottingham	Overnight incidental Expense								5.00		5.00
08-Sep-2015	08-Sep-2015	Nottingham	Future Directors			8.00							8.00
08-Sep-2015	08-Sep-2015	London	Waterloo to King Cross for onward travel to Nottingham		1.50								1.50
09-Sep-2015	09-Sep-2015	Nottingham	Future Directors - taxi to station			6.50							6.50
11-Sep-2015	11-Sep-2015	London	Return journey to Hammersmith & Fulham		2.50								2.50
16-Sep-2015	16-Sep-2015	Warwick	PHE Conference			16.00							16.00
24-Sep-2015	24-Sep-2015	London	PHSG & Future Vision		3.80								3.80
30-Sep-2015	30-Sep-2015	London	Meeting at DHLS		3.80								3.80
02-Oct-2015	02-Oct-2015	Guildford	Meeting with Ruth Milton									11.55	11.55
08-Oct-2015	08-Oct-2015	Leeds	Incidental overnight rate								5.00		5.00
08-Oct-2015	08-Oct-2015	Leeds Hotel	Breakfast (not included in rate)								10.00		10.00
24-Oct-2015	24-Oct-2015	HEATHROW TERM 5	Stansted to Heathrow travel		45.03								45.03
04-Nov-2015	04-Nov-2015	Sunningdale	PHE Conference		24.66								24.66
04-Nov-2015	04-Nov-2015	Sunningdale	FV2 Enablers		13.70								13.70
04-Nov-2015	04-Nov-2015	Sunningdale to Egham	FV2 Enablers		11.18								11.18
04-Nov-2015	04-Nov-2015	Egham to Guildford	FV2 Enablers		6.33								6.33
05-Nov-2015	05-Nov-2015	Guildford Station	Meeting at Wellington House		10.89								10.89
09-Dec-2015	09-Dec-2015	Manchester	GM Event							107.40			107.40
09-Dec-2015	09-Dec-2015	Manchester Piccadilly	GM Event		90.14								90.14
TOTAL				0.00	213.53	30.50	0.00	0.00	0.00	107.40	20.00	11.55	382.98