

DEPARTMENT FOR BUSINESS, INNOVATION AND SKILLS

01 JANUARY 2014 – 31 MARCH 2014

GIFTS GIVEN OVER £140

Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

Minister of State, (Universities and Science), Rt Hon David Willetts MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

Minister of State (Trade and Investment), Lord Livingston			
Date gift given	To	Gift	Value (over £140)
Nil return			

Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger			
Date gift given	To	Gift	Value (over £140)
Nil return			

Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

GIFTS RECEIVED OVER £140

Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP				
Date gift received	From	Gift	Value	Outcome
18 January	The Meydan Hotel	pen	Over the limit	Held by the department

Minister of State, (Universities and Science), Rt Hon David Willetts MP				
Date gift received	From	Gift	Value	Outcome
Nil return				

Minister of State (Trade and Investment), Lord Livingston				
Date gift received	From	Gift	Value	Outcome
Nil return				

Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger				
Date gift received	From	Gift	Value	Outcome
Nil return				

Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP				
Date gift received	From	Gift	Value	Outcome
Nil return				

Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP				
Date gift received	From	Gift	Value	Outcome
03 March	Bobby Charlton	Signed Manchester United Shirt	Over limit	Held by the department

Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP				
Date gift received	From	Gift	Value	Outcome
Nil return				

OVERSEAS TRAVEL

Date(s) of trip	Destination	Purpose of trip	'Scheduled' or No 32 (The Royal Squadron' or 'other RAF' or 'Charter' or 'Eurostar'	Number of officials accompanying Minister, where non-scheduled travel is used	Total cost including travel and accommodation of Minister only
Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP					
18 January – 21 January	UAE, Dubai & Abu Dhabi	To attend trade meetings with counterparts	Scheduled		£5,405
10 February – 11 February	Belgium, Brussels	To attend the European Competition Forum and meet MEPs	Eurostar		£250
Minister of State, (Universities and Science), Rt Hon David Willetts MP					
28 January – 29 January	Belgium, Brussels	To attend EU space policy conference and dinner	Eurostar		£283
09 February – 17 February	Canada, Ottawa & Montreal, USA, Chicago	To broaden relationship with Canada and the US on science, innovation and higher education.	Scheduled		£7,339
20 February - 21 February	Belgium, Brussels	To attend EU Competitiveness Council	Eurostar		£312
25 February – 06 March	Australia, Canberra, Melbourne & Perth, Indonesia Jakarta, Singapore	To speak at Universities Australia conference, and strengthen connections in higher education and research	Scheduled		£5,227
24 March – 26 March	Israel, Tel Aviv	To promote UK-Israel and UK-Palestine links in science, higher education and research.	Scheduled		£1,836
Minister of State (Trade and Investment), Lord Livingston					
14 January –	Norway, Oslo	To promote UK Trade and	Scheduled		£805

15 January		Investment and meet with Senior Government Ministers			
02 February – 06 February	Columbia, Bogota, Mexico, Mexico City	To accompany DPM and lead a trade delegation	Scheduled		£5,700
11 February – 12 February	Ireland, Dublin	To attend the International Business & Employers Confederation Conference and meet senior government Ministers	Scheduled		£174
19 February – 20 February	Belgium, Brussels	To represent the UK at a completion council meeting	Eurostar		£290
27 February – 28 February	Greece, Athens	To attend and represent the UK at a FAC meeting for EU Trade Ministers	Scheduled		£317
02 March – 07 March	Poland, Warsaw & Krakow, Czech Republic, Brno, Slovakia, Bratislava, Hungary	To lead a trade delegation of UK companies and promote inward investment	Scheduled		£1,000
09 March – 11 March	Germany, Hanover	To accompany the Prime Minister to Cebit in Hanover and lead a trade delegation	Charter and Scheduled		Costs met by No.10
12 March – 13 March	Israel, Tel Aviv, Palestine	To accompany the Prime Minister and lead a Trade Delegation	Charter		Costs met by No.10
15 March – 18 March	UAE, Dubai, Qatar, Doha	To promote British Business and meet with Government Ministers	Scheduled		£6,129
25 March – 29 March	Canada – Vancouver, Toronto	To promote British Business and meet with Government Ministers	Scheduled		£4,979

Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger					
30 January	Italy, Rome	To represent the United Kingdom at the Friends of Industry Conference	Scheduled		£400
10 March	Belgium, Brussels	To meet with EU Commissioner responsible for internal market and services	Eurostar		£250
Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP					
Nil return					
Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP					
13 January – 17 January	India, Delhi & Kolkata, Saudi Arabia, Riyadh	To promote UK education exports, launch the UK-India Education Research Initiative.	Scheduled		£4,918
23 February – 24 February	Belgium, Brussels	To attend EU Council	Eurostar		£290
Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP					
23 January – 24 January	Italy, Milan	To attend the UK-Italy Inward Investment Awards	Scheduled		£893
19 January – 20 January	Belgium, Brussels	To meet with other European Ministers to discuss energy issues	Eurostar		£290
24 March – 29 March	Singapore, Indonesia, Jakarta	To attend the World Retail Congress and hold meetings on business and energy topics	Scheduled		£4,805

HOSPITALITY

Date of hospitality	Name of organisation	Type of hospitality received¹
Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP		
15 January	David Dinsmore, The Sun	Dinner
16 January	Daily Telegraph	Lunch
16 January	Press Gallery	Dinner

27 January	Energy UK	Lunch
30 January	Sunday Times	Lunch
12 February	Richard Desmond, Paul Ashford, Hugh Whittow, Express Newspapers	Lunch
04 March	Mentore,	Dinner
05 March	Daily Mail, Sky, Bloomberg, Financial Times	Dinner
08 March	Daily Mail, ITN News, The Sun, The Guardian, The Telegraph	Lunch
10 March	Sky	Lunch
11 March	The Observer	Dinner
24 March	The Telegraph	Lunch
Minister of State, (Universities and Science), Rt Hon David Willetts MP		
09 January	The Guardian	Lunch
14 January	Sir Tony Hall, BBC	Lunch
15 January	Russell Group	Dinner
21 January	The Education World Forum	Dinner
23 January	Reed Elsevier	Lunch
29 January	Universities and Colleges Admissions Service	Dinner
30 January	Russell Group	Dinner
04 February	The Culture Capital Exchange	Dinner
20 February	Financial Times	Lunch
07 March	Cambridge Union Society	Dinner
10 March	Brunel University	Dinner
12 March	Wellcome Trust	Dinner
17 March	The Sun	Lunch
19 March	Andrew Neil, The Spectator	Dinner
Minister of State (Trade and Investment), Lord Livingston		
21 January	DLA Piper	Dinner
28 January	Brunswick Group	Breakfast
25 February	TheCityUk	Breakfast
Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger		
19 February	British Recorded Music Industry (BPI)	Ticket to the Brit Awards and dinner
Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP		
29 January	Financial Times, Daily Mirror	Lunch
Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP		
25 February	Ernst and Young	Lunch
12 March	The Times	Lunch
Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP		
09 January	Motorsport Industry Association	Dinner

14 January	Policy Exchange Ltd	Breakfast
04 March	German Industry UK	Dinner
11 March	Berwin Leighton Paisner	Dinner
17 March	Enterprise Forum	Lunch

¹Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined

* Indicates if accompanied by spouse/partner or other family member or friend.

MEETINGS WITH EXTERNAL ORGANISATIONS

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP		
January 2014	Trades Union Congress	Regular meeting
January 2014	Financial Conduct Authority, Office of Fair Trading, Prudential Regulation Authority, Aldemore Bank, British Business Bank, Cambridge & Counties Bank, Handelsbanken, Shawbrook Bank, Silicon Valley Bank, Teachers Building Society, TSB Bank, Virgin Money, Williams & Glyn's Bank, Metro Bank	To discuss banking
January 2014	BP	Regular meeting
January 2014	Manufacturing Technologies Association, Group Rhodes, Kyal Machine Tools	To discuss manufacturing
January 2014	Hermes Fund Managers	To discuss investment
January 2014	Green Investment Bank	To discuss investment
January 2014	British Retail Consortium	To discuss business rates
January 2014	Business Growth Fund	To discuss growth
January 2014	AMEC, BAE Systems, British Ceramic Confederation, British Glass, Diageo, General Electric, Heathrow Airport, Meggitt, National Apprenticeship Service, Sir Robert McAlpine, Skanska	To discuss apprenticeships
January 2014	Energy UK	To discuss discuss energy strategy
January 2014	Royal Mail	To discuss Royal Mail
January 2014	Tata Chemicals Europe	To discuss green economy
January 2014	Mail on Sunday	General Catch up
January 2014	Federation of Small Businesses	Quarterly meeting
January 2014	Big Issue	Introductory meeting

January 2014	British Chambers of Commerce	Regular meeting
January 2014	Institute of Directors	Regular meeting
January 2014	Goodyear Dunlop, Jack Dromey MP	To discuss manufacturing
February 2014	Unipart	To discuss growth
February 2014	Guardian	General catch up
February 2014	Construction Industry Council, Sainsbury, Kier	To discuss the construction industry
February 2014	Paul Waugh, Dods PoliticsHome	General catch up
February 2014	Confederation of British Industry	Regular meeting
February 2014	Trades Union Congress, Anti-Slavery International, Children Unite, Methodist Women in Britain, Department for Work and Pensions, Health and Safety Executive, Justice 4 Domestic Workers, Kalayaan UK	To discuss employment rights
February 2014	Which?	To discuss consumer and competition
February 2014	Solent Forum	To discuss the maritime industry
February 2014	Audio Visual Equipment	To discuss access to finance
March 2014	Universities UK	To discuss higher education
March 2014	Post Office Limited	To discuss the Post Office
March 2014	Engineering Employers' Federation	Regular meeting
March 2014	Tata Steel	General catch up
March 2014	The Independent	General catch up
March 2014	Entrepreneurs' Forum	To discuss entrepreneurship
March 2014	Cell Therapy Catapult, Connected Digital Economy Catapult, High Value Manufacturing Catapult, Offshore Renewable Energy Catapult, Satellite Applications Catapult, Transport Systems Catapult, Future Cities	To discuss catapult centres
March 2014	Automotive Council	To discuss the automotive industry
March 2014	Creative Industries Council	To discuss the creative industry
March 2014	Oil and Gas Industry Council	To discuss the oil and gas industry
March 2014	Royal Bank of Scotland	To discuss access to finance
Minister of State, (Universities and Science), Rt Hon David Willetts MP		
January 2014	Cipla	To discuss science and research
January 2014	Universities UK	To discuss higher education
January 2014	Zoetis	To discuss science

		and research
January 2014	BAE Systems	To discuss Intellectual Property Bill
January 2014	University of Chester	To discuss higher education
January 2014	University of London	To discuss higher education
January 2014	Universities UK	To discuss higher education
January 2014	University of Cambridge	To discuss higher education
January 2014	University of Leeds	To discuss higher education
January 2014	Anti Copying in Design	To discuss Intellectual Property Bill
January 2014	National Union of Students	To discuss higher education
January 2014	University Alliance	To discuss higher education
January 2014	GlaxoSmithKline	To discuss life sciences
January 2014	Royal Astronomical Society	To discuss space and innovation
January 2014	University of Cambridge, University of Oxford, University College London, Imperial College	To discuss innovation and research
January 2014	The Open University	To discuss higher education
January 2014	Snowdon Trust	To discuss higher education
January 2014	Virgin Galactic	To discuss space and innovation
January 2014	Imagination Technologies	Introductory meeting – to discuss innovation
January 2014	Russell Group, Guild HE, Universities UK, Million Plus, University Alliance, Oxford Brookes University, University of Bath	To discuss higher education
January 2014	Cargill UK, National Institute of Agricultural Botany, Agriculture and Horticulture Development Board, Pepsico, Scotland's Rural University College, G's Group, Syngenta	To attend the Agri-Tech Leadership Council
January 2014	Pfizer	To discuss life sciences
January 2014	University of Oxford	To discuss innovation
January 2014	Office for Fair Access	To discuss higher education
January 2014	Barclays, Rothschild Group	To discuss higher education
January 2014	Associated British Foods	To discuss agri-tech science strategy

		(Breakfast provided)
January 2014	Open University	To discuss higher education
January 2014	WHEB Partners, Anterra Capital, Omnivore Capital, Bioenterprise Capital, Invested Development, AVAC Ltd, University East Anglia, W heatsheaf Investments, Syngenta Ventures, Monsanto Growth Ventures, ASF Venture Capital	To discuss technology and innovation
January 2014	IBM	To discuss innovation
January 2014	Bloodhound SSC	To discuss science and research
January 2014	The BioIndustry Association	To discuss life sciences
February 2014	National Centre for the Replacement Refinement and Reduction of Animals in Research	To discuss science and research
February 2014	Cisco	To discuss innovation and technology
February 2014	EdX	To discuss higher education
February 2014	Microsoft	To discuss technology and innovation
February 2014	ARM	To discuss technology and innovation
February 2014	British Science Association	To discuss science and research
February 2014	Bristol Myers Squibb	To discuss life sciences
February 2014	University and College Union	To discuss higher education
February 2014	IBM	To discuss technology and innovation
February 2014	SRone, Syncona Partners, Index Ventures, Abingworth, MedImmune Ventures, University College London, Advent Life Sciences, MVM Life Science Partners, British Venture Capital Association, Johnson and Johnson, Excalibur Group, Albion Ventures, NGBI Ventures, Business Growth Fund, Polar Capital, ReNeuron, Polytherics, IP Group, Avlar Bioventures, Amgen Ventures, Novartis Venture Funds, Roche Venture Fund	To discuss technology and innovation
February 2014	IBM	To discuss innovation and technology
February 2014	University of Manchester	To discuss science and research
February 2014	British Council	To discuss higher

		education
February 2014	Royal Academy of Engineering	To discuss technology and innovation
February 2014	Virgin Galactic	To discuss technology and innovation
March 2014	Thales UK	To discuss Information Economy Council
March 2014	BASF, British Retail Consortium, Begbroke Science Park, Chemical Industries Association, Nanotechnology Industries Association, Nanoco, Thomas Swan & Co. Ltd, University of Oxford, University of Edinburgh, NanoKTN, University of Leeds	To attend Nanotechnologies Strategy Forum
March 2014	Gatsby Charitable Foundation, Wellcome Trust, Royal Society, Science Council, Higher Education Academy, Society of Biology, Joint Mathematical Council, Royal Society of Chemistry, Institute of Physics, Advisory Committee on Mathematics Education, Confederation of British Industry, Universities UK, Royal Academy of Engineering, London Mathematical Society	To attend science, technology engineering and maths
March 2014	Barclays, Rothschild	To discuss higher education
March 2014	British Standards Institute	To discuss innovation and technology
March 2014	Universities UK	To discuss higher education
March 2014	Student Loans Company	To discuss higher education
March 2014	Organisation for Economic Co-operation and Development	To discuss science and skills
March 2014	Tech UK	To discuss technology and innovation
March 2014	Design Museum	To discuss technology and innovation
March 2014	Wellcome Trust	To discuss science and research
March 2014	University of Manchester	To discuss science and research
March 2014	The Royal Society	To discuss science and research
March 2014	Synthetic Biology Leadership Council	To discuss science and research
March 2014	Russell Group	To discuss higher education
March 2014	University of Manchester	To discuss science and research

March 2014	Student Loans Company	To discuss higher education
March 2014	Virgin Galactic	To discuss technology and innovation
March 2014	GlaxoSmithKline	To discuss life sciences
March 2014	Merck	To discuss life sciences
March 2014	BT, Thales UK, QinetiQ, HP, BAE Systems, Sophos, Atkins, Nexor, Intercede, ARM, Queen's University Belfast, University of Oxford, TechUK	To attend Cyber Growth Partnership
Minister of State (Trade and Investment), Lord Livingston		
January 2014	Nissan Motor Company	Discuss trade and investment
January 2014	Accenture	Discuss trade and investment
January 2014	Rolls-Royce	Discuss trade and investment
January 2014	GKN	Discuss trade and investment
January 2014	Diageo	Discuss trade and investment
January 2014	Associated British Ports	Discuss trade and investment
January 2014	Hitachi Europe	Discuss trade and investment
January 2014	Strathearn Capital	Discuss trade and investment
January 2014	Airbus Group	Discuss trade and investment
January 2014	Tesco	Discuss trade and investment
January 2014	Weir Group, Standard Life, Wood Group, Edrington Group, Cairn Energy, Alliance Trust, Think Tank Maths, HSBC, Entrepreneurial Exchange, M Computer Technologies, Expro, MJM International, Aggreko	Discuss trade and investment
January 2014	DP World	Discuss trade and investment
January 2014	Lockheed Martin	Discuss trade and investment
January 2014	GE UK	Discuss trade and investment
January 2014	Airbus	Discuss trade and investment
January 2014	The Law Society	Discuss trade and investment
January 2014	British Bankers' Association	Discuss trade and investment
January 2014	Iraq British Business Council	Discuss trade and

		investment
February 2014	Institute of Directors, EEF – The Manufacturers’ Organisation, British Chambers of Commerce, Federation of Small Businesses	Discuss trade and investment
February 2014	BritishAmerican Business	Discuss trade and investment
February 2014	Bank of Tokyo Mitsubishi UFJ, Daiwa Capital Markets, Eisai Pharmaceuticals, Hitachi Europe, Honda Motor Company, Marubeni Corporation, Mitsubishi Corporation, Mitsubishi Heavy Industries Europe, Mitsui Corporation, Mizuho Bank, Nissan Motor Europe, Nomura International, NYK Line, Sojitz, Sumitomo Corporation, Sumitomo Mitsui Banking Corporation, Toshiba Corporation, Toyota UK	Discuss trade and investment
March 2014	Confederation of British Industry, EEF – The Manufacturers Organisation, Law Society, Bar Council, Institute of Chartered Accountants for England and Wales, TheCityUK, , Russo British Chamber of Commerce	Discuss trade and investment
March 2014	Standard Chartered	Discuss trade and investment
March 2014	BHP Billiton	Discuss trade and investment
March 2014	UK fashion and textile association	Discuss trade and investment
March 2014	Hewlett-Packard, 3M, Accenture UK & Ireland, Caterpillar UK, EDF Energy UK Ltd, Samsung UK, Gamesa Wind UK, GE Capital, Hutchison Whampoa (Europe) Ltd, Blackberry, Tata UK, Thales UK, Thomson Reuters, Veolia Environmental Services	Discuss trade and investment
Parliamentary Secretary for Business, Innovation and Skills		
Parliamentary Under Secretary of State, Viscount Younger		
January 2014	GlaxoSmithKline, Godrej, Clifford Chance, Alliance for Intellectual Property British Brands Group	To discuss Consumer Protection Regulations
January 2014	Educational Recording Agency, The British Universities Film and Video Council	To discuss copyright exceptions
February 2014	UK Fashion and Textile Association, British Bridal Support Association	To discuss counterfeit websites
March 2014	NBC Universal	To discuss copyright and intellectual

		property
March 2014	Alliance for Intellectual Property	To discuss intellectual property issues
March 2014	Vitra	To discuss the Copyright Designs and Patents Act 1988
Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP		
January 2014	Confederation of Business Industry	Introductory meeting
January 2014	Google	Introductory meeting
February 2014	Camborne School of Mines, Shell, BP, BG Group, Oil & Gas UK, Mineral Products Association, Global Witness, Revenue Watch Institute, ExxonMobil, University of Oxford	To discuss business environment issues
February 2014	UK Shared Business Services Ltd	To discuss finance issues
February 2014	Financial Times	Introductory meeting
February 2014	Trades Union Congress	General catch up
February 2014	Zac Goldsmith MP and Constituent	To discuss Insolvency issues
February 2014	Peter Luff MP and Constituent	To discuss competition issues
February 2014	Towerhouse	To discuss competition issues
February 2014	Business in the Community, CAFOD, Ethical Trading Initiative, British Retail Consortium, Confederation of British Industry, Aviva Investors,	To discuss business environment issues
March 2014	Daily Mail	Introductory meeting
March 2014	Post Office Ltd	To discuss post office
March 2014	Which?	Introductory meeting
March 2014	Chartered Institute of Personnel and Development	To discuss employment issues
March 2014	Greene King	To discuss competition issues
March 2014	British Beer and Pub Association	To discuss competition issues
March 2014	Education and Employers Taskforce	To discuss gender issues
March 2014	Grazia	Introductory meeting
March 2014	Royal College of Midwives	Introductory meeting
March 2014	Campaign for Real Ale	To discuss competition issues
Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP		
January 2014	TUC	To discuss skills
January 2014	Baroness Wall, Department of Health, Health Education England, Skills for Health, Skills for Care, NHS Employers, NHS	To discuss apprenticeships

	England, Nursing and Midwifery Council, Council of Deans of Health, Barchester Healthcare, NHS Trust, Unison, University Vocational Awards Council, Royal College of Nursing, Health Education South West, East of England LETB, Peterborough Workforce Partnership, Health Education Wessex, Royal Free London NHS Foundation Trust, North Middlesex University Hospital Trust, EAL Awarding Body, Skills Funding Agency, National Apprenticeship Service	
January 2014	Kit Malthouse	To discuss apprenticeships
January 2014	157 Group	To discuss colleges
January 2014	Financial Conduct Authority, Office of Fair Trading, Prudential Regulation Authority, Aldemore Bank, British Business Bank, Cambridge & Counties Bank, Handelsbanken, Shawbrook Bank, Silicon Valley Bank, Teachers Building Society, TSB Bank, Virgin Money, Williams & Glyn's Bank, Metro Bank	To discuss banking
January 2014	Truro and Penwith College, Sarah Newton MP	To discuss careers
January 2014	Federation of Small Businesses	Regular Meeting
January 2014	Institute of Directors	Regular meeting
January 2014	Roberto Rodriguez	To discuss education policy
January 2014	Technical and Vocational Training Corporation	To discuss skills
January 2014	Council of Higher Education (Turkey)	To discuss skills
January 2014	Aviation People	To discuss apprenticeships
January 2014	Harvard Graduate School of Education	To discuss vocational education
January 2014	Business Growth Fund	To discuss growth
January 2014	All Party Parliamentary Group for Sixth Form Colleges, Sixth Form Colleges' Association, St Francis Xavier Sixth Form College, The Sixth Form College Colchester, Regent College	To discuss sixth form college funding
January 2014	John Lewis Partnership	To discuss enterprise
January 2014	AMEC, BAE Systems, British Ceramics, British Glass, Diageo, General Electric, Heathrow Airport, Meggitt, National	To discuss apprenticeships

	Apprenticeship Service, Sir Robert McAlpine, Skanska	
January 2014	Peter Jones Foundation, University College London, National Centre for Entrepreneurship in Education, Education and Employers, University of Hertfordshire, National Association of College and University Entrepreneurs, Enterprise in Schools Network, Association of Colleges, Operation Enterprise Limited, Education Evidence Portal, Real Ideas, Centre for Education and Industry, SIM Venture, InspirEngage, Premier League, Ofsted, Young Chamber, City College Norwich, The Aldridge Foundation, Enterprise Education, Vitae, Coca-Cola Enterprises, Studio Schools Trust, Young Enterprise, School for Start-Ups, HE Academy, Barking & Dagenham College, Aylesham High School, Coventry University, Cumbria County Council	To discuss enterprise
January 2014	Association of Colleges	Regular meeting
January 2014	Association of Colleges Governor's Council	Regular meeting
January 2014	James Caan	To discuss start up loans
February 2014	Lord Sainsbury, Professor Sir John Holman, Gatsby Foundation	To discuss apprenticeships and careers
February 2014	Confederation of British Industry	Regular meeting
February 2014	National Numeracy	To discuss skills
February 2014	Accenture, E-Skills UK, National Grid, Cisco	To discuss skills and careers
February 2014	British Chambers of Commerce	Regular meeting
February 2014	Association of Colleges, 157 Group, Association of Employment and Learning Providers, Association of School and College Leaders, LearnDirect, St Helens Chamber Limited, Cambridge Regional College, HIT Training, Confederation of British Industry, Forum of Private Business, Federation of Small Businesses, British Chambers of Commerce, Siemens, Virgin Media, Barchester, DHL, Prince's Trust, UnionLearn, National Union	To discuss traineeships

	of Students, Ofsted, Education and Training Foundation,	
February 2014	Forum of Private Business	Regular meeting
February 2014	Sheffield City Council, Trades Union Congress	To discuss growth
February 2014	Education and Training Foundation	To discuss education and skills
February 2014	Tech City	To discuss innovation
February 2014	Dan Jarvis MP, Barnsley College	To discuss Further Education
March 2014	British Business Bank	To discuss banking
March 2014	School for Start Ups	To discuss enterprise
March 2014	Crossrail	To discuss skills
March 2014	British Business Bank	To discuss banking
March 2014	Tony Blair	To discuss skills
March 2014	Education and Training Foundation	To discuss skills
March 2014	Marks and Spencer	To discuss work experience
March 2014	Organisation for Economic Co-operation and Development	To discuss science and skills
March 2014	Russell Griggs	To discuss banking
March 2014	Association of Employment and Learning Providers	Regular meeting
March 2014	Brightside	To discuss mentoring
March 2014	Open University	To discuss skills
March 2014	JCBamford, Toyota Motor Manufacturing UK Ltd, Ministry of Defence, Holts Group, Andrew Jones MP, Kesslers International Ltd, Consign (Construction Skills Solutions) Ltd, Babcock International Group, GKN, National Apprenticeship Service	To discuss Apprenticeships
March 2014	Hewlett-Packard, 3M, Accenture UK & Ireland, Caterpillar UK, EDF Energy UK Ltd, Samsung UK, Gamesa Wind UK, GE Capital, Hutchison Whampoa (Europe) Ltd, Blackberry, Tata UK, Thales UK, Thomson Reuters, Veolia, Environmental Services	To discuss trade and investment
March 2014	British Bankers Association	To discuss banking
March 2014	Fujitsu	To discuss apprenticeships
March 2014	University of Cambridge	To discuss online courses
March 2014	Sarina Russo	To discuss training
Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP		
January 2014	INEOS Group Ltd	To discuss energy
January 2014	Sunday Telegraph	To discuss manufacturing
January 2014	The Sunday Times	To discuss Royal Mail, automotive and civil

		aerospace
January 2014	Johnson Matthey, INEOS Group Ltd, Thomas Swan & Co, Shott-Trinova	To discuss growth in chemistry
January 2014	Society of Maritime Industries, BAE Systems UK, Shipbuilders & Shiprepairers Association, British Maritime Federation, The Institute of Marine Engineering Science & Technology, Atlas Elektronik UK, Babcock,	To discuss maritime
February 2014	Metals Forum	To discuss investment in the metals industry
February 2014	Tata Steel	To discuss investment
February 2014	The Financial Times	To discuss the motor industry
February 2014	Daily Telegraph	To discuss manufacturing
February 2014	Association of Convenience Stores, British Independent Retailers Association, British Retail Consortium, County House Retail, Asda, John Lewis Partnership, Marks & Spencer, The Co-operative Group, Sainsbury's, Home Retail Group, Kingfisher, Lloyds Pharmacy	To discuss retail
March 2014	Airbus	To discuss aerospace
March 2014	Shell UK Ltd	To discuss energy issues
March 2014	Electronic Systems Community Council (ESCO)	To discuss ESCO
March 2014	Sunday Telegraph	To discuss Royal Mail
March 2014	Inmarsat	To discuss manufacturing
March 2014	Jaguar Land Rover, BMW Group Plant Oxford, Automotive Investment Organisation, Caterpillar, People Science & Policy Ltd, Bosch UK, Trustee Savings Bank (TSB), Nissan, The Society of Motor Manufacturers and Traders, Royal Bank of Scotland, Honda Motor Europe Ltd, RDM Automotive, Aston Martin, ARUP, Gordon Murray Design, Ford of Britain, Volkswagen Group, RPJ Consulting Services, Tony Pixton Consulting Limited, Anthony Pixton Consultancy, GKN Automotive, Vauxhall UK, Toyota Motor Europe, UNITE	To discuss automotive
March 2014	WinchEnergy	To discuss energy

March 2014	Royal Mail	To discuss Royal Mail
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Does not normally include meetings with Government bodies such as other Government Departments, members of the Royal Household, NDPBs, Non-Ministerial Departments, Agencies, Government reviews and representatives of Parliament, devolved or foreign governments. Visits, attendance at seminars, conferences, receptions, media, interviews etc would not normally be classed as meetings.