

**Free Schools - Proposal Form**

The Proposal Form asks you for details on the educational rationale, aims and objectives, parental demand and premises of the proposed Free School. It also asks questions about the suitability of the provider(s) involved. All new Free Schools will be opened with the same legal status as Academies, in a binding agreement with the Secretary of State.

Please note, all information provided in this form will be published on the Department for Education website.

**INITIAL DETAILS**

**Name** (Please specify if you are the nominated representative of an organisation that wishes to set up a Free School)

██████████

**Name of your organisation**

Cuckoo Hall Academy

**Address** (of organisation or individual)

██████████, Edmonton, London. ██████████

**Email Contact** ██████████

**Telephone Number**

██████████

**Are you an existing independent school wanting to convert to a Free School?**

**No**

**If yes, please provide your 6-digit school unique reference number (URN)**

**If no, please confirm the nature of your organisation** (educational group / charity / business / parent group etc)  
New Academy

**Please confirm whether your organisation is incorporated** i.e. set up as a Company which is registered at Companies House. If so, please provide the Company Registration Number, Company Address and details of the Directors and Secretary. If not, please indicate the approximate date by which it will be incorporated.

<input checked="" type="checkbox"/> <b>Yes, our organisation is incorporated</b>  Company Registration Number: 7355559  Company Address: [REDACTED], [REDACTED], Edmonton, LONDON. [REDACTED]  Details of Directors and Secretary: Please note elections have not yet been held for the Chair and Vice Chair of Cuckoo Hall Academy  [REDACTED]  Due to be registered - scheduled to be sent to Companies House within the next few days [REDACTED] [REDACTED]
<input type="checkbox"/> <b>No, our organisation is not yet incorporated</b>  Approximate date by which it will be incorporated:
<b>What is the proposed age range of the Free School? Please include</b>

details of planned pupil numbers in each year group.

Reception - 30 places initially rising to 60 places in subsequent years Year 1 - 60 Year 2 - 60 Year 3 - 60 Year 4 - 60 Year 5 - 60 and Year 6 - 60.

In addition we have found that, based on the experience of Cuckoo Hall Academy, Nursery provision is essential for the effective early learning of the pupils in their reception year. We have found that pupils in reception, who have not attended Nursery, achieve lower attainment than comparable pupils who have attended the Nursery. For this reason, we believe that the Free School will have to a Nursery class and, if this is not able to be provided through the Free School legislation, this will have to be operated as a private Nursery by the Free School.

**When do you hope the Free School will start operating** (for your first set of pupils)?

Currently the Free School does not yet have a name and we plan on working with the local community and prospective new parents and pupils to name the school. In this way the local community gains some initial ownership of the new Free School.

We would hope to start admitting the first cohort of 30 reception pupils in September 2011 (along with opening up of the Nursery provision for 30 full-time places funded as a private Nursery). It is intended that the school would be fully open in September 2012 with the first cohort of 60 pupils in reception. The school would then seek to admit 60 pupils each subsequent year. As far as the demand for places in Enfield, 2011/12 and 2012/13 is the time of the greatest need.

**In which Local Authority area will the school be based?** If you are near to a LA boundary, please include name of neighbouring LA(s)

Local Authority Enfield

Neighbouring LAs Waltham Forest

**Is your Local Authority aware of your intention to set up a Free School?**

**Yes**

(If Y please give details of your discussions with them so far)

We have had an initial discussion with the local authority over our proposal to put in a free school application. We are due to discuss this application further with the Director of Children Services at the Academy on the 30<sup>th</sup> September.

**Have you discussed your proposal form with the New Schools Network?**

**Yes**

(If Y please give details of your discussions with them so far)

We have had a discussion with the New Schools Network on the proposal to establish the free school and the New Schools Network has provided feedback on both the initial draft proposal form and the later revised version. They have made a number of suggestions on steps to take at Business Case stage.

**SUITABILITY OF PROVIDER**

The Secretary of State will consider each proposal on its merits, and take into account all matters relevant to that proposal. Generally, he would expect that all proposals will comply with all aspects of the rigorous suitability and vetting tests throughout the application process, including due diligence and CRB checks and will reject any proposers who advocate violence, intolerance, hatred or whose ideology runs counter to the UK's democratic values.

Do any of the following apply to the organisation (or any consortium member), or to (any of) its director(s)/partners/proprietor(s) or individual applicants (select Y/N):	
Is in a state of bankruptcy, insolvency, compulsory winding up, receivership, composition with creditors (including any Individual Voluntary Arrangement), or subject to an Administration Order or any legal proceedings concerning their solvency?	No
Has been convicted of a criminal offence?	No
Is involved in any illegal activities?	No
Has not fulfilled obligations related to payment of taxes?	No
Is guilty of serious misrepresentation in supplying information?	No
Is not in possession of relevant licences or membership of an appropriate organisation where required by law?	No
Is barred from certain work with children as a result of being:	
[a] included in the list of those barred from Regulated Activity with children, kept by the Independent Safeguarding Authority? Or	No
[b] included in the list kept under section 1 of the Protection of Children Act 1999(4) (list of those considered by the Secretary of State as unsuitable to work with children)? Or	No
[c] subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (5) (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction)? Or	No

<p>[d] disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000(6)?</p> <p>For further information on [a], [b], [c] and [d], please contact the CRB <a href="http://www.crb.homeoffice.gov.uk">www.crb.homeoffice.gov.uk</a>.</p>	<p>No</p>
<p>Is disqualified from registration under Part 10A of the Children Act 1989(7) for child minding or providing day care?</p>	<p>No</p>
<p>Is disqualified from registration under Part 3 of the Childcare Act 2006(8)?</p>	<p>No</p>
<p>Is a member, or has been a member in the past, of a proscribed organisation?</p>	<p>No</p>
<p>If the answer to any of these questions is “Yes” please give details below:</p>	

**EDUCATIONAL RATIONALE, AIMS AND OBJECTIVES**

**Briefly outline your reasons for wanting to set up a Free School. Max 200 words.**

Cuckoo Hall Academy is a newly converted Academy that was established from Cuckoo Hall Primary School. This was an Outstanding Primary school in an area with very high levels of deprivation. As an Academy we are expected to support weaker schools and believe that we can most effectively undertake this through supporting the local authority to meet the known demand for additional places in the borough.

Enfield has a significant shortage of pupil places with the need to expand or build new schools to provide an additional seven forms of entry for September 2012. Cuckoo Hall Academy, in its previous guise as a primary school was expanded twice: in 2004 and then again in 2009 in response to local demand and meet the needs of the local community. As an Academy we are massively oversubscribed with 274 applications for our 120 places in September 2010. We currently have 28 children on our waiting list for the current reception year and 25 pupils on our Nursery waiting list. These have all specifically confirmed they are still waiting for a place at the Academy when asked recently by letter and phone. We believe that it would be inappropriate for the existing Academy to grow any larger and therefore to meet our local community needs for a place for their child at an outstanding school, we need to open a Free School.

As a teacher promoted group we know that the skills and knowledge we have developed through expanding the school twice can readily be transferred to the opening of a new free school. Opening a Free School will enable us to offer further outstanding educational provision in an area of deprivation to meet the known and evidenced demand for places.

**Please set out the Free School's aims and objectives.** You should also describe:

- the teaching methods that will be used and whether the Free School will follow a particular philosophy (eg Montessori);
- the outline of the Free School's proposed curriculum, including any religious ethos;
- how the Free School will improve pupil learning and ensure strong discipline;

Max 2000 words.

Introduction

Cuckoo Hall Academy is making this application to establish a new two forms of entry Free School in Edmonton, London. The Academy would therefore ensure that the Free School would offer the same very high level of educational provision that is offered at the Academy.

The Mission Statement of the Free School will be: 'Achieving Excellence Together', and our vision will be to teach all children to acquire and develop the skills, knowledge and understanding to succeed at all stages of their education and equip them with high aspirations for their future lifelong learning. Our 'Values and Beliefs' will be based upon high expectations for all children's learning and upon a strong moral purpose and unique ethos of warmth and respect.

We do not propose opening a Free School with a specific religious character. The Free School will be situated in a catchment area that has very high levels of cultural and ethnic diversity. It will therefore be a diverse school serving a local community from many different cultures, backgrounds and religious beliefs. As such we will expect that all of our children and their families show tolerance and respect towards each other. This approach will be made clear in all information available for parents.

The Free School would provide excellent educational provision to a greater number of children in an area of London where there is not only a severe shortage of pupil places, but also a shortage of excellent schools.

#### Standards

Standards at Cuckoo Hall Academy are extremely high and we would ensure the same levels of high achievement in the Free School. By the end of Year 6 pupils achieve well above National expectations in all subjects, and a high percentage of our children achieve Level 5. In 2010 97% of pupils achieved Level 4 in English and 62% achieved Level 5. In Mathematics 98% achieved Level 4 and 60% achieved Level 5. This trend has been consistent over the past five years and Cuckoo Hall has been in the top 1 and 2 percent nationally for added value for the whole of this period. The last Inspection Report for Cuckoo Hall said "Highly effective Leadership and excellent teaching enable pupils to achieve extremely well and reach high standards by the end of Year 6". We would expect pupils to undertake Key Stage tests and to achieve similar levels of attainment by the end of Key Stage 2 with outcomes for all pupils showing a high percentage achieving above expected levels in English, Mathematics and Science. All SEN pupils would expect to make very good progress in relation to their starting points with the majority of children with SEN reaching the average expected levels for English, Mathematics and Science in line with the Academy achievements.

Cuckoo Hall Academy has worked strategically to ensure sustained capacity for excellent leadership at all levels and excellent teaching across the whole school. This has enabled the school to support other schools (as a 'National Support School' in Cambridgeshire and London Challenge schools). Cuckoo Hall was one of the first Primary schools to be accepted as a designated 'Accredited School Provider' in May 2010 which at that time would have enabled the school to take over the management of an identified struggling school. The Academy is therefore very well placed to deploy existing senior leaders and teaching staff to ensure the successful setting up and day to day running of a new Free School.

## Curriculum

The Free School would adopt Cuckoo Hall's highly effective and systematic approach to teaching essential literacy and mathematics skills right from the start at Nursery and Reception age, along with excellent teaching to promote children's learning across the curriculum. We would work to ensure that the teaching of letter sounds (phonics) was highly effective, in order that pupils are able to develop their reading skills. We would support pupils with English as an additional language through well structured lessons with plenty of opportunities for them to explain their ideas and assess their own learning. We would ensure that Teachers in the Free School provided many opportunities for pupils to investigate challenging tasks in mathematics and science.

The Free School will implement a Mathematics curriculum called 'Maths Makes Sense' a powerful way of teaching mathematics designed by Richard Dunne. MMS is a highly theoretical and yet highly practical approach to the teaching of the subject. The Free School pupils will, through this curriculum, develop their knowledge and understanding of Arithmetic, Geometry, Data Handling, Measurement and problem-Solving. There will be a need to provide initial and ongoing training and professional development for all staff to ensure consistency in the high quality of mathematics teaching across the whole school.

The Free School would provide a broad and balanced curriculum that is stimulating, varied and challenging for all children that is enriched and differentiated where appropriate in line with what is provided by the current Academy. The Free School would ensure there are planned curriculum opportunities for children who are identified as having exceptional talents and abilities. More able pupils would be supported in a variety of ways, including being taught in smaller groups to ensure that teaching is well matched to learning levels, one to one tutoring, the use of peer mentors, extended curriculum through after school clubs and educational visits.

It is planned that there would be an excellent range of enrichment activities through an extended curriculum offered to all children outside of the normal school day. This would include for example a wide range of clubs to promote sports, the arts, healthy living, and creative writing for instance and these clubs would be run by a combination of outside specialists and school staff.

## Assessment

The Free School would ensure that assessment is effectively used to provide a clear indication of children's strengths and areas for development; to support and maintain our anticipated high levels of standards; to inform planning; and to ensure that all children make excellent progress in their learning. Assessment would be rigorously applied in many different ways using both summative and formative assessment with children being assessed every 8 weeks in Literacy and Numeracy to enable staff to closely track individual pupil progress and target teaching to accelerate learning.

Assessment data at the Free School will be used at the individual pupil level, classroom level, year group and whole school level to continuously evaluate overall standards and achievement in order to strategically plan for sustained and ongoing improvement.

#### Admissions

We will operate a broad admissions oversubscription policy seeking to become a community based school attracting pupils from the surrounding area. As such our principle criteria for oversubscription will be distance and selection and banding will not be utilised for this Free School.

#### SEN

We would expect to admit any statemented pupil who has the Free School named on the statement and our SEN policy would mirror that of the Academy. The Free School will be an inclusive school with a focus on early identification and targeted support for children with individual special educational needs matching the excellent work currently undertaken in this area by the Academy. The Free School will have a strong commitment towards training and developing all teachers and teaching assistants in their understanding of special educational needs, along with successful strategies to provide the best possible support. The experience that all of the existing Academy staff have in successfully supporting a wide range of children's individual needs will be utilised to support the development of this expertise in the Free School. We would seek to ensure that Teachers and support staff provided excellent care, guidance and support that contributed significantly to pupils' outstanding personal development and enabled pupils to feel safe and secure, especially for those who need particular learning or emotional support.

#### EAL

The percentage of children with English as an additional language is much higher than the national average (currently 51%) at the Academy and this is a reflection of the ethnic diversity of the surrounding area. The main ethnic groups (apart from white U.K.) are Turkish, Black Caribbean and Black African, along with a wide range of individual ethnic groups from Eastern Europe. It is expected that the Free School will have the same contextual factors, with the numbers of children with English as an additional language continuing to grow.

We would anticipate that all pupil groups would make excellent progress, with no significant discrepancies in the attainment of ethnic groups by the end of Key Stage 2 for the Free School in common with the Academy. We will plan for the majority of pupils with EAL to reach the national expected level by the end of Year 6 with a high percentage reaching above average levels in English, Mathematics and Science. This will be achieved through the implementation of a stimulating, varied and challenging curriculum, rigorous assessment and tracking systems to assess pupils' ongoing progress and target support, and effective training/development for all staff.

## Behaviour and Discipline

The Free School's approach to behaviour and discipline will have a strong emphasis on actively promoting positive behaviour throughout the school, with clear incentives and systems to support this. This policy is currently adopted by the Academy and it is clearly understood by all children and their parents that aggressive behaviour of any kind is not tolerated, and because of our very clear structures this type of behaviour is extremely rare. In his letter to pupils in May 2009, the lead Ofsted inspector wrote "The inspectors were very pleased with your excellent behaviour and the way you all play and work together so well". Cuckoo Hall was praised during the inspection on how well pupils show initiative and take responsibility "when appointed as prefects, monitors or school councillors. Consequently, they mature into extremely well-behaved and considerate young people who actively care for others". The same policy and procedures will be implemented in the Free School with rigorous systems in place to monitor any incidents of bullying or racial abuse and we would expect that such incidents would be extremely low. The Ofsted report for Cuckoo Hall states "There is outstanding racial harmony in this diverse school community". The Free School would follow the statutory guidance and requirements for exclusion and would anticipate the use of fixed-term exclusions to be extremely rare, with no permanent exclusions.

## Conclusion

Cuckoo Hall Academy is a highly popular choice for parents in the Edmonton area and we have no reason to doubt that a Free School opened by the Academy would not continue to be popular with parents from the local community. The Academy has excellent standards, and despite expanding to accommodate more children the Academy is still heavily oversubscribed. Feedback from parents of Academy children is overwhelmingly positive in terms of the education and care that we provide for children. The most recent Ofsted inspection report for the Academy says "The vast majority of parents who responded to the inspection questionnaire paid tribute to the dedication and commitment of staff and governors". The opening of a Free School on the site next to the Academy would therefore be extremely popular with local families, many of whom are on our waiting list for places. Parents would have the reassurance of knowing that a new school on the site managed by Cuckoo Hall Academy would offer the same high quality educational provision.

**What are your organisation's core areas of work / aims? Max 500 words.**

It is the aim of the Free School to teach all children who attend it to acquire and develop the skills, knowledge and understanding to tackle with confidence the next stages of their education and future lifelong learning. We will seek to improve pupils and their families aspirations and embed an understanding of the benefits of education and lifelong learning. The Free School will look to promote the emotional and physical wellbeing of pupils and their families and to work for the integration of all pupils not only within the school, but also within the community.

Equally important to academic learning is our wish to teach our pupils to take responsibility for their own actions and to have a sense of understanding and respect for others – both in the school community and the world outside – so that they may contribute responsibly and constructively to society as a whole.

As one of the first Free Schools we would want to continue to support change and innovation both within the school and in the local and wider community, supporting the development within school of a questioning mind in our pupils.

In order to ensure the success of the Free School we will actively seek the involvement of the local community in the life and work of the school. We have high expectations on the attainment of our pupils and this relies upon the support and involvement of all parents/carers. Therefore we will seek to actively engage all our parents/carers in their child's learning.

The Free School would seek to emphasise its greenness through promoting a walk to school policy, with walking buses, cycle and scooter storage and other aspects to actively promote walking to and from school and to discourage the use of the car.

We will also seek to differentiate the Free School from the current Cuckoo Hall Academy in order for it to have its own identity and not to be overshadowed by the existing large Academy.

**What capacity and capability do you have (or have access to) in order to deliver the educational vision set out above? Please indicate the resources, experience and expertise (educational and legal) that you have or have access to. Max 500 words.**

The Academy has structured itself to provide some outreach work as required by the Academy Funding Agreement and these resources can be utilised in order to undertake all the planning work necessary for the establishment of the free school. The Academy has sufficient resources to develop the proposal to Business Case stage and will release staff to undertake this work. These resources are limited, however, and new full-time appointments will be required once the school is established.

The [REDACTED] has worked to develop capacity in the school, building up governance, leadership and expertise. [REDACTED] is a National Leader in Education and the school is a National Support School.

The school has expanded due to popular demand and this has led to restructuring with an experienced senior team and a strong middle management team. Middle managers are encouraged on an ongoing basis to develop and move into senior leadership. The school has a well established system for growing leaders.

Key staff in the Free School application will be the Principal and her [REDACTED]. [REDACTED] is instrumental in ensuring the school is effectively led as well as having a crucial role in work beyond her own school. She is a mainstay in maintaining the school's standards in all areas. Other members of the senior team (i.e. five assistant heads) and several managers are utilised for school to school support when required. In addition, depending on the needs of the school being supported, there are contexts in which class teachers are able to support work in other schools. All teachers are outstanding and it is an expectation that any teacher joining the school will become outstanding. The school quickly develops teachers as coaches and mentors. This creates a bank of colleagues with relevant skills.

The Academy has financial support from an experienced Academy Business Director who has 20+ years education administration experience from local authorities, private sector provider delivering school support services and working in schools. The Academy has retained the services of [REDACTED] for its legal work, with significant experience in education and property law and they have indicated they will be happy to undertake legal services for the establishment of the free school.

**Do you have plans to work with a 3<sup>rd</sup> party organisation?** If so, please include their details below and set out the intended nature of that relationship (for example, a contract, co-sponsorship arrangement, informal partnership).

It is intended that the new Free School would initially share many of the facilities, knowledge and expertise from the current Cuckoo Hall Academy. For instance it will be impractical, especially in the first few years development of the Free School, for it to have its own kitchen facilities and this would be provided by Cuckoo Hall Academy under a Service Level Agreement (SLA). Many of the back-office functions (e.g. finance, site management, personnel administration, etc) of the Free School would be provided, again under a SLA, by Cuckoo Hall Academy.

The establishment of the Free School would be entirely undertaken by the staff of Cuckoo Hall Academy and in order to prepare for the establishment of the Free School, the Academy has already planned on releasing certain

members of staff from their existing duties, with backfilling and temporary appointments to cover their absence. It is expected that the cost of this would be met from the start-up grant for the Free School and this work would again be provided under a SLA with the Free School.

**Please name the key individuals / trustees involved in setting up the Free School** (if available). Please also indicate whether trustees have been chosen and their roles confirmed. Please provide details of employment of these individuals and any conflicts of interest you believe might arise.

The free school application will be led by [REDACTED]. She will be supported by members of the Cuckoo Hall Academy Senior Leadership team, including [REDACTED]. Other members of the Academy staff will be involved where needed and required to assist with the set-up of the Free School. As referred to above, the Academy has sufficient staff resources to develop and work up the business case for the new free school, but we will require new staff for the opening of the Free School.

[REDACTED], is supporting the establishment of the Free School and will work with the Academy to establish the appropriate governance of the Free School. [REDACTED]. She is keen to be actively involved in the development of the Free School. The proposal was discussed at the Academy Governing Body meeting on 20<sup>th</sup> September and met with unanimous approval. Other existing Governors of Cuckoo Hall Academy have indicated their willingness to be involved in the Free School establishment.

It is intended that the existing Cuckoo Hall Academy Trust would retain oversight of the Free School and would establish a governing body for the Free School with some of their members of the Academy Trust, although the exact composition has yet to be established. The Governing Body would also include two elected parental representatives and two staff governors ensuring that all relevant stakeholders were represented on the Governing Body.

It is not believed that there are any conflicts of interest with the individuals involved in the Free School application.

**EVIDENCE OF DEMAND**

**What evidence of local parental demand do you have?** For example, a petition or a declaration from interested parents or pupil number projections for the area. Max 200 words.

The Academy had 257 applications for the 120 places in its reception classes for this September 2010 intake. Despite parents/carers being offered places at other schools and accepting them we still have 28 pupils on our waiting list for reception. These are parents/carers who have positively requested to the Local Authority that they wish to remain on a the waiting list for the Academy. The existing Nursery class at the Academy has 25 people on the waiting list and these will be parents who will be looking for a place at Cuckoo Hall Academy in September 2011. With the Free School having similar teaching methods and expected outcomes to the Academy it is expected that these people would be eager to attend the Free School and this will be confirmed at business case stage through parent petitions, etc. At this stage the Free School would ensure that the demand for the places at the Free School was able to be substantiated.

Enfield is struggling to cope with a rise in demand for primary places. In the latest report to Cabinet in July 2010, the authority indicated that based on current Greater London Authority projections there was a shortage of 112 places from September 2011 for reception age pupils compared to current capacity, rising to 236 places (8 fe) for September 2012. In addition, based on the Enfields Local Development Framework proposals there will be a need for a further 360 places in addition to the 236 places for September 2012. Full details on the shortages of pupil places can be found in the report to the Enfield Cabinet in July 2010 at <http://tiny.cc/9rfxj>

The Enfield Advertiser reported in its 1st September edition that there were still 70 pupils in Enfield who were without places and therefore not in any education setting. A Council spokeswoman was quoted "that there were plans for additional places to be made available in January [2012]." The shortage of places in Enfield is acute and the need for additional places is paramount.

**What is the proposed capacity (number of pupils)?** Max 200 words.

It is proposed that the school should operate as a 2 forms of entry primary school (420 pupils with 30 full-time equivalent Nursery places operated as a private Nursery as we are informed that this can not be included as part of the Free School application). However due to timescales and the need to operate from September 2011 it is proposed that the school should open with only 30 pupils in reception. These numbers would be increased to 60 pupils in reception for the second intake in September 2012. The school would then

gradually fill up each year until it reaches full capacity in September 2018.

Financially a 2 fe school is viable to deliver the proposed curriculum for the Free School.

**PREMISES**

**What steps have you taken to identify a potential site?** Please include details of the geographical area the school seeks to serve; a list of any sites you have considered; and any discussions you have had to identify a suitable site. If known, please include the proposed location, premises and postcode of the Free School.

Currently the area to the west of the existing Academy site is a brownfield site. This used to be [REDACTED] which was demolished when it was decreed that there was no need for the school. The London Borough of Enfield do not currently have any plans for the site, except for using part of the site as a building compound for further work to the Cuckoo Hall Academy. This area is bounded by [REDACTED]. Whilst the exact address is not known the postcode is likely to be similar to the current Academy address of [REDACTED]. This is best illustrated on appendix 1 which is attached to this application as a separate file. The area for the Free School is roughly indicated by the red lines. The buildings shown on the map no longer are present having been demolished.

It is therefore proposed that the Free School should be built on this derelict brownfield site. In order to ensure: that capital costs for the building are kept at a minimum; that the required buildings can be quickly and simply built; and that we only have the rooms required for the pupils that are present, we are proposing that the school should be built as a modular building, adding additional classrooms as they are required each year. Due to the proximity of the classrooms to Cuckoo Hall Academy it is likely that in the first few years following the establishment of the Free School it will be able to share some resources with the Academy.

As the site is currently a brownfield site some detailed landscaping and site maintenance will need to be undertaken in order to ensure there is an area that is suitable for the establishment of the school.

The land is currently owned by the London Borough of Enfield and it is anticipated that the authority would be prepared to lease the land to the Free School on a 125 year lease.

**Further information**

Please note, all information provided on this form will be published on the Department for Education website. Information that you supply on this form may be shared with (a) the New Schools Network and (b) the Local Authority in which you wish to set up the Free School. Information about the New Schools Network can be found at <http://www.newschoolsnetwork.org>.

Submission of this form will be treated as consent, from both you and anyone else whose personal data is contained on this form, to the sharing of this information as set out above.

In addition, information that you provide on this form, including personal information, may be subject to publication or disclosure in accordance with the access to information regimes, primarily the Freedom of Information Act 2000 and the Data Protection Act 1998.

**Next Steps**

Please email completed Proposal Form to  
[freeschools.registration@education.gsi.gov.uk](mailto:freeschools.registration@education.gsi.gov.uk)

You will hear back from a named official at the Department for Education within two weeks, who will offer you advice on how best to progress your application. The Secretary of State will make a judgement on the potential of the project based on criteria relating to educational aims and objectives, evidence of demand, potential premises, suitability of provider and any other relevant considerations to decide whether the proposed Free School project should move into stage 3, namely that of drawing up a business case and plan.