

This document has been withdrawn

**SUBMISSION FORM FOR SUBSTANTIAL VOCATIONAL QUALIFICATIONS AT LEVEL 2 FOR INCLUSION IN THE 2017 SCHOOL AND COLLEGE PERFORMANCE TABLES**

**GUIDANCE**

This form is to be used by awarding organisations to submit qualifications for review against the criteria for Substantial Vocational Qualifications at level 2 set out in the [16-19 Technical Guidance for Awarding Organisations](https://www.gov.uk/government/publications/16-to-19-vocational-qualifications-technical-guidance).

Each characteristic listed A-C on the form makes reference to characteristic requirements in the Technical Guidance (eg A. Declared Purpose Characteristic); the corresponding paragraphs in the Technical Guidance are listed next to the characteristic.

All qualifications must be regulated by [Ofqual](http://ofqual.gov.uk/) and have [section 96](http://www.education.gov.uk/section96/) approval prior to submission to DfE.

A separate form should be submitted for each qualification to be considered. Please complete Section 1 of the form. Any further information that you wish DfE to consider can be included in Section 2.

If you need support with this form please email the VQ Reform Team.

SVQL2

**Section 1 – To be completed for all qualifications**

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| **Awarding Organisation Details** |
| Awarding Organisation (Ofqual acronym) |       |
| Contact Name |       |
| Position |       |
| Email Address |       |
| Telephone Number |       |

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| **Qualification Details** |
| QN (without backslashes) |       |
| Qualification Title |       |
| Is the qualification at level 2? |  |
| Does the qualification have section 96 approval for teaching to 16-18 year olds? |  |
| Will the qualification be available to students starting a 2-year course in September 2015? |  |

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| **Further information** |
| Is the qualification on the list of qualifications approved for inclusion in the key stage 4 performance tables in 2016? |  |
| If yes, please confirm that you have read para 10 of the 16-19 Technical Guidance and understand that qualifications submitted as Substantial Vocational Qualifications at level 2 will not be considered as Technical Awards |  |
| Is the qualification part of a current Apprenticeship framework?(for information only) |  |
| Please provide the URL for the qualification specification and any other relevant material |       |

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| **A. Declared Purpose** (paras 17 and 41-47) |
| Please confirm that the qualification satisfies the definition of a Substantial Vocational Qualification at level 2 (para 17) |  |
| Please provide the Purpose Statement for the qualification in the box below |
|       |
| Please provide the URL for the Purpose Statement on your website |       |

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| **C. Recognition** (paras 56-65) |
| Please confirm that all organisations listed below have agreed that their organisation name and website can be made publicly available on awarding organisation websites |  |
| **i) Professional or Trade Body** |
| Please confirm whether you have a letter of support from a relevant professional or trade body |  |
| If yes, please give the URL for the letter(s) on your website |       |
| Please give the name and web address of the professional or trade body providing a letter of support |
| Professional or trade body 1:  | Name |       |
| Web address |       |
| Additional professional or trade bodies providing a letter of support (optional) |
| Professional or trade body 2: | Name |       |
| Web address |       |
| Professional or trade body 3: | Name |       |
| Web address |       |
| Please provide evidence below that the each of the professional or trade bodies above is representative of the occupation or occupational group to which the qualification relates |
|       |
| **ii) Employers** |
| Please confirm whether you have letters of support from at least five employers |  |
| If yes, please give the URL for the letters on your website |       |
| Please give the name and web address for each of the employers providing a letter of support |
| Employer 1:  | Name |       |
| Web address |       |
| Employer 2:  | Name |       |
| Web address |       |
| Employer 3:  | Name |       |
| Web address |       |
| Employer 4:  | Name |       |
| Web address |       |
| Employer 5:  | Name |       |
| Web address |       |
| Additional employers providing a letter of support (optional) |
| Employer 6:  | Name |       |
| Web address |       |
| Employer 7:  | Name |       |
| Web address |       |
| Employer 8:  | Name |       |
| Web address |       |
| Employer 9:  | Name |       |
| Web address |       |
| Employer 10:  | Name |       |
| Web address |       |
| Please provide evidence below that the employers listed above are collectively representative of the occupation or occupational group to which the qualification relates |
|       |
| **iii) National Licensed Registration Scheme** |
| Please confirm whether you have a letter confirming that the qualification is accepted by a national licensed registration scheme |  |
| If yes, please give the URL for the letter on your website |       |
| Please give the name and web address for the national licensed registration scheme |
| National Licensed Registration Scheme 1: | Name |       |
| Web Address |       |
| Additional letters from national licensed registration schemes (optional) |
| National Licensed Registration Scheme 2: | Name |       |
| Web Address |       |
| National Licensed Registration Scheme 3: | Name |       |
| Web Address |       |
| Please provide evidence below that each of the national licensed registration schemes listed above is representative of the occupation or occupational group to which the qualification relates |
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**Section 2: Other Information**

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| **Other Information (if required)** |
| Please provide below any additional information that you wish us to consider |
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Please email this form to VQ.Reform@education.gsi.gov.uk