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FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:	British Air Line Pilots Association		
Year ended:	31 st December 2012		
List no:	70		
Head or Main Office:	BALPA House 5 Heathrow Boulevard 278 Bath Road West Drayton UB7 0DQ		
Website address (if available)			
Has the address changed during the year to which the return relates?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	(Click the appropriate box)
General Secretary:	Mr J McAuslan		
Telephone Number:	0208 476 4000		
Contact name for queries regarding	Mrs Julie Rutley		
Telephone Number:	0208 476 4063		
E-mail:	julierutley@balpa.org		

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Unions based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG

(Revised February 2011)

RETURN OF MEMBERS

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	7856	164	67	361	8448
FEMALE	442	7	5	21	475
TOTAL	8298	171	72	382	A 8923

Number of members included in totals box 'A' above for whom no home or authorised address is held:

0
8923

Number of members at end of year contributing to the General Fund

OFFICERS IN POST

(see note 12)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
Please see attached Annex to the AR21			
For all NEC			
And BALPA Trustee			
Details			

State whether the union is:

a. A branch of another trade union?

Yes

No

If yes, state the name of that other union:

b. A federation of trade unions?

Yes

No

If yes, state the number of affiliated unions:

and names:



Annex to AR21 – Annual Return for a Trade Union

BALPA Officers in post at the end of 2012

BALPA National Executive Council

Association Chairman	Captain Mark Searle
Association Vice Chairman	Captain Tim Pottage
Committee Members	Captain John Bell (from 4 th November 2012) Captain David Boys Captain Andrew Brown Captain Martin Chalk (from 4 th November 2012) Captain Derek Clews Captain Paul Cook (to 10 th July 2012) Captain Martin Drake Captain Alan Evans (to 3 rd November 2012) Mr. Jeremy Kinder (from 4 th November 2012) Captain David Kirk Captain Bevan Lester Mr. James McAuslan Captain Robert Moody (to 3 rd November 2012) Captain Paul Naylor Captain Richard Pullen (to 3 rd November 2012) Captain Ian Saunders

BALPA Association Trustees

Mr. George Douglas
Captain Alan Evans (from 4th November 2012)
Captain David Hogg
Captain Robin Keegan
Captain Steven Smirthwaite (to 3rd November 2012)

GENERAL FUND

(see notes 13 to 18)

	£	£
INCOME		
From Members: Contributions and Subscriptions		5,576,444
From Members: Other income from members (specify)		
Total other income from members		
Total of all income from members		5,576,444
Investment income (as at page 12)		486,883
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)		
Total of other income (as at page 4)		486,883
	TOTAL INCOME	6,063,327
EXPENDITURE		
Benefits to members (as at page 5)		266,162
Administrative expenses (as at page 10)		4,644,555
Federation and other bodies (specify)		
TUC & Other Affiliation Fees	37,163	
IFALPA	130,701	
ECA	207,610	
Total expenditure Federation and other bodies		375,474
Taxation		
	TOTAL EXPENDITURE	5,286,191
Surplus (deficit) for year		777,136
Amount of general fund at beginning of year		1,945,174
Amount of general fund at end of year		2,722,310

ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
Federation and other bodies		
TOTAL FEDERATION AND OTHER BODIES		
Other income		
Deposit Interest and Dividends	109,777	
Profit on sale of asset	2,445	
Profit on sale of investment	374,661	
TOTAL OTHER INCOME		486,883
TOTAL OF ALL OTHER INCOME		486,883

ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation – Employment Related Issues Cost of defending members	266,162	brought forward Education and Training services	
Representation – Non Employment Related Issues		Negotiated Discount Services	
Communications		Salary Costs	
Advisory Services		Other Benefits and Grants (specify)	
Dispute Benefits			
Other Cash Payments			
carried forward		Total (should agree with figure in General Fund)	266,162

(See notes 24 and 25)

FUND 4		Fund Account	
Name:		£	£
Income	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

FUND 5		Fund Account	
Name:		£	£
Income	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

(See notes 24 and 25)

FUND 6		Fund Account	
Name:		£	£
Income	From members		
	Investment income (as at page 12)		
	Other income (specify)		
		Total other income as specified	
		Total Income	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	
		Number of members contributing at end of year	

FUND 7		Fund Account	
Name:		£	£
Income	From members		
	Investment income (as at page 12)		
	Other income (specify)		
		Total other income as specified	
		Total Income	
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	
		Number of members contributing at end of year	

(see notes 26 to 31)

POLITICAL FUND ACCOUNT 1		To be completed by trade unions which maintain their own fund	
		£	£
Income	Members contributions and levies		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
		Total income	
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
		Total expenditure	
		Surplus (deficit) for year	
	Amount of political fund at beginning of year		
	Amount of political fund at the end of year (as Balance Sheet)		
	Number of members at end of year contributing to the political fund		
	Number of members at end of the year not contributing to the political fund		
	Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund		

POLITICAL FUND ACCOUNT 2		To be completed by trade unions which act as components of a central trade union	
		£	£
Income	Contributions and levies collected from members on behalf of central political fund		
	Funds received back from central political fund		
	Other income (specify)		
	Total other income as specified		
		Total income	
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
		Total expenditure	
		Surplus (deficit) for year	
	Amount held on behalf of trade union political fund at beginning of year		
	Amount remitted to central political fund		
	Amount held on behalf of central political fund at end of year		
	Number of members at end of year contributing to the political fund		
	Number of members at end of the year not contributing to the political fund		
	Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund		

ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

		£
Administrative Expenses		
Remuneration and expenses of staff		2,563,582
Salaries and Wages included in above	£1,753,805	
Auditors' fees		19,800
Legal and Professional fees		233,468
Occupancy costs		404,796
Stationery, printing, postage, telephone, etc.		150,678
Expenses of Executive Committee (Head Office)		109,137
Expenses of conferences		75,008
Other administrative expenses (specify)		
Please see attached for Administrative Expenses breakdown		1,064,694
 Other Outgoings		
Interest payable:		
Bank loans (including overdrafts)		
Mortgages		
Other loans		
Depreciation		23,392
Taxation		
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
	Total	4,644,555
Charged to:	General Fund (Page 3)	4,644,555
	Fund (Account)	
	Fund (Account)	
	Fund (Account)	
	Fund (Account)	
	Total	4,644,555



ADMINISTRATIVE EXPENSES 31.12.12

MEMBER TRAVEL	317,180
LUNCHEAS AND ENTERTAINING	117,805
ROOM HIRE	28,781
JOURNALS AND PUBLICATIONS	8,756
SUNDRY EXPENDITURE	8,943
THE 'LOG'	93,882
MEMBER COMMUNICATIONS	56,661
REPRESENTATIVES TRAINING	57,784
COMPUTER COSTS	202,303
CAMPAIGN, RESEARCH	114,791
STAFF ADVERTISING	14,640
STAFF TRAINING	9,379
Provision for subs (TNA) debtor	33,789
	<u>1,064,694</u>

BALANCE SHEET as at 31.12.2012

(see notes 47 to 50)

Previous Year		£	£
178,099	Fixed Assets (at page 14)	149,342	
	Investments (as per analysis on page 15)	8,187,355	
7,495,037	Quoted (Market value £ 9,089,366)		
1,000	Unquoted	1,000	
	Total Investments		8,337,697
	Other Assets		
	Loans to other trade unions		
166,891	Sundry debtors	87,947	
255,945	Cash at bank and in hand	505,560	
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
	Total of other assets		593,507
8,096,972	TOTAL ASSETS		8,931,204
1,945,174	General Fund (Account)		2,722,310
5,274,479	Reserve Fund (Account)		5,274,479
	Fund (Account)		
	Superannuation Fund (Account)		
	Political Fund (Account)		
	Revaluation Reserve		
	LIABILITIES		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
	Loans: Other		
	Bank overdraft		
	Tax payable		
877,319	Sundry creditors		934,415
	Accrued expenses		
	Provisions		
	Other liabilities		
	TOTAL LIABILITIES		934,415
8,096,972	TOTAL ASSETS		8,931,204

FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Buildings		Furniture and Equipment £	Motor Vehicles £	Not used for union business £	Total £
	Freehold	Leasehold				
Cost or Valuation						
At start of year			300,321	119,656		419,977
Additions			34,096	0		34,096
Disposals			(44,510)	(13,087)		(57,597)
Revaluation/Transfer s						
At end of year			289,907	106,569		396,476
Accumulated Depreciation						
At start of year			162,878	79,000		241,878
Charges for year			39,461	23,392		62,853
Disposals			(44,510)	(13,087)		(57,597)
Revaluation/Transfer s						
At end of year			157,829	89,305		247,134
Net book value at end of year			132,078	17,264		149,342
Net book value at end of previous year			137,443	40,656		178,098

ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED	All Funds Except Political Funds £	Political Fund £
Equities (e.g. Shares)		
Government Securities (Gilts)		
Other quoted securities (to be specified)		
TOTAL QUOTED (as Balance Sheet)	8,187,355	
Market Value of Quoted Investment	9,089,366	
UNQUOTED		
Equities		
Subsidiary Company	1,000	
Government Securities (Gilts)		
Mortgages		
Bank and Building Societies		
Other unquoted investments (to be specified)		
TOTAL UNQUOTED (as Balance Sheet)	1,000	
Market Value of Unquoted Investments		

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 58 and 59)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
BALPA Financial Solutions	2153894		
Flight Crew Risk Solutions	38865 (Registered in Guernsey)		
Are the shares which are controlled by the union registered in the names of the union's trustees?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
Please see attached Annex to AR21			
For details of the National Executive Committee			
And BALPA Custodian Trustee			

SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	5,576,444		5,576,444
From Investments	486,883		486,883
Other Income (including increases by revaluation of assets)			
Total Income	6,063,327		6,063,327
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	5,286,191		5,286,191
Funds at beginning of year (including reserves)	7,219,653		7,219,653
Funds at end of year (including reserves)	7,996,789		7,996,789
ASSETS			
Fixed Assets			149,342
Investment Assets			8,188,355
Other Assets			593,507
		Total Assets	8,931,204
LIABILITIES		Total Liabilities	934,415
NET ASSETS (Total Assets less Total Liabilities)			7,996,789

NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

A large, empty rectangular box with a black border, intended for the taxpayer to enter their notes to the accounts. The box occupies most of the page below the instructions.

The British Air Line Pilots Association

1. Accounting Policies

i) Accounting Convention

These financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards.

After making enquires, the National Executive Council have a reasonable expectation that the Association has adequate resources to continue its activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

ii) Fixed Assets

Fixed Assets are stated at historical cost.

Depreciation is provided on all fixed assets to write each asset down to its estimated residual value evenly over its expected useful life as follows:-

Office Furniture and Equipment	Over 10 years
Computer Equipment	Over 4 years
Motor Vehicles	Over 4 years

Profit or loss on disposal of tangible fixed assets is calculated as disposal proceeds less opening carrying value.

iii) Fixed Investments

Investments are stated at cost. Investment income is accounted for on a cash received basis.

iv) Taxation

Provision for taxation has been made in respect of all income brought into these accounts where such income is subject to taxation. No provision for deferred taxation is made as the Association does not intend to dispose of its investment assets in the foreseeable future.

v) Membership subscriptions

Subscriptions are accounted for on a receivable basis. Arrears and amounts outstanding have been included after making provision for the amounts, which are deemed irrecoverable.

vi) Pension Contribution

The cost of providing pensions for employees is charged in the Income and Expenditure Account over the average working life of the employee in accordance with the recommendation of the actuaries.

vii) Legal Costs

The Association accounts for legal costs and any reimbursements as and when they fall due, with potential future costs for cases currently in the hands of the Association's solicitors being estimated by the Legal Services Sub-Committee.

viii) Operating Leases

Rentals payable under operating leases are charged in the income and expenditure account on a straight line basis over the lease term.


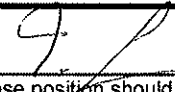
ACCOUNTING POLICIES

(see notes 74 and 75)

SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u></u> Name: <u>JIM McAUSHA</u> Date: <u>4 June 2013</u>	Chairman's Signature: <u></u> (or other official whose position should be stated) Name: <u>IAN SAUNDERS</u> Date: <u>4 JUNE 2013</u>
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CHECK LIST

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 2 and Note 12)	YES	X	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12)	YES	X	NO	<input type="checkbox"/>
HAS THE RETURN BEEN SIGNED? (see Pages 19 and 21 and Notes 76 and 77)	YES	X	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77)	YES	X	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? (see Notes 8 and 78)	YES	X	NO	<input type="checkbox"/>
A MEMBER'S STATEMENT IS: (see Note 80)	ENCLOSED	<input type="checkbox"/>	TO FOLLOW	X
HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59)	YES	X	NO	<input type="checkbox"/>

AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES/ NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 83)

YES/ NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in rule 83)

YES/ NO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 85)

AUDITORS REPORT TO THE MEMBERS OF THE BRITISH AIR LINE PILOTS ASSOCIATION

We have audited the financial statements of The British Air Line Pilots Association for the year ended 31 December 2012 which comprise pages 3 to 19 of the AR21. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to The British Air Line Pilots Association's members, as a body. Our audit work has been undertaken so that we might state to The British Air Line Pilots Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The British Air Line Pilots Association and The British Air Line Pilots Association's members as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Officers and Auditors for the Financial Statements

The Trade Union and Labour Relations (Consolidation) Act 1992 and the Trade Union Reform and Employment Rights Act 1993 require the officers of The British Air Line Pilots Association to keep proper accounting records which give a true and fair view of the state of affairs of The British Air Line Pilots Association and explain its transactions; establish and maintain a satisfactory system of control of the accounting records, cash holdings and all the receipts and remittances; prepare an annual return for the Certification Officer giving a true and fair view of the revenue account and balance sheet and provide members of The British Air Line Pilots Association with a statement of income and expenditure for the year. We have been appointed as auditor under section 33 of the Trade Union and Labour Relations (Consolidation) Act 1992 and report in accordance with Section 36 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the union's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the officers; and the overall presentation of the financial statements.

We read all the financial and non-financial information in the financial statements to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of The British Air Line Pilots Association's affairs as at 31 December 2012 and of its transactions for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations Act 1992.

Matters on which we report by exception

We have nothing to report in respect of the following matters where the Trade Unions and Labour Relations Act 1992 requires us to report to you if, in our opinion:

- proper accounting records have not been kept;
- a satisfactory systems of control over its accounting records, cash holdings and receipts and remittances has not been maintained; or
- the financial statements are not in agreement with the accounting records or returns.

Crowe Clark Whitehill LLP

Crowe Clark Whitehill LLP
Chartered Accountants and Registered Auditors
London

13 June 2013

AUDITOR'S REPORT (continued)

Signature(s) of auditor or auditors:	<i>Clare Clark Whitehill LLP</i>	
Name(s):	<i>CLARE CLARK WHITEHILL LLP</i>	
Profession(s) or Calling(s):	<i>CHARTERED ACCOUNTANTS</i>	
Address(es):	<i>10 SALISBURY SQ LONDON EC4M 8EH</i>	
Date:	<i>13 June 2013</i>	<i>020 7842 7100</i>
Contact name and telephone number:	<i>Mrs. T. Allison.</i>	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.