

**British Antarctic Territory Project Application Form 2014-15**

# Basic Information

|  |  |
| --- | --- |
| Project Title |  |
| Total cost of BAT funding |  |
| Total cost of co-funding (if applicable) |  |
| Name of co-funding organisation(s) (if applicable) |  |
| Total cost of Project (All funders) |  |
| Proposed start date of project |  |
| Proposed end date of project |  |

Applicant details

|  |  |
| --- | --- |
| Name of Project manager |  |
| Name of implementing organisation |  |
| Postal address |  |
| e-mail address |  |
| Phone and fax numbers |  |
| Name of applicant (if different to project manager) |  |
| Postal address (if different to project manager) |  |
| e-mail address (if different to project manager) |  |
| Phone and fax numbers (if different to project manager) |  |

## Project Information

|  |  |
| --- | --- |
| Summary of project |  |
| Purpose and objective of project |  |
| Main deliverables and results expected |  |
| Which BAT priority does the project fall under? (Please see strategy paper for 4 priority areas) |  |

### Risk Analysis

|  |  |  |  |
| --- | --- | --- | --- |
| **Risk** | **Probability of risk occurring** | **Impact of risk to project** | **Suggested management of risk** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

### Project Monitoring

|  |  |
| --- | --- |
| How will the project be monitored? |  |
| Who will complete the six monthly and end of project evaluation reports? |  |

### Budget Breakdown

Please provide a detailed budget breakdown in the space below

##### Name of Project manager/applicant: ……………………………………………….

Signature of Project manager / applicant: …………………………………………

##### Date: …………………………………………………………………………………..

##### For FCO official use only

|  |  |
| --- | --- |
| Name of first reviewing officer |  |
| Recommendation of funding proposed project | Yes / No |
| Signature |  |
| Date |  |
| Comments |  |

|  |  |
| --- | --- |
| Name of second reviewing officer |  |
| Recommendation of funding proposed project | Yes / No |
| Signature |  |
| Date |  |
| Comments |  |

**NB Any BAT funds will be payable in arrears (and normally upon receipt of invoices).**