



Title	<b>Detention services order 05/2011</b> <b>Management of detainees' cash exceeding the value of £1000 and the proceeds of Crime Act 2002 (POCA)</b>		
Process	To provide instructions to those operating in the detention estate on the correct process for reporting cash amounts exceeding £1000 to enable seizure under POCA, where appropriate.		
Implementation Date:	May 2011	Review Date:	March 2017

### Contains mandatory instructions

<b>For Action</b> Immigration removal centres, pre-departure accommodation and short-term holding facilities, and escorting officers.	<b>Author and Unit</b> Karen McDonnell Immigration Intelligence
<b>For Information</b> N/A	<b>Owner</b> Karen Abdel-Hady, Head of Detention Operations
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<b>Processes Affected</b> This DSO sets out instructions on the reporting of cash amounts over £1000 that are identified in the detention estate	
<b>Assumptions</b> All staff will have the necessary knowledge to follow these procedures	

### Notes

This DSO is a rebranded version of the previous DSO.

**Issued** March 2015

**Version** 1.0

# Detention Services Order 5/2011

## Management of detainees' cash exceeding the value of £1000

### Introduction

1. This order provides guidance for staff on managing cash amounts that exceed £1000 (or equivalent value in any currency) that is either handed in on a visit, sent in through the post or is in possession of a detainee on reception. The policy applies to all staff in Home Office immigration removal centres (IRC), pre-departure accommodation and short-term holding facilities (STHF), as well as escorting staff.
2. The Proceeds of Crime Act 2002 (POCA) provides powers for the civil detention and forfeiture of cash which is suspected to derive from, or be intended for use in crime (a 'cash seizure'). The purpose of these powers is to remove cash from the criminal economy to deprive criminals of the proceeds of their criminality and reduce the pool of funds available for future criminal activities.
3. Cash seizure under chapter 3 part 5 of POCA is a civil power, and although cash seizure is often linked to a criminal investigation/immigration offence, there does not need to be an arrest or criminal investigation in order to search for and seize cash.

### Purpose

4. This order will ensure that all staff within the Home Office detention estate are fully aware of POCA and how it applies to managing cash amounts in excess of £1000 that is found on the detention estate.

### Procedures

5. It is the responsibility of staff in the centres to ensure that all cash which is found to exceed £1000 (or the equivalent in any currency) **must** be reported. The staff member needs to record this information on to a security information report (SIR) and ensure that the SIR is handed to their relevant Home Office IRC Security Department or designated security officer.
6. The Security Department must then disseminate this information to the detention services intelligence team inbox [DetentionServicesIntelligenceTeam@homeoffice.gsi.gov.uk](mailto:DetentionServicesIntelligenceTeam@homeoffice.gsi.gov.uk) so that the relevant Home Office crime team can consider whether there is a case for seizing the cash under POCA.

### Revision History

Review date	Reviewed by	Review outcome	Next review
March 2015	Frances Hardy	Rebranded	March 2017