

Indefinite leave to remain: calculating continuous period in UK

This guidance is based on the Immigration Rules

About this guidance

About this guidance

<u>Categories where the</u> <u>continuous period is not</u> <u>five years</u>

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This guidance tells you how to calculate the five year continuous lawful period in the UK requirement for an applicant in the following categories.

- representative of an overseas business (paragraph 150 of the Immigration Rules)
- UK ancestry (paragraph 192)
- retired person of independent means (paragraph 269)
- domestic workers in private households (paragraph 159G), and
- the following sub-categories of the points-based system:
 - Tier 1 (Exceptional talent) (paragraph 245BF)
 - o Tier 2 (General) (paragraph 245HF)
 - Tier 2 (Sportsperson) (paragraph 245HF)
 - o Tier 2 (Minister of religion) (paragraph 245HF)
 - Tier 2 (Intra-company transfers) (ICT) granted under the rules in place before 6 April 2010 (paragraph 245GF)
 - Tier 5 (International agreement) private servants in diplomatic households granted entry under rules in place before 6 April 2012 only (paragraph 245 ZS).

It covers the following routes which allow accelerated settlement:

- Tier 1 (Entrepreneur) (paragraph 245DF)
- Tier 1 (Investor) (paragraph 245EF).

It also covers the following categories that are now closed for entry to the UK and extension of leave:

- work permit holder (paragraph 134)
- representative of an overseas newspaper, news agency or broadcasting organisation (paragraph 142)
- employee of overseas governments (except those exempt from control) or the United Nations or other international organisation of which the UK is a member (paragraph

In this section

Changes to this guidance

Contact

Information owner

167)

- minister of religion, missionary or member of a religious order (paragraph 176)
- airport-based operational staff of overseas-owned airlines (paragraph 184)
- business person (paragraph 209)
- innovator (paragraph 210G)
- investor (paragraph 230)
- writer, composer or artist (paragraph 238)
- highly-skilled migrant programme (paragraph 135G)
- private servants in diplomatic households (paragraph 158)
- person established in business under a European Community (EC) Association Agreement (paragraph 222)
- Tier 1 (General) (paragraph 245CD) is closed for entry to the UK but leave may be extended under this route.

Changes to this guidance – This page tells you what has changed since the previous version of this guidance.

Contacts – This page tells you who to contact for help if your senior caseworker or line manager cannot answer your question.

Information owner – This page tells you about this version of the guidance and who owns it.

Safeguard and promote child welfare – This page explains your duty to safeguard and promote the welfare of children and tells you where to find more information.

Changes to this guidance

	 absences from the UK: paragraph and bullet points added after first set of bullet points. Minor housekeeping and Plain English changes throughout. 	
28 August 2013	 Change request: Continuation of lawful leave during absences from the UK: second paragraph, third bullet point removed. 	
	For previous changes to this guidance you will find all earlier versions in the archive. See related link: ILR – calculating continuous periods - archive.	

Categories where the	continuous period is not five years	
About this guidance	This page tells you which categories need less than the full five year period when calculating continuous lawful leave.	Links to staff intranet removed
Categories where the		
continuous period is not	The continuous period may be less than five years provided the criteria are met, in the	
five years	following work categories:	
How to determine if the	Tier 1 (Entrepreneur)	
continuous period is	This also includes anyone whose previous leave was as an innovator (paragraph 245DF	
spent lawfully in the UK	and Appendix A, Table 6). Tier 1 (Entrepreneur) applicants may qualify for indefinite leave to remain after three or five years, depending on their level of investment and business activity.	
The Crown		
<u>dependencies:</u>	Tier 1 (Investor)	
Bailiwicks of Jersey and	(Paragraph 245EF and Appendix A, Table 9). Applicants may qualify for indefinite leave to	
Guernsey, and the Isle	remain after two, three or five years depending on their level of assets and investments.	
of Man		
	For more information on Tier 1(Entrepreneur) and/or Tier 1 (Investor), see related links:	
Absences which may be		
<u>disregarded</u>	Part 6A of the Immigration Rules	
Dreeks in the	Appendix A: Attributes.	
Breaks in the	Applications on dentity I limble Chilled Minney (December 2010MD) Indiaid Decision	
continuous lawful period	Applications under the Highly Skilled Migrant Programme (HSMP) Judicial Review	
Continuation of lawful	This is for applicants qualifying under the HSMP judicial review (paragraph 135G and 245CD). Applicants may qualify for indefinite leave to remain after four years if they applied	
leave during absences	to the HSMP before 3 April 2006, or five years if they applied between 3 April 2006 and 7	
from the UK	November 2006.	
	140VGIIIDGI 2000.	
Exceptional cases	Nationality applications	
	The limits set out in this guidance apply to applications for indefinite leave to remain (ILR)	
	only. The assessment of absences for nationality applications is different as they must not	

exceed 450 days during the qualifying period or 90 days in the final year of that period.

This guidance is based on	This guidance is based on the Immigration Rules				
	Lengthy absences taken during the continuous period for ILR can impact on the applicant's ability to meet the residency requirements for nationality. For more information on nationality please see link: Naturalisation at discretion.				
	Long residence This guidance does not apply to the continuous period requirement in long residence cases. Separate guidance is available and you must refer to this, see related link: Long residence and private life.				

How to determine if the continuous period is spent lawfully in the UK

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<u>Categories where the</u> <u>continuous period is not</u> <u>five years</u>

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This page tells you how to decide if the continuous period is spent lawfully in the UK.

The applicant must not have spent any of their time in the UK without valid leave to enter or remain. For more information see link on left: Breaks in continuous lawful leave.

You must refuse indefinite leave to remain (ILR) if the applicant does not meet the continuous period requirement set out in the Immigration Rules.

The Secretary of State considers a grant of ILR in the UK to be a privilege and the continuous period requirement is the minimum amount of time which a migrant must spend in employment or being active in the UK economy before being eligible to qualify for ILR.

You must assess if the applicant has spent the required minimum time period in the UK as well as whether they meet all of the other requirements for ILR set out in the Immigration Rules.

When you calculate if an applicant has met the continuous period requirement, you must examine how many days absence from the UK they have accrued.

The applicant must provide reasons for these absences in all categories except bereaved partner. The majority of applicants are also required to provide evidence of the absence. Evidence is not required from applicants in the following categories:

- Tier 1 (Investor)
- Tier 1 (Entrepreneur)
- Tier 1 (Exceptional talent), and
- highly skilled migrants (who fall under the HSMP Forum judgment)
- person established in business under the provisions of a European Community (EC) Association Agreement (paragraph 222)

The Secretary of State retains discretion under the Immigration Act 1971 to grant leave outside the rules in exceptional cases. For more information on the circumstances where discretion can be considered in respect of the requirement to demonstrate a continuous period in the UK see link on left: Exceptional cases.

Definition of the UK

For immigration purposes 'UK' means Great Britain and Northern Ireland only.

It does not include the Crown dependencies of the:

- Channel Islands
- Isle of Man

However, paragraph 1(1) of schedule 4 to the Immigration Act 1971 (see related link) states that, as the Crown dependencies form part of the Common Travel Area, leave granted there is treated as if it had been granted in the UK.

You can include time spent in the Crown dependencies in a category equivalent to any category of leave covered by this guidance toward ILR in the UK provided it meets the Immigration Rules requirements.

For more information on the categories covered and the Immigration Rules, see link on left: About this guidance, and related links:

- Paragraph 128-199c of the Immigration Rules
- Paragraph 200-239 of the Immigration Rules
- Part 6A of the Immigration Rules

You must treat any time spent in the Crown dependencies during the continuous period with leave not covered by this guidance as an absence from the UK.

For more information about the Crown dependencies and time spent there counting towards continuous residence, see link on left.

This guidance is based on the Immigration Rules
Any time spent working off shore on the UK continental shelf, beyond the 12 mile zone defined as UK territorial waters does not count toward the continuous qualifying period for ILR, for example on ships or oil rigs. You must count this as an absence from the UK.

The Crown depender	ncies: Bailiwicks of Jersey and Guernsey, and the Isle of Man	
About this guidance	This section tells you when time spent in the Crown dependencies will not break continuity	In this section
	when you calculate if the applicant has met the continuous period requirement.	Routes of entry to the
Categories where the		Crown dependencies
continuous period is not	The Bailiwick (jurisdiction) of Guernsey covers other Channel Islands including Sark and	
five years	Alderney.	Continuous residence -
		does time spent in the
How to determine if the	Applicants must meet the continuous residence and, as appropriate, continuous	Crown dependencies
continuous period is	employment requirements for indefinite leave to remain (ILR), during time spent in the	count?
spent lawfully in the UK	Crown dependencies.	333
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Absences which may be	They must also have complied with the terms of their leave. This means, they must:	removed
disregarded	They must also have complied with the terms of their leave. This means, they must	l
<u>alorogaraoa</u>	 not have breached the conditions of their stay, and 	
Breaks in the	 be free from convictions in the Crown dependencies. 	
continuous lawful period	be free from convictions in the Crown dependencies.	
continuous lawran perioa	For more information on considering whether time spent in a Crown dependency counts	
Continuation of lawful	· · · · · · · · · · · · · · · · · · ·	
leave during absences	towards the continuous residence period, see related link.	
from the UK		
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Eventional cases		
Exceptional cases		

Routes of entry to the Crown dependencies

About this guidance

<u>Categories where the</u> <u>continuous period is not</u> five years

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This page tells you about the routes of entry for the Crown dependencies.

The routes of entry to the Crown dependencies are broadly similar to the UK, but there are some important differences. You must take these into account when you assess if you can count Channel Islands or Isle of Man leave towards the continuous period for indefinite leave to remain (ILR) in the UK. The differences are as follows:

- The Isle of Man operates the same points-based system (PBS) as the UK. The only exception is there is no Tier 1 (Exceptional talent) category.
- Guernsey and Jersey continue to operate the work permit system and pre-PBS routes for:
 - business persons
 - o investors and writers, and
 - o artists categories.
- All three islands have the UK ancestry category.
- Jersey and the Isle of Man have the category of overseas domestic workers in private households.
- The rules are the same as the UK Immigration Rules for the overseas domestic workers in private households and the UK ancestry categories.

The table below shows:

- · which leave categories each of the islands has or has had, and
- if they are still open or closed to new entrants.

Leave category	Guernsey	Jersey	Isle of Man
Work permit holder	Yes (open)	Yes (open)	Yes (closed)

In this section

Continuous residence - does time spent in the Crown dependencies count?

Overseas domestic worker –	No	Yes (open)	Yes (open)
Private household			
UK ancestry	Yes (open)	Yes (open)	Yes (open)
Minister of religion	Yes (open)	No	Yes (closed)
Businessperson	Yes (open)	Yes (open)	Yes (closed)
Investor	Yes (open)	Yes (open)	Yes (closed)
Writer, Composer, Artist	Yes (open)	Yes (open)	Yes (closed)
Highly skilled migrant	No	No	Yes (closed)
Tier 1 (General)	No	No	Yes (closed)
Tier 1 (Investor)	No	No	Yes (open)
Tier 1 (Entrepreneur)	No	No	Yes (open)
Tier 1 (Exceptional talent)	No	No	No
Tier 2 (Intra-company transfer)	No	No	Yes (open)
Tier 2:	No	No	Yes (open)
(General)(Sportsperson), and(Minister of religion)			

Some employment permitted on a work permit in Guernsey and Jersey would not be permitted in the UK under PBS. For example, short term and seasonal work in the hospitality and entertainment sectors, such as waiters.

Below are some similarities and differences to take into account when you consider if you can count leave spent in the Crown dependencies towards the continuous period.

Jersey issues work permits in any category.

In Guernsey:

- Work permits are issued in the following sectors:
 - o finance
 - o health
 - education
 - veterinary
 - o export industry, and
 - o hotel and catering.
- Other sectors are considered on a case by case basis if there is an economic need for the post to be filled by a migrant worker.

Both Jersey and Guernsey:

- have a resident labour market test
- require the migrant worker's salary to be the going rate, and
- have an English language and Knowledge of Life test at the ILR stage.

Continuous residence	e: does time spent in the Crown de	ependencies count?	
About this guidance	This page tells you how to consider if time	In this section	
	towards the continuous residence require	Routes of entry to the	
Categories where the			Crown dependencies
continuous period is not		ents for time spent in the Crown dependencies to	
five years	be counted towards the continuous reside	ence period for indefinite leave to remain (ILR) in	Links to staff intranet
	the categories covered by this guidance.	For more information on the categories this	removed
How to determine if the	guidance covers, see link on left: About the	nis guidance.	
continuous period is			
spent lawfully in the UK	Relevant parts of the Immigration Rule		
	Section of the rules	What it applies to	
The Crown	Part 5 – paragraph 128A is relevant to:	work permit holders	
<u>dependencies:</u>		 pre-points-based system (PBS) 	
Bailiwicks of Jersey and		employment	
Guernsey, and the Isle		UK ancestry, and	
<u>of Man</u>		overseas domestic workers.	
A bacanasa which may be	Part 6 – paragraph 200A is relevant to:	pre-PBS businesspersons	
Absences which may be		investors	
disregarded		innovators, and	
Breaks in the		 writers, composers and artists. 	
continuous lawful period	Part 6A (PBS) the relevant rules are:	 245CD(k) and 245CD(l) – Tier 1 (General) 	
<u>sommada lawiai ponta </u>		 Appendix A, table 6, line 3 – Tier 1 	
Continuation of lawful		(Entrepreneur)	
leave during absences		 Appendix A, table 9, lines 3 and 4 – Tier 1 	
from the UK		(Investor)	
HOIT the OK		245GF(i) – Tier 2 (Intra-company transfer)	
Exceptional cases		• 245HF(h) – Tier 2:	
<u> LACOPHONIAI CASCS</u>		o (General)	
		(Sportsperson), and	
		(Openspersor), and(Minister of religion).	
		C (Will lister of religion).	

You may count time spent in the Crown dependencies towards the three, four or five year qualifying period (depending upon category of leave) for ILR in the UK if the applicant has met the following requirements:

- The applicant must:
 - o be present in the UK, and
 - o apply for ILR in the UK.
- The applicant's most recent period of leave must:
 - o have been granted in the UK, and
 - o be in the category in which they are applying for ILR.
- You can only count Channel Islands and Isle of Man leave towards ILR if it was granted in the same type of category, or equivalent, as to one specified by the requirement for ILR in the UK. See table below.
- If the applicant has been granted leave for employment in a Crown dependency, it must have been for the same type of leave that would be granted in the UK. For examples see table below.
- The continuous residence and, where applicable, continuous employment requirements in paragraphs 128A, 200A and 245AAA also apply to Channel Islands and Isle of Man leave. You must apply the continuous residence and continuous employment requirements to the time spent in the Crown dependency as you would if the leave had been in the UK. The applicant must:
 - o provide information about periods of absence
 - o the reasons for them, for more information, see link on left: Exceptional cases, and
 - o not have outstanding convictions in the Crown dependency.

Restricted information – do not disclose – start of section

The information in this page has been removed as it is restricted for internal Home Office use only.

Restricted informa	tion – do not disclose – end of section
Category applying for ILR in UK	Any Crown dependency leave
A work permit holder	Must be as a:
	 work permit holder highly skilled migrant, or self employed lawyer.
Tier 1 (Entrepreneur)	Must be as:
	 an entrepreneur a business person (in Guernsey or Jersey since 30 June 2008), or an innovator.
Tier 2 (General)	 qualifying work permit holder since 27 November 2008 member of the operational ground staff of an overseas-owned airline minister of religion representative of an overseas business representative of an overseas newspaper Tier 1 migrant (other than Tier 1 (Post study work)) highly skilled migrant innovator Tier 2 (General) Tier 2 (Sportsperson): Tier 2 (Minister of religion) Tier 2 (Intra-company transfer), or

This guidance is based on the Immigration Rules					
	businessperson in Guernsey or Jersey since 30 June 2008 or as a work permit holder.				
	You must refer to the codes of practice in appendix J of the Immigration Rules. For sportspersons, including coaches, they must have been:				
	 internationally established at the highest level, and employed because they have made a significant contribution to the development of their sport at the highest level. 				
	For more information on appendix J of the Immigration Rules: see related link.				

Absences which will not break continuity in the continuous period

About this guidance

<u>Categories where the</u> <u>continuous period is not</u> <u>five years</u>

How to determine if the continuous period is spent lawfully in the UK

Absences which may be disregarded

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This page tells you when absences will not break continuity when calculating if the continuous period requirement has been met.

Period between the issue of entry clearance and entering the UK

The period between entry clearance being issued and the applicant entering the UK may be counted toward the qualifying period, as long as it does not exceed 90 days. This can occur if the applicant is delayed travelling to the UK.

The period of delay will not be counted as an absence from the UK if it does not exceed 90 days. You must only include whole days in this calculation. Part day absences, for example, less than 24 hours, are not counted. Therefore if the applicant arrived in the UK on day 91, the period would not exceed 90 days.

If the delay is more than 90 days, none of the period between entry clearance being issued and the applicant entering the UK can be included in the continuous period calculation.

Entry to the United Kingdom via Ireland

Applicants who entered through Ireland, and therefore have not passed through immigration control, cannot demonstrate their date of entry to the UK using their passport. Alternative evidence to demonstrate this can include, but is not limited to:

- a copy of a travel ticket showing the date of arrival
- independent evidence of activity following entry, such as
 - a letter from an employer stating when the applicant started their employment in the UK
 - a tenancy agreement from a landlord stating when the applicant started living a UK address.

180 whole days absence

No more than 180 whole days absence are allowed in any of the five, four, three or two

consecutive 12 month periods, depending on the category, preceding the date of the application for indefinite leave to remain (ILR).

As above, you must only count whole days as absences in this calculation.

Calculating the specified continuous period

Applicants can submit a settlement application up to 28 days before they would reach the end of the specified period. However, the specified continuous period is always counted backwards from the date the ILR application is submitted. For example, if an applicant would have reached the end of a specified 5 years with leave in a qualifying route on 30 November 2015 and they apply on 11 November 2015, the consecutive periods would be as follows:

Year 1	11 November 2015	to 12 November 2014
Year 2	11 November 2014	to 12 November 2013
Year 3	11 November 2013	to 12 November 2012
Year 4	11 November 2012	to 12 November 2011
Year 5	11 November 2011	to 12 November 2010

The applicant may not have had leave in a qualifying route for up to 28 days at the start of Year 5 (in this example, between 11 November 2010 and 29 November 2010). This is acceptable.

Allowable absences

Absences must be for a reason consistent with the original purpose of entry to the UK or for a serious or compelling reason in the following categories:

- work permit holder
- representative of an overseas newspaper, news agency or broadcasting organisation
- representative of an overseas business
- employee of overseas governments (except those exempt from control) or the United Nations (UN) or other international organisation of which the UK is a member
- minister of religion, missionary or member of a religious order
- airport-based operational staff of overseas-owned airlines

- private servants in diplomatic households
- domestic workers in private households
- person established in business under a European Community (EC) Association Agreement

And the following sub categories of the points-based system

- Tier 1 (General)
- Tier 2 (Intra-company transfer)
- Tier 2 (General)
- Tier 2 (Minister of religion)
- Tier 2 (Sportsperson)
- Tier 5 International Agreement (private servants in diplomatic households granted under rules in place before 6 April 2012 only).

In the categories below, absences must be for reasons connected with the applicant's purpose for being in the UK or for serious or compelling reasons:

- UK ancestry
- business person
- investor
- innovator
- writer, composer, or artist
- retired person of independent means
- highly skilled migrant programme (not applying under the HSMP Forum judicial review).

The applicant must provide evidence as explained below.

For the Tier 1 (Investor), Tier 1 (Entrepreneur), Tier 1 (Exceptional talent) and highly skilled migrant (applying under the HSMP Forum judicial review) categories there is no requirement to give a reason for absences if they do not exceed 180 days in any of the five, four, three or

two consecutive 12 month periods of the continuous period, depending on the category.

Absences linked to reason for being in the UK – evidential requirements

For all other categories, absences must be consistent with or connected to the applicant's sponsored or permitted employment, or the permitted economic activity being carried out in the UK, for example, business trips or short secondments.

This also includes any paid annual leave which must be assessed on a case by case basis and should be in line with UK annual leave entitlement for settled workers. For example, the statutory leave entitlement is 5.6 weeks' paid holiday each year, which for workers who work a 5 day week is 28 days' paid leave. However, many employers provide 25 or 30 days' paid leave a year, plus bank holidays.

Short visits outside the UK on weekends or other non-working days are consistent with the basis of stay and do not break the continuity of leave. You must count such absences towards the 180 day limit.

Evidence in the form of a letter from the employer which sets out the reasons for the absences, including annual leave, must be provided. Where short visits outside the UK, on weekends or other non-working days have taken place, evidence from the employer should be provided to confirm the applicant's normal working pattern and show the absences occurred during a non-working period. Tier 1 (General) applicants who are self-employed or in business must provide a letter of explanation of their business-related absences.

However, time spent away from the UK for extended periods, particularly if the business no longer exists, would not be allowed.

Interim caseworker action - missing evidence

If an applicant is required to provide specified documents from their employer explaining their absences and fails to do this, and the absences do not exceed 30 working days plus statutory public holidays per annum (for example, such absences are likely to be consistent with paid annual leave), you can choose, having regard to all the circumstances of the case, to consider the application without this documentation.

You still need evidence where the absences in a 12 month period (as defined above) exceed 30 working days plus statutory public holidays.

Absences for serious or compelling reasons – Evidential requirements

Serious or compelling reasons will vary but can include:

- serious illness of the applicant or a close relative
- a conflict, or
- a natural disaster, for example, volcanic eruption or tsunami.

The applicant must provide evidence in the form of a letter which sets out the reason for the absence with documents of support. For example:

- medical certificates
- birth or death certificates
- evidence of disruption to travel arrangements.

Employment outside of the UK

If the absences are connected to other employment outside the UK, which demonstrates the UK employment is secondary, these are not permitted absences, and the continuous period requirement is broken. Absences due to employment, whether related to the applicant's job in the UK or not, count towards the 180 day maximum each year.

Absences due to the Ebola Crisis

On 6 April 2014 the Immigration Rules were amended to discount any absences from the UK from counting towards the 180 day limit, where the absence was due to the applicant assisting with the Ebola crisis which began in West Africa in 2014.

This covers all Tier 1 and Tier 2 applicants. ILR applicants should provide evidence from their sponsor (if applicable), employer or similar organisation to confirm that the absence was related to the Ebola crisis.

Holidays taken on the conclusion of employment

This guidance is based on the Immigration Rules	This	quidance	is	based	on	the	Immigration Rules	s
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Where an applicant's continuous residence period includes time spent as a Tier 2 migrant or	
a work permit holder, annual leave can include a short holiday taken on conclusion of	
employment, if the applicant made an immigration application to work for a new employer	
within 60 days of the conclusion of the previous employment. See link on left: Breaks in the	
continuous lawful period.	

Full-time service overseas as a member of HM armed forces reserve

About this guidance

<u>Categories where the</u> <u>continuous period is not</u> five years

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This page tells you how to consider time spent overseas during the continuous period of residence, as a member of Her Majesty's (HM) armed forces reserve.

Under Section 4(1) of the Reserve Forces Act 1996, non-Economic European Area (EEA) national members of the following reserve forces of HM armed forces may be enlisted to serve overseas:

- Royal Fleet reserve, Royal Naval reserve, Royal Marines reserve
- Army reserve, Territorial Army
- Air Force reserve, Royal Auxiliary Air Force.

The enlistments concerned are permanent, full-time service that lasts for about nine months and include a period of pre-operation training overseas.

The Reserve Forces (Safeguard of Employment) Act 1985 requires, where the reservist is in civilian employment before service the:

- employer consents to the deployment, and
- reservist is re-employed after service by the same employer.

Under the Armed Forces Covenant, no member of HM armed forces is to be disadvantaged because of their service.

This means any periods of permanent, full time reserve service must be disregarded and treated as though it had been spent in their relevant employment, for the purpose of calculating the continuous residence period for indefinite leave to remain (ILR), on any of the work-related routes.

The applicant must provide evidence in the form of a letter from the:

Τ	This guidance is based on the Immigration Rules					
	 armed force concerned, which confirms the deployment and the dates, and employer, which confirms the applicant's release for reserve service and their date of re-employment. 					

Breaks in the continuous lawful period

About this guidance

<u>Categories where the</u> <u>continuous period is not</u> <u>five years</u>

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This page tells you about breaks in the continual lawful period.

The continuous period in the UK must be lawful. This means the applicant must have spent the qualifying period here continuously with leave to enter or remain and must not have breached their leave conditions. For example, by taking employment other than that permitted by their work permit or certificate of sponsorship.

You can only disregard breaks in the period of lawful residence in the following circumstances:

- applications made on or after 9 July 2012, where the application for indefinite leave to remain (ILR) is made no more than 28 days after the expiry of the applicant's previous leave
- any periods disregarded in granting leave to remain on or after 1 October 2012 where they occur during the qualifying period for ILR.

The 28 day period of overstaying is calculated from the latest of the:

- end of the last period of leave to enter or remain granted
- end of any extension of leave under sections 3C or 3D of the Immigration Act 1971, or
- point a migrant is deemed to have received a written notice of invalidity, in line with paragraph 34C or 34CA of the Immigration Rules, in relation to an in-time application for leave to remain.

In the following exceptional circumstances you can disregard applications made more than 28 days after the expiry of leave:

- serious illness where the migrant or their representative are unable to submit the application in time, this must be supported by appropriate medical documentation
- travel or postal delays which mean the migrant or their representative are unable to

- submit the application in time
- inability to provide necessary documents, this only applies to exceptional or unavoidable circumstances beyond the migrant's control, for example:
 - the Home Office being at fault in the loss of, or delay in returning, travel documents, or
 - delay in obtaining replacement documents following loss as a result of theft, fire or flood, these must be supported by evidence of the date of loss and the date replacement documents were sought.

If the continuous residence period includes periods of overstaying before further leave being granted before 1 October 2012, you must disregard these periods for ILR provided the period does not exceed 28 days. For ILR you must disregard any period spent in the consideration of applications for leave to remain where the application was made no more than 28 days after the expiry of leave.

Where the applicant has a break in employment and applies for further leave as a Tier 2 migrant or a work permit holder to work for a new sponsor or on a new work permit within 60 days of the end of the employment with the previous sponsor or permitted employer, you must disregard this period for ILR.

Also, where the applicant has made a successful application to switch into a Tier 1 category during the 60 day period, for the purpose of calculating the permitted absences, the applicant will be considered to have been a Tier 1 migrant from the date of that application. So for the purpose of paragraph 245AAA (b) the applicant will have had Tier 1 leave from that date.

Continuation of lawful leave during absences from the UK

About this guidance

<u>Categories where the</u> <u>continuous period is not</u> <u>five years</u>

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This page tells you about lawful leave which continues whilst absent from the UK.

The continuous period is maintained if the:

- applicant leaves the UK without valid leave, but re-enters with new entry clearance within 28 days of their leave expiry date, or
- applicant leaves the UK with valid leave and re-enters the UK whilst that leave remains valid, provided the absence(s) do not exceed 180 days in a relevant 12 month period.

If the applicant's leave expires whilst they are outside the UK and they apply for entry clearance within 28 days, the applicant's continuous period is not broken. In this circumstance, if they successfully get a new grant of entry clearance, the period spent outside of the UK will count towards the 180 days allowable absence. This includes any time:

- after the expiry of their leave
- while the entry clearance application is under consideration, and
- where they are delayed entering the UK once entry clearance has been granted.

If the applicant's leave expires whilst they are outside the UK and they apply for new entry clearance more than 28 days after their previous leave expires, the continuous period is broken and leave is not aggregated.

Exceptional cases

About this guidance

<u>Categories where the</u> <u>continuous period is not</u> <u>five years</u>

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This page tells you about the exceptional circumstances when you can grant the applicant indefinite leave to remain (ILR) outside the rules when their continuous leave is broken.

Absences of more than 180 days in each consecutive 12 month period before the date of application (in all categories) will mean the continuous period has been broken. However, you may consider the grant of indefinite leave to remain (ILR) outside the rules if the applicant provides evidence to show the excessive absence was due to serious or compelling reasons.

The applicant must provide evidence in the form of a letter which sets out full details of the compelling reason for the absence and supporting documents.

Absences of more than 180 days in any 12 month period for employment or economic activity reasons are not considered exceptional.

You can only apply discretion when it has been authorised at senior executive officer (SEO) level.

Time spent overseas due to pregnancy, or maternity, paternity or adoption-related leave is treated the same way as any other absence, that is, within the 180 days in any 12 months.

You may apply discretion to the requirements for an application for ILR in the UK from senior care workers who have worked in the UK without leave between the period 13 August 2007 and 27 November 2008, For more information see related link: Requirements for work permit holders – settlement applications for senior care workers.

If someone is exempt from immigration control they cannot by definition be in the UK unlawfully. Therefore, if an applicant has for a period of time while in the UK held exempt status, that period is lawful.

A requirement for ILR is that an applicant must have held lawful residence in the UK that includes time spent in the UK with exempt status. Exempt status is not a grant of leave, so where the rules specifically require leave to be held, that requirement will not be met by an applicant having exempt status.

Deemed leave granted for a period of 90 days under Section 8A(b) of the Immigration Act (1971), from the day the applicant stops being exempt, can be counted towards the continuous period for ILR. For more information on this see related link: 1.2 Persons who Cease to be Exempt from Control on or after 1 March 2000 (Section 8(2) and 8(3) of the 1971 Act)

If the rules say the applicant must hold a specific category of leave, only time spent in this category will count towards the continuous period for ILR.

Work permit holders must have been employed continuously in the UK throughout the five years, under the terms of their work permit, or in the employment for which they were granted leave to enter or remain. However, you must not consider the continuous period to be broken provided that during a break in employment, they applied within 60 days of the end of their previous employment for:

- a new work permit and/or leave as a work permit holder, or
- leave as an employee under any provisions of part 5 of the Immigration Rules.

Contact

About this guidance

<u>Categories where the</u> <u>continuous period is not</u> five years

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period Continuation of lawful leave during absences from the UK

Exceptional cases

This page explains who to contact for more help when you are calculating the continuous period in the UK for indefinite leave to remain applications.

If you have read the relevant Immigration Rules and this guidance and still need more help, you must first ask your entry clearance manager, chief border force officer, senior caseworker or line manager.

If the question cannot be answered at that level, you may email settlement operational policy (see related link) for guidance on this policy.

Changes to this guidance can only be made by the modernised guidance team (MGT). If you think the policy content needs amending you must contact the settlement operational policy team, who will ask the MGT to update the guidance, if appropriate.

The MGT will accept direct feedback on broken links, missing information or the format, style and navigability of this guidance. You can send these using the link: Email: Modernised guidance team.

Related links

Changes to this guidance

Information owner

Information owner

About this guidance

Categories where the continuous period is not five years

How to determine if the continuous period is spent lawfully in the UK

The Crown
dependencies:
Bailiwicks of Jersey and
Guernsey, and the Isle
of Man

Absences which may be disregarded

Breaks in the continuous lawful period

Continuation of lawful leave during absences from the UK

Exceptional cases

This page details the information owners for indefinite leave to remain – calculating the continuous period in the UK.

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Relared links

Changes to this guidance

Contact