

The Welfare of Animals (Slaughter or Killing) Regulations 1995 (as amended)

Application for a:

Provisional Licence to slaughter or kill animals; or

Certificate of Competence

Tick ONE box only

Registered Licence to slaughter or kill animals

BEFORE COMPLETING THIS APPLICATION PLEASE READ THE GUIDANCE NOTES ON PAGE 5

1. This application should be completed in BLOCK CAPITALS using black ink or in black font if completing the form on your computer.
2. You should use this form if you work in a slaughterhouse. If you work elsewhere contact your local Animal Health Office, however this does not apply if you are applying for a registered licence which must be sent to the FSA in York, see page 4.
3. If there is not enough space for you to answer any question, or if you wish to add extra information, please use extra sheets of paper and attach them to this application. Alternatively you can complete the additional information box at the end of the form

PLEASE READ THE DECLARATIONS CAREFULLY, TOGETHER WITH THE DATA PROTECTION ACT AND DATA SHARING STATEMENT BEFORE SIGNING THIS APPLICATION.

4. Completed applications for a provisional licence or certificate of competence should be submitted to your Official Veterinarian. Applications for a registered licence should be submitted to the FSA in York.

Section 1 Personal Information

Surname First name(s)

Date of Birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

 Applicants must not be **below** the age of 18

Address

Post code

Telephone number (including national dialling code)

Email address

Section 2 - Offences and Convictions

Do you have a record of any conviction(s) or Home Office Simple Caution(s) for any animal welfare offence? Convictions which are spent under the Rehabilitation of Offenders Act 1974 are not required to be disclosed.

Yes

No

If "YES" give details of the Infringement(s)

This form is no longer in use and has been withdrawn

Have you had a previous application for a slaughterer's licence refused or had a licence suspended or revoked?

Yes

No

If "YES" give details

This form is no longer in use and has been withdrawn

Section 3 – Information about the activities to which this application relates

Enter in the columns below each combination of operations, species and equipment for which you require a Provisional Licence / Certificate of Competence. If your certificate of competence was issued under the Slaughter of Poultry (Licences and Specified Qualifications) Regulations 1991 or is a licence issued by the Rabbinical Commission or the Chief Rabbi, please state in the box below each combination of operations, species and equipment for which you are applying for a registered licence.

Please refer to section 3 of the guidance notes

Operations	Species	Equipment

This form is no longer in use and has been withdrawn

Section 4 – Declaration and signature

Data protection – Fair Processing Notice

Defra, The Scottish Executive and the Welsh Ministers are data controllers in respect of any personal information supplied in connection with your application. Animal Health (AH) an Executive Agency of Defra, will be responsible for processing data relating to persons in England. AH will also process the data relating to businesses and persons in Scotland and Wales on behalf of the Scottish Executive and the Welsh Ministers respectively. The information will be used to process your application and issue your Provisional Licence, Certificate of Competence or Registered Licence. The information may be made available to:

HM Revenue & Customs
Local Authorities

Other enforcement authorities in the United Kingdom or Competent Authority in other Members States of the European Union to aid investigations concerning breaches or potential breaches of law, compliance checks and for enforcement purposes.

The information may also be supplied to: the Scottish Executive; Welsh Ministers; The Department of Agriculture and Rural Development, Northern Ireland (DARDNI); Rural Economy, Jersey; The Department of Agriculture, Fisheries and Forestry, Isle of Man; and The State Agriculture and Countryside Board, Guernsey as appropriate for enforcement and statistical purposes. Information (including personal data) may also be released under the Environmental Information Regulations or the Freedom of Information Act 2000.

I declare that I have not provided any information which I know to be false or misleading for the purpose of obtaining a Provisional Licence, Certificate of Competence or Registered Licence to slaughter or kill animals.

Signature

Date

For a Provisional Licence and Certificate of Competence please present this form to your Official Veterinarian.

For a registered licence please send it to:

FSA, Kings Pool, Peasholme Green, York, YO1 7PR.

IMPORTANT: FOR APPLICATIONS FOR A REGISTERED LICENCE ONLY

Before sending this application please check that you have included:

1. Your certificate of competence (tick box)

- form WAS 3; or
- a certificate issued under the Slaughter of Poultry (Licences and Specified Qualifications) Regulations 1991; or
- a licence issued by the Rabbinical Commission or the Chief Rabbi

2. The administrative fee (cheque payable to Food Standards Agency) if you have not paid over the telephone (+44 1904 455395) using a debit card.

3. Two passport sized photographs (please write your name in block letters on the back of each photograph)

GUIDANCE NOTES ON COMPLETING THE APPLICATION FORM

Part 1 – Personal Information

This section asks you to provide your full name, address and date of birth

Section 2 – Offences and Convictions

The further information or details of the infringement section must be completed if applicable. If you have a Conviction or Home Office Simple Caution record of any animal welfare offence you must declare:

- The legislation breached
- The penalty imposed, including any Restriction/ Disqualification Order with details of its start/end date
- When the offence was committed
- Name of the court if there was a conviction
- Date of Conviction/date of issue of Home Office Simple Caution
- Who took the enforcement action (e.g. police, local authority, RSPCA)

In considering applications for a Provisional Licence / Certificate of Competence any record of a Home Office Simple Caution or Conviction under the following legislation will generally be taken as grounds for refusing an application.

- the Animal Welfare Act 2006;
- the Animal Health & Welfare (Scotland) Act 2006;
- the Welfare of Animals (Transport) England Order 2006;
- The Welfare of Animals (Transport) (Scotland) Regulations 2006;
- The Welfare of Animals (Transport) (Wales) Order 2007;
- The Welfare of Animals (Transport) Regulations (Northern Ireland) 2006;
- the Welfare of Animals (Slaughter or Killing) Regulations 1995 (as amended);
- the Slaughter of Poultry Act 1967
- the Slaughterhouses Act 1974
- the Slaughter of Animals (Scotland) Act 1980,
- the Protection of Animals Act 1911 to 1964;
- the Protection of Animals (Scotland) Act 1912 to 1964;
- article 4 or 6 of the Welfare of Animals (Transport) Order 1997;
- Articles 5, 6, 7 and 8 of the Welfare of animals at Markets Order 1990; or
- any other provision concerning the welfare of animals.

However, evidence of action taken to avoid a repetition of the offence(s) may be taken into account, as will the seriousness of the offence(s).

If you are applying for a **provisional** licence you must give full details if you have been refused any slaughterer's licence or if you have had a slaughterer's licence suspended or revoked. You must declare:

- The reason for suspension or revocation

- When the suspension or revocation took effect
- The authority responsible for the suspension or revocation

A recent conviction for animal welfare offences under the legislation listed in the Animal Welfare (Slaughter or Killing) Regulations 1995 schedule 1.8 (b) would disbar an individual from being granted a provisional licence. However under normal circumstances an individual would not be barred for life unless the decision by the court prevented the individual from working with animals. The normal ruling is applied and a conviction would be considered spent after a period of seven years. If the offence has occurred seven years previous to the application it is likely that the vet would issue a provisional licence allowing the individual to work under supervision until such time as they were able to demonstrate competence to undertake the duties.

Section 3 - Information about the activities to which this application relates

Operations:

Enter the appropriate WORD(S) indicated in bold below in the 'Operations' column:

- the **RESTRAINT** of any animal for the purposes of stunning, slaughtering or killing that animal;
- the **STUNNING** of any animal;
- the **SLAUGHTER** of any animal (religious slaughter only);
- the **KILLING** of any animal;
- the **PITHING** of any animal;
- the **ASSESSMENT** of effective stunning, pithing, or killing of any animal by any person whose duty it is to make such an assessment;
- the **SHACKLING** or **HOISTING** of any stunned animal; and
- the **BLEEDING** of any animal which is not dead

The Official Veterinarian can tell you about operations which do not require a licence.

Species:

Enter in this column each species for which the application is made e.g. Pigs, Sheep, Goats, Horses, Deer, Rabbits, Domestic fowls, Turkeys, Ducks, Geese, Other. For Bovine, specify Cattle, Calves, Bison or Buffalo.

Equipment:

Enter in this column the equipment, instruments or method for which the application is made e.g. captive bolt, concussion stunner, electric stunner, gas mixture etc. If you are applying to slaughter by a religious method, state this here.

Section 4 – Declaration and signature

You must sign and date the form. Unsigned forms will not be processed. It is an offence to provide information which you know to be false or misleading.

Additional Information

This form is no longer in use and has been withdrawn