

NDA ESTATE SME STEERING GROUP – SOUTH

Meeting 6: 24th September 2014

Centronic House, Croydon

Present:

SMEs: Chair: Neil Foreman (NF) – Centronic Mark Liddiard (ML) – HR Wallingford Michael McCormack (MM) – Portsmouth Aviation Andy Bowles (AB)– Portsmouth Aviation Matt Tuck (MT) – Matom (Chair of Welsh Group)	Tier 2s: Shaun Lees (SL) - Interserve Chris Squires (CS) - EDF Support Organisations: None
SLCs: Helen Perthen (HP) - Magnox/RSRL Stephen Bennett (SB) – AWE	NDA: Ron Gorham (RG) Pippa Kelly (PK) - by phone
Apologies: Brian McConnell – Hydrock Steve Spencer – Priory Construction John Mason – Antech Inc Sam Dancy – NDA Dave Barker - Aquila Nuclear Engineering Mark Sharpe – Oxford Technologies	Wes Harford – AM Sensors Dave Dougan – Baker Dougan Mike O'Neill – Interserve John Bloodworth– KDC Paul Wilson – Provelio

1 Welcome and Introductions

New members to the group were welcomed including a new SME from Portsmouth Aviation and Matt Tuck, Chair of the SME SG – Wales.

2 Presentation of Nuclear Supply Chain Quality Event Review Team (NSC QERT)

Shaun Lees from Interserve presented a new initiative being trialled by members of the Supply Chain to Sellafield whereby quality issues that are encountered would be raised within the group to allow for shared experience learning. The scope of the group and its make up are still in development with the first meeting being held in October.

Mention was made of how this may fit with an element of the Shared Services Alliance (SSA) Strategic Objectives – knowledge sharing which includes learning from experience.

Opportunities may arise from this to expand this within the Estate and potentially to other Nuclear sectors such as New Build and MOD.

Action : SME's within this meeting to feedback to Shaun on whether they would be prepared to share their experience with other potential competitors? – all

Action : SSA to consider whether this would be of interest and to update the commercial directors at the next meeting - HP

Action : Approach to be made to other Nuclear Sectors to see if this would be of interest beyond NDA Estate - RG

4 Southern Region SME Event

Review of the events held by the other regions that ranged from exhibitions of SME's, Supplier days and government events. Agreement that perhaps an event along the lines of that run by the Northern Region in May 2014. Due to the number of industry events in the near future, proposal to consider running in 2015 and consideration of what is the desired outcome of the day, consider local to Harwell?

Action : discuss with any other SME's and see what would be of interest and the desired outcome - all

5 FAQ's

MT presented the FAQ's prepared by the Welsh Group for Peer review. It was agreed there was not enough time to allocate to this during the meeting.

Action : ML, MM & HP to review the document and make tracked changes and return to PK/SD by Monday, FAQ's to be sent by PK

Action : If document is sufficiently complete, to be returned to PK by 1.10.14 for formatting and passing to NDA Comms dept for publication at Supply Chain Event – NF/MT

6 Update from NDA

2013/14 SME direct and indirect spend was 19% against a target for the current Parliamentary term of 20%. SME direct spend comes from SLC's whereas indirect spend is collated by the NDA from the top 20% of Tier 2 companies (by spend). The total spend is validated by the SLC's.

NDA SME Action plan has been updated and will include the new initiatives that have been launched such as the Mentor Scheme. A copy will be published on the NDA website but is available now via RG if required. This action plan is to extend beyond the next parliament and should not be subject to change by a change in Government.

SD will be issuing a map of SME's within the Industry based on data supplied by Dun & Bradstreet. This displays existing SME's not potential new businesses.

Government are working on a new Nuclear Industry Strategy to include new built Nuclear Power Stations, Defence and Nuclear Decommissioning. An element of the strategy is to use shared learning across the different industries.

NDA Supply Chain Event is now open for registration with many stands allocated.

7 Case Studies/Best Practice

New case studies always welcome – Mentor scheme is proving to be a new source of good examples. HR Wallingford have had success in reproducing the recent Tsunami's in a wave tank.

Action : ML to complete the proforma if suitable and submit to SD

Action : PK to resend proforma to all members

Action : SD to confirm where these will be published

8 Feedback

Update on SC21 – due to different members of the committee being present at this meeting, this will be represented at the next meeting.

Action : NF to circulate a link to the SC21 document and circulate to all Steering group chairs

NDA Estate Action Plan

RSRL continue to work towards the goal and commercial and supply teams now understand the focus on the plan, other departments still require some training.

SL have issued a new Sellafield Action Plan and there is a positive change of behaviour starting to be demonstrated in a number of departments.

General comment that there is a difference in approach being seen in the new frameworks from SL.

9 EDF

Chris Squires (EDF Energy) gave an update on the local SME supply chain activity being undertaken for the Hinkley Point C project. He advised that two steering groups had been formed, one focused on Site Operations, the other on Industrial Supply (Manufacturing). The first of these is looking at all of the elements required to deliver a major project such as HPC, including Catering, Hotel Services, Waste, Bussing, FM and the like. The newly formed Somerset Larder was mentioned as one of the first success stories. The first activity being looked at by the Industrial group is steel fabrications where a consortium of local fabricators have come together to bid for framework opportunities in Bouygues/Laing O'Rourke's work package for Main Civils. Nigel Knee and Nigel Cann had recently addressed the NIA Nuclear New Build Group also emphasising EDF Energy's approach to local supplier engagement.

10 National SME Steering Group Meeting

This will be held on 15th and 16th October in Warrington with Helen Perthen representing the SSA as the new chair and representatives from the 3 Governments expected to attend.

Any issues, particularly detailed examples of security matters to be forwarded via the Chair to the NDA as soon as possible.

Next meeting : January or February and April 2015, doodle to be sent out by PK

Venue : Portsmouth Aviation