

Statement of expenses incurred

**Name:** Richard Gleave  
**Position:** Deputy Chief Executive and Chief Operating Officer  
**Base:** Bristol  
**Period:** 1 April 2014 - 30 June 2014

Dates		Destination	Purpose	Travel						Other	Total Cost
From	To			Air £	Rail £	Taxi/Car £	Bus & Coach £	Car Parking £	Accommoda- tion and Meals £	£	£
01-Apr-2014	01-Apr-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
01-Apr-2014	01-Apr-2014	Bristol Parkway - London Waterloo	Peak Ticket purchased due to change in timings for meetings in London all day (National Exec/OPS SLT)		199.50						199.50
01-Apr-2014	01-Apr-2014	Bristol Parkway - London Waterloo	Car parking at Parkway station for meetings in London					7.20			7.20
01-Apr-2014	01-Apr-2014	London	refreshments - meetings all day in London						6.90		6.90
02-Apr-2014	02-Apr-2014	Bristol Temple Meads - London Waterloo	Bristol-London peak ticket for PHE meetings in Wellington House		193.51						193.51
02-Apr-2014	02-Apr-2014	Bristol Temple Meads	Car parking at Temple Meads station for meetings in London					9.00			9.00
02-Apr-2014	02-Apr-2014	London Richmond House	Taxi from Paddington station to Richmond House - short on time to get to meetings			17.00					17.00
04-Apr-2014	04-Apr-2014	Bristol Temple Meads - Salisbury	PHE Science Hub Sub Group meeting - at Porton Down		20.27						20.27
04-Apr-2014	04-Apr-2014	Salisbury-Andover	Rail ticket - PHE Science Hub Sub Group meeting - Change in route - ticket purchased from Andover		8.10						8.10
07-Apr-2014	07-Apr-2014	Bristol - Swindon	80 mile trip to Swindon to catch train in to London (Bristol train cancelled)			36.00					36.00
07-Apr-2014	07-Apr-2014	Bristol Temple Meads - London Waterloo	Peak Ticket purchased due to change in timings for meetings in London all day (Mark Walport and Wellington House)		193.51						193.51
07-Apr-2014	07-Apr-2014	Swindon	Train cancelled from Bristol - drove to Swindon to pick up train from there and parked in Swindon					10.60			10.60
08-Apr-2014	08-Apr-2014	Bristol Temple Meads - London Waterloo	TOD Peak ticket booked for meetings in London (interview panel and Wellington House meetings)		193.51						193.51
08-Apr-2014	08-Apr-2014	Bristol Temple Meads - London Waterloo	Car parking at Parkway station for meetings in London					7.20			7.20
08-Apr-2014	08-Apr-2014	London	refreshments - early meetings in London (interview panel)						3.29		3.29
14-Apr-2014	14-Apr-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
14-Apr-2014	14-Apr-2014	Travelodge London Waterloo - London	Overnight accommodation - meetings at Wellington House and dinner with Regional Directors						99.65		99.65
14-Apr-2014	14-Apr-2014	Bristol Parkway - London Waterloo	Two days car parking (14 and 15) for meetings in London					14.20			14.20
14-Apr-2014	14-Apr-2014	Bristol Temple Meads - London Waterloo	Peak single ticket - meetings in London, Wellington House		99.66						99.66
15-Apr-2014	15-Apr-2014	London - Bristol	Peak return ticket - meetings in London, Wellington House (National Executive etc)		96.75						96.75
28-Apr-2014	27-May-2014	Bristol - London	Season Ticket purchased 28 April - 27 May - worked out the best value option for travel		1,089.50						1,089.50
28-Apr-2014	28-Apr-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
28-Apr-2014	28-Apr-2014	Bristol Parkway - London Waterloo	Car parking at Parkway station for meetings in London					7.20			7.20
29-Apr-2014	29-Apr-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
29-Apr-2014	29-Apr-2014	Bristol Parkway - London Waterloo	Car parking at Parkway station for meetings in London					7.10			7.10
29-Apr-2014	29-Apr-2014	London	refreshments - meetings all day in London						4.70		4.70
30-Apr-2014	30-Apr-2014	Bristol Temple Meads	car parking at Bristol TM for meetings in London					9.00			9.00
02-May-2014	02-May-2014	Bristol Parkway - Colindale	car parking at Bristol Parkway for meetings in Colindale					7.20			7.20
06-May-2014	06-May-2014	Bristol Parkway - London Waterloo	car parking at Bristol Parkway - NE meeting, London					7.80			7.80
06-May-2014	06-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
08-May-2014	08-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
08-May-2014	08-May-2014	Bristol Parkway - London Euston	parking at Bristol Parkway - workshop in London (Friend's meeting house)					7.20			7.20
09-May-2014	09-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
09-May-2014	09-May-2014	Bristol Parkway - Colindale	Car parking for meetings at PHE Colindale					7.60			7.60
12-May-2014	12-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
12-May-2014	12-May-2014	Bristol Parkway - London Waterloo	car parking for Senior Leader's Forum meeting in London and Accountability Review meeting					7.20			7.20
13-May-2014	13-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
13-May-2014	13-May-2014	Bristol Parkway - London Waterloo	Parking for Science Hub and NE meetings in Wellington House, London					7.10			7.10
14-May-2014	14-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
14-May-2014	14-May-2014	Bristol Parkway - London Waterloo	Parking to attend meetings in London					7.10			7.10
15-May-2014	15-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
15-May-2014	15-May-2014	Bristol Parkway - London	Parking to attend meetings at Richmond House in London					7.10			7.10
21-May-2014	21-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
21-May-2014	21-May-2014	Bristol Parkway - Sunningdale	Two days car parking ((21 and 22) - NE Away Day event, Sunningdale					11.50			11.50
21-May-2014	21-May-2014	Sunningdale	Taxi from Sunningdale station to venue for NE Away Day event			5.00					5.00
30-May-2014	30-May-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
30-May-2014	30-May-2014	Bristol-Manchester	Visit to BBC Media City, Salford, Manchester (one way ticket - drove back)			81.50					81.50
30-May-2014	30-May-2014	Manchester - Bristol	161 mile return trip from Manchester - Bristol home base			72.45					72.45
30-May-2014	30-May-2014	Bristol-Manchester	Tram fare for Media City to railway station			7.90					7.90
30-May-2014	30-May-2014	Manchester	Taxi fare - BBC Media City - station to Media City as train was late			11.00					11.00
30-May-2014	30-May-2014	Bristol Parkway	car parking at Bristol Parkway station					7.20			7.20
02-Jun-2014	02-Jun-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
02-Jun-2014	03-Jun-2014	Bristol Parkway-London	two days car parking at Bristol Parkway station - overnight in London on the 2nd June					14.20			14.20
02-Jun-2014	02-Jun-2014	Grange Rochester, Westminster	overnight accommodation - joint PHE/NHS England joint board meeting/dinner						124.99		124.99
02-Jun-2014	08-Jun-2014	Bristol - London Waterloo (up to Zone 6)	Weekly Travelcard for various meetings in London		324.60						324.60
05-Jun-2014	05-Jun-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
05-Jun-2014	05-Jun-2014	Bristol Parkway - London Waterloo	car parking Parkway station - Management Committee meeting in London Wellington House					4.00			4.00
09-Jun-2014	09-Jun-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
09-Jun-2014	09-Jun-2014	Bristol Parkway - Colindale	parking at Bristol Parkway - Science Hub meetings in Colindale (North London)					7.20			7.20
09-Jun-2014	15-Jun-2014	Bristol Temple Meads - London Waterloo	Weekly Travelcard for various meetings in London		324.60						324.60
10-Jun-2014	10-Jun-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
10-Jun-2014	10-Jun-2014	Bristol Parkway - London Waterloo	car parking - meetings all day at Wellington House, London (RDs, R&P)					7.10			7.10
11-Jun-2014	11-Jun-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
11-Jun-2014	11-Jun-2014	Bristol Parkway - London Waterloo	car parking - meetings all day at Wellington House, London (strategic review)					7.10			7.10
12-Jun-2014	12-Jun-2014	Bristol - Cheshire	meeting to discuss Strategic Review at Wychwood Hotel, Cheshire (272 miles)			122.40					122.40

Dates		Destination	Purpose	Travel							
From	To			Air £	Rail £	Taxi/Car £	Bus & Coach £	Car Parking £	Accommoda- tion and Meals £	Other £	Total Cost £
14-Jun-2014	14-Jun-2014	London Heathrow - Atlanta	PHE National Exec visit to CDC Atlanta	1,092.25							1,092.25
15-Jun-2014	17-Jun-2014	Atlanta	two night stay at Emory Conference Centre Hotel, Atlanta for visit to CDC						263.51		263.51
14-Jun-2014	14-Jun-2014	Bristol - Bristol Coach Station	taxi to Bristol coach station to get coach to London Heathrow			7.00					7.00
14-Jun-2014	14-Jun-2014	London Heathrow	meal before flight to Atlanta, US						9.90		9.90
14-Jun-2014	14-Jun-2014	Bristol-London Heathrow	coach trip to Heathrow				64.10				64.10
15-Jun-2014	15-Jun-2014	Atlanta	meal upon arrive in Atlanta Sunday evening						10.34		10.34
18-Jun-2014	18-Jun-2014	Bristol Coach station - Bristol home	taxi from the coach station to home			6.70					6.70
19-Jun-2014	19-Jun-2014	Bristol Parkway	mileage - Bristol home base - Bristol Parkway			6.75					6.75
19-Jun-2014	19-Jun-2014	Bristol - London Waterloo	Peak ticket - strategic review meeting in London		193.51						193.51
19-Jun-2014	19-Jun-2014	Bristol Parkway - London Waterloo	parking for meetings in London (Strategic Review etc)					7.20			7.20
23-Jun-2014	29-Jun-2014	Bristol-London	Weekly Travelcard for various meetings in London		324.60						324.60
30-Jun-2014	30-Jun-2014	Bristol - London Waterloo	Weekly Travelcard for various meetings in London		324.60						324.60
											0.00
<b>TOTAL</b>				<b>1,092.25</b>	<b>3,675.62</b>	<b>405.80</b>	<b>64.10</b>	<b>195.30</b>	<b>523.28</b>	<b>0.00</b>	<b>5,956.35</b>