

CRC Energy Efficiency Scheme

How to Trade Allowances

Transfer of Allowances

- ➔ The CRC Team will need to enable your account to permit the transfer of allowances. We will need to confirm the identity of the individual carrying out the transfer, which may require proof of identity to be provided.
- ➔ If you wish to transfer allowances please email: CRCAallowances@environment-agency.gov.uk

How To Trade Allowances – Contents

- ➔ One Time Passcode/Notice Board – slides 4 to 7
- ➔ How to Add a Buy Notice – slides 8 to 11
- ➔ How to Add a Sale Notice – slides 11 to 14
- ➔ How to Transfer Sold Allowances – slides 15 to 19

Prior to Trading Allowances

Home

CRC Energy Efficiency Scheme

My Profile

View or modify your profile

- ▶ Appoint/Remove An Agent
- ▶ Request Identity Check For One Time Passcodes
- ▶ Request Activation Code For One Time Passcodes
- ▶ Activate Mobile Phone For One Time Passcodes

More...

Contacts

Manage the contacts for your registration. If you are a participant then you can assign the roles for each phase you are registered in by selecting the appropriate phase.

- ▶ Manage Contact List

Phase

Manage your involvement in a CRC Phase.

- ▶ Phase 2
- ▶ Phase 1

Allowances

Manage your allowances.

- ▶ Account Summary
- ▶ Notice Board
- ▶ Transfer Allowances

Also in this section

Emissions Calculator

Use the emissions calculator to work out your carbon dioxide emissions.

ID check process 'Request Identity Check For One Time Passcodes' – This generates an e-mail requesting an Identity check. Select this option to start the process.

Once the request has been received, The CRC team will issue the details of the ID Check documentation required to the requester via e-mail.

Once this process has been completed you will be able to request a One Time Passcode through your CRC account.

Home

CRC Energy Efficiency Scheme

My Profile

Request Identity Check For One Time Passcodes

Request Identity Check For One Time Passcodes

To be able to transfer allowances you must register a mobile phone number in order to receive One Time Passcodes.


A prerequisite for registering a mobile phone number is that you must have passed an Identity Check.

Click on the link below to go to our Identity Check web site.

[Request Identity Check](#)

Cancel

Activating your One Time Passcode

Home 

CRC Energy Efficiency Scheme ▾

My Profile ▾

Activate Mobile Phone For One Time Passcodes ▶

Activate Mobile Phone

Request Activation Code

To activate your mobile phone to receive One Time Passcodes you will need an activation code. If you do not have your activation code you can request one with the following link. Note: requesting an activation code will cancel all existing activation codes and cause a new one to be reissued by post. The activation code is sent to the Senior Officer of the most recently registered phase.

[Request One Time Passcode Mobile Phone Activation Code](#)

Register Mobile Phone Using Activation Code

Enter your mobile number (twice) and the activation code given to you by your Senior Officer then click Activate.

Activation Code

Mobile Number

Confirm Mobile Number

To complete the One Time Passcode process you will need to register your mobile phone using the “activation code” sent to your Senior Officer once your ID checks are completed

If you have successfully enrolled as an account representative using a digital certificate in phase 1 you will automatically be marked as having successfully undergone an ID check.

How to Trade Allowances – Notice Board

The screenshot shows the 'CRC Energy Efficiency Scheme' user interface. On the left is a navigation menu with 'Home', 'CRC Energy Efficiency Scheme', and sub-items: 'My Profile', 'Contacts', 'Phase', 'Allowances', and 'Emissions Calculator'. The main content area is divided into four panels: 'My Profile' (with options like 'Appoint/Remove An Agent'), 'Contacts' (with 'Manage Contact List'), 'Phase' (with 'Phase 2' and 'Phase 1'), and 'Allowances' (with 'Account Summary', 'Notice Board', and 'Transfer Allowances'). Below these is an 'Also in this section' area with an 'Emissions Calculator' link.

To view allowances for sale or post a notice yourself, click on the 'Notice Board' option.

From this screen you can search for notices posted by other participants, add your own notice or amend an existing notice you have already posted.

The screenshot shows the 'Secondary Market - Trading Notice Board' search interface. It includes a search bar for trading notices, dropdown menus for 'Valid For', 'Notice Type', and 'Allowance Type', and a text input for 'Maximum price per allowance (representing 1 tCO2)'. There are 'Filter' and 'Clear' buttons. Below the search area, there is a section for 'Secondary market trading notices' with a link to 'View, Add and Amend my existing notices'. A table header is visible with columns: Date, Notice Type, Allowance Type, Quantity, Allowance Price, Valid for, and View. The table content shows 'There are no entries to display'. A 'Close' button is at the bottom right.

Please note: The transfer of allowances is an agreement between account holders. Payment is made off system between the parties involved.

How to Trade Allowances – Your Notices

Home

CRC Energy Efficiency Scheme

Allowances

Notice Board

View Account Notices

My secondary market trading notices

Below are the active notices on the trading notice board for this account.

Results Page: | 1


| Date Added | Date Updated | Expiry Date | Notice Type | Allowance Type | Quantity | Unit Price | Valid For | Action |
|---------------------------------|--------------|-------------|-------------|----------------|----------|------------|-----------|--------|
| There are no entries to display | | | | | | | | |

[Add Buy Notice](#) [Add Sale Notice](#) [Close](#)

If you click 'View, add or amend existing notices' on the previous screen, you will see the notices posted here. You can also add a buy or sell notice, indicating that you want to either buy or sell allowances.

Adding a Buy Notice

How to Trade Allowances - Add A Buy Notice

Home 

CRC Energy Efficiency Scheme

Allowances

Notice Board

View Account Notices

Add a Notice

Contact for secondary market trading

Required fields are marked with *

If your notice contact is one of the contacts that you have already provided you can select it from this list.

If you need to add a different contact please use 'Manage Contacts' and then return to the notice board.


Notice contact *

- Miss Laura Kay
- Mr Chris McNicol
- Mr Dorai Raj
- Ms Lucy Neville-Rolfe
- Ms Michelle Dawn

Cancel Next

From the list, assign a contact to appear on the Buy Notice.

How to Trade Allowances - Add A Buy Notice

Home 

CRC Energy Efficiency Scheme

Allowances

Notice Board

View Account Notices

Add a Notice

Advertise allowances on the secondary market

Required fields are marked with *

Allowance Details

Please provide details of the allowance you require

Allowance Type *

Quantity *

Maximum Price per allowance(£)

Valid from (Year) *


Valid until (Year)

Additional Information

[Cancel](#) [Previous](#) [Next](#)

Enter the details of the allowances you wish to buy including quantity, maximum price you are willing to pay and the validity period required.

Once you have added the details of your notice you will be shown a preview. You have the option to cancel, go back to amend the details or submit the notice.

Home 

CRC Energy Efficiency Scheme

Allowances

Notice Board

View Account Notices

Add a Notice

Preview of secondary market trading notice

Notice Preview

Below is a preview of how your notice will appear. If the details are correct, please click "Submit"

Date

Notice Type Buy

Allowance Type Fixed Price

Quantity 20

Unit Price £12.00

Valid for 2011/2012 - 2011/2012

Organisation

Contact Name Miss Laura Kay

Email L@ea.com

Phone Number 01 234 567890

Additional Information

[Cancel](#) [Previous](#) [Submit](#)

Adding a Sell Notice

How to Trade Allowances – Add A Sell Notice

Home

CRC Energy Efficiency Scheme

Allowances

Notice Board

View Account Notices

Add a Notice

Contact for secondary market trading

Required fields are marked with *

If your notice contact is one of the contacts that you have already provided you can select it from this list.

[If you need to add a different contact please use 'Manage Contacts' and then return to the notice board.](#)

Notice contact *

- Miss Laura Kay
- Mr Chris McNicol
- Mr Dorai Raj
- Ms Lucy Neville-Rolfe
- Ms Michelle Dawn

From the list, assign a contact to appear on the Sell Notice.

How to Trade Allowances – Add A Sell Notice

Home

CRC Energy Efficiency Scheme

Allowances

Notice Board

View Account Notices

Add a Notice

Advertise Allowance Sale

Required fields are marked with *

Allowance Details

Please provide details of the allowance you are selling

Allowance Type * Fixed Price

Quantity available * 50

Price/Unit (£) * 15

Valid from (Year) * 2011/2012

Valid until (Year) * 2011/2012

Additional Information

Cancel Previous Next

Enter the details of the allowances you wish to sell including quantity, the price per allowance and the validity period.

Once you have added the details of your notice you will be shown a preview. You have the option to cancel, go back to amend the details or submit the notice.

Home

CRC Energy Efficiency Scheme

Allowances

Notice Board

View Account Notices

Add a Notice

Preview of secondary market trading notice

Notice Preview

Below is a preview of how your notice will appear. If the details are correct, please click "Submit"

Date

| | |
|----------------|-----------------------|
| Notice Type | Sale |
| Allowance Type | Fixed Price |
| Quantity | 50 |
| Unit Price | £15.00 |
| Valid for | 2011/2012 - 2011/2012 |
| Organisation | |
| Contact Name | Miss Laura Kay |
| Email | L@ea.com |
| Phone Number | 01234 567890 |

Additional Information

Cancel Previous Submit

How to Trade Allowances

The screenshot shows the 'Secondary Market - Trading Notice Board' interface. On the left is a navigation menu with 'Home', 'CRC Energy Efficiency Scheme', 'Allowances', and 'Notice Board'. The main area contains a search section for trading notices, with filters for 'Notices posted after', 'Valid For', 'Notice Type', and 'Allowance Type'. Below the filters are 'Filter' and 'Clear' buttons. A section titled 'Secondary market trading notices' includes a link to 'View, Add and Amend my existing notices'. At the bottom, a table header is visible with columns: Date, Notice Type, Allowance Type, Quantity, Allowance Price, Valid for, and View. The table content is empty, showing 'There are no entries to display'.

These screen shots are an example of what your notice board summary will look like once notices have been added. Notices which you have created can be edited or removed.

The screenshot shows the 'My secondary market trading notices' interface. The navigation menu on the left includes 'Home', 'CRC Energy Efficiency Scheme', 'Allowances', 'Notice Board', and 'View Account Notices'. The main area displays 'Below are the active notices on the trading notice board for this account.' and 'Results Page: | 1'. A table lists active notices with columns: Date Added, Date Updated, Expiry Date, Notice Type, Allowance Type, Quantity, Unit Price, Valid For, and Action. Below the table are 'Add Buy Notice' and 'Add Sale Notice' buttons, and a 'Close' button at the bottom right.

| Date Added | Date Updated | Expiry Date | Notice Type | Allowance Type | Quantity | Unit Price | Valid For | Action |
|------------|--------------|-------------|-------------|----------------|----------|------------|-----------------------|---|
| 18/01/2012 | 18/01/2012 | 17/02/2012 | Buy | Fixed Price | 20 | £12.00 | 2011/2012 - 2011/2012 | Edit Remove |
| 18/01/2012 | 18/01/2012 | 17/02/2012 | Sale | Fixed Price | 50 | £15.00 | 2011/2012 - 2011/2012 | Edit Remove |

How To Transfer Sold Allowances to Another Participant

Transferring Sold Allowances

Please note: You will only be able to transfer allowances if you have sufficient allowances in your CRC account and you have an activated One Time Passcode facility.

The screenshot shows the 'CRC Energy Efficiency Scheme' user interface. The left sidebar contains a navigation menu with 'Home', 'CRC Energy Efficiency Scheme', 'My Profile', 'Contacts', 'Phase', 'Allowances', 'Emissions', and 'Calculator'. The main content area is divided into four sections: 'My Profile', 'Contacts', 'Phase', and 'Allowances'. The 'Allowances' section is highlighted with a blue arrow pointing to the 'Transfer Allowances' link. Below the main sections is an 'Also in this section' area with an 'Emissions Calculator' link.

If you have sold allowances, click 'Transfer Allowances' to send them to the relevant participant.

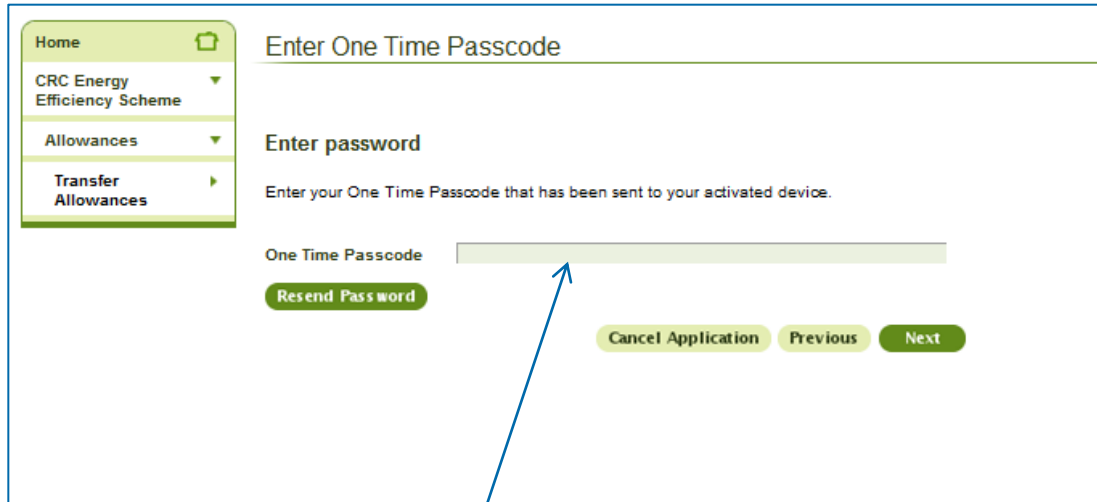
Add the number of allowances you wish to transfer. Enter the recipient's CRC Registration Number and click 'Next'.

The screenshot shows the 'Enter Transfer Details' form. The left sidebar is similar to the previous screenshot, with 'Transfer Allowances' selected. The main content area has a title 'Enter Transfer Details' and a note 'Required fields are marked with *'. Below the title is the instruction 'Enter the number of allowances you wish to transfer.' A table is displayed with the following data:

| Valid for period | Sale Window Category | Number of allowances held | Number to transfer |
|-----------------------|----------------------|---------------------------|----------------------|
| 2011/2012 - 2011/2012 | Buy to Comply | 95 | <input type="text"/> |

Below the table, it says 'Total number of allowances held: 95'. There is a text input field for the recipient's registration number with the instruction 'Enter the Registration Number of the recipient of the transfer. This is in the form CRCnnnnnn where n is a numeric digit 0-9.' Below this is a 'Registration Number' label and a text input field. At the bottom right are 'Cancel' and 'Next' buttons.

Transferring Sold Allowances



The screenshot shows a web interface for the CRC Energy Efficiency Scheme. On the left is a navigation menu with 'Home', 'CRC Energy Efficiency Scheme', 'Allowances', and 'Transfer Allowances'. The main content area is titled 'Enter One Time Passcode' and contains the following elements:

- A sub-header 'Enter password'.
- Instructional text: 'Enter your One Time Passcode that has been sent to your activated device.'
- A text label 'One Time Passcode' followed by a text input field.
- A green button labeled 'Resend Password'.
- Three buttons at the bottom: 'Cancel Application', 'Previous', and 'Next'.

A blue arrow points from the 'Next' button area to the 'One Time Passcode' input field.

Enter the One Time Passcode sent to your chosen mobile phone in this box and click next.

Transferring Sold Allowances

Home

CRC Energy Efficiency Scheme

Allowances

Transfer Allowances

Confirm Transfer Details

Quantity to Transfer 20

Recipient CRC7596297 - Invesco

I confirm that I wish to transfer these allowances to the recipient shown.


Cancel Previous Transfer

This is the summary screen of the transaction. Once you are happy with the transaction tick the declaration box followed by the 'Transfer' button. Once you have clicked the transfer button the allowances will appear in the recipient's account.

The Senior Officer and all enrolled contacts from both parties will receive an email confirming the transfer.

Please note: The transfer of allowances is an agreement between organisations. Payment is made off system between the parties involved.

Transferring Sold Allowances

Home 

CRC Energy Efficiency Scheme ▾

Allowances ▾

Transfer Allowances ▶

Transfer Complete

Transfer Reference

The transfer is complete. Please make a note of the reference number for your records.

Transfer Reference 0303010737

[Close](#)

Once the transaction is complete you will be provided with a Transfer Reference number for your records.