

## Recruitment and selection process

We are committed to promoting [equality and diversity](#), both in carrying out our public functions and as an employer.

### Register and submit your CV

To make an application, review our [available roles](#) and register your account before uploading your tailored cover letter and CV in one document (Word or PDF) via the 'Apply for Job' button at the bottom of the job advertisement.

Once you have applied for your chosen job opportunity, you will receive an automatic email confirming that your application has been successfully submitted.

We typically advertise our available roles for between one and four weeks. You should not expect to receive feedback until after the application deadline.

If your application is successful, we will contact you via email or telephone to invite you to the next stage of our process.

Due to the volume of applications we receive, we are unable to provide specific feedback to unsuccessful candidates at CV submission stage.

### Assessment and Interviews

You may be required to complete assessments such as psychometric and personality tests, case studies, presentations, or other appropriate exercises that relate to the role.

At interview, we will ask you a range of technical and competency based questions relating to how your experience, knowledge and skills match the role requirements. For further information, please refer to our [competency framework](#). At the end of your interview, you will normally have the opportunity to ask the panel any questions you may have about the role and working at Monitor.

A member of the Resourcing and Recruitment team will be in contact with the outcome of the process once the panel have interviewed all shortlisted candidates. This may take up to four weeks.

Monitor has been awarded the 'two ticks' disability symbol in recognition of our commitment to employing, retaining and developing the abilities of disabled employees. As a member of the two ticks scheme, when recruiting to a new position we guarantee disabled people an interview if they meet the minimum criteria for the job vacancy.

If you require any assistance during the selection and recruitment process, please get in touch with Resourcing and Recruitment point of contact managing the vacancy as listed on the job advertisement.