# OFFICIAL (IN CONFIDENCE)

# PRINCIPIA MISSION GRANT SCHEME

# PRELIMINARY APPLICATION FORM

Please read the “Notes for Guidance” before you complete this form.

Applications must be received by **9.00 am on Friday 27 March 2015**.

Please note that grants will only be awarded to individuals and organisations based in the UK who have audited accounts. All projects must be completed by Tuesday 31 January 2017.

**Up to a maximum of two additional sides of A4 may be included with this application form, e.g. text, diagrams or photographs, to support your application.**

**Any other material submitted will not be included in the initial selection process.**

### TITLE OF PROJECT AND BRIEF SUMMARY

**1a. Title (max. 10 words):** Click here to enter text.

**1b. Summary (max. 70 words):** Click here to enter text.

|  |
| --- |
| Click here to enter text. |

### Contact Details – PRIMARY APPLICANT

**2a. Name (including title):** Click here to enter text.

**2b. Current post/Job title:** Click here to enter text.

**2c. Organisation:** Click here to enter text.

**2d. Full postal address (including post code):** Click here to enter text.

**2e. Email address:** Click here to enter text.

**2f. Telephone number:** Click here to enter text.

### Contact Details –CO-PPLICANT(S)

Please give the contact details of any co-applicants (if applicable) who wish to be included in correspondence about this grant:

**3a. Name (including title):** Click here to enter text.

**3b. Current post/Job title:** Click here to enter text.

**3c. Organisation and full postal address (if different to above):** Click here to enter text.

**3d. Email address:** Click here to enter text.

If there are more co-applicants, please give details on a separate sheet in the same format as above.

### Project Overview

**5a. Proposed start date:** Click here to enter text.

**5b. Proposed end date:** Click here to enter text.

**(Note: Projects must be completed by Tuesday 31 January 2017)**

**5c. Project Overview (max. 500 words)**

|  |
| --- |
| Click here to enter text. |

**5d. Target audience(s) and expected numbers reached**

|  |  |
| --- | --- |
| **Target audience** | **Expected number that will be reached** |
| **5 – 10 years** | Click here to enter text. |
| **11 – 16 years** | Click here to enter text. |
| **17 – 18 years** | Click here to enter text. |
| **Students** | Click here to enter text. |
| **Family** | Click here to enter text. |
| **General Public** | Click here to enter text. |
| **Teachers** | Click here to enter text. |
| **Other (please briefly identify):** | Click here to enter text. |
| **Total:** | Click here to enter text. |

**5e. New audiences** – Does your project reach a new audience not previously targeted by space education/outreach? Y [ ]  N [ ]

If yes, please state which audiences (max. 80 words).

|  |
| --- |
| Click here to enter text. |

### Grant Details

**6a. What is the total budget for your project?** Click here to enter text.

**6b. What is the sum requested from the UK Space Agency?** Click here to enter text.

**6c. Is there an admission fee for your project’s audience?** Click here to enter text.

**6d. Spend Profile:**

*Please give expected spend of the* ***UK Space Agency grant*** *by Financial Year (01 April – 31 March)*

|  |  |  |
| --- | --- | --- |
| **FY 2015/16** | **FY 2016/17** | **Total** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

### HOW DID YOU HEAR ABOUT THIS SCHEME?

Printed media [ ]  Where? Click here to enter text.

UK Space Agency Website [ ]

E-mail from the UK Space Agency [ ]

Psci-com [ ]

Twitter [ ]  If yes, was this from @spacegovuk Y [ ]  N [ ]

Facebook [ ]

Word of mouth [ ]

Other [ ]  Where? Click here to enter text.

### DECLARATION

**By returning this form, whether it is signed or unsigned, you confirm to the UK Space Agency that:**

* The above details are correct.
* You will abide by the rules stated in the “Notes for guidance”.

Please ensure that all the required information is given. An incomplete form will not be considered for a grant.

### 1) Primary applicant:

### Signed: Date:

*(Please scan your signature if returning this form by email.)*

### 2) Administrative authority

### Signed: Date:

*(Please scan your signature if returning this form by email.)*

### Please return this form to:

Libby Jackson, UK Space Agency, Polaris House, North Star Avenue, Swindon, SN2 1SZ.

Alternatively, please email **a PDF of the signed form** to mailto:libby.jackson@ukspaceagency.bis.gsi.gov.uk with the subject line **“Principia Grant Application”.**

#### Applications must be received by 9.00 am on FRIDAY 27 march 2015