



Our Reference:

BY EMAIL ONLY

21 April 2015

Dear

Request for Information

Thank you for your email dated 2 April 2015 requesting information on software licences at the Homes and Communities Agency (HCA). For ease we have answered each of your questions separately below.

- 1. Do you look after your own IT or is it outsourced?**
The HCA has in-house IT resources.
- 2. How much did you pay in last financial year for software licenses?**
In the last financial year the HCA paid a total of £795,130.67 for software licences.
- 3. How many computers users do you have?**
The HCA has 950 computer users.
- 4. When do you need to renew the contract with Microsoft for software licenses?**
The HCA needs to renew its software licences contract with Microsoft in 2016.
- 5. What was the value of your last contract?**
The total value of the HCA's last Microsoft contract was £213,967.90.
- 6. Do you currently measure software usage versus the number of licenses purchased?**
Yes the HCA measure software usage versus the number of licences purchased.
If so what is used for software usage metering?
The HCA uses Snow for software usage metering.
- 7. Do you use a software asset management tool?**
As above, Snow is the HCA's software asset management tool.

8. Please also provide details of IT Contracts Managers and any person(s) involved in IT Software procurement.

The contact details for the Head of IT (Operations) are below:

Tina Hughes

Telephone: 01914977594

Email: tina.hughes@hca.gsi.gov.uk

If you have any questions regarding this response or any further queries you can contact us at the following addresses and quote your unique reference number found at the top of this letter:

Email: mail@homesandcommunities.co.uk

Mail: Information Access Officer

Homes and Communities Agency

Fry Building

2 Marsham Street

London

SW1P 4DF

If you are unhappy with the way Homes and Communities Agency has handled your request you may ask for an internal review. You should contact

Head of Legal Services

Homes and Communities Agency

Fry Building

2 Marsham Street

London

SW1P 4DF

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Yours sincerely

Naomi McMaster

Information Access Officer

Homes and Communities Agency

