



**Health and Social Care Information Centre**

**Board Meeting**

**Public Session**

Title of Paper:	Update on action points from the previous meeting
Board meeting date:	17 June 2014
Agenda Item Number:	HSCIC 14 04 02 (c)
Paper presented by:	Chair
Paper prepared by:	Annabelle McGuire, Secretary to the Board
Paper approved by:	Action updates as submitted by the relevant director
Purpose of the paper:	To share an update on action points from the previous meeting for information
Risk and Issues:	As stated in actions
Patient/Public Interest:	Corporate Governance
Actions required by the Board:	To note for information

## Summary of progress against Board meeting actions

✓ = completed

c/f = on-going

Status	Summary of Action	Commentary	Responsible Director	For Information Only
✓	The Director of Information and Analytics stated he would be bringing the data quality paper to the July Board.	On agenda	The Director of Information and Analytics	Yes
✓	The Board noted that work was on-going in respect to finalising the Annual Report and Accounts 2013-14, these documents would be approved by the Board in the public session on 17 June 2014.	On agenda	Director of Finance and Corporate Services	Yes
c/f	The Chair informed the Board he would be discussing the future format and location of the Board meetings with the CEO and the Secretary to the Board, further information would follow once a proposal had been prepared.	Meeting held and proposal being developed	Secretary to the Board	Yes