

Speaker Guidelines for Shale UK 2014
4th-5th March 2014, Millennium Gloucester Hotel, London

Thank you for confirming your participation at the Shale UK Conference organised on behalf of the Geological Society taking place on the 4th-5th March 2014 at the Millennium Gloucester Hotel in London. This letter outlines the details you will need to ensure that you are well prepared for the event.

Presentation: Your presentation time allowed is between 20 and 25 minutes. It would be extremely helpful if you can email to me your presentation in power point before 25th February. If you need to send it in a different format please check with me first. Please also bring a back-up on memory stick with you to the event.

Venue & Accommodation: The conference is held at the Millennium Gloucester Hotel in London. We have negotiated rates for Shale UK participants. If you need please email the hotel at reservations.gloucester@millenniumhotels.co.uk or call 020 7331 6195 and quote the discount code which is **DFVE021013**

Registration: Speakers are invited to register at the Millennium Gloucester Hotel from 7.00am on the 4th March. All speakers have complimentary registration and will have their badge and delegate folder waiting to be collected from the registration desk.

Programme: The conference programme starts at 09:00 on 4th March. The programme is constantly being updated. For the latest programme please contact me at any time.

Gala Dinner: The Gala Dinner will take place on March 4th at 8pm at the Millennium Gloucester Hotel. Your place at the gala dinner is included within your complimentary registration.

Ground Transport:

Underground train: The Millennium Gloucester Hotel is a two minute walk from Gloucester Road tube station on the Piccadilly/Circle/District line.

Heathrow Airport: 30 minutes direct train on the Piccadilly line to Gloucester road tube station or 30 minutes in a taxi

Gatwick Airport: 50 minutes by train

We look forward to welcoming you to Shale UK in March and please contact me with any questions or suggestions.