

Criteria for Key Skills Qualifications



July 2011

Ofqual/11/4881

Contents

The criteria.....	2
Introduction	2
Content	2
Assessment in Key Skills qualifications.....	2

The criteria

Introduction

1. The following criteria will be used as the basis for the development and accreditation of all Key Skills qualifications.
2. Criteria for Key Skills qualifications were previously published within *The Statutory Regulation of External Qualifications in England, Wales and Northern Ireland* (2004).

Content

3. Qualifications that use any of the following terms in their titles must be based on the specifications developed by the regulators:
 - Key Skills
 - Key Skills qualifications
 - application of number
 - communication
 - information technology
 - improving own learning and performance
 - problem solving
 - working with others.

Assessment

4. Qualifications in Key Skills must use the assessment model specified by the regulators.
5. If the assessment method includes tests, awarding organisations must use the agreed national tests and allow candidates to take the tests as many times as they want. If the tests do not have pre-set pass marks, the awarding organisations must agree the pass marks at meetings that include all of the awarding organisations involved in the relevant assessment series.

6. Awarding organisations must:
 - 6.1 participate in cross-awarding organisation moderation activities for internal assessment;
 - 6.2 carry out random checks, after the final date of completion, on centres where nearly completed portfolios were included in the moderation process.

We wish to make our publications widely accessible. Please contact us if you have any specific accessibility requirements.

First published by the Office of Qualifications and Examinations Regulation in 2011

© Crown copyright 2011

You may re-use this publication (not including logos) free of charge in any format or medium, under the terms of the [Open Government Licence](#). To view this licence, [visit The National Archives](#); or write to the Information Policy Team, The National Archives, Kew, Richmond, Surrey, TW9 4DU; or email: psi@nationalarchives.gsi.gov.uk.

This publication is also available on our website at www.ofqual.gov.uk

Any enquiries regarding this publication should be sent to us at:

Office of Qualifications and Examinations Regulation	
Spring Place	2nd Floor
Coventry Business Park	Glendinning House
Herald Avenue	6 Murray Street
Coventry CV5 6UB	Belfast BT1 6DN

Telephone 0300 303 3344

Textphone 0300 303 3345

Helpline 0300 303 3346